



## City of Richmond

900 East Broad Street  
Richmond, VA 23219  
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### Minutes

## Education and Human Services Standing Committee

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Thursday, December 5, 2019

2:00 PM

Council Chamber, 2nd Floor - City Hall

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### Committee Members and Staff in Attendance

The Honorable Kristen Larson – Chair  
The Honorable Chris Hilbert – Vice Chair (*late arrival, early departure*)  
The Honorable Ellen Robertson – Member  
Joyce Davis, Council Policy Analyst  
Jamie Isley, Assistant City Clerk  
Allison Miessler, Boards and Commissions Administrator  
M. Janet Palmer, Deputy City Attorney  
Candice Reid, City Clerk  
Dominique J. Thaxton, Assistant City Clerk  
RJ Warren, Deputy City Clerk

### Call to Order

Chair Kristen Larson called the meeting to order at 2:05 p.m., and presided.

### Evacuation Announcement and Citizen Speaker Guidelines

Upon the Chair's request, Assistant City Clerk Dominique J. Thaxton, provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency along with citizen speaker guidelines.

### Public Comment

There were no public comments.

### Approval of Minutes

There were no amendments or corrections to the meeting minutes of Thursday, October 3, 2019, and the committee approved the minutes as presented.

### Board Vacancies

Allison Miessler, boards and commissions administrator, reviewed board applications for consideration by the committee.

**Member Ellen Robertson moved to forward the following appointment to Council with the recommendation to approve, which was seconded and approved – Ayes, 2. Noes, None. Hilbert not yet arrived:**

<b><u>Board Name</u></b>	<b><u>Criteria for Appointment</u></b>	<b><u>Applicant Name</u></b>
<b>Richmond Behavioral Health Authority</b> (15 members)	Individual and/or family member of individual receiving services *  (1 vacancy)	Melodie Patterson (5th District Resident)

*\*Applicant must work or reside in the city*

*A copy of the material provided has been filed.*

*Vice Chair Chris Hilbert arrived at 2:10 p.m.*

## **Presentation**

### **Annual Report of Advisory Board for Aging and Disabilities (ABAD)**

Charles Barker, ABAD chair; Kim Adams, ABAD vice chair; and E. Yvette Jones, ABAD program manager, presented the committee with an overview of the ABAD's purpose, goals and community impact initiatives. Mr. Barker provided committee members with information regarding a partnership between the ABAD and the Foundation for Rehabilitative Equipment & Endowment (F.R.E.E.) to accept donations of gently used medical equipment to recycle back into the community.

*Vice Chair Chris Hilbert recommended the ABAD consider targeted outreach efforts in senior living communities city-wide.*

*Member Ellen Robertson thanked members of the ABAD for their efforts and suggested future collaboration with the Office of Community Wealth Building. Member Robertson requested the committee be kept abreast of ADAB board vacancies.*

*Chair Kristen Larson requested an electronic copy of the F.R.E.E. foundation handout that addressed drop off locations for donations of gently used medical equipment to be recycled back into the community.*

*A copy of the material provided has been filed.*

## **Paper(s) for Consideration**

There were no papers for consideration.

## **Discussion Item**

### **Report on the Strategic Plan for Homelessness Services**

Sharon Ebert, Economic Development deputy chief administrative officer; Douglas Dunlap, Housing and Community Development director; and Shunda Giles, Department of Social Services director, requested an extension of the deadline outlined in Ord. No. 2018-241, which required city administration to provide a homelessness strategic plan no later than October 1, 2019. Ms. Ebert informed the committee that members were sent an electronic copy of the preliminary report.

*Deputy Council Chief of Staff Meghan Brown was available to answer questions regarding the preliminary report.*

*Ms. Ebert requested the homelessness strategic plan deadline be extended to April 1, 2020. She stated that the first draft received from Homeward in September 2019 had several missing elements and the completed report will address the cold weather overflow shelter and year round services for all transient populations.*

*Member Ellen Robertson expressed disappointment with the incomplete homelessness strategic plan report and voiced concern regarding the current state of services offered to local transient individuals. Member Robertson asserted her disagreement with the April 2020 deadline extension request due to homeless services issues requiring expeditious identification and planning. She requested the overall framework composed of priorities, main criteria and guidelines be submitted to Council within thirty days.*

*Deputy City Attorney M. Janet Palmer advised the committee that an Ordinance & Resolution request must be submitted to amend Ord. No. 2018-241 for the extension of the homelessness strategic plan deadline.*

*Member Chris Hilbert departed at 3:17 p.m.*

*Member Robertson stated that the preliminary report complies with Ord. No. 2018-241 and informed the committee that an amendment would not be necessary. She further stated that city administration has thirty days to provide Council with a complete report and presentation.*

*A copy of the material provided has been filed.*

### **Staff Report**

Joyce Davis, Council policy analyst, provided the committee with the December staff report.

*It was the consensus of the committee to reschedule the January 2, 2020, Education and Human Services Standing Committee meeting to January 9, 2020, pending Richmond Public Schools (RPS) availability.*

*Chair Kristen Larson requested materials from Richmond Public Schools (RPS) regarding their January 2020 presentation to the Education and Human Services Standing Committee be received forty-eight hours prior to the committee meeting date.*

*A copy of the report has been filed.*

### **Adjournment**

There being no further business, the meeting adjourned at 3:23 p.m.