



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.richmondgov.com/cityclerk

Minutes

Governmental Operations Standing Committee

Thursday, March 22, 2018

12:00 PM

Council Chamber, 2nd Floor - City Hall

Committee Members and Staff in Attendance

The Honorable Andreas Addison – Chair
The Honorable Kimberly Gray – Vice Chair
The Honorable Parker Agelasto – Member
Lou Brown Ali, Council Chief of Staff
Tara Bethea, Assistant City Clerk
Lisa Braxton, Interim Deputy City Clerk
Haskell Brown, Deputy City Attorney
Joyce Davis, Council Policy Analyst
Charles Jackson, Council Budget Analyst
Candice Reid, Interim City Clerk

Call to Order

Chair Andreas Addison called the meeting to order at 12:02 p.m.

Evacuation Announcement and Citizen Speaker Guidelines

Upon the chair's request, Tara Bethea, Assistant City Clerk, provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency along with citizen speaker guidelines.

Public Comment

There were no public comments.

Approval of Minutes

Vice Chair Kim Gray moved to approve the minutes of February 22, 2018, which was seconded and unanimously approved.

Presentations

Budget and Funding Needs for Asset Replacement

Charles Todd, Information Technology (IT) director, provided the committee with a presentation regarding the department's strategy for replacing current outdated city desktops, laptops and printers as well as other infrastructure IT equipment. Mr. Todd reported that currently, 786 of the city computers are more than 5 years old and that the future target for replacement is 25 percent each year through fiscal year 2020. Mr. Todd stated that the total replacement cost for all IT assets is an estimated \$11.6 million.

A copy of the presentation has been filed.

Vice Chair Kim Gray inquired about the exploitation of thin clients for virtual desktop computing as a replacement option.

Economic Community Development Proposed Reorganization and Code Enforcement/Permitting

Lee Downey, deputy chief administrative officer – Economic and Community Development (ECD), provided the committee with a presentation regarding the rationale and benefits for the reorganization of ECD into two separate departments, Economic Development and Housing and Community Development, as well as future improvements scheduled for the Department of Planning and Development Review and proposed revisions to Code Enforcement's cross-training process. Mr. Downey indicated that the two important factors that drive the proposed reorganization is to create more focus on business growth and housing and neighborhoods within the city.

A copy of the presentation has been filed.

Vice Chair Kim Gray requested justification for the planned additional code enforcement staff recommended to sustain departmental improvements.

Committee Member Parker Agelasto emphasized the need for better cross-training for code enforcement staff out in the field as an effort to eliminate inefficiencies within the department.

Vice Chair Gray also requested assistance with a business owner's permit matter within her district.

Chair Andreas Addison asked that the committee receive an update after the implementation of the ECD reorganization.

Mr. Downey remarked that the proposed FY2019 and FY2020 budgets are sufficient for supporting the departmental needs of Planning and Development Review relative to Code Enforcement and Community Assisted Public Safety (CAPS) programs.

Betty-Ann Teter, ECD business attraction and retention program administrator, commented on the importance of the proposed reorganization of ECD, stating that the city will be able to laser focus on both housing and economic development initiatives.

Paper(s) for Consideration

Member Parker Agelasto moved to amend the agenda as follows:

ORD. 2017-236

To amend ch. 12, art. I of the City Code by adding therein a new § 12-11.01 for the purpose of requiring the Chief Administrative Officer to cause to be developed a ten-year citywide infrastructure maintenance plan for the purpose of identifying, funding, and completing City infrastructure maintenance projects.

Patron: Ms. Robertson

To be continued to the May 24, 2018 Governmental Operations Standing Committee meeting

RES. 2017-R079

To amend the Rules of Procedure adopted by Res. No. 2017-R001, adopted Jan. 3, 2017, as previously amended by Res. No. 2017-R013, adopted Mar. 27, 2017, Res. No. 2017-R017, adopted Mar. 27, 2017, and Res. No. 2017-R032, adopted Jun. 26, 2017, for the purpose of requiring a formal City Council meeting to be held on the fourth Monday of the month of October.

Patron: Ms. Larson

To be continued to the April 26, 2018 Governmental Operations Standing Committee meeting

RES. 2017-R092

To establish a policy of the Council that the Council will appoint a current City retiree to the Board of Trustees of the Richmond Retirement System to fill one of the three appointments not required to be a member of the classified service.

Patrons: Ms. Robertson and Mr. Agelasto

To be continued to the April 26, 2018 Governmental Operations Standing Committee meeting

RES. 2018-R018

To request that the Chief Administrative Officer cause to be prepared and submitted to the Council a monthly report that provides certain data relevant to electronic citizen requests for services for the purpose of monitoring City responsiveness.

Patron: Ms. Robertson

To be continued to the May 24, 2018 Governmental Operations Standing Committee meeting

RES. 2018-R019

To request that the Chief Administrative Officer cause to be developed a policy and methodology to implement performance budgeting for all departments, boards, commissions, and agencies of the City for the purpose of using performance indicator data to allocate resources.

Patron: Ms. Robertson

To be continued to the May 24, 2018 Governmental Operations Standing Committee meeting

The motion was seconded and unanimously approved.

The following resolution was considered:

RES. 2018-R025

To request that the Chief Administrative Officer cause to be developed and implemented regulations requiring that temporary sidewalks be provided within the city of Richmond whenever a sidewalk is closed due to construction or demolition and propose such lawful changes to the City Code and to Appendix A of the City Code as may be necessary to implement fully such proposed regulations and to establish a new permit fee structure for encroachments or work in streets, sidewalks, and public ways.

Patron: Mr. Agelasto

Committee Member Parker Agelasto introduced RES. 2018-R025 and stated that the mayor and the Safe and Healthy Streets Commission were both in support of the proposed legislation.

Max Hepp-Buchanan, Sports Backers' Bike Walk RVA director, provided a presentation demonstrating examples of improper sidewalk closures throughout the city as well as closures that would properly accommodate pedestrians of all abilities. A copy of the presentation has been filed.

Chair Andreas Addison and Vice Chair Kim Gray requested to be added as co-patron of RES. 2018-R025.

There were no further comments or discussions and **Member Agelasto moved to forward RES. 2018-R025 to Council meeting with recommendation to approve, which was seconded and unanimously approved.**

Board Vacancies

There were no board vacancies.

Discussion Item(s)

Boards and Commissions Input When Applications Received Outnumber Board Vacancies

Alexander Rawles, boards and commissions administrator, addressed the committee regarding a proposal to receive selection input from the actual board or commission in instances when board applications outnumber the current number of vacancies. Mr. Rawles reported that the suggested proposal would significantly increase the amount of time it takes to appoint an individual to the prospective board or commission.

Vice Chair Kim Gray requested that the current board appointment process remain unchanged at this time.

Staff Report

Council Policy Analyst Joyce Davis provided the committee with the March staff report.

A copy of the report provided has been filed.

Adjournment

There being no further business, the meeting adjourned at 1:40 p.m.