



Governmental Operations
Standing Committee

Boards & Commissions
Vacancy Report

Thursday, July 26, 2018

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>
Sister Cities Commission (13 members) (page 2)	* (3 vacancies)	Caroline L. Blake (page 3) Darren Scott Green (page 5) Marcus Squires (reappointment, page 7)
Board of Trustees of the Richmond Retirement System (7 members) (page 8)	* (Mayoral appointment, 2 vacancies)	<div style="background-color: #cccccc; width: 100%; height: 100%;"></div>

* Applicants must either reside or work in the city of Richmond.

Sister Cities Commission

Vacancy Chart *as of* November 12, 2018

The commission shall consist of thirteen (13) members, of whom at least one shall be a member of Council. The members shall be appointed by City Council. Members appointed to the commission shall either reside or work in the city of Richmond.

(Assigned to the Governmental Operations Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Marcus Squires	All members of Council	07/09/2018	Yes	Application included	Reside or work in the city
Sabrina Boggs	All members of Council	05/02/2018	No	-	Reside or work in the city
Stephen Robertson	All members of Council	05/01/2018	Yes	Resigned	Reside or work in the city

Contact:

Marcus Squires, Chair
Sister Cities Commission
(804) 617-7585 (h)
richmondsistercities@gmail.com



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

SISTER CITIES COMMISSION

Title: _____
Name: *Caroline L Blake*
Home Address: 003009 MONUMENT AVE APT 11 RICHMOND VA 23221
Home Telephone: 5406647955 Home Fax: _____
Personal E-Mail Address: carobl17@vt.edu
Employer: AmeriCorps - Virginia Housing Alliance - St. Joseph's Villa
Job Title: VISTA How Long? _____
Business Address: VA
Business Telephone: _____ Ext: _____ Business Fax: _____
Business E-Mail Address cblake@sjvmail.net
Is Your Place of Employment Located in the city of Richmond No
Is your Place of Employment Located in the County? Yes If Yes, Which County? Henrico
Are You A City Resident? Yes If Yes, Which City Council District? 1 Number of Years? 1

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*B.A. Political Science - Virginia Tech - 2016
AmeriCorps VISTA - Homeless Service VISTA - 2017-2018*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

n/a

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia
City Council

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Authorities, Boards, Commissions and Task Forces Application

AMERICORPS VISTA, PETERSBURG, VA

August 2017 – Present

? Committed over 1700 hours of service focused on economic development

? Presented to the Crater Area Coalition on Homelessness Local Planning Group about Housing First Best Practices

? Prepared a Coordinated Entry Policies and Procedures manual in accordance with HUD Continuum of Care Program guidelines

? Prepared a Local Planning Group Systems Manual in accordance with Virginia Balance of State guidelines

? Developed and executed marketing/PR campaigns for the Continuum of Care, including a website for the Crater Area Coalition on Homelessness

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

City Website

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219

Telephone: (804) 646-7955 * Fax: (804) 646-7736

www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

SISTER CITIES COMMISSION

Title: *Mr*

Name: *Darren Scott Green*

Home Address: *005403 PARK AVE RICHMOND VA 23226*

Home Telephone: *804-928-1586* Home Fax:

Personal E-Mail Address: *darrengreen01@me.com*

Employer: *Retirement & Estate Investment Services LLC*

Job Title: *Account Administration, Marketing and Client Services* How Long?

Business Address: *001807 LIBBIE AVE STE 104 RICHMOND VA 23226*

Business Telephone: *804-308-9911* Ext: Business Fax: *804-308-9843*

Business E-Mail Address *darren@retirement-estate.com*

Is Your Place of Employment Located in the city of Richmond No

Is your Place of Employment Located in the County? Yes If Yes, Which County? *Henrico*

Are You A City Resident? Yes If Yes, Which City Council District? *1* Number of Years? *10*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

International business experience in the fields of Tourism & Hospitality, Financial services & Administration, Sales & marketing. Social media/communications savvy. Detail-oriented.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

Westwood RVA Residents Association, Redemption Hill Church - previously to this was a member of Harvest Renewal Church.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short



City of Richmond, Virginia
City Council

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Authorities, Boards, Commissions and Task Forces Application

Resume.

I am a native of Australia - from Brisbane (the capital city of the state of Queensland). I first came to Richmond in 2005 where I met my now wife (we married Christmas 2007). Mandi, a born & bred American from WV originally, is a Social Worker in the CPS field in Central Virginia & also an adjunct at VCU in its school of social work. Together we raise our 7 year old daughter.

*Following please find the url for my linkedin profile/resume: www.linkedin.com/in/darrengreen01/
- My apologies this LinkedIn account is not entirely up-to-date, but will help provide a broader overview/additional background, skills, etc - and give you a sense of my skills, experience & background.*

(Please do not hesitate to contact me should you require any additional information.)

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

Councillor Andreas Addison, Ms Stacy Luks.

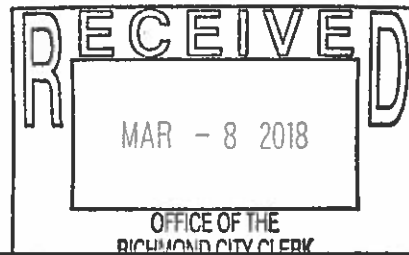
NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <u>Richmond Sister Cities Commission</u>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <u>Squires</u>	First Name: <u>Marous</u>
Home Street Address: <u>5915 Warwick Rd</u>	Home Telephone:
Home City, Zip Code: <u>Richmond, VA 23805</u>	Home Fax:
Personal E-Mail Address: <u>Squires Ma@mymail.vcu.edu</u>	
Employer: <u>Richmond Public Schools</u>	
Job Title: <u>Paraprofessional</u>	How Long? <u>3 yrs</u>
Business Street Address: <u>900 E. Broad Street</u>	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <u>9</u> Number of years? <u>9</u>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Marous Squires</u>	Date: <u>3/8/2018</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

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Richmond Retirement System Board of Trustees

Vacancy Chart

as of

November 12, 2018

The Board of Trustees of the Richmond Retirement System shall consist of seven members for terms of three years. The Mayor shall appoint two members; the Council shall appoint five members, at least two of whom shall be members of the classified service.

The City Council will appoint a current city retiree to the Board of Trustees of the Richmond Retirement System to fill one of the three Council appointments not required to be a member of the classified service.

(Assigned to the Governmental Operations Standing Committee)

Member	Appointing Authority	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Kevin Davenport	Mayor	03/08/2018	Yes	Mayoral appointment	Reside or work in the city
Michael Williams	Mayor	07/27/2017	Yes	Mayoral appointment	Reside or work in the city

Contact:

Delores Baskin
Executive Assistant III
Richmond Retirement Office
730 East Broad St., Suite 900
Richmond, VA 23219
(804) 646 - 5939 (o)
Delores.baskin@richmondgov.com