



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.rva.gov/office-city-clerk

Draft Budget Work Session Minutes

Monday, March 25, 2024

3:00 PM

Council Chamber, 2nd Floor - City Hall

Members Present

The Honorable Kristen Nye, President
The Honorable Ann-Frances Lambert, Vice President
The Honorable Andreas Addison (late arrival)
The Honorable Nicole Jones
The Honorable Cynthia Newbille
The Honorable Stephanie Lynch (late arrival)
The Honorable Ellen Robertson
The Honorable Reva Trammell

Absent

The Honorable Katherine Jordan

Others in Attendance

Myrtle Brown, Council Budget Analyst
LaTanja Davenport, Council Budget Analyst
Joyce Davis, Council Policy Analyst
LaTasha Holmes, Council Chief of Staff
Tamiya Lunsford, Council Budget Analyst
Adam Poser, Deputy Council Chief of Staff
Candice Reid, City Clerk
Tabrica Rentz, Deputy City Attorney
Debra Shaw, Council Management Analyst
Steven Taylor, Council Policy Analyst
RJ Warren, Deputy City Clerk

Call to Order

President Kristen Nye called the meeting to order at 3:08 p.m., and presided.

Chamber Emergency Evacuation Plan Announcement

Upon the President's request, Deputy City Clerk RJ Warren provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

Collective/Shared Priority Review

LaTasha Holmes, Council Chief of Staff (CCOS), provided Council with a presentation that addressed Council's shared budget priority setting, operating budget priorities, and capital improvement project (CIP) priorities. CCOS Holmes stated that members participated in a budget priority survey to identify shared budget priorities, and that the following five priorities were confirmed:

1. Planned Growth, Economic Progress and Affordable Housing
2. Strong Futures for Children, Adults and Families
3. Responsive, Accountable and Innovative Government
4. Safe and Clean Neighborhoods
5. Strategic Infrastructure Investment

A copy of material provided has been filed.

[CD.2024.087](#) FY25 Budget Work Session #1 Presentation

Councilor Stephanie Lynch arrived at 3:14 p.m., and was seated.

Councilor Andreas Addison arrived at 3:27 p.m., and was seated.

CCOS Holmes provided additional Council goals, actions, and focus descriptions regarding Council's budget priorities. Ms. Holmes also discussed Council's planned budget work session schedule and how Council staff would support members during the decision making process.

Vice President Ann-Frances Lambert inquired if all priority requests made by members were included in the priority list provided by staff.

CCOS Holmes confirmed that all priorities were included.

Councilor Reva Trammell inquired why renovations to Councilmember offices were not included in the budget discussion.

CCOS Holmes stated that the renovation process for Council offices was already underway and that architecture plans should be provided to Council in the next few weeks.

President Kristen Nye inquired about the deadline for members to submit budget amendments to be considered by Council.

CCOS Holmes stated that amendments must be submitted by April 12, 2024, for Council staff to review, and that final proposed amendments would need to be submitted to the City Attorney's Office by April 29, 2024. CCOS Holmes also noted that members would further discuss the budget requests of Council agencies at the upcoming April 1, 2024 Organizational Development Standing Committee meeting.

Adjournment

There being no further business, the meeting adjourned at 3:46 p.m.

CITY CLERK