



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.richmondgov.com/cityclerk

Minutes

Governmental Operations Standing Committee

Thursday, May 23, 2019

12:00 PM

Council Chamber, 2nd Floor - City Hall

Committee Members and Staff in Attendance

The Honorable Andreas Addison – Chair
The Honorable Michael Jones – Vice Chair (*early departure*)
The Honorable Parker Agelasto – Member
Jamie Isley, Assistant City Clerk
Charles Jackson, Council Budget Analyst
Candice Reid, City Clerk
Tabrica Rentz, Senior Assistant City Attorney
RJ Warren, Deputy City Clerk

Call to Order

Chair Andreas Addison called the meeting to order at 12:04 p.m., and presided.

Evacuation Announcement and Citizen Speaker Guidelines

Upon the Chair's request, Assistant City Clerk Jamie Isley provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency along with citizen speaker guidelines.

Public Comment

There were no public comments.

Approval of Minutes

There were no amendments or corrections to the meeting minutes of Thursday, April 25, 2019, and the Committee approved the minutes as presented.

Presentation(s)

Update on Audit Recommendations

Chair Andreas Addison introduced City Auditor Lou Lassiter who presented the Committee with updates and recommendations regarding the audit process. Mr. Lassiter provided several items for consideration by Council, to include a suggested threshold for non-essential overtime hours.

Chair Addison inquired about starting points for overtime threshold legislation.

Mr. Lassiter advised the Committee to meet with the Department of Human Resources to review the overtime data for calendar year 2018, and to benchmark peer organizations.

Member Parker Agelasto expressed concerns regarding the Richmond City Sheriff's Office budget overages. He informed the Committee that there is no process in place to halt budget exceedance through payroll.

Mr. Lassiter stated that an overtime threshold is essentially a budgetary control matter.

Member Agelasto requested information regarding the Department of Public Work's (DPW) contract administration and compliance implementation matters.

Mr. Lassiter informed the Committee that he did not receive much feedback from DPW and will work with Council on corrective action.

Vice Chair Michael Jones departed the meeting at 12:27 p.m.

Mr. Lassiter recommended that a survey of developer's customer service activities be provided to business groups, employees and constituents.

A copy of the material provided has been filed.

Overview of Performance Based Budgeting

Shannon Paul, Department of Budget and Strategic Planning senior policy analyst, discussed performance-based budgeting, updates on the city's pilot program from Fiscal Year 2019-2020 and goals for the future.

Member Parker Agelasto requested that the Department of Budget and Strategic Planning provide Council with quarterly reports regarding the seven performance-based budget pilot agencies.

Board Vacancies

There were no board applications for review.

Paper(s) for Consideration

There were no papers for consideration.

Discussion Item(s)

There were no discussion items.

Staff Report

Charles Jackson, Council budget analyst, provided the Committee with the May staff report.

A copy of the report provided has been filed.

Adjournment

There being no further business, the meeting adjourned at 12:39 p.m.