

INTRODUCED: May 12, 2025

AN ORDINANCE No. 2025-107

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the amount of \$75,000.00 from the Virginia Department of Criminal Justice Services, and to designate funds in the total amount of \$25,000.00 in the City Sheriff General Fund Budget as the required local match; to amend the Fiscal Year 2024-2025 Special Fund Budget by creating a new special fund for the City Sheriff called the “DCJS JAG – Vehicle Cameras Special Fund;” and to amend the Fiscal Year 2024-2025 Special Fund Budget by increasing estimated revenues and the amount appropriated to the City Sheriff’s “DCJS JAG – Vehicle Cameras Special Fund” by the total amount of \$100,000.00, all for the purpose of equipping the City Sheriff’s fleet vehicles with camera equipment.

Patron – Mayor Avula

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: MAY 27 2025 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is authorized to accept grant funds in the amount of \$75,000.00 from the Virginia Department of Criminal Justice Services for the purpose of equipping the City Sheriff’s fleet vehicles with camera equipment.

§ 2. That Article I, Section 2 of Ordinance No. 2024-099, adopted May 13, 2024, which adopted a Special Fund Budget for the fiscal year commencing July 1, 2024, and ending June 30,

AYES: _____ NOES: _____ ABSTAIN: _____

ADOPTED: _____ REJECTED: _____ STRICKEN: _____

2025, and made appropriations pursuant thereto, is hereby amended by creating a new special fund called the “DCJS JAG – Vehicle Cameras Special Fund” for the purpose of equipping the City Sheriff’s fleet vehicles with camera equipment.

§ 3. That \$25,000.00 of the City Sheriff’s General Fund budget is designated as the required local match funds for the Richmond City Sheriff’s Office special fund titled DCJS-JAG – Vehicle Cameras for the purpose of equipping the City Sheriff’s fleet vehicles with camera equipment.

§ 4. That the funds received from the Virginia Department of Criminal Justice Services are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2024, and ending June 30, 2025, in combination with the funds designated as the required local match by section 3 of this Ordinance, by increasing estimated revenues by \$100,000.00, increasing the amount appropriated for expenditures by \$100,000.00, and allotting to the City Sheriff’s “DCJS JAG – Vehicle Cameras Special Fund” the sum of \$100,000.00 for the purpose of equipping the City Sheriff’s fleet vehicles with camera equipment.

§ 5 This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND

INTRACITY CORRESPONDENCE

O&R REQUEST

DATE: 3/19/2025

EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Dr. Danny Avula, Mayor

THROUGH: Sabrina Joy-Hogg, Interim Chief Administrative Officer

THROUGH: Sheila White, Director of Finance

THROUGH: Meghan Brown, Director of Budget and Strategic Planning

FROM: Dr. Antionette V. Irving, Sheriff

A handwritten signature in black ink, likely belonging to Dr. Antionette V. Irving.

RE: To accept and appropriation of the Department of Criminal Justice Services' Byrne Justice Assistance Grant Funding

ORD. OR RES. No. _____

PURPOSE: Authorizing the City Administration to accept the award from the U.S. Department of Justice, Office of Justice Programs grant in the amount of Seventy Thousand (\$75,000.00) dollars and appropriating the increase to Special Fund (01601 Cost Center) for the Richmond City Sheriff's Office (RCSO). There is also a \$25,000.00 match.

REASON: The Richmond City Sheriff's Office seeks approval for funds in the amount of \$75,000.00 awarded by the Department of Criminal Justice Services' Byrne Justice Assistance Grant Award with a Cash Match of \$25,000.

RECOMMENDATION: It is recommended that this funding be accepted and appropriated to the Richmond City Sheriff's Office effective Fiscal Year 2025.

BACKGROUND: The Richmond City Sheriff's Office (RCSO) currently does not have a camera system in their fleet vehicles. The RCSO has 81 fleet vehicles and is looking to outfit 22-25 vehicles with camera equipment to provide accountability, safety, and transparency, following the agency's internal Standard Operating Procedures (SOPs).

FISCAL IMPACT / COST: These funds will increase the Special Funds Budget.

FISCAL IMPLICATIONS: The acceptance of funds (\$75,000.00 with Cash Match of \$25,000.00) will allow the Richmond City Sheriff's Office to outfit 22-25 vehicles with camera equipment to provide accountability, safety, and transparency, following the agency's internal SOPs.

BUDGET AMENDMENT NECESSARY: Yes, the FY 2025 Special Funds Budget will need to be amended.

REVENUE TO CITY: The City of Richmond will add \$100,000 (\$75,000.00 from Grant Funds and \$25,000.00 transferred as cash match from General Funds) as a Byrne-JAG Federal Grant through the Department of Criminal Justice Services (DCJS).

DESIRED EFFECTIVE DATE: Upon Adoption.

REQUESTED INTRODUCTION DATE: 04/28/25

CITY COUNCIL PUBLIC HEARING DATE: 05/12/25

REQUESTED AGENDA: Consent Agenda

RECOMMENDED COUNCIL COMMITTEE: Waiver Requested

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: None

AFFECTED AGENCIES: The Department of Finance, The Department of Budget and Strategic Planning, City Fleet, and The Richmond City Sheriff's Office.

RELATIONSHIP TO EXISTING ORD. OR RES.: Ord. 2024-099

REQUIRED CHANGES TO WORK PROGRAM(S): N/A

ATTACHMENTS: Award Letter

STAFF: Kimberlee Goins, Budget Manager
Richmond City Sheriff's Office, 646-0429



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

The Honorable Jackson H. Miller
Director

Tracy Louise Winn Banks, Esq.
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

March 21, 2025

Sabrina Joy-Hogg
Interim Chief Administrative Officer
900 E Broad Street, Room 201
Richmond, Virginia 23219

RE: 544418-Byrne/JAG Program- Sheriff's Office Equipment

Dear Sabrina Joy-Hogg:

Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is **547377** and was approved for a total award of **\$100,000**, funded through Award Number **2019-MU-BX-0026, 2020-MU-BX-0035, 15PBJA-21-GG-00258-MUMU and 15PBJA-22-GG-00616-MUMU**. The project period is **4/1/2025** through **9/30/2025**.

Included with this letter is your Statement of Grant Award/Acceptance (SOGA), Special Conditions, Reporting Requirements, and Projected Due Dates. In addition, there may be "Action Item" Special Conditions related to your grant award called *Encumbrances* that require your immediate attention. If there are any, please submit those documents via the On-line Grants Management System (OGMS) at <https://ogms.dcjs.virginia.gov>. Additionally, if you cannot access your grant in OGMS, your application may be under negotiation. Please check your email and/or spam for OGMS correspondence and follow up with your DCJS Grant Monitor.

If you have not previously done so, you must register to use this web-based system. The instructions on *Registering for a New Account* and *Submitting Action Item Encumbrances* are posted here www.dcjs.virginia.gov/grants/ogms-training-resources along with other resources and training videos. All registrants will be approved within 3–5 business days.

We will be happy to assist you in any way we can to assure your project's success. To indicate your acceptance of the award and conditions, please sign the included SOGA and return it electronically within the next 60 days to grantsmgmt@dcjs.virginia.gov. If you have questions, contact your DCJS Grant Monitor **Nicole Phelps** at **804-786-1577** or via email at nicole.phelps@dcjs.virginia.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Jackson H. Miller".

Jackson Miller
Director

STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, VA 23219

544418-Byrne/JAG Program- Sheriff's Office Equipment

Subgrantee: Richmond City
DCJS Grant Number: 547377
Grant Start Date: 4/1/2025
Federal Grant Number: 2019-MU-BX-0026, 2020-MU-BX-0035,
15PBJA-21-GG-00258-MUMU and
15PBJA-22-GG-00616-MUMU
Federal Awardee: BJAG
Federal Catalog Number: 16.738
Federal Start Date: 10/01/2018, 10/01/2019, 10/01/2020,
10/01/2021
Project Description: To strengthen Crime Control.

UEI Number: EG4LF5GYLK81
Grant End Date: 9/30/2025
Indirect Cost Rate: _____%
*If applicable

Federal Funds: **\$75,000**
State General Funds: **\$ 0**
State Special Funds: **\$ 0**
Local Match: **\$25,000**
Total Budget: **\$100,000**

Project Director	Project Administrator	Finance Officer
Dr. Antionette Irving Sheriff 1701 Fairfield Way Richmond, Virginia 23223 804-646-0140 antionette.irving@rva.gov	Sabrina Joy-Hogg Interim Chief Administrative Officer 900 E Broad Street, Room 201 Richmond, Virginia 23219 804-646-7978 Sabrina.Joy-Hogg@rva.gov	Sheila White Director of Finance 900 E Broad Street Richmond, Virginia 23219 804-646-5667 sheila.white@rva.gov

***Please indicate your ICR in the space provided, if applicable.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and reviewing the Special Conditions, hereby accepts this grant and agree to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: _____
Authorized Official (Project Administrator)

Title: _____

Date: _____