

INTRODUCED: June 24, 2024

A RESOLUTION No. 2024-R020

To approve the City of Richmond Plan of Services under the Virginia Juvenile Community Crime Control Act.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: JULY 22 2024 AT 6 P.M.

WHEREAS, pursuant to section 16.1-309.3(D) of the Code of Virginia (1950), as amended, the governing body of a political subdivision which establishes a community-based system under the Virginia Juvenile Community Crime Control Act (the “Act”) must submit to the State Board of Juvenile Justice for approval a local plan for the development, implementation and operation of such services, programs and facilities pursuant to the Act; and

WHEREAS, the Department of Justice Services has submitted to the Council of the City of Richmond its plan of services for the Council’s approval as the local plan required by the Act for Fiscal Year 2024-2025;

AYES: _____ NOES: _____ ABSTAIN: _____

ADOPTED: _____ REJECTED: _____ STRICKEN: _____

NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RICHMOND:

That the Council of the City of Richmond hereby approves the plan of services of the Department of Justice Services of the City of Richmond as the City's local plan for the development, implementation and operation of the City's community-based system pursuant to Virginia Juvenile Community Crime Control Act. Such plan of services shall be substantially in the form attached hereto.

APPROVED AS TO FORM:

CITY ATTORNEY'S OFFICE



City of Richmond

900 East Broad Street
2nd Floor of City Hall
Richmond, VA 23219
www.rva.gov

Master

File Number: Admin-2024-0660

File ID: Admin-2024-0660	Type: Request for Ordinance or Resolution	Status: Regular Agenda
Version: 1	Reference:	In Control: City Clerk Waiting Room
Department:	Cost:	File Created: 06/18/2024
Subject:	Final Action:	
Title:		

Internal Notes:

Code Sections:

Agenda Date: 06/24/2024

Indexes:

Agenda Number:

Patron(s):

Enactment Date:

Attachments: DJS - Resolution - 2025 VJCCCA Plan of Services AATF 6.18.24, FY25 VJCCCA Plan Document for Review

Enactment Number:

Contact:

Introduction Date:

Drafter: Shannon.Paul@rva.gov

Effective Date:

Related Files:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	6/18/2024	Rhonda Gilmer	Approve	6/18/2024
1	2	6/18/2024	Caprichia Spellman	Approve	6/18/2024
1	3	6/18/2024	Meghan Brown	Approve	6/18/2024
1	4	6/18/2024	Sheila White	Approve	6/18/2024
1	5	6/18/2024	Sabrina Joy-Hogg	Approve	6/18/2024
1	6	6/20/2024	Lincoln Saunders	Approve	6/20/2024
1	7	6/20/2024	Mayor Stoney	Approve	6/24/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File Admin-2024-0660

O&R Transmittal Letter

DATE: May 16, 2024 **EDITION:** 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

THROUGH: J.E. Lincoln Saunders, Chief Administrative Officer

THROUGH: Sheila D. White, Director of Finance

THROUGH: Meghan Brown, Interim Director of Budget & Strategic Planning

THROUGH: Traci J. DeShazor, Deputy Chief Administrative Officer of Human Services

FROM: Dawn D. Barber, Director of Justice Services

RE: Endorsement of DJS Plan of Services under the Virginia Juvenile Community Crime Control Act (VJCCCA)

ORD. OR RES. No.

PURPOSE: To receive City Council’s endorsement of the local “Plan of Juvenile Services” under the Virginia Juvenile Community Crime Control Act (VJCCCA). This plan covers FY2025 and was developed by the City of Richmond Department of Justice Services and the 13th Judicial District Juvenile Court Service Unit. The plan has been reviewed by the Chief Judge of the Richmond Juvenile and Domestic Relations Court and the Community Policy Management Team (CPMT).

BACKGROUND: In 1995 the General Assembly enacted the Virginia Juvenile Community Crime Control Act (VJCCCA). The purpose of the VJCCCA was to establish a community-based system of progressive sanctions and services that correspond to the severity of offenses and treatment needs of youth before the court system.

COMMUNITY ENGAGEMENT: N/A

STRATEGIC INITIATIVES AND OTHER GOVERNMENTAL: This Resolution is in alignment with Article 12.1.1, Sections 16.1-309.2 - 309.11 of the Code of Virginia, as amended, which states in part:

“Any county, city, or combination thereof may establish a community-based system pursuant to this

article, which shall provide, or arrange to have accessible, a variety of pre-dispositional and post-dispositional services. These services may include, but are not limited to, diversion, community service, restitution, house arrest, intensive juvenile supervision, substance abuse assessment and testing, first-time offender programs, intensive individual and family treatment, structured day treatment and structured residential programs, aftercare/parole community supervision, and residential and nonresidential services for juveniles who have been screened for needing community diversion or community-based services using an evidence-based assessment protocol or juvenile offenders who are before intake on complaints or the court on petitions alleging that the juvenile is delinquent, in need of services, or in need of supervision but shall not include secure detention for the purposes of this article.

”

FISCAL IMPACT: The City of Richmond will receive \$347,683 from the Commonwealth of Virginia Department of Juvenile Justice. These funds are included in the FY2025 Justice Services general fund revenue fiscal plan, as introduced by Mayor Stoney on March 27, 2024. As a requirement to receive funding from the Commonwealth of Virginia, the City’s Department of Justice Services has appropriated \$347,683 as the required maintenance of effort amount.

DESIRED EFFECTIVE DATE: Upon Adoption

REQUESTED INTRODUCTION DATE: June 24, 2024

CITY COUNCIL PUBLIC HEARING DATE: July 22, 2024

REQUESTED AGENDA: Consent

RECOMMENDED COUNCIL COMMITTEE: Public Safety Standing Committee (June 25, 2024)

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: None (This is an annual Resolution and the associated funds have already been adopted)

AFFECTED AGENCIES: Department of Justice Services

RELATIONSHIP TO EXISTING ORD. OR RES.: Ordinance 2023-071 “To adopt the annual budget, which includes all of the separate current expense budgets for the general operation of the City government and for each utility as defined in ch. 13 of the City Charter, and provides for increases to certain fees for certificates of the appropriateness, certificates of zoning compliance, zoning confirmation letters, and other filing fees set forth in ch. 30 of the City Code, concerning zoning, for the fiscal year commencing Jul. 1, 2024, and ending Jun. 30, 2025, and to appropriate the estimated revenues for such fiscal year for the objects and purposes stated in such budget.

REQUIRED CHANGES TO WORK PROGRAM(S): None

ATTACHMENTS: DJS VJCCA Plan and Letters of Support

STAFF: Dawn D. Barber
Director of Justice Services

Plan Information	Enter Fiscal Agent Data in this Column	Total for Combined Plan
Locality	Richmond City	
FIPS	760	
FY25 State Allocation	\$347,683.00	\$347,683.00
FY25 Maintenance of Effort	\$347,683.00	\$347,683.00
FY25 Additional Local Contribution		\$0.00
FY25 Total	\$695,366.00	\$695,366.00
FY26 State Allocation	\$347,683.00	\$347,683.00
FY26 Maintenance of Effort	\$347,683.00	\$347,683.00
FY26 Additional Local Contribution		\$0.00
FY26 Total	\$695,366.00	\$695,366.00

PROGRAM DESCRIPTIONS NARRATIVE:

	<u>Program/Service 1</u>	<u>Program/Service 2</u>	<u>Program/Service 3</u>	<u>Program/Service 4</u>	<u>Program/Service 5</u>
Program/Service Name	Community Service	Pre-D Electronic Monitoring	Community Monitoring	Decision Points	Virginia Rules
Allowable Program/Service Type	Community Service	PRE-D EM & GPS	POST-D EM & GPS	Pro-Social Skills	Law Related Education
Program/Service Target Population Case Status	Diversion Pre-D Post-D	Pre-D	Post-D	Diversion Pre-D Post-D	Diversion Pre-D Post-D
Objective Assessment of the Need for Program/Service	Community Service is used as a dispositional option to hold juveniles accountable for committing offenses. Community Service provides a sanction option for non-compliant youth on probation supervision.	The use of Outreach is driven by the DAI Assessment and provides an alternative in lieu of detention. According to Richmond's Common offense data in FY2023, assault and weapons were the highest.	Community Monitoring serves as an appropriate sanction in response to probation violations for the CSU. According to the DJJ Data 2023 Resource Guide, 13th CSU probation violations have increased as well as commitments. Utilizing accountability response options as an alternative to commitment promotes effective evidence-based practices.	Decision Points is an open-entry/ open-exit cognitive behavior intervention program designed for delivery with youth populations in contact with the justice system. Built on the principle of Strategy of Choices, Decision Points equips youth offenders with alternative ways to examine their thinking and the actions that lead them into trouble.	Virginia Rules is Virginia's state-specific, law-related education program for middle and high school students. The purpose of Virginia Rules is to educate young Virginians about Virginia laws and help them develop skills needed to make sound decisions, to avoid breaking laws, and to become active citizens of their schools and communities.
Court-Order Requirement (Use drop-down list)	No, Court Order Not Required	No, Court Order Not Required	No, Court Order Not Required	No, Court Order Not Required	No, Court Order Not Required
Other Special Admission Criteria	None	None	None	None	None
Gender	Both Males and Females	Both Males and Females	Both Males and Females	Both Males and Females	Both Males and Females

Program Narrative, FY23-24					
Average Length of Stay	24	45	15	24	8
Maximum Number of Participants	20	50	20	12	12
Days and Hours of Operation	Monday thru Friday 4pm-8pm Saturday/Sunday 730am-300pm	This program operates 24hours, 7 days a week, required contacts are conducted prior to 7 p.m. After hours intake are done for pre-dispositional cases only.	This program operates 24hours, 7 days a week, required contacts are conducted prior to 7 p.m.	Groups to be held 1-2 times per week per group of 6-10 youth are from 6-7pm Tuesdays/Thursdays	Held over the course of two weekend (4-hours each) days or once a week for 8 weeks
New Program Service Paper Submitted/Approved	N/A This is not a new program.	N/A This is not a new program.	N/A This is not a new program.	4/1/2024	4/1/2024
Program Manual Updated/Approved	Yes. There is an existing manual. A revised manual will be submitted according to VJCCCA guidelines.	Yes. There is an existing manual. A revised manual will be submitted according to VJCCCA guidelines.	Yes. There is an existing manual. A revised manual will be submitted according to VJCCCA guidelines.	Yes. A manual will be submitted according to VJCCCA guidelines within the required amount of time from program begin date.	Yes. A manual will be submitted according to VJCCCA guidelines within the required amount of time from program begin date.
Current MOA (required for all Positions, Community Service Programs)	Yes. There is a current MOA that will expire June 30, 2024. New MOA will be submitted.	Yes. There is a current MOA that will expire June 30, 2024. New MOA will be submitted.	Yes. There is a current MOA that will expire June 30, 2024. New MOA will be submitted.	To be provided	To be provided

<u>Program/Service 6</u>	<u>Program/Service 7</u>	<u>Program/Service 8</u>	<u>Program/Service 9</u>
ARISE	Restorative Justice	Specialized Services	Youth Emerging Straight (Y.E.S.)
Life Skills	Restorative Justice	Specialized Program Services	Shoplifting/Larceny Reduction
Diversion Pre-D Post-D	Diversion Pre-D	Diversion Pre-D Post-D	Diversion Pre-D Post-D
ARISE’s young adult and high school life skills curriculum provides evidence-based lessons and activities that help improve communication and interpersonal skills, while also providing the tools to manage anger and stress.	Restorative Justice is an approach to justice that aims to repair the harm done to victims. In doing so, practitioners work to ensure that offenders take responsibility for their actions, to understand the harm they have caused, to give them an opportunity to redeem themselves, and to discourage them from causing further harm	This category will allow the addition of one or more specialized services to meet the need that can't be anticipated at the time of the plan. These services go beyond services that can be routinely provided by the court services unit.	Larceny Reduction is based on cognitive-behavioral principles and relapse prevention methods. Clients identify risky situations and moods, cognitive interpretations, and develop appropriate behavioral responses.
No, Court Order Not Required	No, Court Order Not Required	No, Court Order Not Required	No, Court Order Not Required
None	None	None	None
Both Males and Females	Both Males and Females	Both Males and Females	Both Males and Females

<p>Program Narrative, FY23-24</p> <p>8</p>	<p>4</p>	<p>N/A</p>	<p>8</p>
<p>12</p>	<p>12</p>	<p>10</p>	<p>15</p>
<p>Once a week on Wednesday evenings from 6-7 pm.</p>	<p>Scheduled dates/times vary due to scheduling of all parties involved.</p>	<p>N/A</p>	<p>Held over the course of two weekend (4-hours each) days or once a week for 8 weeks</p>
<p>4/1/2024</p>	<p>4/1/2024</p>	<p>N/A</p>	<p>4/1/2024</p>
<p>Yes. A manual will be submitted according to VJCCCA guidelines within the required amount of time from program begin date.</p>	<p>Yes. A manual will be submitted according to VJCCCA guidelines within the required amount of time from program begin date.</p>	<p>N/A</p>	<p>Yes. A manual will be submitted according to VJCCCA guidelines within the required amount of time from program begin date.</p>
<p>To be provided</p>	<p>To be provided</p>	<p>N/A</p>	<p>To be provided</p>

BUDGET INFO:												
Program or Service Name	Program/Service 2	Program/Service 3	Program/Service 4	Program/Service 5	Program/Service 6	Program/Service 7	Program/Service 8	Program/Service 9				
	Pre-D Electronic Monitoring	Community Monitoring	Decision Points	Virginia Rules	ARISE	Restorative Justice	Specialized Services	Youth Emerging Straight (Y.E.S.)				
Assigned Program ID from CPR												
Program Type (from Allowable Programs and Services List)	PRE-D EM & GPS	POST-D EM & GPS	Pro-Social Skills	Law Related Education	Life Skills	Restorative Justice	Specialized Program Services	Shoplifting/Larceny Reduction				
Program/Service Provider	RDJS	RDJS	RDJS	RDJS	RDJS	RDJS	TBD	RDJS				
Program Start Date	3/1/1996	3/1/1996	7/1/2024	7/1/2024	7/1/2024	9/1/2022	7/1/2024	7/1/2024				
FUNDING:									TOTALS			
FY2025 Contracted Service Provision	\$38,142.05	\$19,461.60					\$24,971.85		\$82,575.50			
FY2025 Personnel	\$202,405.00	\$144,158.00	\$41,613.50	\$18,258.40	\$9,129.20	\$15,101.00		\$18,258.40	\$607,790.50			
FY2025 Travel									\$0.00			
FY2025 Staff Development			\$2,500.00						\$2,500.00			
FY2025 Telecommunications									\$0.00			
FY2025 Supplies & Materials	\$250.00	\$250.00	\$200.00	\$300.00	\$500.00	\$200.00		\$300.00	\$2,500.00			
FY2025 Equipment/Office Space Rental									\$0.00	Program tab totals compared to Plan tab totals		
FY2025 Total Budget	\$240,797.05	\$163,869.60	\$44,313.50	\$18,558.40	\$9,629.20	\$15,301.00	\$24,971.85	\$18,558.40	\$695,366.00	\$695,366.00	Balanced	0
POSITIONS: REQUIRED FOR ALL LOCALLY OPERATED SERVICES												
FY2025 Youth to be Served	100	75	12	12	12	12	10	15				
FY2025 Program/Service Unit Type	Days	Days	Sessions	Sessions	Sessions	Sessions	Not Applicable	Sessions				
FY2025 Estimated # of Units Per Youth	45	15	24	12	10	4	10	10				
FY2025 Program/Service Units	4,500	1,125	288	144	120	48	100	150				
FY2025 Average Cost Per Unit	\$53.51	\$145.66	\$153.87	\$128.88	\$80.24	\$318.77	\$249.72	\$123.72				
FY2025 Projected Position(s) to be filled by	R. Hancock (.5) L. Barnes (.50) D. Bell (.1) Vacant HEM (.25)	R. Hancock (.5) L. Barnes (.50) Vacant HEM (.25).	HEM (.125) Vacant FTE (.25)	HEM (.20)	HEM (.10)	Vacant FTE (.25)	N/A	HEM (.20)				

FY2025 VJCCA-Funded Positions	2.25	1.25	0.13	0.20	0.10	0.25		0.20	6.4			
FY2025 Projected Positions to be Supervised by _____	Janice Roach Program Manager Juvenile Programs	Janice Roach Program Manager Juvenile Programs	Stephone Evans Human Services Analyst	Ericka Wakefield Human Services Analyst	Ericka Wakefield Human Services Analyst	Stephone Evans Human Services Analyst	Janice Roach Program Manager Juvenile Programs	Ericka Wakefield Human Services Analyst				
COST COMPARISON:												
Private Provider/Contracted Services Costs If this program/service is being provided by a VJCCA-funded local position, what would the cost be for operating this program/service through a contracted provider?	Provider 1: AMI Kids \$25 Provider 2: Marcs Agency \$25	Provider 1: AMI Kids \$25 Provider 2: Marcs Agency \$25	N/A	N/A	N/A	N/A	N/A	N/A				
Cost Comparison - FY22 & FY23	FY22: \$37.78 FY23: \$21.45	FY22: \$72.69 FY23: \$83.75	N/A	N/A	N/A	N/A	N/A	N/A				
FUNDING:												
									TOTALS			
FY2026 Contracted Service Provision									\$0.00			
FY2026 Personnel									\$0.00			
FY2026 Travel									\$0.00			
FY2026 Staff Development									\$0.00			
FY2026 Telecommunications									\$0.00			
FY2026 Supplies & Materials									\$0.00			
FY2026 Equipment/PIOffice Space Rental									\$0.00	Program tab totals compared to Plan tab totals		
FY2026 Total Budget	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$695,366.00	Error	\$ 695,366.00
FY2026 Youth to be Served												
FY2026 Program/Service Unit Type												
FY2026 Estimated # of Units Per Youth												
FY2026 Program/Service Units	0	0	0	0	0	0	0	0	0			
FY2026 Average Cost Per Unit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
POSITIONS: REQUIRED FOR ALL LOCALLY OPERATED SERVICES												
FY2026 Projected Position(s) to be filled by _____												
FY2026 VJCCA-Funded Positions									0			



April 1, 2024

Romilda Smith, VJCCCA
Program Coordinator of Virginia
Department of Juvenile Justice
600 E. Main Street; 20th Floor
Richmond, Virginia. 23219

Re: Virginia Juvenile Community Criminal Control Act (VJCCCA) Plan, City of Richmond

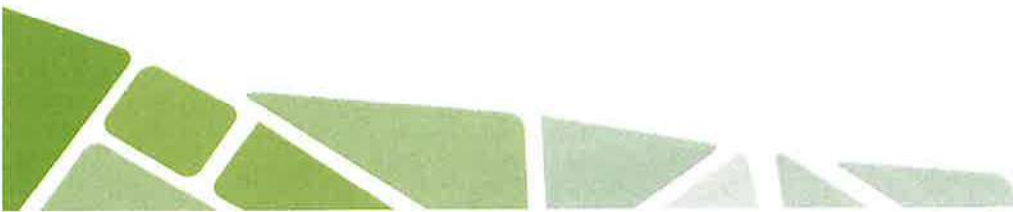
Dear Ms. Smith:

I am writing to indicate support for VJCCCA FY25 plan submitted by the City of Richmond. In addition, I agree with the plan's programmatic categories and funding allocations. I agree with the usage of VJCCCA funds to support the proposed programs. I have been engaged as a required planning committee member.

There are programs that the Court Service Unit and Richmond Justice Services will agree to continue to explore that will support the target population outlined in the FY24 program evaluation. This will ensure that our locality will continue to have funds available for necessary services and programs for court involved youth.

Sincerely,

Erica Mann, LCSW,
Richmond City CPMT Chair
Director of Learning and Special Projects, UMFS





Amy M. Floriano
Director

Kimberly Russo
Director
Court Service Unit
District 13

COMMONWEALTH OF VIRGINIA
Department of Juvenile Justice

Court Service Unit
District 13
1600 Oliver Hill Way
Richmond, VA 23219
(804) 646-2900
Fax (804) 646-2999

March 27, 2024

Romilda Smith
Virginia Department of Juvenile Justice
600 E. Main Street; 20th Floor
Richmond, Virginia 23219

Re: Virginia Juvenile Community Criminal Control Act (VJCCCA) Plan, City of Richmond

Dear Ms. Smith,

I am writing to indicate support for VJCCCA FY25 plan submitted by the City of Richmond. In addition, I agree with the plan's programmatic categories and funding allocations. I agree with the usage of VJCCCA funds to support the proposed programs. I have been engaged as a required planning committee member.

There are programs that the Court Service Unit and Richmond Justice Services will agree to continue to explore that will support the target population outlined in the FY24 program evaluation. This will ensure that our locality will continue to have funds available for necessary services and programs for court involved youth.

Sincerely,

A handwritten signature in blue ink that reads "K.D. Russo".

Kimberly D. Russo
CSU Director



COMMONWEALTH of VIRGINIA

Thirteenth Judicial District

PATRICIA REYES BATLEY
CLERK OF COURT

RICHARD B. CAMPBELL
JUDGE

MARILYNN C. GOSS
JUDGE

MARY E. LANGER
JUDGE

ASHLEY K. TUNNER
CHIEF JUDGE

Juvenile and Domestic Relations District Court

for the City of Richmond

OLIVER HILL COURTS BUILDING

1600 OLIVER HILL WAY, SUITE C181

RICHMOND, VIRGINIA 23219-1214

PHONE: (804) 646-2942 FAX: (804) 646-2906

March 26, 2024

Romilda Smith
VJCCCA Program Coordinator
Virginia Department of Juvenile Justice
600 E. Main Street, 20th Floor
Richmond, VA 23219

RE: VJCCCA Plan, City of Richmond

Dear Ms. Smith:

As the Chief Judge for the Richmond Juvenile and Domestic Relations District Court, I have had the opportunity to work with our Court Services Unit and Richmond Justice Services in the coordination and review of the Virginia Juvenile Community Crime Control Act Plan for the coming year (FY25). This team has worked hard to identify services that will respond to the needs of our community and to build strong working relationships to advance those services. On behalf of all the Judges of the Richmond JDR Court, I support the plan submitted by the City of Richmond. I look forward to the implementation of these services and programs for youth in our community that are most in need.

Thank you for all you do in support of the work being done by the CSU and Richmond Justice Services.

Sincerely,

Mary E. Langer
Chief Judge, Richmond Juvenile and Domestic Relations
District Court