




# Land Use, Housing and Transportation Standing Committee

Boards & Commissions  
Vacancy Report

Tuesday, July 17, 2018

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>
<b>Board of Building Code Appeals, General Division</b> (5 members & 3 alternates) <a href="#">(page 4)</a>	Licensed architect or licensed engineer who is currently engaged in the active design of buildings and structures * (1 vacancy)	Robert Easter <a href="#">(reappointment, page 5)</a>
	Alternates * (2 vacancies)	<i>No applications</i>
<b>City Planning Commission</b> (9 members) <a href="#">(page 6)</a>	Qualified voter (1 vacancy)	Albert S. Diradour <a href="#">(page 7)</a> Bruce Gould <a href="#">(page 11)</a> Dr. Bryan Clark Green <a href="#">(page 18)</a> David Johannas <a href="#">(reappointment, page 22)</a> Jonette D. Meade <a href="#">(page 25)</a> Andrea Quilici <a href="#">(page 27)</a> Donald J. Smith <a href="#">(page 31)</a>
<b>Clean City Commission</b> (15 members) <a href="#">(page 34)</a>	5 <sup>th</sup> District qualified voter (1 vacancy)	<i>No applications</i>
	Corporate or citizen volunteers (2 vacancies)	James B. Arnold <a href="#">(page 35)</a> Wanda McGee <a href="#">(reappointment, page 37)</a>
<b>Commission of Architectural Review</b> (9 members) <a href="#">(page 38)</a>	Citizens of the city at-large (3 vacancies)	James Klaus <a href="#">(reappointment, page 39)</a> Sean M. Wheeler <a href="#">(page 40)</a>
	One person appointed from a list of at least three nominees from the Historic Richmond Foundation * (1 vacancy)	Letter of Nomination <a href="#">(page 42)</a> Kathleen Harper Morgan <a href="#">(page 43)</a> Lawrence Pearson <a href="#">(page 47)</a>
<b>Board of Directors of the Greater Richmond Transit Company</b> (3 directors nominated by the city) <a href="#">(page 49)</a>	None (3 vacancies)	George Braxton <a href="#">(reappointment, page 50)</a> Benjamin Campbell <a href="#">(reappointment, page 51)</a> Eldridge Coles <a href="#">(reappointment, page 52)</a>

\* Applicants must either reside or work in the city.

Board Name	Criteria for Appointment	Applicant Name
Board of Commissioners of the <b>Richmond Redevelopment and Housing Authority</b> (12 members) <a href="#">(page 53)</a>	*  (1 vacancy)	Robert Adams <a href="#">(reappointment, page 54)</a> Saundra D. Laws <a href="#">(page 55)</a> Edwuan A. Whitehead <a href="#">(page 57)</a>
<b>Urban Design Committee</b> (10 members) <a href="#">(page 59)</a>	Member of the City Planning Commission *  (1 vacancy)	<i>No applications</i>
	Member of the Commission of Architectural Review *  (1 vacancy)	James Klaus <a href="#">(reappointment, page 60)</a>
	Member of a recognized local organization in one of the various fields of static arts *  (1 vacancy)	<i>No applications</i>
	Member of the faculty of the arts division of a local college or university *  (1 vacancy)	Emily A. Smith <a href="#">(page 61)</a>
<b>Urban Forestry Commission</b> (9 voting members) <a href="#">(page 63)</a>	Resident of the city who is a certified landscape architect  (1 vacancy)	<i>No applications</i>
	Certified arborist *  (1 vacancy)	<i>No applications</i>
	Residents of the city  (3 vacancies)	Wyatt Carpenter <a href="#">(page 64)</a> Hannah R. Fuerhoff <a href="#">(page 67)</a> Ryland Potter <a href="#">(page 69)</a>
	Residents of the city (Mayoral appointments, 3 vacancies)	
<b>Board of Building Code Appeals, Electrical Division</b> (5 members & 3 alternates) <a href="#">(page 70)</a>	Licensed professional engineer in private practice actively engaged in the design of electrical systems for buildings *  (1 vacancy)	<i>No applications</i>
	Representative of an electrical contractor *  (1 vacancy)	<i>No applications</i>
	Alternates *  (2 vacancies)	<i>No applications</i>
<b>Board of Building Code Appeals, Plumbing and Mechanical Division</b> (5 members & 3 alternates) <a href="#">(page 71)</a>	Representative of a mechanical contractor *  (1 vacancy)	<i>No applications</i>
	Alternate *  (1 vacancy)	<i>No applications</i>
Board of Directors of the <b>Central Virginia Waste Management Authority</b> (3 directors and 3 alternates appointed by the city) <a href="#">(page 72)</a>	Alternates *  (3 vacancies)	<i>No applications</i>

\* Applicants must either reside or work in the city.

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>
<b>Board of Directors of Maymont Foundation</b> (3 members appointed by the city) <a href="#">(page 73)</a>	Member of the City Planning Commission (Mayoral designee, 1 vacancy)	
<b>Slave Trail Commission</b> (17 members) <a href="#">(page 74)</a>	Member of the “Hope in the Cities” organization * (1 vacancy)	<i>No applications</i>
	* (5 vacancies)	<i>No applications</i>

\* Applicants must either reside or work in the city.

# Board of Building Code Appeals, General Division

## Vacancy Chart

*As of*  
November 12, 2018

When feasible, the Board of Building Code Appeals, General Division shall consist of one (1) licensed general contractor engaged primarily in the building of commercial buildings and structures; one (1) licensed architect or one licensed engineer, who is currently engaged in the active design of buildings and structures; and three (3) citizens with knowledge of the building construction trade. Three (3) alternate members shall be appointed to serve in the absence of any regular member of the board. *Alternate members must meet the same qualification as the members. (Opinion from Law Department dated 10/19/2012)* All members appointed by the City Council shall be a resident of the City or shall be an employee of a firm which has a place of business within the City. Employees or officials of the City shall not serve as board members.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Robert Easter	All members of Council	09/28/2018	Yes	Application included	Licensed architect or licensed engineer currently engaged in the active design of buildings and structures
James Snowa	All members of Council	01/28/2016	Yes	No	Alternate
Vacant	All members of Council	-	-	-	Alternate

**Contact:**

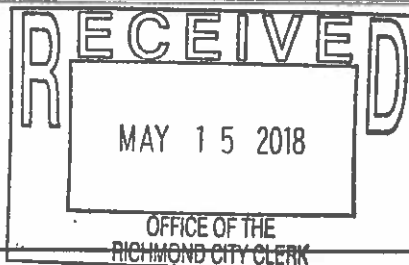
Douglas Murrow, Building Commissioner  
 Planning & Development Review  
 (804) 646 - 6958



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Board of Building Code Appeals	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Easter	First Name: Robert
Home Street Address: 9921 Oldfield Drive	Home Telephone: (804) 447-8642
Home City, Zip Code: Richmond, VA 23235	Home Fax: NA
Personal E-Mail Address: reaster@keiarchitects.com	
Employer: KEi Architects	
Job Title: President	How Long? 35 years
Business Street Address: 100 West Franklin Street, Suite 400	Business Telephone: (804) 788-0338
Business City, Zip Code: Richmond, VA 23220	Business Fax: NA
Business E-Mail Address: reaster@keiarchitects.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 4 <sup>th</sup> Number of years? 30	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract. To provide architectural services (currently with the Lumpkins Jail Project).	
Signature: <u>Robert L. Easter</u>	Date: <u>May 14, 2018</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# City Planning Commission

## Vacancy Chart *as of* November 12, 2018

The Planning Commission shall consist of nine (9) members. One member shall be a member of Council who shall be appointed by the Council for a term coincident with their term on Council; one member shall be a member of the Board of Zoning Appeals appointed by the Board of Zoning Appeals for a term coincident with their term on such board; one member shall be the Chief Administrative Officer or an officer or employee of the City designated from time to time by the Chief Administrative Officer; six (6) citizen members shall be qualified voters of the City who hold no office of profit under the City government (one shall be appointed by the Mayor and five appointed by the City Council).

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
David Johannas	All members of Council	07/23/2018	Yes	Application included	Qualified voter

**Contact:**

Matthew Ebinger  
Principal Planner, Land Use Administration  
Department of Planning & Development Review  
[Matthew.ebinger@richmondgov.com](mailto:Matthew.ebinger@richmondgov.com)  
804-646-6308



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CITY PLANNING COMMISSION**

Title: *Mr.*

Name: *Albert S Diradour*

Home Address: *002206 MONUMENT AVE RICHMOND VA 23220*

Home Telephone: *804-353-1551* Home Fax:

Personal E-Mail Address: *charlie@lionspawdevelopment.com*

Employer: *Lion's Paw Development Co.*

Job Title: *President* How Long?

Business Address: *002206 MONUMENT AVE RICHMOND VA 23220*

Business Telephone: *804-239-8180* Ext:  Business Fax:

Business E-Mail Address *charlie@lionspawdevelopment.com*

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No If Yes, Which County?

Are You A City Resident?  Yes If Yes, Which City Council District? *2* Number of Years? *53*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*BA Political Science, VCU. President of real estate development and acquisitions company, 30 years. Golden Hammer winner and GRACRE award winner.*

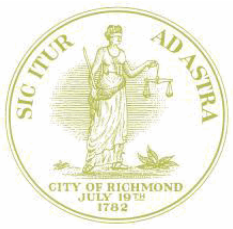
List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*IDA 2006-2007*

Other Community Involvement:

*Former Vestry, St. Paul's Church, VCIC board, FDA board.*

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I have served our community in various ways and from various platforms for the past twenty years. As*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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# City Planning Commission Questionnaire

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Please return your completed questionnaire to the Office of the City Clerk no later than noon on Friday, February 9, 2018.

NAME: Albert "Charlie" Diradour

1. What motivated you to apply for appointment to Richmond's City Planning Commission, and what do you hope to accomplish by your participation?

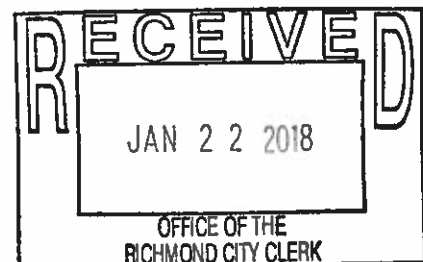
For many years, I have acquired and developed real property here in the city of Richmond. I am familiar with the many sectors that make up the Richmond market and want to help with the planning of our ever changing and growing city. The planning process is important to each resident and affects each in a unique way. Having the understanding and experience, and having been before the commission, I know I will be fair and reasonable and dedicated to the law that affects each case. I hope to help my city become a leading middle size city where businesses and residents enjoy the environs we aid in creating going forward.

2. What are the three most important issues you will have to address as a member of Richmond's City Planning Commission, and how would you address them?

The unique nature of each case reflects the unique nature of our city. Ensuring that residents know that their voices are heard and understood is the most important issue we all face as citizen volunteers. Secondly, the balance between Richmond's ever growing business and residential sectors is an issue that needs to be addressed in an holistic manner. Finally, a master plan must include many voices and points of view. It must be focused on the needs of the citizens and drive our city forward for ten years with sustained and sustainable growth.

3. How do you see the role of the public in the planning and design review process, and how can better public participation be achieved?

The public drives the planning process in a successful model. The commission's duty is to create a forum for meaningful input from the people we serve. Part of that is scheduling and holding meetings after working hours such that citizens can participate fully.



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804/646-7955 (O) 804/646-7736 (F) alexander.rawles@richmondgov.com  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# City Planning Commission Questionnaire

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Please return your completed questionnaire to the Office of the City Clerk no later than noon on Friday, February 9, 2018.

NAME: Albert "Charlie" Diradour

4. What planning challenges or issues do you see facing the city of Richmond in the next decade?

The balance between creating great places for great jobs for our citizens and creating a transportation infrastructure to and from those places they live is key to creating a great city. The diversity in modes of transportation over the next ten years will affect how we plan the "what goes where" piece. Reaching out to millennials and generation Z to ask them how they wish to live in 2027 and beyond will help us make decisions that will keep natives here and continue to attract those from other counties and cities from around the country. Planning cannot simply create a guide, it must be an intuitive, active, ongoing process that anticipates and acts. Having said that, we must anticipate the need for racial/socio-economic change in our city. We must understand that as we move forward to a time when people no longer see color or financial status when choosing where they live, it will be up to us to create opportunities for the market to craft atmospheres that accommodate how those who come after us wish to live.

5. The review of planning matters tends to be more "shades of gray" than strictly "black or white". This involves balancing objective standards (i.e. laws and regulations) with subjective design criteria such as determining what the appropriate massing, bulk, and/or compatibility, etc., with an area should be. How comfortable are you in making subjective decisions based on an objective set of criteria?

The art of real estate development is creating a concept that lives within a set of constraints known as laws. I have been doing this for my entire professional life. I once judged a state-wide middle school political science fair. One of the questions we judged was simply this, "If you are elected do you vote according to what your constituents want or what you know to be right in your own opinion?" This question is similar. The answer is that one must take all the evidence into account before rendering a decision.

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804/646-7955 (O) 804/646-7736 (F) [alexander.rawles@richmondgov.com](mailto:alexander.rawles@richmondgov.com)  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CITY PLANNING COMMISSION**

Title: \_\_\_\_\_  
Name: *Bruce Gould*  
Home Address: 005301 NEW KENT ROAD RICHMOND VA 23225  
Home Telephone: 8042304103 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: bgould53@gmail.com  
Employer: Retired  
Job Title: \_\_\_\_\_ How Long? \_\_\_\_\_  
Business Address: \_\_\_\_\_ VA  
Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address \_\_\_\_\_  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes If Yes, Which City Council District? \_\_\_\_\_ Number of Years? \_\_\_\_\_

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Executive Director, Virginia Motor Vehicle Dealer Board 1996 to 2016*  
*The MVDB is an Executive Branch state agency under the Secretary of Transportation. The executive director (agency head) is appointed by a nineteen member Board. Board members are appointed to the Board by the Governor. As the executive director I oversaw the day-to-day operations of a staff of approximately twenty-five employees in implementing direction set by the Board and according to the Dealer Laws and Regulations. I was responsible for a budget of over one million dollars; setting agency objectives; providing direction to staff to support the agency's mission and goals; and providing direct support to the Secretary of Transportation and the Governor.*

- Represented the agency on state-wide transportation efforts to include the Multimodal Working Group (A primary task of the Working Group is the development VTrans which is the long-range, statewide multimodal policy plan that lays out the vision and goals for transportation in Virginia.) and the Governor's Annual Transportation Conference. (Moderated panels and made presentations.)*
- Agency liaison to the General Assembly to include presenting agency initiated legislation to members and committees of the General Assembly and constituent groups; testify at General Assembly Committee meetings; and meet with individual members of*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.



**Authorities, Boards, Commissions and Task Forces Application**

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Virginia Commonwealth University 1980 to 1982  
Master of Urban and Regional Planning  
Studio Project: Bicycle Commuting Plan for Richmond Virginia (Primarily a Policy Plan)

Boston State College 1971 to 1975  
Bachelor of Science with a major in Earth Science and a minor in Biology.

Virginia Department of Motor Vehicles 1986 to 1996  
Held the following positions: Planner; Legislative Analyst; and Manager of the Policy and Legislative Office. (Three direct reports and was responsible for about 16 employees.)

Planner, Harland Bartholomew and Associates, Richmond, Virginia 1984 to 1986  
Projects included master plan for Fort Belvoir and the City of Virginia Beach and Housing Plan for Richmond, Virginia.

Planner I, Henrico (Virginia) Division of Police 1982 to 1984  
Liaison with the County Planning Office; write policies and procedures; initiated crime prevention through environmental design; frequent "ride

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**Other Community Involvement:**

None

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

- > Westover Hills Neighborhood Association to include "clean-up' and beautification projects
- > Richmond Folk Music Festival volunteer for set-up/tear down crew. Chosen top three out of 120 volunteers for set-up/break down.
- > Past president of Congregation or Ami. (Locate in the City of Richmond.) Many volunteer roles to include facilities committee and interfaith activities.
- > Chair Committee that runs Richmond Folk Music Events

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

I graduated VCU Urban Planning Master's Program with a 4.0 GPA. I remain very interested in planni

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**Retired on March 31, 2016**

Retired after nearly 33 years of public service in order to spend more time doing volunteer activities; travel; home projects; and pursuing hobbies such as walking/hiking and music.

**Education**

**Virginia Commonwealth University** **1980 to 1982**  
Master of Urban and Regional Planning  
Studio Project: Bicycle Commuting Plan for Richmond Virginia (Primarily a Policy Plan)

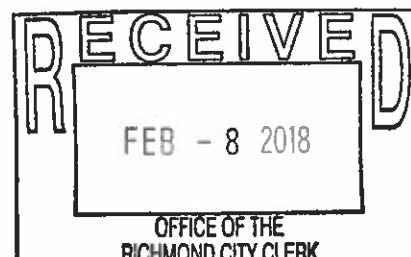
**Boston State College** **1971 to 1975**  
Bachelor of Science with a major in Earth Science and a minor in Biology.

**Professional Experience**

**Executive Director, Virginia Motor Vehicle Dealer Board (MVDB) 1996 to 2016**

The MVDB is an Executive Branch state agency under the Secretary of Transportation. The executive director (agency head) is appointed by a nineteen member Board. Board members are appointed to the Board by the Governor. As the executive director I oversaw the day-to-day operations of a staff of approximately twenty-five employees in implementing direction set by the Board and according to the Dealer Laws and Regulations. I was responsible for a budget of over one million dollars; setting agency objectives; providing direction to staff to support the agency's mission and goals; and providing direct support to the Secretary of Transportation and the Governor.

- Represented the agency on state-wide transportation efforts to include the Multimodal Working Group (A primary task of the Working Group is the development VTrans which is the long-range, statewide multimodal policy plan that lays out the vision and goals for transportation in Virginia.) and the Governor's Annual Transportation Conference. (Moderated panels and made presentations.)
- Agency liaison to the General Assembly to include presenting agency initiated legislation to members and committees of the General Assembly and constituent groups; testify at General Assembly Committee meetings; and meet with individual members of the General Assembly to resolve constituent problems.
- Meet with and make presentations at trade association meetings/educational seminars; provided consultation to other state agencies concerning best practices of the MVDB; liaison to and work with central agencies such as Planning and Budget; General Services; Department of Minority Business Enterprise and Virginia Information Technology Agency.
- Make decisions concerning granting dealer and salesperson's licenses to include direct contact with applicants. Work directly with applicants and dealers to establish new business and keep existing business open.
- Initiate new programs to include required dealer education; on-line applications; streamlined processes and live stream all Board meetings. Work directly with consumers in resolving differences with dealers.



**Virginia Department of Motor Vehicles** **1986 to 1996**

Held the following positions: Planner; Legislative Analyst; and Manager of the Policy and Legislative Office. (Three direct reports and was responsible for about 16 employees.)

**Planner, Harland Bartholomew and Associates, Richmond, Virginia** **1984 to 1986**

Projects included master plan for Fort Belvoir and the City of Virginia Beach and Housing Plan for Richmond, Virginia.

**Planner I, Henrico (Virginia) Division of Police** **1982 to 1984**

Liaison with the County Planning Office; write policies and procedures; initiated crime prevention through environmental design; frequent "ride alongs" with police officers.

**Paid Intern for Richmond Revitalization at Virginia Commonwealth University**

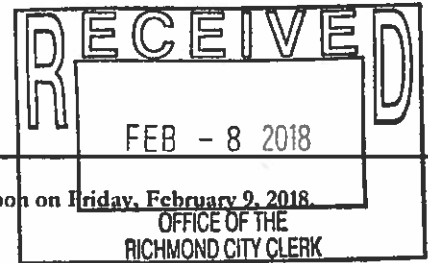
**1980 to 1982**

Member of a multi-disciplinary team that developed revitalization plans for Shockoe Bottom and the Jackson Ward centered on the area around the intersection of Broad Street, Brook Road and Adams Street. We concluded/recommended that this area be transformed to an Arts District.

**Well Site Geologist; Midland, Texas** **1977 to 1980**

Analyzed rock cuttings and monitored hydrocarbons as exploratory wells were drilled. Drew and provided to the client a depiction of the rock type and other information of the well being drilled. Advised drilling crew and others on the geology of the well site.

# City Planning Commission Questionnaire



Please return your completed questionnaire to the Office of the City Clerk no later than noon on Friday, February 9, 2018.

NAME: Bruce Gould

**1. What motivated you to apply for appointment to Richmond's City Planning Commission, and what do you hope to accomplish by your participation?**

As a member of the Planning Commission I will have the opportunity to give back to the City that has given me so much and to contribute to the forward trajectory the City has been on for a number of years. My background and passion for city planning is another motivating factor for applying. As a fairly recent retiree, I am anxious to take on a new challenge. I am involved in a number of volunteer activities. When I learned that applications were being accepted for the Planning Commission, I knew right away this would fit perfectly with my new "career" as a volunteer.

As a member of the Planning Commission I hope to play a role in the "smart" growth of our City while balancing competing interests and needs. I hope to bring the planning process and decision making closer to our residents. After completing my time as a member of the Planning Commission, I want to be able to look back as having been a member of a "team" that protected our neighborhoods, facilitated economic development, created the best school system for our children and protected our parks and our environment.

I have lived in the City for a total 21 years and 12 at my current address in the Fourth District. I love exploring Richmond's neighborhoods and parks. As a member of the Planning Commission I will visit the site of every item on the regular agenda and attempt to visit those on the consent agenda. I see this as a role I can play that will allow me to help my fellow Commission members make informed decisions.

**2. What are the three most important issues you will have to address as a member of Richmond's City Planning Commission, and how would you address them?**

- 1. Affordable Housing.** Everybody must have a decent place to live. I believe we must utilize a number of methods to solve the housing problem. For example, depending on the size and nature of a project; infrastructure and other contributions that are made by the City; etc., developers could be given options to help with affordable housing. Help could be reserving a certain percent of housing units in a large project to be "affordable" or the developer could contribute dollars to the Affordable Housing Trust Fund who can then provide grants to entities such as the Better Housing Coalition, Habitat for Humanity and the Maggie Walker Community Land Trust. My approach would be to develop and provide various options in finding ways to ensure that all have a decent place to live.
- 2. Guiding City development.** The Planning Commission plays key roles in directing how the City develops and in protecting neighborhoods and the environment; as well as the aesthetics of the City via its role in the Master Plan process, historic preservation, public art and public facilities. As a growing City, all of these items will be in front of the Planning Commission accompanied by the expected differences of opinions of citizens and special interest groups. My approach is to listen; identify goals and points of agreement before working on addressing differences of opinion. I prefer to break problems into small components and work through them in a "work session" type environment. At all times one must respect all opinions
- 3. Preserving neighborhoods.** A significant responsibility of the Planning Commission is to make recommendations that revolve around making exceptions to existing zoning. I see zoning as a

# City Planning Commission Questionnaire

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Please return your completed questionnaire to the Office of the City Clerk no later than noon on Friday, February 9, 2018.

NAME: Bruce Gould

“promise” to adjacent and nearby land owners of how their neighbors may use their property. When a land owner requests an exception to zoning, my approach would be to listen to neighbors and the Planning Staff and consider public safety in order to determine what if any negative impacts there would be. Working with my colleagues on the Planning Commission we would need to consider the level of and reasons for any objections and ask if there is a compelling reason to approve the exception.

### 3. How do you see the role of the public in the planning and design review process, and how can better public participation be achieved?

The role of the public in the planning and review process and their participation is dependent on the significance of the initiative/project. For instance, a project that primarily impacts a particular neighborhood requires input from neighborhood leaders (To include City Council member.), neighbors and the neighborhood association. This can be done by first approaching neighborhood leadership and working with them on developing a public participation plan. The plan may include print and social media as well as open meetings at local venues such as libraries, schools and churches. As noted in Question Number 2 above, my approach would be to listen; identify goals and points of agreement before working on addressing differences of opinion. Break problems into small components and work through them in a “work session” type environment.

For larger scale projects that are of interest to a wider portion or all City residents, the methods noted above for neighborhood size projects must be employed only on a larger scale. Seek feedback from local experts on the project. (For instance, representatives from the art community must be part of a public art initiative.) Include as part of public input, a setting that allows small groups/individuals to provide input so those who may be less inclined to speak in large setting have an opportunity to do so. In some situations, a Charrette exercise on site or nearby is an excellent means to achieve public participation in a fun and meaningful way.

The bottom line: we must be open and proactive in obtaining feedback via multiple means and sources. A public participation plan must be part of the planning and design review process. That plan must be customized to the initiative/project.

### 4. What planning challenges or issues do you see facing the city of Richmond in the next decade?

- Affordable Housing.
- Balancing growth/development and protecting neighborhoods and the environment.
- Funding for our Schools.
- Support Small Business.
- Infrastructure to include roads, sidewalks, replacing the coliseum and an upgrade to our baseball stadium.



# City Planning Commission Questionnaire

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Please return your completed questionnaire to the Office of the City Clerk no later than noon on Friday, February 9, 2018.

NAME: Bruce Gould

- Improving our public transportation.
5. **The review of planning matters tends to be more "shades of gray" than strictly "black or white". This involves balancing objective standards (i.e. laws and regulations) with subjective design criteria such as determining what the appropriate massing, bulk, and/or compatibility, etc., with an area should be. How comfortable are you in making subjective decisions based on an objective set of criteria?**

I am very comfortable in working with and making decisions that must balance objective standards and subjective criteria. I understand context and the importance of evaluating a situation that has both objective and subjective components. I did this for nineteen years as the Director of a State Agency. As a decision maker I approached situations keeping in mind that to the constituent I was working with, their "problem" or request was very important to them and they deserved my respect and serious consideration. This approach allowed for frank dialogue and a better understanding of all sides of the situation. We developed a set of questions to ask ourselves and to consider in evaluating a situation that required balancing objective and subjective criteria. The questions provided a good way to ensure we were conducting a comprehensive review.

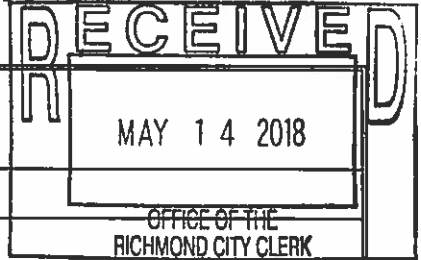
The fact there is a process for allowing "exceptions" to laws and regulations is recognition that subjective criteria must be considered in decision making. It is so important to know why objective standards are in place when viewing the subjective components. Knowing the "why" will allow you to balance the objective with the subjective – to keep within the spirit and intent of the objective standards.



**City of Richmond, Virginia  
City Council**

**Authorities, Boards, Commissions and Task Forces Application**

(Please Print or Type)



Name of Authority, Board, Commission or Task Force: The Planning Commission	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input checked="" type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Green	First Name: Bryan
Home Street Address: 420 South Pine Street	Home Telephone: 804.677.2604
Home City, Zip Code: Richmond, VA 23220	Home Fax:
Personal E-Mail Address: bryancgreen@gmail.com	
Employer: Commonwealth Architects	
Job Title: Director of Historic Preservation	How Long? 13 years
Business Street Address: 101 Shockoe Slip	Business Telephone: 804.648.5040
Business City, Zip Code: Richmond, VA 23219	Business Fax:
Business E-Mail Address: bgreen@comarchs.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 5th Number of years? 15 years	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: I have served on the Commission of Architectural Review and Urban Design Committee from 2010 the present, having filled an unexpired seat, followed by two full terms) and I will rotate off both bodies this spring. I was able to participate in the review of many projects on their way to the Planning Commission and developed great respect for the time and attention that Planning Commission members devote to the City of Richmond. Through my experience in those two bodies, including service as vice-chair and chair, I have gained a great deal of experience in the public planning process. It would be a pleasure and a privilege to add this experience to the good work of the Planning Commission.	

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: Commission of Architectural Review  
Date(s) Served: 2010 to 2018 Office(s) Held: Vice-chair, Chair

Entity: Urban Design Committee  
Date(s) Served: 2010 to 2018 Office(s) Held: Vice-chair

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

**Other community involvement:**

In addition to service on the CAR and UDC for the City of Richmond, I serve on the board of the Society of Architectural Historians, and chair the Heritage Conservation Committee. I also served on the Commonwealth of Virginia's Citizens Advisory Council on Furnishing and Interpreting the Executive Mansion, and am the chair of the Building and Restoration Committee. I am also an adjunct member of the L. Douglas Wilder School of Government and Public Affairs at Virginia Commonwealth University.

**OPTIONAL**

Please list additional information you would like considered, or you may attach your resume or other information.

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Signature: B. C. G. Date: 6 March 2018

*(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)*

**NOTE:** This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

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Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# BRYAN CLARK GREEN | ARCHITECTURAL HISTORIAN

OFFICE: Commonwealth Architects, 101 Shockoe Slip, Richmond, Virginia 23219 | (804) 648-5040 x1135 | [bgreen@comarchs.com](mailto:bgreen@comarchs.com)  
HOME: 420 South Pine Street, Richmond, Virginia | (804) 677-2604 | [Bryancgreen@gmail.com](mailto:Bryancgreen@gmail.com)

Bryan Clark Green, Ph.D., LEED AP BD+C, is an architectural historian and Director of Historic Preservation for Commonwealth Architects. His work involves documenting, analyzing and managing historic resources through an understanding of the programs, technologies and administrative systems inherent to their protection. Work both in the field and as an advocate and guide includes:

- Perform existing condition surveys and documentation
- Prepare historic structure reports investigations
- Research historic building material and preservation technologies
- Write National Register nominations (individual, historic district, and multiple property documents)
- Prepares preservation plans and historic tax credit applications

Outside of his work with Commonwealth Architects, Dr. Green remains professionally active in both education and publishing. He is an adjunct member of the L. Douglas Wilder School of Government and Public Affairs at Virginia Commonwealth University, and often gives lectures and seminars on preservation issues and historic structures. He currently serves as Chair for the City of Richmond's Commission of Architectural Review and on the Urban Design Committee. He also serves on the Commonwealth of Virginia's Citizens Advisory Council on Furnishing and Interpreting the Executive Mansion, where he is chair of the Building and Restoration Committee and a member of the executive committee. Additionally, he serves as Chair of the Society of Architectural Historians' Heritage Conservation Committee, and a member of the Board of Directors. He is an Honorary Member of the American Institute of Architects, Virginia.

## POSITIONS & APPOINTMENTS

Architectural Historian, Commonwealth Architects, Richmond, Va, 2005 – present (Associate 2007, Senior Associate and Director of Historic Preservation 2009 to present); Adjunct Assistant Professor, L Douglas Wilder School of Government and Public Affairs, Virginia Commonwealth University, 2014 to present; Adjunct Assistant Professor, Department of Historic Preservation, University of Mary Washington, 2008 to 2012; Adjunct Assistant Professor, Department of Art History, School of the Arts, Virginia Commonwealth University, Richmond, Va, 2005 – 2007; Architectural Historian, The Virginia Department of Historic Resources, 2002-2005; Associate Curator for Prints and Photographs, The Virginia Historical Society, 1998 to 2002; Faculty of Historic Preservation, Goucher College, Center for Graduate and Continuing Education, 1998; Historian, Heritage Preservation Services Division, Preservation Initiatives Branch and HABS, National Park Service, 1997-1998; Research Consultant, The Society of Architectural Historians, Buildings of the U.S., Connecticut Volume, 1994-1997; Assisting Instructor, University of Virginia, School of Architecture, 1993; Adjunct Faculty, The Virginia Museum of Fine Arts, Richmond, Virginia, 1992.

## SELECTED PROFESSIONAL SERVICE

Chair, Heritage Conservation Committee, Society of Architectural Historians, 2015-present; Council Member, Citizens' Advisory Council on Furnishing and Interpreting the Executive Mansion, 2012-present, Chair Building and Restoration Committee, 2013-present, Executive Committee, 2013-present); City of Richmond Commission of Architectural Review, 2010-present (Vice-Chair 2012-2014, 2016-present, Chair 2014-2016); City of Richmond Urban Design Committee, 2010-present (Vice-Chair 2013-2015); Board Member, Rosewell Foundation, Gloucester, Va., 2006-2010; Awards and Endangered Buildings Committees, APVA/Preservation Virginia, 2005-8; Board Member, Oregon Hill Home Improvement Council, 2005; Board Member, Friends of the Richmond Public Library, 2004-2006; State Membership Representative for Virginia, 2001 to 2002, and Advisory Committee, History News, 2002-2005; local Co-Chair, The Society of Architectural Historians, Annual Meeting, 2002, Richmond, Va.; Commission on Historic Preservation Education at the University of Virginia, 1992.

## CURRENT RESEARCH

"Scarcely a Workman Can Be Found": Thomas Jefferson's Architectural Workmen (book in progress); Building the National Collection: The Making of the National Museum of Natural History (book in progress); "Divided Histories: Race, Modernism and Architectural Identity at Virginia Union University," (article in progress); "That wasting gallows ground": The First Burial Ground for African-Americans in Richmond, Virginia" (article in progress, with Matthew R. Laird); "When the Temporary becomes Permanent: A Study of the 1939 New York World's Fair Belgian Pavilion. The Challenge of Rehabilitating 20th Century Exhibition Halls (in progress, with John Matteo and John Dumsick).

## SELECTED INVITED SPEAKING ENGAGEMENTS

BRYAN CLARK GREEN | CURRICULUM VITAE (UNREVISED)

## EDUCATIONAL BACKGROUND

PhD in Architectural History  
University of Virginia

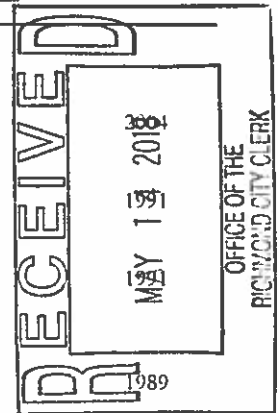
Master of Architectural History  
University of Virginia

Certificate in Historic Preservation  
University of Virginia

Bachelor of Arts  
University of Notre Dame  
History (major) and Anthropology (minor)

## SPECIALIZED EDUCATIONAL EXPERIENCE

Sorensen Institute for Political Leadership, University of Virginia	
Candidate Training Program	2017
Political Leaders Program	2015
Green Building Certification Institute	
United States Green Building Council	
LEED Accredited Professional - LEED AP BD+C	2014
Historic Preservation Law and Section 106 Compliance	
Naval School, Civil Engineer Corps, Naval Station Norfolk	2002
Victorian Society Summer School, London	1991
Archaeological Field School, University of Chicago	1987



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The Society of Architectural Historians, The Association for Preservation Technology International; the Vernacular Architecture Forum; the American Association for State and Local History, APVA / Preservation Virginia, Annual Virginia Preservation Conference; Restore Virginia (Preservation Virginia); The Institute of Classical Architecture & Classical America; ALA / Architecture Exchange East; Virginia Society of the American Institute of Architects; The Center for Palladian Studies; The Victorian Society; The Colonial Dames of America; the Traditional Building Conference; The International Center for Jefferson Studies, Monticello; Montpelier; The Virginia Historical Society; The Valentine / Richmond History Center; The Historic Richmond Foundation; The Historic Staunton Foundation; Historic Petersburg Foundation; The Historic Columbus Foundation. Universities including the University of Virginia, University of Notre Dame, University of Mary Washington; the College of Charleston; Cornell University; Virginia Union University; Hampton University; Norfolk State University; Virginia Commonwealth University.

## SELECTED PUBLICATIONS

"New Buildings Among the Old," *Virginia Town and Country: The Magazine of the Virginia Municipal League* 45.1 (Jan. 2010), pp. 11-12; "Filling in the Gaps in Historic Urban Neighborhoods," Editorial, *Richmond Times-Dispatch*, 29 Nov. 2009; "Back to the Future," *Inform Magazine*, March 2010; "Filling in the Gaps: Creating a Historic District Infill Tax Credit," *Period Homes*, (June, 2009); "Taking Note: Doing the Small Things Well," *Inform Magazine*, May 2009; "Hand in Hand," *Period Homes* (May, 2008): 130; with Ann L.B. Miller and Conover Hunt, *Building a President's House: Newly Discovered Architectural Plans for James Madison's Montpelier*. Montpelier: The Montpelier Foundation, 2007; *In Jefferson's Shadow: The Architecture of Thomas R. Blackburn*, New York: Princeton Architectural Press, 2006; "Introduction," to Abraham Swan, *A Collection of Designs in Architecture, containing New Plans and Elevations of Houses, etc.*, 2 vols. 1757. Reprint. New York: Dover Publications, 2006; "Introduction," to Owen Biddle, *The Young Carpenter's Assistant* 1805. Reprint, Dover Publications, 2006; "At the Edge of Custom: The Architectural Career of Thomas R. Blackburn, Architect in Antebellum Virginia," in *Perspectives in Vernacular Architecture X*. Eds. Alison K. Hoagland and Kenneth Briesch, Knoxville: University of Tennessee Press, 2006; "Mirador, Home of Paul and Hope Hadley Burghardt," *Country Life* 15 October 2003; "Defending the Ancients: The Architectural Theory of Robert Morris," *American Arts Quarterly* (Winter 2003); "Learning from Loss: Lessons from Virginia's Lost Architecture," *Forum Journal: the Journal of the National Trust for Historic Preservation*, 16.3 (Spring 2002); catalog entries for The Virginia Historical Society, *Treasures Revealed: From the Paul Mellon Library of Americana* (Charlottesville: Howell Press, for the Virginia Historical Society, 2001); with Calder Loth and William M.S. Rasmussen, *Lost Virginia: Vanished Architecture of the Old Dominion*. Charlottesville: Howell Press, 2001; "The Structure of Civic Exchange: Market Houses in Early Virginia," *Shaping Community: Perspectives in Vernacular Architecture VI*. Eds. Elizabeth Collins Cromley and Carter L. Hudgins. University of Missouri Press, 1997.

## SELECTED PROFESSIONAL PROJECTS

*Historic Structures Reports*: Princess Anne County Courthouse, Virginia Beach, Va.; Bacon's Castle, Surry County, Va.; Monumental Church, Richmond, Va.; Renwick Courthouse, Wallace Library, and old Jail, City of Fredericksburg, Va.; Liberia, City of Manassas, Va.; Poindexter House, Virginia Military Institute, Lexington, Va.; Captain James Francis House, Wethersfield, CT; Scotchtown, Hanover County, Va.; Prudence Crandall Museum, Plainfield, CT; Centre Hill Mansion, City of Petersburg, Va.; National Museum of Natural History, Washington, DC; First African Baptist Church Outbuilding, Richmond, Va.; The Hyland House, Guilford, CT.

*Conservation, Rehabilitation, and Restoration Studies*: Harris Memorial Armory, Blackstone, Va. Magnolia Grange, and Castlewood, Chesterfield Co, Va.; Loudoun Museum, Leesburg, Va.; The Zinke Building, 203 Governor's Street, Capitol Square, Richmond, Va.; The Aluminum Building, 217 Governor's Street, Capitol Square, Richmond, Va.; Dining Room Ceiling Investigation / Restoration, Governor's Mansion, Capitol Square, Richmond, Va.; Casemate 22, Fort Monroe, Hampton, Va.; Hill Hall, Abbott Hall, Flagler Hall, and the former Finance and Accounting Office, Fort Belvoir, VA.; Belgian Pavilion, Virginia Union University, Richmond, Va.; Commandant's Quarters (The Maury House), Virginia Military Institute, Lexington, Va.; Hotel Richmond/State of Virginia 9th St. Office Building, Richmond, Va.; Virginia Slave Housing Recordation Project, Bacon's Castle, Surry County, Va., and Ben Lomand, Prince William County, Va.; Overseers Quarters, Staunton River State Park, Virginia Department of Conservation and Recreation; Tucker Brothers Merchandise, Charlotte Courthouse, Va.; Boykin's Tavern, Isle of Wight County, Va.; Fort Norfolk Magazine, Norfolk, Va.; Hooper's Island Light Station, Dorchester County, MD; Egyptian Building, Virginia Commonwealth University, Richmond, Va..

*Preservation Planning Projects*: Historic Preservation Master Plan, VCU, Richmond, VA; City of Hopewell Design Guidelines, Hopewell, Va.; Preservation Master Plan, Virginia Union University, Richmond, VA (Getty Grant); The Shirley House, New Market Battlefield, Virginia Military Institute, New Market, Va.; Preservation Plan, Saint Paul's College, Lawrenceville, Va.; City of Portsmouth Design Guidelines, Portsmouth, Va.

*Historic Rehabilitation Tax Credit Projects*: St. Luke Building, Richmond, Va.; Central National Bank, Richmond, Va.; The Richmond & Chesapeake Bay Railway Depot, Richmond, Va.; The Masonic Temple, Danville, Va.; Southern Biscuit Company, Richmond, Va.; Virginia Railway and Power Company, Richmond, Va.; First National Bank, Richmond, Va.; Wasena Cold Storage, Roanoke, Va.; The American Locomotive Company, Richmond, Va.; The Atlantic Motor Company, Richmond, Va.; The Berry Burk Building, Richmond, Va.; The Century Sprinkler Company, Richmond, Va.; Fairmont School, Richmond, Va.; Lock Lane Apartments, Richmond, Va.; Maury School, Fredericksburg, Va.

*Restoration Projects*: Point of Rocks, Chesterfield Co, Va.; Dr. Tucker House, Buckingham Courthouse, Va.; Saul Building, St. Paul's College, Lawrenceville, Va.; James Monroe Museum, University of Mary Washington, Fredericksburg, Va.; The Maury House, Virginia Military Institute, Lexington, Va.

*National Register of Historic Places Nominations*: St. Luke Building, Richmond, Va.; Dancing Point, Charles City County, Va.; Tobacco Warehouses in Richmond, Virginia, Multiple Property Nomination, 1875-1963; The Chesapeake Warehouses, Richmond, Va.; The Ninth Street State Office Building, Richmond, Va.; The Virginia George Washington Monument, Richmond, Va.; The Virginia State Capitol (revised), Richmond, Va.; King and Queen County School, King William County, Va.; Maury School, Fredericksburg, Va.; King William Training School - King William County, Virginia (Rosenwald School); Fairmont School, Richmond, Va.


BRYAN CLARK GREEN | CURRICULUM VITAE (ABREVIATED)

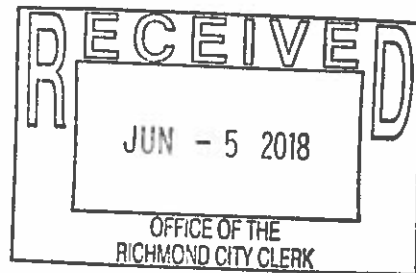
UPDATED 1 MAY 2018 | PAGE 2



City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <b>PLANNING COMMISSION</b>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <b>Johannas</b>	First Name: <b>David</b>
Home Street Address: <b>711 Byrd Park Court</b>	Home Telephone: <b>804-359-0711</b>
Home City, Zip Code: <b>Richmond, 23220</b>	Home Fax: <b></b>
Personal E-Mail Address: <b>dave@johannasdesign.com</b>	
Employer: <b>Johannas Design Group</b>	
Job Title: <b>Principal</b>	How Long? <b>18 years</b>
Business Street Address: <b>1901 West Cary Street</b>	Business Telephone: <b>804 358 4993</b>
Business City, Zip Code: <b>Richmond, 23220</b>	Business Fax: <b>804 358 8211</b>
Business E-Mail Address: <b>dave@johannasdesign.com</b>	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <b>5<sup>th</sup></b> Number of years? total <b>34yrs</b>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: 	Date: <b>6/4/18</b>
<p><i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i></p>	



NOTE: This application is a public document.

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## DAVID JOHANNAS, AIA, NCARB, PRINCIPAL

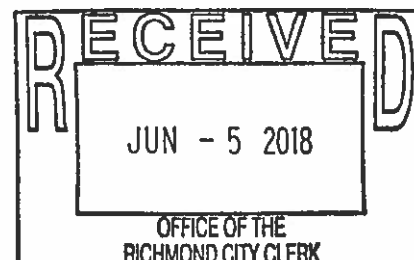
### BIO

*"Design is an interpretive art focusing on the integration of architecture and the environment."*

David Johannas has over 25 years of experience in architecture, interior projects and planning throughout North America. His work encompasses a variety of innovations in urban design involving mixed-use, high-end residential and retail, with a particular interest in historic preservation and adaptive re-use.

After graduating from the University of Oregon in 1975, David received a wide range of experience working with different scale architectural offices in Edmonton, Alberta, New York City (including Martin Dorf, Peter Marino, and Gensler), Denver, Colorado and Richmond, Virginia. He established his own practice in 2000. At UC Berkeley David studied under the auspices of Christopher Alexander. He apprenticed with Richard and Dion Neutra of Los Angeles.

Architecture has been a life pursuit for David. He has maintained fervor toward the design of buildings, responding to the fashion trends of modern architecture, while maintaining his own design philosophy. He has a wide range of experience with public and private sector clients in North America and has worked extensively in the Richmond area. He and his wife reside in Richmond's historic Byrd Park Neighborhood.



## **EDUCATION**

- 9/72-12/75      University of Oregon, Eugene OR  
Bachelor of Architecture, five-year program
- Spring 1975      University of California at Berkeley, Berkeley, CA  
Urban Design Studio Program
- 9/69-6/72      Case Western Reserve University, Cleveland, OH  
Major: Urban and Environmental Studies

## **COMMUNITY SERVICE**

- 2/17- present      City of Richmond Urban Design Committee
- 7/12 - present      City of Richmond Planning Commissioner
- 1/12 – present      Uptown Association Board Member
- 10/04 – present      City of Richmond: Commission of Architectural Review  
Commission Member and Chairman (2008-2009) AIA  
James River Chapter Appointee
- 4/02 – 4/10      Urban Land Institute  
Member
- 499-7/01      City of Richmond: Urban Design Committee  
Chairman (2000-2001), Vice Chairman (1999-2000)
- 9/97-9/98      Your Neighbors Uptown Master Planning Committee  
Member
- 4/95-6/96      Lower Fan Civic Association  
President
- 8/95-6/97      Fan District Association: Master Planning Committee  
Chairman (1995), Member (1996-1997)
- 6/95-7/01      City of Richmond, Urban Design Committee  
Commission Member
- 9/85-9/87      Monument Avenue Preservation Society





City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CITY PLANNING COMMISSION**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County?  If Yes, Which County?

Are You A City Resident?  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

N/A

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I received my Associates in Arts in Business Administration, December 2008 and my Bachelors in Business Administration with a concentration in Marketing, June 2009. I received my Master's degree in Business Administration with a concentration in Management September 2011 (Magna Cum Laude) member of Golden Key International Honor Society, and I have earned my Masters of Science degree with concentration in Project Management, October 2013 (Magna Cum Laude) member of Alpha Chi Honor Society, and member of Zeta Phi Beta Sorority, Incorporated; Alpha Phi Zeta chapter. I feel confident that my experience has afforded me exposure to numerous facets necessary to perform the job duties and responsibilities*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*I received my Associates in Arts in Business Administration, December 2008 and my Bachelors in Business Administration with a concentration in Marketing, June 2009. I received my Master's degree in Business Administration with a concentration in Management September 2011 (Magna Cum Laude) member of Golden Key International Honor Society, and I have earned my Masters of Science degree with concentration in Project Management, October 2013 (Magna Cum Laude) member of Alpha Chi Honor Society, and member of Zeta Phi Beta Sorority, Incorporated; Alpha Phi Zeta chapter. I feel confident that my experience has afforded me exposure to numerous facets necessary to perform the job duties and responsibilities*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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**Other Community Involvement:**

N/A

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*In the past, I have volunteered, organized and hosted events for the Susan G. Komen Foundation; the American Cancer Society; the Virginia Breast Care Foundation; the Sisters Network of Virginia and in 2007 Richmond BMW along with Susan G. Komen for the Cure recognized Jonette as an Honorable Supporter of Breast Cancer Awareness. I have received numerous awards for my work to help fight Breast Cancer from the Honorable Senator Ryan T McDougle; Richmond City Council East End 7th District, City Councilwoman Deloris McQuinn along with the University of Virginia Hospital located in Charlottesville, VA for my dedication as well. This is just to name a few the list goes on and on.*

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Branch Manager  
SunTrust Bank – Richmond, VA  
January 2018 – March 2018*

*In this role, as the Bran*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CITY PLANNING COMMISSION**

Title: *Mr.*

Name: *Andrea Quilici*

Home Address: *000303 N ALLEN AVE RICHMOND VA 23220*

Home Telephone: *804.358.0018* Home Fax:

Personal E-Mail Address: *aquilici@bcwh.com*

Employer: *BCWH Architects*

Job Title: *Project Manager/Architect* How Long? *6*

Business Address: *001840 W BROAD ST STE 400 RICHMOND VA 23220*

Business Telephone: *804.545.7640* Ext:  Business Fax:

Business E-Mail Address *aquilici@bcwh.com*

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No If Yes, Which County?

Are You A City Resident?  Yes If Yes, Which City Council District? *2* Number of Years? *14*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*For over twenty years, throughout my professional career, I have been a dedicated urban designer and architect.*

*I hold a Master of Architecture from the University of Florence, Italy; a Master of Science in Urban Design from the Herriot Watt University in Edimburg, Scotland; and I am a registered Architect in Virginia, Pennsylvania, and the European Union.*

*I have worked on Master Plans for Morehouse College in Atlanta, for Bucknell University in PA, and for other American schools all over the world. My Urban Design Master of Science thesis was about the sustainable development of tourism in medium-sized historic towns, a topic that led to a publication in the journal Urban Design International. As an architect I have worked on prestigious projects for Cornell, Yale, Middlebury and Duke Universities, as well as on key projects for the City of Richmond, such as the VMFA expansion and the Main Street Station renovation. As an Associate Architect at BCWH, I have worked on award-winning projects such as the Libbie Mill and Varina libraries in Henrico County: these are all public projects that have clearly enhanced the quality of life of our citizens.*

*With my broad experience in urban design and architecture, I could offer a holistic analysis of the development of our city, one that would consider its architecture in relation to the surrounding urban space. I also believe t*



**Authorities, Boards, Commissions and Task Forces Application**

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List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*I am an appointed member of the City of Richmond Urban Design Committee.  
I was appointed in November 2017*

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**Other Community Involvement:**

*In our community, since I live in the Fan, I am already part of the Fan District Preservation Committee, and I have therefore been working on its development of a Design Overlay District. I am also a member of the Design Forum Committee organized by the Virginia American Institute of Architects, and I am helping the Grace Street Association as a consultant to make the community understand the implications of the new Transit Development Plan for the Broad Street corridor.*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Andrea Quilici, AIA associate architect at BCWH*

*professional experience project designer and manager  
2012-Current BCWH Architects, Richmond, VA (associate)?  
2011-2012 Odell Associates, INC, Richmond, VA?  
2003-2011 SMBW Architects, PC, Richmond, VA (associate)  
2000-2003 KieranTimberlake Associates, LLP, Philadelphia, PA  
1997-2000 H2L2 Architects & Planners, Philadelphia, PA*

*professional affiliations?  
registered architect in Virginia, Pennsylvania, and European Union?  
member, AIA and Virginia Society AIA  
?AIA Design Forum Committee since 2008 - Chair of the committee from 2012 - 2013  
accredited professional, LEED*

*education?  
Master of Science in urban design, 1997 Eriot-Watt University, Edinburgh, UK  
"Laurea" (M.A.) in architecture, 1994, with highest honors University of Florence, Italy*

*publications  
?"DFXI: Dwelling and The Art of Living in Century XXI", September 2014  
?"The Pressure-Equalized Wall and the Marks Center for Science and Technology in New York," , December 2002  
?"A Tourist Resort on the Island of Porto Santo, Portugal: Attempting a Natural Development," , vol. 3:1 & 2, 1998*

*teaching experience -  
lectures visiting critic 2000-2016 at:  
University of Pennsylvania, Philadelphia, PA; Cornell University, Ithaca, NY; Temple University, Philadelphia, PA;  
Philadelphia University, Philadelphia, PA; Virginia Tech, Blacksburg, VA; VCU Interior Design program, Richmond,  
VA; Catholic University, Washington DC  
invited talk at UVA Architectural Program, Richmond, VA 2014?*



**Authorities, Boards, Commissions and Task Forces Application**

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*invited talk at VCU Interior Design Program, Richmond, VA 2017, 2015, 2013 and 2011*

*invited talk for the ArchEx East, Richmond VA, November 2017 and 2012?*

*juror for the Virginia Society Student Prize 2012*

*?two invited talks at School of Architecture, University of Florence, Italy, 2002*

*awards - exhibitions?*

*"Assemblage: Art and Architecture," with SMBW Architects, Richmond, VA 2009,*

*2010 Tibbalds Trust award: best UK post-graduate urban design project, London, UK, 1997 British urban design group exhibition, University of Westminster, London, UK, 1997*

*18-month MSc fellowship for study in Scotland, University of Pisa, Pisa, Italy, 1996-1997*

*Relevant work*

*museums*

*Virginia Museum of Fine Arts / Expansion, Rick Mather+SMBW LLC, London/Richmond Richmond, VA*

*academic*

*VCU STEM Building, BCWH, (under design), Richmond VA*

*VCU Sanger Hall Renovation, BCWH (under construction), Richmond, VA*

*Alice H. Cook House, KTA, Cornell University, Ithaca, NY*

*Atwater Commons Student Hall, KTA, Middlebury College, Middlebury, VT*

*West Eden-Link Student Hall, KTA, Duke University, Durham, NC*

*adaptive re-use*

*Lewis Hall Renovation, BCWH, Washington and Lee University, Lexington, VA*

*Richmond's Main Street Station, SMBW, (schematic design), Richmond, VA*

*Davenport College, KTA, Yale University, New Haven, CT*

*academic master plans*

*Morehouse College MP Atlanta, GA*

*Bucknell University 2020 MP Lewisburg, PA*

*Marymont College Paris, France*

*libraries*

*Atlee Library, BCWH, (under design), Hannover County, VA*

*Fairfield Library, BCWH, (under construction), Henrico County, VA*

*Libbie Mill Library, BCWH, Henrico County,, VA*

*Varina Library, BCWH, Henrico County,, VA*

*West Shore Library, H2L2, Harrisburg, PA*

*office buildings*

*Warmack Office Development, Odell, The Woodlands, Huston, TX*

*DePaul Medical Office Building, Odell, Norfolk, VA*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Architect David Johannas of the City Planning Commission mentioned that he might decide to step down*

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

CITY PLANNING COMMISSION

Title:
Name: Donald J Smith 616
Home Address: 000616 S NANSEMOND ST RICHMOND VA 23221
Home Telephone: 8043356560 Home Fax:
Personal E-Mail Address: djeffsmith@gmail.com
Employer: Capital One
Job Title: Process Engineer, Branch Construction & Renovation How Long?
Business Address: 015000 CAPITAL ONE DR RICHMOND
Business Telephone: 8043356560 Ext: Business Fax:
Business E-Mail Address JeffMIS.Smith@CapitalOne.Com
Is Your Place of Employment Located in the city of Richmond Yes
Is your Place of Employment Located in the County? Yes If Yes, Which County? City
Are You A City Resident? Yes If Yes, Which City Council District? 5 Number of Years? 4

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please note in answer above "Is your place of employment located in the city?" I answered yes on this due to Capital One's 1717 and Carytown locations.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I am a Construction Process Engineer with over 20 years of diverse professional experience across construction (residential, retail and commercial), process improvement (Six Sigma and Lean), program management (Agile and Waterfall), and financial/operational analysis. I'm considered an organized team player who delivers improved productivity and efficiency with a wide variety of techniques from detailed statistical analysis to applied common sense.

Current Work Background:

Capital One, Richmond, VA (2012 - Present): Process Engineering Sr. Manager, Retail Branch Construction & Renovation
Capital One, Richmond, VA (2000 - 2012): Multitude of roles in Operational & Business Analytics and Statistics
Armstrong World Ind., Lancaster, PA (1998 - 2000): Manager of Operations & Global Business Systems
Smith & Dickson Construction Inc., 1000 Islands, NY (1988-1993) Owner/President of Residential Construction Corp specializing in historic restorations.

Educational Background:

MS in Urban and Regional Planning: Virginia Commonwealth University, Currently Enrolled
MS in Applied Economics/Operations Research: Colorado School of Mines, Golden, Colorado, December 1997
BS in Mathematics: SUNY Buffalo, New York, December 1995



**Authorities, Boards, Commissions and Task Forces Application**

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*I have not served on any other boards*

**Other Community Involvement:**

*Sports Backers, Richmond, VA: Logistics and Event Support for multitude of RVA Events: 2012 - Present*

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*D JEFFERY SMITH  
616 S. NANSEMOND ST, RICHMOND VA, 23221  
PHONE: (804)335-6560 • EMAIL: DJEFFSMITH@GMAIL.COM  
Process Engineering Leader*

*Process Engineer with 20 years of diverse professional experience in process improvement, technology implementation, product management and operational analysis. An innovative and motivational team leader who communicates effectively with all organizational levels. An organized team player who delivers improved productivity and efficiency with a wide variety of techniques from detailed statistical analysis to applied common sense. Has experience in multiple operation and business areas which provides a great foundation to solve enterprise-wide issues. Key competencies:*

- *Team Formation, Management & Leadership*
- *Process Engineering, Six Sigma & Lean*
- *Project Management, PMP, Agile/SCRUM*
- *Business Intelligence Systems*
- *Risk Analysis, Reporting & Mitigation*
- *Statistical Analysis, Modeling and DOE*

**PROFESSIONAL EXPERIENCE**

*Capital One Financial, Richmond, Virginia*

*Process Engineering Sr. Manager, Retail Branch Construction & Renovation, February 2012 to Present  
Responsible for process improvements across Branch Construction, Branch Renovation and Facility Management.  
Results included:*

- *R3: Rapid Refresh Renovation: Lead Engineer in designing a renovation program that renovated and rebranded branch interiors in 4-5 weekends with no impact to daily branch operations*
- *Denovo Branch General Contractor Pool Process: Lead Engineer in the development of GC Pool Process that reduced "time to contract" from 120+ days to < 45 days*
- *Branch Design Value Engineering: Lead process improvement effort utilizing Architects, General Contractors, Facility Management and Engineers that reduced the cost to construct bank branches by 20% (\$300K/Branch)*
- *Branch Construction & Renovation Partner Transition: Program lead to bring in Partner Jones Lang LaSalle to manage all projects and facilities*

*Process Engineering & Operations Manager, Commercial Loans Operations, October 2009 – February 2012 Lead*





## Authorities, Boards, Commissions and Task Forces Application

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*process design and implementation for implementation of new commercial loan system (ACBS) for Commercial Loan Operations. Results included:*

- *Designed, developed and delivered full "Commercial Loan Process Playbook"*
- *Lead 27 associates consolidating \$30B in Commercial Loans onto ACBS® loan system.*
- *Post implementation process optimization across multiple areas including Reconciliations, Syndications/ Participations and Flood Insurance*

*Process Engineering & Operations Manager, eCommerce & Online Servicing, March 2007 – October 2009*

*Design, build, and implement enterprise online servicing solutions. Results included:*

- *Design and implementation a web based solution to allow customers to file and manage their fraudulent charges. Generated \$2M+ savings per year (Operations Costs and Charge-offs)*
- *Design and implementation of Mobile Banking Alerts (Secured Messaging, eMail, Text and 2-Way Text) for US & Canada Card Operations*
- *Implementation of a natural language search engine (Inqura) across Capital One's Card Servicing Site and Corporate WWW. Created \$3M+ in annual call mitigation savings through*

*Operations Analysis Manager - US Card Call Center Operations, April 2004 – March 2007*

*Analytics/Solutions support for the US Card Call Centers. Results included:*

- *Business case and process development to transition Capital One Call Centers to lower cost domestic and international external vendors*
- *First call resolution optimization through improvements to the VRU; call center agent training and system access. 10% improvement on solving customers' needs on initial call*
- *Desi*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Clean City Commission

## Vacancy Chart

*As of*  
November 12, 2018

Fifteen (15) members appointed by Council, of which nine (9) members shall be from among the eligible voters within each voting district, five (5) members shall be corporate/citizen volunteers, one (1) member shall be the Director of Public Works, or his designee.

The Commission shall have five subcommittees as follows:

- Communications
- Schools
- Business and Industry
- Community Organizations
- Municipal Operations

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Wanda McGee	All members of Council	10/25/2018	Yes	Application included	Corporate or citizen volunteer
Stephenie Harrington	All members of Council	05/13/2018	Yes	No	5 <sup>th</sup> District qualified voter
Wesley Hedgepeth	All members of Council	05/08/2018	Yes	Resigned	Corporate or citizen volunteer

### **Contact:**

Darlene Mallory, Support Services Manager/Clean City Commission Coordinator  
Department of Public Works  
3506 N. Hopkins Road  
804-646-8325  
[Darlene.mallory@richmondgov.com](mailto:Darlene.mallory@richmondgov.com)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CLEAN CITY COMMISSION**

Title: \_\_\_\_\_  
Name: *James B Arnold*  
Home Address: 000721 TREVOR TER RICHMOND VA 23139  
Home Telephone: 8045512060 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: jbrandona119@gmail.com  
Employer: Markel Insurance  
Job Title: Claims Technician How Long? 1  
Business Address: 004600 COX ROAD GLEN ALLEN VA 23060  
Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address: \_\_\_\_\_  
Is Your Place of Employment Located in the city of Richmond  No   
Is your Place of Employment Located in the County?  Yes  If Yes, Which County? henrico  
Are You A City Resident?  Yes  If Yes, Which City Council District? 4 Number of Years? 1

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*High School Diploma, currently a student at Western Governors University majoring in Business Management  
Advanced Computer skills  
Decision Making  
High pressure work  
Dedicated  
Very hard working  
A people person*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*None*

Other Community Involvement:

*I am starting to volunteer with Housing Families First within the next couple weeks*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*<https://docs.google.com/document/d/1VFbUzRpVtOV1pvZoWK-YbauY6-HWOaL3N72wQGT76E0/edit?usp=sharing>*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*RunForSomething.com*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

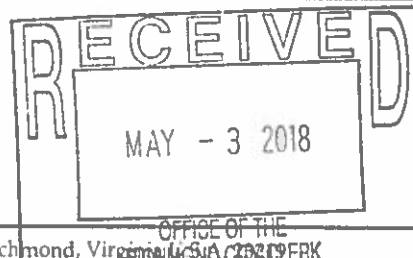
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City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <p style="text-align: center;">Clean City Commission</p>	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: McGee	First Name: Wanda
Home Street Address: 3203 Sorrel Springs	Home Telephone: 804-55605220
Home City, Zip Code: Goochland, VA 23063	Home Fax: _____
Personal E-Mail Address: wkmcgee@aol.com	
Employer: Self; Four Season Recycling	
Job Title: Owner/President	How Long? 9 yrs
Business Street Address: 1320 Valley Rd	Business Telephone: 804-550-3460
Business City, Zip Code: Richmond, VA 23222	Business Fax: 866-460-3017
Business E-Mail Address: wanda@fourseasonrecycling.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? _____ Number of years? _____	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
Signature: <u>Wanda McGee</u> Date: 04-25-2018	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



NOTE: This application is a public document.

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# Commission of Architectural Review

## Vacancy Chart *as of* November 12, 2018

The Commission of Architectural Review shall consist of nine members who are citizens of the City, one of whom shall be a resident of a City Old and Historic District. One member shall be appointed from at least three nominees made by the Richmond Chapter of the American Institute of Architects, one shall be appointed from at least nominees made by the Historic Richmond Foundation, one shall be appointed from at least three nominees made by the Richmond Association of Realtors, and six shall be citizens of the city at-large. One of the at-large members shall serve a concurrent term on the Urban Design Committee.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Joseph Yates	All members of Council	07/31/2018	No	-	Historic Richmond Foundation Representative
James Klaus	All members of Council	07/09/2018	Yes	Application included	Citizen of the city appointed at-large
Andrew McRoberts	All members of Council	07/09/2018	Yes	No	Citizen of the city appointed at-large
Carey Jones	All members of Council	06/26/2018	Yes	Resigned	Citizen of the city appointed at-large

### Contact:

Kimberly M. Chen, Principal Planner  
Dept. of Planning and Development Review  
Planning and Preservation Division  
900 East Broad Street, Room 510  
Richmond, VA 23219-1907  
804.646.6364  
[kimberly.chen@richmondgov.com](mailto:kimberly.chen@richmondgov.com)



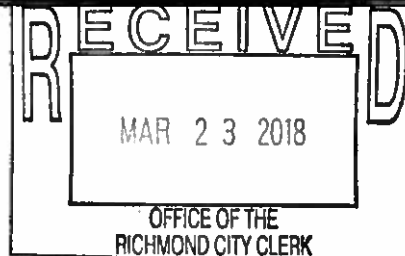
**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Commission of Architectural Review	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: KLAUS	First Name: JAMES
Home Street Address: 2222 Grove Ave	Home Telephone (804) 519-7011
Home City, Zip Code: Richmond, VA 23220	Home Fax:
Personal E-Mail Address: jimk@richmondrygoods.com	
Employer: Richmond Dry Goods Co., Inc.	
Job Title: owner	How Long? 25 years
Business Street Address: 20 Tow Path Lane So.	Business Telephone:
Business City, Zip Code: Richmond, VA 23221	Business Fax:
Business E-Mail Address: same as above	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 2 <sup>nd</sup> Number of years? 23 yrs.	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	

Signature:  Date: 3/5/18

*(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)*



**NOTE: This application is a public document.**

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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

**COMMISSION OF ARCHITECTURAL REVIEW**

Title: \_\_\_\_\_

Name: **Sean M Wheeler**

Home Address: **000407 W MARSHALL ST RICHMOND VA 23220**

Home Telephone: **8046776376** Home Fax: \_\_\_\_\_

Personal E-Mail Address: **sean.matthew.wheeler@gmail.com**

Employer: **Walter Parks Architects**

Job Title: **Architect** How Long? \_\_\_\_\_

Business Address: **000313 N ADAMS ST RICHMOND VA 23220**

Business Telephone: **8045521612** Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business E-Mail Address **sean@wparks.com**

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_

Are You A City Resident?  Yes If Yes, Which City Council District?  2 Number of Years? \_\_\_\_\_

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

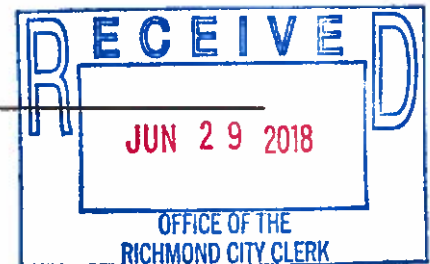
Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*As an architect and a resident in Jackson Ward for over 10 years, I have designed numerous historic rehabilitation projects throughout the City of Richmond and live in an 1885 house that I renovated using historic tax credits.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Licensed architect specializing in historic rehabilitation and new mixed-use construction.*

Other Community Involvement:



(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.





City of Richmond, Virginia  
City Council

Page 2 of 2

Authorities, Boards, Commissions and Task Forces Application

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*HJWA Association*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Referred by CAR Vice Chair, Jason Hendricks*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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4 East Main Street, Suite 1C  
Richmond, Virginia 23219

Tel: 804.643.7407  
Fax: 804.788.4244

[www.HistoricRichmond.com](http://www.HistoricRichmond.com)

**BOARD OF TRUSTEES**

David I. Meyers, President  
Harold J. Williams III,  
First Vice President  
R. Scott Ukrop,  
Second Vice President  
Martha A. Warthen, Secretary  
Robert A. Vallejo, Treasurer  
Jonathan H. Bliley  
Andrew K. Clark  
Robert E. Comet  
Betty M. Fahed  
Susan S. Fisher  
Todd R. Flowers  
Douglas J. Hanson  
Mark A. Herzog  
Gregory H. Ray  
William S. Tate  
Benjamin A. Thompson  
Harry A. Turton, Jr.  
Julie W. Weissend  
Steven R. Williams  
Elise H. Wright, Life Trustee

**COUNCIL**

Allison Woodward, President

**JUNIOR BOARD**

Staci Phillips, President

**BOARD OF ADVISORS**

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Nancy N. Cheely  
Karen S. Emroch  
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C. N. Jenkins, Jr.  
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Calder C. Loth  
Alice Reed McGuire  
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Burt Pinnock  
Davis W. Rennolds  
J. Sargeant Reynolds, Jr.  
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Elizabeth Carrington Shuff  
Curtis Straub  
Barbara B. Ukrop  
Harry J. Warthen, III  
Catherine Whitham  
Lorna Wyckoff

**EXECUTIVE DIRECTOR**

Cyane B. Crump

June 12, 2018

**Via Electronic Mail: [Alexander.rawles@richmondgov.com](mailto:Alexander.rawles@richmondgov.com)**

Members of Richmond City Council's  
Land Use, Housing and Transportation Standing Committee  
c/o Alexander B. Rawles  
Boards and Commissions Administrator  
Office of the City Clerk  
City of Richmond  
900 East Broad Street, Suite 200  
Richmond, Virginia 23219

**Re: Historic Richmond - Candidate For Appointment to City of Richmond  
Commission of Architectural Review**

Ladies and Gentlemen:

I am writing to you today to provide the following names as candidates for appointment to the City of Richmond Commission of Architectural Review (CAR) under Code Section 30-930.3(b)(2) in our order of preference.

1. Kathleen Morgan
2. Lane Pearson

We understand that both candidates have submitted or will shortly submit applications via the City's website. Ms. Morgan's resume is attached here for your convenience. We believe that both candidates are eminently qualified for service on the Commission of Architectural Review.

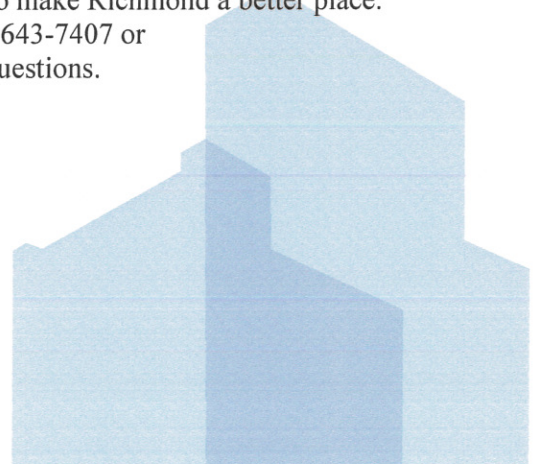
Historic Richmond is pleased to have had a longstanding relationship working with CAR to protect the historic, architectural, cultural and artistic heritage of the City of Richmond. In this regard, we are grateful for the opportunity to submit these candidates for your consideration.

We thank you for the care and attention you devote to matters impacting Richmond and we appreciate your efforts to make Richmond a better place. Please do not hesitate to contact me at 804-643-7407 or [ccrump@historichrichmond.com](mailto:ccrump@historichrichmond.com) with any questions.

Sincerely,

Cyane B. Crump  
Executive Director

cc: David I. Meyers, Esq.



**Building on history**



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**COMMISSION OF ARCHITECTURAL REVIEW**

Title: \_\_\_\_\_  
Name: *Kathleen Morgan*  
Home Address: 000133 W JACKSON ST APT A RICHMOND VA 23221  
Home Telephone: 8043807955 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: kthln.mrgn@gmail.com  
Employer: Sadler & Whitehead Architects, PLC  
Job Title: Project Manager How Long? \_\_\_\_\_  
Business Address: 000726 W 33RD ST RICHMOND VA 23225  
Business Telephone: 8042315299 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address kathleen@sadlerandwhitehead.com  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes If Yes, Which City Council District? 2 Number of Years? 4

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I received a bachelor's degree in Historic Preservation from the University of Mary Washington. While there, I was educated in architecture, museum studies, archaeology, preservation planning, and landscape architecture. Upon graduating, I immediately began work advocating for preservation with Historic Richmond. My time at Historic Richmond introduced me to the local historic districts and the Commission of Architectural Review. I frequently attended CAR meetings, as well as Planning Commission, Urban Design Committee, and City Council meetings in order to advocate for good preservation. Working in the non-profit sector allowed me to interact with city officials, members of the public, property owners, contractors, architects and the like on a daily basis. Historic Richmond has many easements on historic buildings throughout the City, and we often guided property owners on how to appropriately treat their historic property. While more-so focused on advocacy, I became interested in being more directly involved with preservation planning. I began working for the City of Petersburg, though still residing in Richmond, as their Preservation Planner to learn more about preservation at the local level. My time in Petersburg was extremely rewarding. I was the secretary to the Architectural Review Board (their CAR equivalent), completed Section 106 reviews, worked closely with DHR*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.



**Authorities, Boards, Commissions and Task Forces Application**

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**Other Community Involvement:**

*Historic Petersburg Foundation, Board member*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

**EDUCATION**

*University of Mary Washington, Fredericksburg, VA  
Bachelor of Arts, Historic Preservation*

**WORK EXPERIENCE**

*Project Manager, September 2017-Present*

*Sadler & Whitehead Architects, Richmond, VA*

- *Work with developers, homeowners, architects, contractors, etc. in taking them through the historic tax credit process on the state and federal level*
- *Meet with DHR staff in order to ensure compliance with tax credit program requirements*
- *Complete reports on historic properties for property owners*
- *Provide technical assistance to property owners*

*Zoning Administrator, February 2017-September 2017*

*City of Petersburg, Petersburg, VA*

- *Report to the Director of Planning/Economic Development*
- *Secretary to the Board of Zoning Appeals (BZA)*
- *Implement and enforce the zoning ordinance*
- *Review building permits, business licenses, sign permits for compliance*
- *Work with homeowners, developers, architects, engineers, contractors, etc. to provide good customer service and an understanding of the zoning ordinance and applicable processes*
- *Project manage preservation projects and other planning initiatives*

*Preservation Planner, October 2013-February 2017*

*City of Petersburg, Petersburg, VA*

- *Reported to the Director of Planning and Community Development*
- *Secretary to the Architectural Review Board (ARB)*
- *Met with citizens, business owners, prospect buyers, developers, contractors, real estate agents, etc. on a daily basis to provide good customer service and an understanding of the historic districts and ARB processes*
- *Conducted Section 106 Reviews, ensuring the City is in state and federal compliance regarding preservation law*
- *The City's Certified Local Government (CLG) contact for DHR*
- *Project managed preservation projects*
- *Ensured the proper stewardship of city-owned historic buildings*
- *Updated design guide to include public art*

*Preservationist, May 2011-October 2013*

*Historic Richmond (formerly Historic Richmond Foundation), Richmond, VA*

- *Attended Commission of Architectural Review meetings, as well as other City of Richmond meetings as needed, to remain up to date on rehabs/infill projects/building materials and ensure that they are in keeping with the historic*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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*character of their local district*

- *Worked with local organizations, planners, architects, property owners, and/or contractors on local projects to advocate for preservation issues*
- *Updated HR's "The Official Guide to Historic Richmond"*

**VOLUNTEER EXPERIENCE**    *Historic Petersburg Foundation, Board Member, 2015-Present*

*References available upon request*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Cyane Crump, Executive Director of Historic Richmond, referred me to apply for this appointment.*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Kathleen Harper Morgan

804.380.7955

kthln.mrgn@gmail.com

## EDUCATION

**University of Mary Washington, Fredericksburg, VA**

Bachelor of Arts, Historic Preservation

## WORK EXPERIENCE

**Project Manager, September 2017-Present**

Sadler & Whitehead Architects, Richmond, VA

- Work with developers, homeowners, architects, contractors, etc. in taking them through the historic tax credit process on the state and federal level
- Meet with DHR staff in order to ensure compliance with tax credit program requirements
- Complete reports on historic properties for property owners
- Provide technical assistance to property owners

**Zoning Administrator, February 2017-September 2017**

City of Petersburg, Petersburg, VA

- Report to the Director of Planning/Economic Development
- Secretary to the Board of Zoning Appeals (BZA)
- Implement and enforce the zoning ordinance
- Review building permits, business licenses, sign permits for compliance
- Work with homeowners, developers, architects, engineers, contractors, etc. to provide good customer service and an understanding of the zoning ordinance and applicable processes
- Project manage preservation projects and other planning initiatives

**Preservation Planner, October 2013-February 2017**

City of Petersburg, Petersburg, VA

- Reported to the Director of Planning and Community Development
- Secretary to the Architectural Review Board (ARB)
- Met with citizens, business owners, prospect buyers, developers, contractors, real estate agents, etc. on a daily basis to provide good customer service and an understanding of the historic districts and ARB processes
- Conducted Section 106 Reviews, ensuring the City is in state and federal compliance regarding preservation law
- The City's Certified Local Government (CLG) contact for DHR
- Project managed preservation projects
- Ensured the proper stewardship of city-owned historic buildings
- Updated design guide to include public art

**Preservationist, May 2011-October 2013**

Historic Richmond (formerly Historic Richmond Foundation), Richmond, VA

- Attended Commission of Architectural Review meetings, as well as other City of Richmond meetings as needed, to remain up to date on rehabs/infill projects/building materials and ensure that they are in keeping with the historic character of their local district
- Worked with local organizations, planners, architects, property owners, and/or contractors on local projects to advocate for preservation issues
- Updated HR's "The Official Guide to Historic Richmond"

## VOLUNTEER EXPERIENCE

**Historic Petersburg Foundation, Board Member, 2015-Present**

*References available upon request*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**COMMISSION OF ARCHITECTURAL REVIEW**

Title: \_\_\_\_\_  
Name: *Lawrence Pearson*  
Home Address: 002605 FENDALL AVE RICHMOND VA 23222  
Home Telephone: \_\_\_\_\_ Home Fax: \_\_\_\_\_  
Personal E-Mail Address: *lane@pf-law.com*  
Employer: *Fleckenstein & Associates, P.C.*  
Job Title: *Attorney* How Long? \_\_\_\_\_  
Business Address: 000311 BOULEVARD RICHMOND VA 23220  
Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address \_\_\_\_\_  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes If Yes, Which City Council District?  6 Number of Years?  3

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

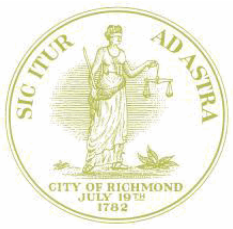
*Joint J.D./M.U.R.P with a focus in Historic Preservation and Community Revitalization*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

*Founding Director: Maggie Walker Community Land Trust; Board Chair and Founding Director: Storefront for Community Design*

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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*Relevant past experience includes serving as a law clerk with the National Trust for Historic Preservation Law Department*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Kim Chen and Cyane Crump*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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# Greater Richmond Transit Company

## Vacancy Chart *as of* November 12, 2017

Three (3) directors shall be nominated by the governing body of the city; three (3) directors shall be nominated by the governing body of Chesterfield County.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
George Braxton	All members of Council	10/2018	Yes	Application included	None
Benjamin Campbell	All members of Council	10/2018	Yes	Application included	None
Eldridge Coles	All members of Council	10/2018	Yes	Application included	None

**Contact:**

Janice Witt  
Greater Richmond Transit Company (GRTC)  
P.O. Box 27323  
Richmond, VA 23261  
(804) 474-9344  
[jwitt@ridegrtc.com](mailto:jwitt@ridegrtc.com)

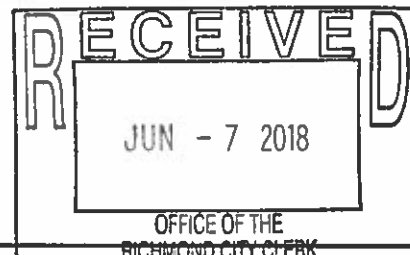


**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Greater Richmond Transit Company	
<b>Title:</b> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Braxton	<b>First Name:</b> George
<b>Home Street Address:</b> 5628 Langdon Court	<b>Home Telephone:</b> 804-231-5601
<b>Home City, Zip Code:</b> Richmond, VA 23225	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> george.braxton7@verizon.net	
<b>Employer:</b> Defense Contract Managemetrn Agency	
<b>Job Title:</b> Special Advisor, Diversity and Inclusion	<b>How Long?</b> 5.5 years
<b>Business Street Address:</b> 3901 A Avenue, Building 10500	<b>Business Telephone:</b> 804-734-0711
<b>Business City, Zip Code:</b> Ft. Lee, VA 23801	<b>Business Fax:</b>
<b>Business E-Mail Address:</b> george.braxton@dcma.mil	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? Prince George County	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <sup>4</sup> _____ <b>Number of years?</b> <sup>16</sup> _____	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
<b>Signature:</b> <u>GP Braxton</u>	<b>Date:</b> <u>June 7, 2018</u>
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.



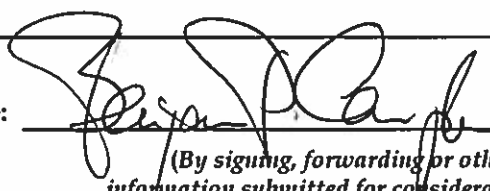
Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

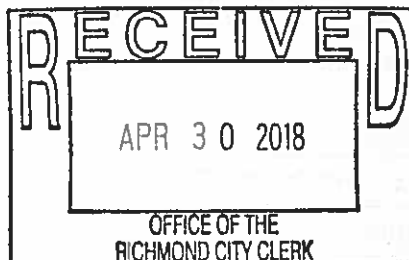


# City of Richmond, Virginia

## City Council

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> GRTC Board	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name: Campbell	First Name: Benjamin
Home Street Address: 1310 Whitby Road	Home Telephone: (804)301-1253
Home City, Zip Code: Richmond, VA 23227	Home Fax:
Personal E-Mail Address: Benjaminpva@gmail.com	
Employer: retired	
Job Title: Pastor emeritus, Richmond Hill	How Long? 3 years
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 2 Number of years? 48 in city	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: 	Date: 26 April 2018
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



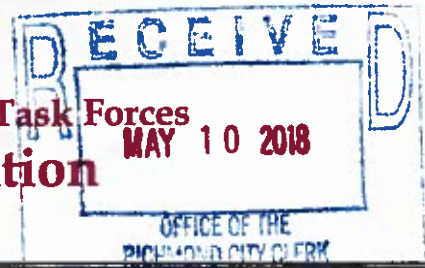
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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
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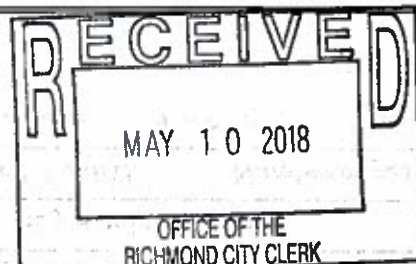
City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces  
Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <i>Greater Richmond Transit Company Board of Directors</i>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <i>Coles</i>	First Name: <i>Eldridge</i>
Home Street Address: <i>10801 Brandy Wood Place</i>	Home Telephone: <i>804-744-4082</i>
Home City, Zip Code: <i>Chesterfield, 23832</i>	Home Fax: <i>Same</i>
Personal E-Mail Address: <i>efcvellette1@aol.com</i>	
Employer:	
Job Title:	How Long?
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <i>Eldridge F Coles</i>	Date: <i>May 8, 2018</i>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

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# Richmond Redevelopment and Housing Authority

## Vacancy Chart

*as of*

November 12, 2018

Section 5.05(d) of the Charter of the City of Richmond (2006) expressly provides that “the appointment of members of a redevelopment and housing authority in the city shall be made by the council.” Section 36-11 of the Code of Virginia (1950) authorizes the Council to provide for not more than nine or less than five commissioners of the Authority. By Resolution No. 99-R46-80, adopted March 22, 1999, the Council increased the number of commissioners from five to seven as authorized by section 36-11 of the Code of Virginia (1950). Resolution No. 2010-R140-162, adopted October 25, 2010, increased the number of commissioners from seven to nine with the addition of a Council-appointed seat and an additional tenant representative seat.

Pursuant to section 36-11 of the Code of Virginia (1950), no commissioner of the Authority may be an officer or employee of the City. By Resolution No. 2003-R230-2004-R18, adopted January 12, 2004, the Council established a procedure to be followed for appointing one member living in public or assisted housing to serve on the Authority’s Board of Commissioners as required by the regulations of the United States Department of Housing and Urban Development. This resolution was further amended by Resolution No. 2010-R141-173, adopted November 8, 2010, which revised the process of appointing the tenant representatives to the board.

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Robert Adams	All members of Council	10/25/2018	Yes	Application included	Reside or work in the city

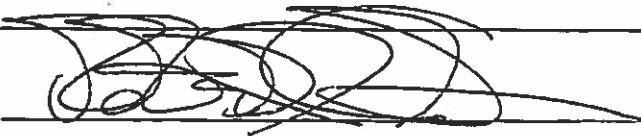
### Contact:

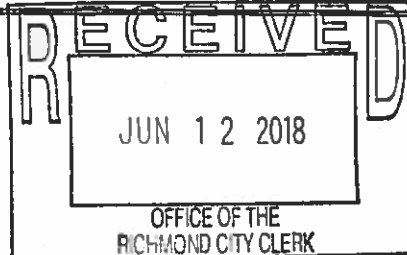
Priscilla Jackson, Executive Administrative Assistant  
Richmond Redevelopment & Housing Authority (RRHA)  
804-780-4246



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Richmond Redevelopment and Housing Authority	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: ADAMS	First Name: ROBERT
Home Street Address: 2120 Hanover Ave	Home Telephone: 804-240-3755
Home City, Zip Code: Richmond 23220	Home Fax:
Personal E-Mail Address: bob@hdadvisors.net	
Employer: self	
Job Title: Principal	How Long? 11 years
Business Street Address: 203 N. Robinson	Business Telephone: 804-915-6729
Business City, Zip Code: Richmond 23220	Business Fax:
Business E-Mail Address: bob@hdadvisors.net	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 2nd Number of years? 11	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: 	Date: 6/11/18
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**RICHMOND REDEVELOPMENT AND HOUSING AUTHORITY**

Title: \_\_\_\_\_  
Name: *Saundra D Laws Saund*  
Home Address: 000312 ALLEN AVE. RICHMOND VA 23220  
Home Telephone: 804-687-1187 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: saundra529@gmail.com  
Employer: Richmond Public Schools  
Job Title: Attendance Officer How Long? \_\_\_\_\_  
Business Address: 000119 LEIGH STREET. RICHMOND VA 23220  
Business Telephone: 804-780-6070 Ext: 7751 Business Fax: \_\_\_\_\_  
Business E-Mail Address slaws@rvaschools.net  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes If Yes, Which City Council District? 5 Number of Years? 36

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

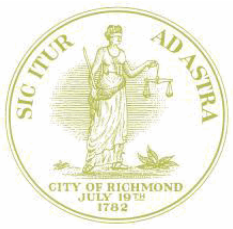
Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Public services experience , High school diploma , and a resident of RRHA .*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**RICHMOND REDEVELOPMENT AND HOUSING AUTHORITY**

Title: \_\_\_\_\_  
Name: Edwuan A Whitehead  
Home Address: 000933 W CLAY ST RICHMOND VA 23220  
Home Telephone: 3053058756 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: edwuan.whitehead@gmail.com  
Employer: \_\_\_\_\_  
Job Title: \_\_\_\_\_ How Long? \_\_\_\_\_  
Business Address: VA  
Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address \_\_\_\_\_  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes If Yes, Which City Council District? 2 Number of Years? 6

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*The expertise I bring to this Board is a TRUE voice of the community that resides in RRHA currently. As a Community Organizer, Facilitator, Grassroots Lobbyist, and Political Strategist my overall goal is to actively listen to the voice of RRHA residents, which I feel is currently LACKING on this board in some respects. As well as, help uphold policy (24 CFR 964), create equitable opportunities for ALL residents, and educate as many residents as possible on H.U.D's receivership process. With the intent, to diminish the current socioeconomic disparities that faces this majority Black/P.O.C community.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:



**Authorities, Boards, Commissions and Task Forces Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

- RePHRAME (*Residents of Public Housing in Richmond Against Mass Evictions*)
- NARAL Legislative Response Team
- Virginia SONG (*Southerners On New Ground*)
- Lobbyist w/ RISE for Youth Campaign
- VAVP (*Virginia Anti-Violence Project*)
- Charles S. Gilpin Community Farm Volunteer Coordinator
- Community Justice (*Film*) Series

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I went to City Clerk's website and felt that my services could be rendered best in this role, follow*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Urban Design Committee

## Vacancy Chart

*as of*  
November 12, 2018

The Committee shall consist of ten (10) members who either reside in the City or have their primary place of business in the City. Members shall be appointed by City Council. One (1) of the members of the Committee shall be a registered architect; one (1) shall be a member of a recognized local organization in one of the various fields of static arts; one (1) shall be a member of the faculty of the arts division of a local college or university; one (1) shall be a registered professional engineer; one (1) shall be a business executive or professional; one (1) shall be a registered landscape architect or a person having demonstrated talent in landscape design; one (1) shall be a member of the City Planning Commission; one (1) shall be a member of the Commission of Architectural Review; and two (2) shall be citizens of the City appointed at-large.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
David Johannas	All members of Council	07/23/2018	Yes	Not yet known	City Planning Commission representative
James Klaus	All members of Council	07/09/2018	Yes	Application included	Commission of Architectural Review representative
Dawn Hicks	All members of Council	01/01/2018	Yes	Resigned	Member of a recognized local organization in one of the various fields of static arts
Robert Smith	All members of Council	6/30/2018	Yes	Resigned	Member of the faculty of the arts division of a local college or university


**Contact:**

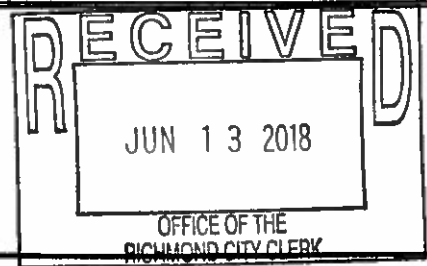
Josh Son  
 Senior Planner & Secretary to the Urban Design Committee  
 Planning and Development Review  
 900 East Broad Street, Suite 511  
 Richmond, Va. 23219  
 804-646-3741 (o)  
[Joshua.son@richmondgov.com](mailto:Joshua.son@richmondgov.com)



City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <p style="text-align: center;">U.D.C.</p>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <u>KLAUS</u>	First Name: <u>JAMES</u>
Home Street Address: <u>2222 Grove Ave</u>	Home Telephone: <u>(804) 519-7011</u>
Home City, Zip Code: <u>Richmond, VA 23220</u>	Home Fax:
Personal E-Mail Address: <u>jmk@richmondrygoods.com</u>	
Employer: <u>Richmond Dry Goods Co. Inc.</u>	
Job Title: <u>Principal</u>	How Long? <u>3 Yrs</u>
Business Street Address: <u>20 Tow Path Circle</u>	Business Telephone:
Business City, Zip Code: <u>Richmond, VA 23221</u>	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u></u>	Date: <u>6/4/18</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**URBAN DESIGN COMMITTEE**

Title:

Name: *Emily A Smith*

Home Address: 003229 CLIFF AVENUE RICHMOND VA 23222

Home Telephone: 2068545890 Home Fax:

Personal E-Mail Address: *smithea8@vcu.edu*

Employer: Virginia Commonwealth University

Job Title: Assistant Professor, Interior Design How Long? 3

Business Address: 000325 N HARRISON STREET RICHMOND VA 23284

Business Telephone: 8048281713 Ext:  Business Fax:

Business E-Mail Address *smithea8@vcu.edu*

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No If Yes, Which County?

Are You A City Resident?  Yes If Yes, Which City Council District?  3 Number of Years?  11

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

- 2012 - MFA Design - Virginia Commonwealth University
- 2008 - NCIDQ (National Council Interior Design Qualification)
- 2004 - LEED AP (accredited professional)
- 2003 - Seattle Art Institute, guest-lecturer
- 2000-2015 - practicing interior designer with firms in Seattle (nbbj, Gensler) and Richmond (Baskervill, 3north, Gresham, Smith & Partners)
- 1999 - BS Interior Design - Virginia Tech University

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

- 2017 - middle Of broad studios (mOb), guest designer Twin Majlis (Tasmeem Design Conference)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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2008-2010 - ART180, volunteer

2007-2015 - Director with the Greater Virginia Green Building Council (now USGBC Virginia) and committee chair for the Green Spaces Design Competition

2007 - Leave No Trace (certified instructor)

2005 - Seattle Parks + Recreation, parks restoration team

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Rob Smith - VCU Interior Design*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Urban Forestry Commission

## Vacancy Chart

As of  
November 12, 2018

The Commission shall consist of **two (2) non-voting members** and **nine (9) voting members**. The two (2) non-voting members shall be the Director of Public Works and the Director of Community Development, or their designee. Of the nine (9) voting members, the Mayor shall appoint three (3) members and the City Council shall appoint six (6) members. One member shall be a certified arborist, and one member shall be a registered certified landscape architect.

Except for the certified arborist, all voting members shall be residents of the city. No voting member shall be an officer or employee of the City and no member shall hold any contract with the City, or subcontract thereof, to provide goods or services relating to City-owned trees.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Catherine Farmer	All members of Council	11/28/2017	Yes	Not contacted. Awaiting Council direction.	City resident
Matthew Lee	All members of Council	11/28/2017	No	-	City resident
Madge Bemiss	All members of Council	0725/2017	Yes	Not contacted. Awaiting Council direction.	City resident
Janine Lester	All members of Council	04/08/2016	Yes	Contacted. No response received.	Certified arborist
Andrea Almond	All members of Council	01/28/2016	No	Resigned	Certified landscape architect
Elizabeth Barrett	Mayor Jones	02/25/2016	No	Resigned	City resident
Kendra Taylor	Mayor Jones	02/25/2016	No	Resigned	City resident
Lindsay Walton	Mayor Jones	04/26/2014	Yes	Mayor's Office notified	City resident

### Contact:

Douglas Dunlap  
900 E. Broad St.  
Richmond, VA 23219  
804-646-6822 (o)  
[douglas.dunlap@richmondgov.com](mailto:douglas.dunlap@richmondgov.com)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**URBAN FORESTRY COMMISSION**

Title: \_\_\_\_\_  
Name: *Wyatt Carpenter*  
Home Address: 000509 N MEADOW ST APT 201 RICHMOND VA 23220  
Home Telephone: 5712838921 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: l.wyatt.carpenter@gmail.com  
Employer: Virginia Commonwealth University  
Job Title: Sustainability Projects and Programs Coordinator How Long? \_\_\_\_\_  
Business Address: 000201 BELVIDERE RICHMOND VA 23220  
Business Telephone: 804-628-5196 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address carpenterlw@vcu.edu  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes If Yes, Which City Council District? \_\_\_\_\_ Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*As a project coordinator for the VCU Sustainability Office, I develop and implement new projects and programs that include long-term maintenance and management plans. With 6 of years of experience communicating complicated sustainability issues to diverse audiences, I am confident in my ability to assist with public relations and education programs to increase community understanding of urban forestry issues. I excel at innovative, collaborative problem-solving. I will bring my expertise in engaging with public and private partners to develop ideas and secure funding for a variety of projects serving Richmond residents. To date I have helped raise \$110,000 to support community-based programs in Carver, Jackson Ward, Monroe Ward and at VCU. With a MS in Environmental Science and BS degrees in Environmental studies and Urban Planning, I have a strong foundation in data management, spatial analysis, and data communication. I am excited to help prepare annual reports that leverage information to facilitate evidence-based decisions by the Commission. Currently, I am working with the Carver neighborhood to develop a community forestry and carbon offset program. This process has highlighted the value of urban trees and the challenges surrounding their maintenance. I am confident I can combine my flare for personal connection, analytic background, and detail oriented, goal-motivated w*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

None.





**Authorities, Boards, Commissions and Task Forces Application**

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**Other Community Involvement:**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

**EDUCATION**

Virginia Commonwealth University (VCU), Richmond, VA

M.S. Environmental Studies 2016 - GPA: 4.0

B.S. Environmental Studies 2014

B.S. Urban and Regional Studies 2014

GPA: 3.51

**PROFESSIONAL EXPERIENCE**

Sustainability Program & Projects Coordinator, VCU OFFICE OF SUSTAINABILITY, Richmond, VA

June 2015 – Present

- Coordinate grant applications and manage grant administration
- Strategic planning for university sustainability goals
- Data collection, processing, preparation and presentation
- Foster engagement and education programs around sustainability for faculty, staff, and students to include developing budgets, project scopes, and metrics for success

Landscape Architecture Intern, FALLINGWATER, Mill Run, PA

May 2014 – Aug 2014

- Designed and installed 4,000 sq ft Monarch Butterfly garden using native wildflowers
- Designed event space to be used for weddings and other Fallingwater functions
- Wrote 20 page report summarizing work completed over internship period

Intern, SMITHSONIAN GARDENS, Washington, DC

May 2012 – Aug 2012

- Maintained native landscapes at the National Museum of the American Indian
- Assisted in presentations and activities with small school groups relating to Native American culture, horticulture, and natural methods for pest management
- Wrote several articles for Smithsonian Gardens' various social media outlets

**TEACHING**

ENVS 521 – Geographic Information Systems – VCU, Spring, 2018

UNIV 291 - Adaptive Response Modeling using GIS – VCU, Fall 2015

ENVS 491 - Panama Avian Field Ecology – VCU, Teaching Assistant, Spring 2014

**COLLABORATIONS & COMMUNITY ENGAGEMENT**

Carver Tree Project (\$10,000 grant funding – June 2016 – Present)

- Organize local stakeholders and institutional partners to develop and implement urban forestry and carbon offset



## Authorities, Boards, Commissions and Task Forces Application

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programs for VCU and the Carver community.

- Facilitate partner meetings, manage goals, task assignments, timelines, and budget

Community Based Green Infrastructure Planning (\$60,000 grant funding – Sept 2015 – Present)

- Work with university and community partners to support for sustainable infrastructure
- Collaborate with neighborhood associations to identify and prioritize neighborhood specific low impact development strategies

### PROFESSIONAL PRESENTATIONS & POSTERS

ESRI Users Conference 2016, San Diego, CA.

Worth it? Relating Landscape Composition & Residential Property Value in Richmond, Virginia

AASHE 2015 Conference & Expo: Transforming Sustainability Education, Minneapolis, MN.

Creating a High-Output Learning Garden - Coordinating Partnerships to Relieve Food Insecurity

AASHE 2015 Conference & Expo: Transforming Sustainability Education, Minneapolis, MN.

Creating a Sustainability Plan at Virginia Commonwealth University

**CAPABILITIES:** Creative problem solving, basic statistical analysis, project management, data management, database design, communication, public speaking, collaboration, bird banding, adaptability, knitting.

**COMPUTER SKILLS:** Microsoft Office Suite (Word, Excel, PowerPoint, Access), ArcGIS 10 and Garmin, Adobe Illustrator, ArcGIS Online, JMP, SPSS, R, FRAGSTATS, QGIS.

**AWARDS:** VCU Community Engagement Grant - 2017, EPA Urban Waters Small Grant - 2015, VCU Rice Rivers Center Student Research Award - 2013, Eagle Scout - 2010.

**INTERESTS:** Being Outdoors, horticulture, thrifting, running, design, eating.

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I read about the opportunity in the Good Morning RVA newsletter.*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**URBAN FORESTRY COMMISSION**

Title:

Name: *Hannah R Fuerhoff*

Home Address: 001237 LORRAINE AVE RICHMOND VA 23227

Home Telephone: 636-219-2404 Home Fax:

Personal E-Mail Address: hrfuerhoff@gmail.com

Employer: Richmond Region Energy Alliance

Job Title: Energy Efficiency Programs Manager How Long? 1

Business Address: 000088 CARNATION ST RICHMOND VA 23225

Business Telephone: 804-537-2171 Ext:  Business Fax:

Business E-Mail Address EnergizeRVA@rrea-va.org

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No If Yes, Which County?

Are You A City Resident?  Yes If Yes, Which City Council District? 3 Number of Years? 5

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Virginia Commonwealth University, Richmond  
Master of Environmental Studies Post-Baccalaureate Certificate in GIS  
AUGUST 2013 - MAY 2015  
GPA 3.94  
The College of William & Mary, Williamsburg, VA B.S. in Biology  
AUGUST 2007 - MAY 2011  
Minor in Environmental Science & Policy  
GPA 3.75

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

n/a

Other Community Involvement:



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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*I represent RREA with the Green and Healthy Homes Initiative, as well as other community outreach for our organization. I'm also a former Maymont volunteer/staff member and foster cats for the SPCA.*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*I completed Trees Forever's TreeKeeper program during my AmeriCorps service in Iowa. I was impressed by the partnerships and funding that their organization had. I would appreciate the opportunity to apply these experiences in Richmond and bring diverse stakeholders together in support of city trees.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Facebook*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**



**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**URBAN FORESTRY COMMISSION**

Title: *Ms.*

Name: *Ryland Potter*

Home Address: *002611 E CLAY ST RICHMOND VA 23223*

Home Telephone: *8042215524* Home Fax:

Personal E-Mail Address: *ryland.potter@gmail.com*

Employer: *Virginia Economic Development Partnership*

Job Title: *Managing Director - Business Investment* How Long? *4*

Business Address: *000901 E CARY ST 900 RICHMOND VA 23223*

Business Telephone: *8045455756* Ext:  Business Fax:

Business E-Mail Address *rpotter@yesvirginia.org*

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No If Yes, Which County?

Are You A City Resident?  Yes If Yes, Which City Council District? *7* Number of Years? *4*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I have 10+ years of experience as a management and strategy consultant to corporate, non-profit, and government clients, specializing in market evaluation, strategic planning and communications, and impact analysis for inclusive growth. I have a Bachelor's Degree in Business Management from Case Western Reserve University and a Master's Degree in Public Policy from the University of Texas. I'm a Richmond native who attended Maggie L. Walker Governor's School and lived across the U.S. and internationally before returning to Richmond four years ago.*

*Beyond my educational and professional qualifications, I'm a participant in Enrichmond's Adopt-a-Tree program and an advocate of the City's efforts to classify and map the existing inventory to ensure a diverse, healthy population well into the future. I would love to use my experience with strategic communications and stakeholder management to increase public awareness of and education around urban forestry issues, as well as my experience with business development to augment the Commission's duties to raise programmatic funds from private organizations. Likewise, I believe my experience evaluating policy, drafting legislation, and developing programs will complement those on the committee with technical training in landscape design/architecture and arboriculture.*

*I am aware that there are several vacancies due to early departu*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served



**Authorities, Boards, Commissions and Task Forces Application**

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on. Please give date(s) and office(s) held, if applicable.

None

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Other Community Involvement:

None

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

CV:

*Managing Director, Virginia Economic Development Partnership (VEDP), Richmond, VA Oct.13 – Present*

*- Develop and deliver strategies that advance VEDP's global business development efforts. Define VEDP's value proposition and position in core domestic and international markets, identify marketing activities and messages to maximize channel potential, and measure results and return on investment.*

*- As Managing Director-Europe & the UK, closed \$558.9 million in new capital investment and 2,423 new jobs from 2014-2016, charting a 65% year-on-year increase in project wins and 85% increase in wins over previous three years.*

*- Serving as Business Investment liaison on VEDP's 5-Year Strategic Plan, a comprehensive statewide economic development strategy that aims to position Virginia among the top U.S. states in employment and income growth. Selected as Mentor to incoming Business Investment staff.*

*Client Engagement Manager, Hanover Research Washington, DC, Oct.11 – Oct. 13*

*- Advised clients on new market development and entry and brand stewardship initiatives, while identifying and closing new business opportunities as part of a rapidly growing management consultancy.*

*- Managed a portfolio of 30 clients in Hanover's Market Insight Center (MIC). Generated over 100% year-on-year client revenue retention and earned MIC's highest reported client satisfaction ratings (9.3 of 10) in 2012 -13 review.*

*- Partnered with Executive, Strategy, and Sales teams to shape client outreach and proposal development strategies, develop training for consultants in cross- and up-selling, and establish hiring, performance, and promotion standards to enable Hanover's sustained growth (50% annual revenue growth and 200% headcount growth during tenure).*

*Senior Consultant, The Whitaker Group, Washington, DC. Jul. 10 – Feb. 12*

*- Wrote a three-year strategic action plan for the Government of Lesotho to strengthen exports and increase private sector investment through policy reform, capacity building, and partnership development.*

*- Led a client team in developing a legislative engagement and social change campaign to combat child labor in a major American chocolate manufacturer's West African supply chain.*

*Management Consultant, (during graduate school)*

*Accenture Oct. 09 – Jul. 10*

*- Designed organizational goals, objectives, policies, and key performance indicators for Accenture/Texas Medicaid & Healthcare Partnership (TMHP's) 2010 and 2011 Annual Business Plans.*

*- Evaluated project team capabilities and defined new team roles/assignments to seamlessly incorporate 500,000 additional beneficiaries and \$1 billion in program expenditures into TMHP's management of Texas Medicaid.*

*United Nations (UNDP & UNFPA) Jun. 08 – Jun. 09*



## Authorities, Boards, Commissions and Task Forces Application

- 
- Created a first-of-its-kind tool to map stakeholder networks and facilitate UN program support for marginalized populations in post-crisis/post-disaster situations.
  - Produced a best practices report on data collection in developing countries; advised UNDP staff on strategies for integrating gender into project plans and evaluating gender outcomes during project performance monitoring.

*Education:*

*The University of Texas, LBJ School of Public Affairs  
Master of Public Policy: International Development*

*Case Western Reserve University  
Bachelor of Science: Business Management*

*Awards:*

- Fulbright Grant, Frankfurt am Main, Germany (2004-2005) – Examined cross-cultural differences in entrepreneurial failure attribution and its impact on entrepreneurial incidence
- Duke University Global Policy and Governance Fellow, Geneva, Switzerland (2008) – Developed qualitative/quantitative post-crisis evaluation tools for th

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Good Morning RVA newsletter*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Board of Building Code Appeals, Electrical Division

## Vacancy Chart

*As of*  
November 12, 2018

When feasible, the electrical division shall consist of two (2) representatives of electrical contractors; one (1) licensed professional engineer in private practice actively engaged in the design of electrical systems for buildings; one (1) representative of a public electric power utility; and one (1) citizen with knowledge of electrical systems. Three alternate members shall be appointed to serve in the absence of any regular member of any division of the board. *Alternate members must meet the same qualifications as members. (Opinion from Law Department dated 10/19/2012)* All members appointed by the Council shall be residents of the City or shall be employed by a firm which has a place of business within the City. Employees or officials of the City shall not serve as board members.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Ira Seay	All members of Council	03/21/2017	Yes	No response received	Representative of an electrical contractor
John Paul Goode	All members of Council	11/11/2016	No	Resigned	Licensed professional engineer in private practice actively engaged in the design of electrical systems for buildings
Melvin Brown	All members of Council	10/25/2013	Yes	No response received	Alternate
James Randolph	All members of Council	10/22/2010	Yes	No response received	Alternate

**Contact:**

Douglas Murrow, Building Commissioner  
 Planning & Development Review  
 (804) 646 - 6958



# Board of Building Code Appeals, Plumbing and Mechanical Division

## Vacancy Chart

*as of*  
November 12, 2018

When feasible, the Board of Building Code Appeals, Plumbing and Mechanical Division shall consist of one (1) representative of a mechanical contractor; one (1) licensed professional engineer actively engaged in the design of mechanical systems for buildings; one (1) certified master plumber; one (1) licensed professional engineer in private practice engaged in the design of plumbing systems for buildings; and one (1) citizen with knowledge of plumbing systems or mechanical systems or both. Three (3) alternate members shall be appointed to serve in the absence of any regular member of the board. *Alternate members must meet the same qualification as the members. (Opinion from Law Department dated 10/19/2012)* All members are appointed by City Council and shall be a resident of the City or shall be an employee of a firm which has a place of business within the City. Employees or officials of the City shall not serve as board members.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
George Brock	All members of Council	01/12/2018	No	-	Representative of a mechanical contractor
Thomas J. Shepardson	All members of Council	01/12/2012	Yes	Contacted. No response received.	Alternate

**Contact:**

Douglas Murrow  
Building Commissioner, City of Richmond  
(804) 646 - 6928

# Central Virginia Waste Management Authority

## Vacancy Chart

*As of*  
November 12, 2018

The governing body of the City of Richmond, together with the Cities of Petersburg, Colonial Heights, and Hopewell; Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Prince George, Powhatan and the Town of Ashland, **shall appoint at least one of its residents to the Board and may appoint an alternate for each member. The City appoints three (3) residents and three (3) alternates.**

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Kevin White	All members of Council	05/13/2016	No	Resigned	Alternate
Johnnie Allen	All members of Council	01/28/2017	Yes	Application declined by standing committee	Alternate
Larry Boyd	All members of Council	07/25/2015	Yes	Unable to contact. May have left the area.	Alternate

**Contact:**

Kimberly Hynes, Director of Administration & Finance  
Central Virginia Waste Management Authority  
(804) 359 - 8413

# Maymont Foundation

## Vacancy Chart

*as of*

November 12, 2018

The mayor of the city of Richmond shall designate the director of the Department of Recreation and Parks for the city of Richmond, one member of City Council and one member of the City Planning Commission to serve as directors.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Rodney Poole	-	12/31/2011	Yes	Mayoral designee	Member of the City Planning Commission

**Contact:**

Anissa Wackerman

Executive Assistant

804-358-7166 x 312

[awackerman@maymont.org](mailto:awackerman@maymont.org)

# Slave Trail Commission

## Vacancy Chart

*as of*  
November 12, 2018

The Commission shall be composed of **seventeen (17) members**. Such persons shall be appointed by the Council and shall serve for terms of three (3) years. The membership of the Commission shall include at least one (1) member of City Council, not less than three (3) members of the “Hope in the Cities” organization and a representative from the Department of Parks, Recreation and Community Facilities. Any appointed Council members shall be given the first option of serving as the Chair of the Commission in the order of their appointment.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Delores McQuinn	All members of Council	3/23/2012	No	-	Reside or work in the city of Richmond
Gilbert Carter	All members of Council	1/12/2012	No	-	Reside or work in the city of Richmond
Shawn Utsey	All members of Council	10/27/2011	No	-	Reside or work in the city of Richmond
David Herring	All members of Council	10/13/2011	No	-	Reside or work in the city of Richmond
Tameka Hobbs <i>(position pending)</i>	All members of Council	7/28/2011	No	-	Reside or work in the city of Richmond
Antione Green	All members of Council	6/23/2011	No	-	Reside or work in the city of Richmond
Anita Randolph <i>(position pending)</i>	All members of Council	3/24/2011	No	Resigned	Reside or work in the city of Richmond
Sylvester Turner	All members of Council	1/9/2009	No	-	Hope in the Cities representative
Charles Vaughan <i>(position pending)</i>	All members of Council	12/12/2008	No	-	Reside or work in the city of Richmond
Benjamin Campbell <i>(position pending)</i>	All members of Council	10/10/2005	No	-	Reside or work in the city of Richmond
Nessa Johnson <i>(position pending)</i>	All members of Council	12/12/2005	No	Resigned	Reside or work in the city of Richmond
Jeff Eastman <i>(position pending)</i>	All members of Council	6/23/2011	No	Resigned	Reside or work in the city of Richmond
Ralph White <i>(position pending)</i>	All members of Council	10/22/2010	No	-	Representative from the Department of Parks, Recreation and Community Facilities
Philip Schwarz <i>(position pending)</i>	All members of Council	3/25/2008	No	Resigned	Reside or work in the city of Richmond
Vacant <i>(position pending)</i>	-	-	-	-	Hope in the Cities representative
Vacant <i>(position pending)</i>	-	-	-	-	Hope in the Cities representative

**Contact:**

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Slave Trail Commission  
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