



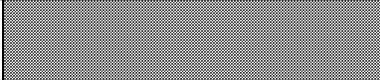
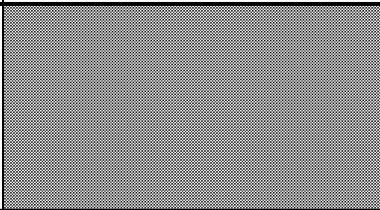
# Land Use, Housing and Transportation Standing Committee

Boards & Commissions  
Vacancy Report

Tuesday, April 17, 2018

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>
<b>Board of Building Code Appeals, Plumbing and Mechanical Division</b> (5 members & 3 alternates) <a href="#">(page 3)</a>	Certified master plumber * (1 vacancy)	Anson Bell <a href="#">(reappointment, page 4)</a>
	Representative of a mechanical contractor * (1 vacancy)	<i>No applications</i>
	Alternate * (1 vacancy)	<i>No applications</i>
<b>Board of Directors of the Central Virginia Waste Management Authority</b> (3 directors and 3 alternates appointed by the city) <a href="#">(page 5)</a>	Resident of the city of Richmond (1 vacancy)	Miles M. Jones, Jr. <a href="#">(page 6)</a>
	Alternates * (3 vacancies)	<i>No applications</i>
<b>Clean City Commission</b> (15 members) <a href="#">(page 9)</a>	5 <sup>th</sup> District qualified voter (1 vacancy)	<i>No applications</i>
	9 <sup>th</sup> District qualified voter (1 vacancy)	Nathan Tersteeg <a href="#">(reappointment, page 10)</a>
<b>Commission of Architectural Review</b> (9 members) <a href="#">(page 11)</a>	Citizens of the city at-large (2 vacancies)	Ashleigh N. Brewer <a href="#">(page 12)</a>
	American Institute of Architects nominee * (1 vacancy)	Sanford Bond <a href="#">(reappointment, page 14)</a>
<b>Board of Commissioners of the Richmond Redevelopment and Housing Authority</b> (12 members) <a href="#">(page 16)</a>	* (1 vacancy)	Heidi Abbott <a href="#">(reappointment, page 17)</a> Shonda M. Harris-Muhammed <a href="#">(page 18)</a> Sarah L. Pedersen <a href="#">(page 20)</a>
<b>Urban Design Committee</b> (10 members) <a href="#">(page 22)</a>	Registered professional engineer * (1 vacancy)	Andrew Gould <a href="#">(reappointment, page 23)</a>
	Member of the Commission of Architectural Review * (1 vacancy)	James W. Klaus <a href="#">(page 24)</a>
	Member of a recognized local organization in one of the various fields of static arts * (1 vacancy)	<i>No applications</i>

\* Applicants must either reside or work in the city.

Board Name	Criteria for Appointment	Applicant Name
<b>Urban Forestry Commission</b> (9 voting members) <a href="#">(page 26)</a>	Resident of the city who is a certified landscape architect (1 vacancy)	<i>No applications</i>
	Certified arborist * (1 vacancy)	<i>No applications</i>
	Residents of the city (3 vacancies)	Wyatt Carpenter <a href="#">(page 27)</a> Hannah R. Fuerhoff <a href="#">(page 30)</a> Ryland Potter <a href="#">(page 32)</a>
	Residents of the city (Mayoral appointments, 3 vacancies)	
<b>Board of Building Code Appeals, Electrical Division</b> (5 members & 3 alternates) <a href="#">(page 35)</a>	Licensed professional engineer in private practice actively engaged in the design of electrical systems for buildings * (1 vacancy)	<i>No applications</i>
	Representative of an electrical contractor * (1 vacancy)	<i>No applications</i>
	Alternates * (2 vacancies)	<i>No applications</i>
<b>Board of Building Code Appeals, General Division</b> (5 members & 3 alternates) <a href="#">(page 36)</a>	Alternates * (2 vacancies)	<i>No applications</i>
Board of Directors of <b>Maymont Foundation</b> (3 members appointed by the city) <a href="#">(page 37)</a>	Member of the City Planning Commission (Mayoral designee, 1 vacancy)	
<b>Slave Trail Commission</b> (17 members) <a href="#">(page 38)</a>	Member of the “Hope in the Cities” organization * (1 vacancy)	<i>No applications</i>
	* (5 vacancies)	<i>No applications</i>

\* Applicants must either reside or work in the city.

# Board of Building Code Appeals, Plumbing and Mechanical Division

## Vacancy Chart

*as of*  
July 22, 2018

When feasible, the Board of Building Code Appeals, Plumbing and Mechanical Division shall consist of one (1) representative of a mechanical contractor; one (1) licensed professional engineer actively engaged in the design of mechanical systems for buildings; one (1) certified master plumber; one (1) licensed professional engineer in private practice engaged in the design of plumbing systems for buildings; and one (1) citizen with knowledge of plumbing systems or mechanical systems or both. Three (3) alternate members shall be appointed to serve in the absence of any regular member of the board. *Alternate members must meet the same qualification as the members. (Opinion from Law Department dated 10/19/2012)* All members are appointed by City Council and shall be a resident of the City or shall be an employee of a firm which has a place of business within the City. Employees or officials of the City shall not serve as board members.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Anson Bell	All members of Council	04/23/2018	Yes	Application included	Certified master plumber
George Brock	All members of Council	01/12/2018	No	-	Representative of a mechanical contractor
Thomas J. Shepardson	All members of Council	01/12/2012	Yes	Contacted. No response received.	Alternate

**Contact:**

Douglas Murrow  
Building Commissioner, City of Richmond  
(804) 646 - 6928



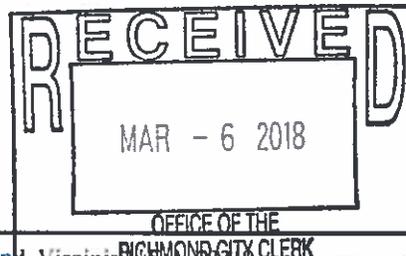
City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces  
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <i>PLUMBING</i>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <i>BELL</i>	First Name: <i>ANSON</i>
Home Street Address: <i>2501 W. BROAD ST. #806</i>	Home Telephone: <i>601/3329357</i>
Home City, Zip Code: <i>Rich VA 23220</i>	Home Fax:
Personal E-Mail Address: <i>anson-bell@uproc.com</i>	
Employer: <i>RETIRED</i>	
Job Title:	How Long?
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <i>Anson Bell</i>	Date: <i>3-6-18</i>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.



Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Central Virginia Waste Management Authority

## Vacancy Chart

*As of*  
July 22, 2018

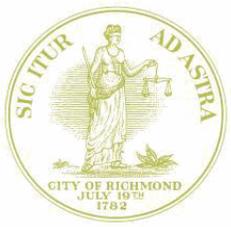
The governing body of the City of Richmond, together with the Cities of Petersburg, Colonial Heights, and Hopewell; Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Prince George, Powhatan and the Town of Ashland, **shall appoint at least one of its residents to the Board and may appoint an alternate for each member. The City appoints three (3) residents and three (3) alternates.**

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Emmanuel Adediran	All members of Council	05/11/2017	Resigned	-	Resident of the city of Richmond
Kevin White	All members of Council	05/13/2016	No	Resigned	Alternate
Johnnie Allen	All members of Council	01/28/2017	Yes	Application declined	Alternate
Larry Boyd	All members of Council	07/25/2015	Yes	Unable to contact. May have left the area.	Alternate

### **Contact:**

Kimberly Hynes, Director of Administration & Finance  
Central Virginia Waste Management Authority  
(804) 359 - 8413



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY**

Title: *Mr*

Name: *Miles M Jones Jr*

Home Address: *000900 E BROAD ST 704 RICHMOND VA 23219*

Home Telephone: *8044956201* Home Fax:

Personal E-Mail Address: *miles.jones@richmondgov.com*

Employer: *City of Richmond*

Job Title: *Dept of Public Works Occupational Safety & Health Officer* How Long?

Business Address: *000900 E BROAD ST 704 RICHMOND VA 23219*

Business Telephone: *8046460663* Ext:  Business Fax:

Business E-Mail Address *miles.jones@richmondgov.com*

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No If Yes, Which County?

Are You A City Resident?  Yes If Yes, Which City Council District? *3* Number of Years? *4*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Environmental Management- Master of Science -University of Maryland (2012).  
26 years as US Army Environmental Science Officer- Creates, manages and supervises occupational health and safety projects and programs. Skilled in the areas of industrial hygiene, risk management, environmental health, radiation hazard testing techniques/protection practices, pollution prevention, public health, hazardous waste management, infection control, pest management, hearing conservation, sanitation inspections and the development and planning of environmental management systems. Developed appropriate knowledge management and decision supporting tools, models and procedures to gain current and accurate situational awareness. Responsible for the legal compliance with all State, Federal and local safety, OSHA, EPA, DEQ regulations and the oversight and execution of a departmental budget of over \$10,000,000. Managed the collection of public health emergency data and information from domestic and international sources.  
Achievements: Served as the subject matter expert for Environmental Management Systems during Tripler Army Medical Center 2014 Joint Commission Accreditation Inspection, resulting in a 96% accreditation score. Constantly implemented needed changes to improve proficiency of department operations to better serve patients and improve environmental management systems. Expertly manage*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.



**Authorities, Boards, Commissions and Task Forces Application**

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N/A

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**Other Community Involvement:**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Miles M. Jones, Jr*  
3112 Lamb Avenue  
Richmond, VA 23222  
Cell: 254-630-6810  
*milesjonesjr@yahoo.com*

**OBJECTIVE: Occupational Safety & Health Officer**

*To continue my career with a great organization that will utilize my management, supervisory and leadership skills to benefit mutual growth and success.*

**WORK HISTORY/EXPERIENCE:**

*April 2015 – Current – 40 Hours Wk  
Company Name: City of Richmond  
Supervisor: Mr. Bobby L. Stith  
Position/title: City of Richmond Occupational Safety & Health Officer*

*Primary Responsibilities: - Provides staff assistance to all City departments and agencies for occupational safety and health programs and ISO 14001 standardization. Responsible for environmental management programs, hazardous waste management materials and regulations, prevention and reorganization of general liability problems, and workers compensation claims. Conducts interagency and intra-agency, all-hazard emergency and incident specific planning. Oversees compliance with OSHA, EPA, State and local laws, ordinances and standards. Conducts facility inspections for OSHA compliance and recommendations. Coordinates and administers training for OSHA compliance. Develops, maintains and updates Public Health Emergency Management Plans. Collaborates directly with third party administrators on workers compensation claims and motor vehicle accidents. Assists departments with hazardous material storage and removal of hazardous materials. Updates and maintains Safety Data Sheet database for all chemical hazards for city employees. Develops and maintains Incident Management System documentation such as organizational charts, Job Action Sheets/Rotation Assignment Sheets, and documentation relating to responder staff responsibilities. Responds to safety and health questions and or complaints. Reviews personal injury and motor vehicle accident reports.*

*Achievements: Implemented ISO 14001: 2015 yr. standards, effectively reducing workplace injuries among City of Richmond employees by 40% in a 12-month period, through site inspections, education and training; saving an estimated \$320,000 in workers compensation payments. Established an OSHA compliance program that resulted in a 100% inspection rating from the Virginia Occupational Safety and Health Compliance (VOSH) program in 2016. Created a database with the DMV to monitor City Employees license status, ensuring 100% employees hold current valid licenses.*

**WORK HISTORY/EXPERIENCE:**



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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July 2012 – December 2014– 50 Hours Wk

Company Name: Tripler Army Medical Center -U.S. Army, Honolulu, HI 96818

Supervisor: COL (Dr) Barraza, Evelyn

Position/title: Department Manager

*Primary Responsibilities: - Manages a multidisciplinary Public Health Preventive Medical department with over 130 Department of Defense military and civilian professional staff overseeing the U.S. Pacific Region. Creates, manages and supervises occupational health and safety projects and programs. Skilled in the areas of industrial hygiene, risk management, environmental health, radiation hazard testing techniques/protection practices, pollution prevention, public health, hazardous waste management, infection control, pest management, hearing conservation, sanitation inspections and the development and planning of environmental management systems. Developed appropriate knowledge management and decision supporting tools, models and procedures to gain current and accurate situational awareness. Responsible for the legal*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Referred by Mr. M. David McNeel, senior policy advisor DPW City of Richmond.*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Clean City Commission

## Vacancy Chart

*As of*  
July 22, 2018

Fifteen (15) members appointed by Council, of which nine (9) members shall be from among the eligible voters within each voting district, five (5) members shall be corporate/citizen volunteers, one (1) member shall be the Director of Public Works, or his designee.

The Commission shall have five subcommittees as follows:

- Communications
- Schools
- Business and Industry
- Community Organizations
- Municipal Operations

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Stephenie Harrington	All members of Council	05/13/2018	Yes	Contacted. No response received.	5 <sup>th</sup> District qualified voter
Nathan Tersteeg	All members of Council	03/22/2018	Yes	Application included	9 <sup>th</sup> District qualified voter

### **Contact:**

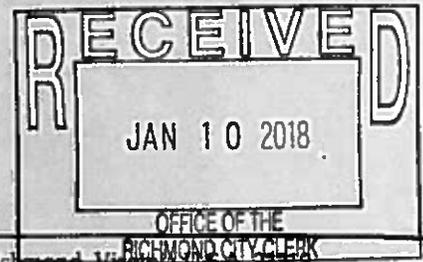
Darlene Mallory, Support Services Manager/Clean City Commission Coordinator  
Department of Public Works  
3506 N. Hopkins Road  
804-646-8325  
[Darlene.mallory@richmondgov.com](mailto:Darlene.mallory@richmondgov.com)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force:	
Clear City <del>Commission</del> Commission	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Tersteeg	First Name: Nathan
Home Street Address: 6109 Worthington Rd.	Home Telephone: 8044020338
Home City, Zip Code: Richmond VA 23225	Home Fax:
Personal E-Mail Address: nathantersteeg@gmail.com	
Employer: Virginia Commonwealth University	
Job Title: Art Foundation Advisor	How Long? Since August 2015
Business Street Address: 900 Park Ave.	Business Telephone: 804 827-8648
Business City, Zip Code: 23284	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 9 Number of years? 8.5	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature:	Date: 1/10/2018
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



**NOTE: This application is a public document.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Commission of Architectural Review

## Vacancy Chart

*as of*  
July 22, 2018

The Commission of Architectural Review shall consist of nine members who are citizens of the City, one of whom shall be a resident of a City Old and Historic District. One member shall be appointed from at least three nominees made by the Richmond Chapter of the American Institute of Architects, one shall be appointed from at least nominees made by the Historic Richmond Foundation, one shall be appointed from at least three nominees made by the Richmond Association of Realtors, and six shall be citizens of the city at-large. One of the at-large members shall serve a concurrent term on the Urban Design Committee.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Andrew McRoberts	All members of Council	07/09/2018	Yes	No	Citizen of the city at-large
Justin Gunther	All members of Council	04/25/2018	Yes	Resigned	Citizen of the city at-large
Sanford Bond	All members of Council	11/23/2017	Yes	Application included	American Institute of Architects Nominee

### **Contact:**

Marianne Pitts, Planner II  
Department of Planning & Development Review  
(804) 646 - 7550  
Marianne.pitts@richmondgov.com



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**COMMISSION OF ARCHITECTURAL REVIEW**

Title: *Miss*

Name: *Ashleigh N Brewer*

Home Address: 001316 GREENMOSS DR RICHMOND VA 23225

Home Telephone:

Home Fax:

Personal E-Mail Address: *ashleigh@johannasdesign.com*

Employer: *Johannas Design Group*

Job Title: *Architectural Associate*

How Long?

Business Address: 001901 W CARY ST RICHMOND VA 23220

Business Telephone: 804-358-4993

Ext:

Business Fax:

Business E-Mail Address *ashleigh@johannasdesign.com*

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No

If Yes, Which County?

Are You A City

Yes

If Yes, Which City Council District?

4

Number of Years?

Resident?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I am a graduate of both North Carolina A&T State University and North Carolina State University. I hold a B.S. in Architectural Engineering and a Master of Architecture respectively. Currently, I am fulfilling the professional practice requirements for licensure.*

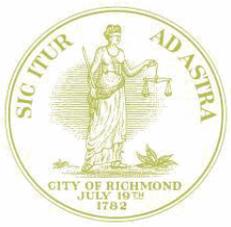
List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*N/A*

Other Community Involvement:

*Communications Director, Richmond Women in Design, a committee of AIA Richmond.*

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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**Resume.**

*I was raised in Chesterfield County, upon completion of college I lived in Henrico County and I currently live and work in the City of Richmond. I am fortunate in that I was able to watch how the city has progressed over the last 18 years. Currently, I work in an office where we pride ourselves on doing an overwhelming majority of our projects within the city. Since being here I have learned a great deal about how Richmond has grown to be what it is now, all while maintaining its historic architectural features. I have also stayed informed about how the city plans on continuing to develop in the future. For these reasons, I believe that I would be able to positively contribute to this commission.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*David Johannas*

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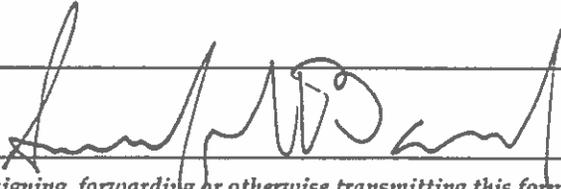
**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

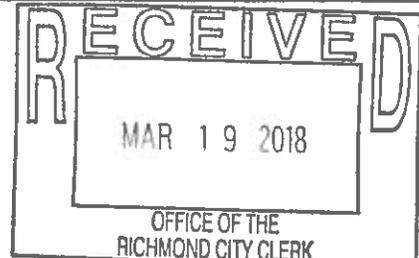


# City of Richmond, Virginia

## City Council

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Commission of Architectural Review	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name: Bond	First Name: Sanford
Home Street Address: 1518 West Avenue	Home Telephone: 8046901351
Home City, Zip Code: Richmond	Home Fax:
Personal E-Mail Address: sbond@3north.com	
Employer: 3north, pllc	
Job Title: Principal	How Long? 20 + years
Business Street Address: 201 West 7 <sup>th</sup> Street	Business Telephone: 8042328900
Business City, Zip Code: 23224	Business Fax:
Business E-Mail Address: sbond@3north.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3rd Number of years? 40	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: Sanford Bond 	Date: 3-19-2018
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

March 19, 2018

Mr. Alexander Rawles

Richmond City Council

900 East Broad Street, Suite 200

Richmond, VA 23219

Dear Mr. Rawles,

On behalf of AIA Richmond, we would like to nominate Mr. Sanford Bond for reappointment to the Commission of Architectural Review.

In February, we sent our AIA Richmond members a call for interest in the position. As of March 15<sup>th</sup>, we had not received any interest. Our board still feels Mr. Bond is an excellent candidate and is well suited for the position.

Thank you for considering Mr. Bond for reappointment.

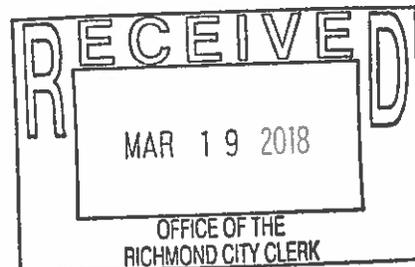
Sincerely,



Rachel Shelton, AIA  
2018 AIA Richmond President



**AIA**  
Richmond



# Richmond Redevelopment and Housing Authority

## Vacancy Chart

*as of*  
July 22, 2018

Section 5.05(d) of the Charter of the City of Richmond (2006) expressly provides that “the appointment of members of a redevelopment and housing authority in the city shall be made by the council.” Section 36-11 of the Code of Virginia (1950) authorizes the Council to provide for not more than nine or less than five commissioners of the Authority. By Resolution No. 99-R46-80, adopted March 22, 1999, the Council increased the number of commissioners from five to seven as authorized by section 36-11 of the Code of Virginia (1950). Resolution No. 2010-R140-162, adopted October 25, 2010, increased the number of commissioners from seven to nine with the addition of a Council-appointed seat and an additional tenant representative seat.

Pursuant to section 36-11 of the Code of Virginia (1950), no commissioner of the Authority may be an officer or employee of the City. By Resolution No. 2003-R230-2004-R18, adopted January 12, 2004, the Council established a procedure to be followed for appointing one member living in public or assisted housing to serve on the Authority’s Board of Commissioners as required by the regulations of the United States Department of Housing and Urban Development. This resolution was further amended by Resolution No. 2010-R141-173, adopted November 8, 2010, which revised the process of appointing the tenant representatives to the board.

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Heidi Abbott	All members of Council	06/28/2018	Yes	Application included	Reside or work in the city

**Contact:**

Priscilla Jackson, Executive Administrative Assistant  
Richmond Redevelopment & Housing Authority (RRHA)  
804-780-4246

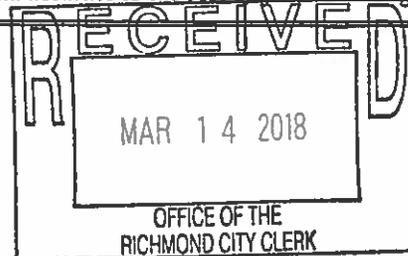


**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

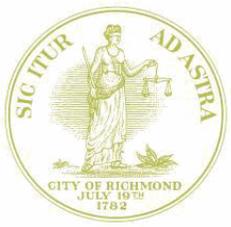
(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Board of Commissioners of the Richmond Redevelopment and Housing Authority	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Abbott	First Name: Heidi
Home Street Address: 5114 Evelyn Byrd Road	Home Telephone: 1-804-231-6269
Home City, Zip Code: Richmond	Home Fax: n/a
Personal E-Mail Address: habbott@hunton.com	
Employer: Hunton & Williams	
Job Title: Counsel	How Long? 21 years
Business Street Address: 951 East Byrd Street	Business Telephone: 804-788-8236
Business City, Zip Code: 23219	Business Fax: Richmond
Business E-Mail Address: habbott@hunton.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 4th Number of years? 20	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
Signature: <u>Heidi W. Abbott</u>	Date: <u>3/13/18</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.



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 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**RICHMOND REDEVELOPMENT AND HOUSING AUTHORITY**

Title: \_\_\_\_\_

Name: *Shonda M Harris-Muhammed*

Home Address: 002101 NORTH AVE RICHMOND VA 23222

Home Telephone: 8046876743 Home Fax: \_\_\_\_\_

Personal E-Mail Address: shonda.harrismuhammed@gmail.com

Employer: \_\_\_\_\_

Job Title: \_\_\_\_\_ How Long? \_\_\_\_\_

Business Address: \_\_\_\_\_ VA \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business E-Mail Address \_\_\_\_\_

Is Your Place of Employment Located in the city of Richmond  No

Is your Place of Employment Located in the County?  No  If Yes, Which County? \_\_\_\_\_

Are You A City Resident?  Yes  If Yes, Which City Council District?  6  Number of Years?  17

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I have a background of 24 years in public education  
I have worked with the youth in urban areas since 1991, to include Virginia Beach, Norfolk and Portsmouth  
I served on the School Board which afforded me the opportunity to work closely with our city law enforcement, safety and security and the courts on best options for troubled youth*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*BS from Norfolk State University  
Masters from Walden University  
Candidate for Graduate of Doctorate in Educational Leadership Walden University*

Other Community Involvement:

*Parks and Recreation 2 terms*



**Authorities, Boards, Commissions and Task Forces Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*I have a non-profit, Northside Coalition for Children, Inc. that provides free school supplies stuffed in a backpack for any student who resides in the city*

*I am a long time member of Southern Barton Heights Community Association*

*I am a member of Alpha Kappa Alpha Sorority, Inc.*

*I will be charter member of the National Congress of Black Women (Chartering date 4-2018)*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Shonda M. Harris-Muhammed*

*© (804) 687-6743*

*Shonda.harrismuhammed@gmail.com*

*Improving Classroom*

---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**



Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

RICHMOND REDEVELOPMENT AND HOUSING AUTHORITY

Title:
Name: Sarah L Pedersen 906
Home Address: 003800 GLENWOOD AVE RICHMOND VA 23223
Home Telephone: 8043014851 Home Fax:
Personal E-Mail Address: sarahlpedersen@gmail.com
Employer: Richmond Public Schools
Job Title: US History Teacher How Long? 3
Business Address: 001701 FLOYD AVENUE RICHMOND VA 23222
Business Telephone: Ext: Business Fax:
Business E-Mail Address
Is Your Place of Employment Located in the city of Richmond Yes
Is your Place of Employment Located in the County? No If Yes, Which County?
Are You A City Resident? Yes If Yes, Which City Council District? 7 Number of Years? 4

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No
If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

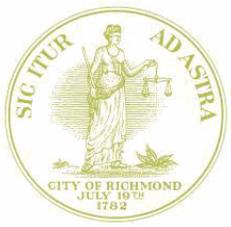
Honors Regents Diploma-- Pine Bush Central High School 2004
Dual B.A.: English and Political Science; minor in Africana Studies-- University at Albany 2008
Masters in Teaching-- Virginia Commonwealth University 2015
Richmond Teacher Residency Scholar 2014-2015
Republic of Benin Peace Corps Scholarship Program Coordinator 2011

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

n/a

Other Community Involvement:

Teachers for Social Justice member 2017-present
Binford Middle School faculty member 2016-present



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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*Richmond Education Association Representative 2016-present*  
*One Read Committee Chair for Binford Middle School 2015-present*  
*Richmond Public Schools PTA member 2015-present*

*United States Committee for Refugees and Immigrants Development Fellow 2010*  
*Public Affairs Director for NYS Senator Carl Marcellino 2007-2009*  
*NYS Senate Fellow 2007*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*My husband and I are both Richmond Public Schools teachers who live in the East End. I am a dedicated, compassionate individual who simply wants to learn more about my city and help improve housing policy so that represents best interests for all Richmonders.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Church Hill Peoples' News*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Urban Design Committee

## Vacancy Chart

*as of*  
July 22, 2018

The Committee shall consist of ten (10) members who either reside in the City or have their primary place of business in the City. Members shall be appointed by City Council. One (1) of the members of the Committee shall be a registered architect; one (1) shall be a member of a recognized local organization in one of the various fields of static arts; one (1) shall be a member of the faculty of the arts division of a local college or university; one (1) shall be a registered professional engineer; one (1) shall be a business executive or professional; one (1) shall be a registered landscape architect or a person having demonstrated talent in landscape design; one (1) shall be a member of the City Planning Commission; one (1) shall be a member of the Commission of Architectural Review; and two (2) shall be citizens of the City appointed at-large.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Andrew Gould	All members of Council	04/23/2018	Yes	Application included	Registered professional engineer
Bryan Green	All members of Council	02/27/2018	No	-	Commission of Architectural Review representative
Dawn Hicks	All members of Council	01/01/2018	Yes	Resigned	Member of a recognized local organization in one of the various fields of static arts

**Contact:**

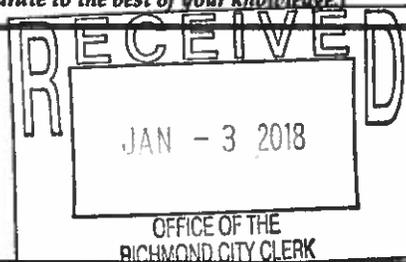
Josh Son  
 Senior Planner & Secretary to the Urban Design Committee  
 Planning and Development Review  
 900 East Broad Street, Suite 511  
 Richmond, Va. 23219  
 804-646-3741 (o)  
[Joshua.son@richmondgov.com](mailto:Joshua.son@richmondgov.com)



**City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <i>Urban Design Committee</i>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <i>Gould</i>	First Name: <i>Andrew</i>
Home Street Address: <i>3402 Post Mill Terrace</i>	Home Telephone: <i>804-334-9284</i>
Home City, Zip Code: <i>Middleton, VA 23113</i>	Home Fax:
Personal E-Mail Address: <i>andrew.gould@timmons.com</i>	
Employer: <i>Timmons Group</i>	
Job Title: <i>Principal</i>	How Long? <i>23 years</i>
Business Street Address: <i>117 South 14th Street</i>	Business Telephone: <i>804-334-9284</i>
Business City, Zip Code: <i>Richmond, 23219</i>	Business Fax: <i>N/A</i>
Business E-Mail Address: <i>andrew.gould@timmons.com</i>	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract. <i>My employer, Timmons Group, has contracts with the City of Richmond for civil engineering and related services. I will recuse myself from any UDC Agenda items that my firm is involved with.</i>	
Signature: <i>Andrew P. Gould</i>	Date: <i>1/2/18</i>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

Urban Design Committee

Title: Mr.

Name: James W. Klaus

Home Address: 002222 GROVE AVENUE RICHMOND VA 23220

Home Telephone: 8045197011

Home Fax:

Personal E-Mail Address: jimk@richmondrygoods.com

Employer: Richmond Dry Goods Co. Inc

Job Title: Owner

How Long? 20

Business Address: 000020 TOW PATH CIRCLE S. RICHMOND VA 23221

Business Telephone:

Ext:

Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond Yes

Is your Place of Employment Located in the County? No

If Yes, Which County?

Are You A City Resident?

Yes

If Yes, Which City Council District? 2

Number of Years? 23

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Williams College BA in History Cum Laude 1986

Stanford University MBA 1991

Current Vice Chairman of City of Richmond Commission of Architectural Review since 2017

Member of City of Richmond Commission of Architectural Review since 2015

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

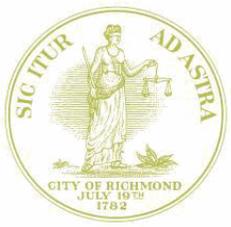
Other Community Involvement:

Treasurer and Board Member of Fan District Association 2005 to 2010

Chairman and Board Member of The Valentine Museum 2002 -2013

Member of Investment Committee of The Valentine Museum 2013 to Present

Board Member Historic Richmond Foundation 2002 to 2012



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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*Advisory Committee Member Historic Richmond Foundation 2013 to Present*  
*Vice Chairman/Board Member of VMFA Foundation 2011 to Present*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Learned through involvement with the City of Richmond's Commission of Architectural Review*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Urban Forestry Commission

## Vacancy Chart

As of  
July 22, 2018

The Commission shall consist of **two (2) non-voting members** and **nine (9) voting members**. The two (2) non-voting members shall be the Director of Public Works and the Director of Community Development, or their designee. Of the nine (9) voting members, the Mayor shall appoint three (3) members and the City Council shall appoint six (6) members. One member shall be a certified arborist, and one member shall be a registered certified landscape architect.

Except for the certified arborist, all voting members shall be residents of the city. No voting member shall be an officer or employee of the City and no member shall hold any contract with the City, or subcontract thereof, to provide goods or services relating to City-owned trees.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Catherine Farmer	All members of Council	11/28/2017	Yes	Not contacted. Awaiting Council direction.	City resident
Matthew Lee	All members of Council	11/28/2017	No	-	City resident
Madge Bemiss	All members of Council	0725/2017	Yes	Not contacted. Awaiting Council direction.	City resident
Janine Lester	All members of Council	04/08/2016	Yes	Contacted. No response received.	Certified arborist
Andrea Almond	All members of Council	01/28/2016	No	Resigned	Certified landscape architect
Elizabeth Barrett	Mayor Jones	02/25/2016	No	Resigned	City resident
Kendra Taylor	Mayor Jones	02/25/2016	No	Resigned	City resident
Lindsay Walton	Mayor Jones	04/26/2014	Yes	Mayor's Office notified	City resident

### Contact:

Mark Olinger  
900 E. Broad St., Suite 511  
Richmond, VA 23219  
646-6305 (o)  
[mark.olinger@richmondgov.com](mailto:mark.olinger@richmondgov.com)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**URBAN FORESTRY COMMISSION**

Title: \_\_\_\_\_  
Name: *Wyatt Carpenter*  
Home Address: 000509 N MEADOW ST APT 201 RICHMOND VA 23220  
Home Telephone: 5712838921 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: l.wyatt.carpenter@gmail.com  
Employer: Virginia Commonwealth University  
Job Title: Sustainability Projects and Programs Coordinator How Long? \_\_\_\_\_  
Business Address: 000201 BELVIDERE RICHMOND VA 23220  
Business Telephone: 804-628-5196 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address carpenterlw@vcu.edu  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes If Yes, Which City Council District? \_\_\_\_\_ Number of Years? 2

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*As a project coordinator for the VCU Sustainability Office, I develop and implement new projects and programs that include long-term maintenance and management plans. With 6 of years of experience communicating complicated sustainability issues to diverse audiences, I am confident in my ability to assist with public relations and education programs to increase community understanding of urban forestry issues. I excel at innovative, collaborative problem-solving. I will bring my expertise in engaging with public and private partners to develop ideas and secure funding for a variety of projects serving Richmond residents. To date I have helped raise \$110,000 to support community-based programs in Carver, Jackson Ward, Monroe Ward and at VCU. With a MS in Environmental Science and BS degrees in Environmental studies and Urban Planning, I have a strong foundation in data management, spatial analysis, and data communication. I am excited to help prepare annual reports that leverage information to facilitate evidence-based decisions by the Commission. Currently, I am working with the Carver neighborhood to develop a community forestry and carbon offset program. This process has highlighted the value of urban trees and the challenges surrounding their maintenance. I am confident I can combine my flare for personal connection, analytic background, and detail oriented, goal-motivated w*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

None.



**Authorities, Boards, Commissions and Task Forces Application**

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**Other Community Involvement:**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

**EDUCATION**

Virginia Commonwealth University (VCU), Richmond, VA

M.S. Environmental Studies 2016 - GPA: 4.0

B.S. Environmental Studies 2014

B.S. Urban and Regional Studies 2014

GPA: 3.51

**PROFESSIONAL EXPERIENCE**

Sustainability Program & Projects Coordinator, VCU OFFICE OF SUSTAINABILITY, Richmond, VA

June 2015 – Present

- Coordinate grant applications and manage grant administration
- Strategic planning for university sustainability goals
- Data collection, processing, preparation and presentation
- Foster engagement and education programs around sustainability for faculty, staff, and students to include developing budgets, project scopes, and metrics for success

Landscape Architecture Intern, FALLINGWATER, Mill Run, PA

May 2014 – Aug 2014

- Designed and installed 4,000 sq ft Monarch Butterfly garden using native wildflowers
- Designed event space to be used for weddings and other Fallingwater functions
- Wrote 20 page report summarizing work completed over internship period

Intern, SMITHSONIAN GARDENS, Washington, DC

May 2012 – Aug 2012

- Maintained native landscapes at the National Museum of the American Indian
- Assisted in presentations and activities with small school groups relating to Native American culture, horticulture, and natural methods for pest management
- Wrote several articles for Smithsonian Gardens' various social media outlets

**TEACHING**

ENVS 521 – Geographic Information Systems – VCU, Spring, 2018

UNIV 291 - Adaptive Response Modeling using GIS – VCU, Fall 2015

ENVS 491 - Panama Avian Field Ecology – VCU, Teaching Assistant, Spring 2014

**COLLABORATIONS & COMMUNITY ENGAGEMENT**

Carver Tree Project (\$10,000 grant funding – June 2016 – Present)

- Organize local stakeholders and institutional partners to develop and implement urban forestry and carbon offset



## Authorities, Boards, Commissions and Task Forces Application

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programs for VCU and the Carver community.

- Facilitate partner meetings, manage goals, task assignments, timelines, and budget

Community Based Green Infrastructure Planning (\$60,000 grant funding – Sept 2015 – Present)

- Work with university and community partners to support for sustainable infrastructure
- Collaborate with neighborhood associations to identify and prioritize neighborhood specific low impact development strategies

### PROFESSIONAL PRESENTATIONS & POSTERS

ESRI Users Conference 2016, San Diego, CA.

Worth it? Relating Landscape Composition & Residential Property Value in Richmond, Virginia

AASHE 2015 Conference & Expo: Transforming Sustainability Education, Minneapolis, MN.

Creating a High-Output Learning Garden - Coordinating Partnerships to Relieve Food Insecurity

AASHE 2015 Conference & Expo: Transforming Sustainability Education, Minneapolis, MN.

Creating a Sustainability Plan at Virginia Commonwealth University

**CAPABILITIES:** Creative problem solving, basic statistical analysis, project management, data management, database design, communication, public speaking, collaboration, bird banding, adaptability, knitting.

**COMPUTER SKILLS:** Microsoft Office Suite (Word, Excel, PowerPoint, Access), ArcGIS 10 and Garmin, Adobe Illustrator, ArcGIS Online, JMP, SPSS, R, FRAGSTATS, QGIS.

**AWARDS:** VCU Community Engagement Grant - 2017, EPA Urban Waters Small Grant - 2015, VCU Rice Rivers Center Student Research Award - 2013, Eagle Scout - 2010.

**INTERESTS:** Being Outdoors, horticulture, thrifting, running, design, eating.

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I read about the opportunity in the Good Morning RVA newsletter.*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**URBAN FORESTRY COMMISSION**

Title:

Name: *Hannah R Fuerhoff*

Home Address: 001237 LORRAINE AVE RICHMOND VA 23227

Home Telephone: 636-219-2404 Home Fax:

Personal E-Mail Address: hrfuerhoff@gmail.com

Employer: Richmond Region Energy Alliance

Job Title: Energy Efficiency Programs Manager How Long? 1

Business Address: 000088 CARNATION ST RICHMOND VA 23225

Business Telephone: 804-537-2171 Ext:  Business Fax:

Business E-Mail Address EnergizeRVA@rrea-va.org

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No If Yes, Which County?

Are You A City Resident?  Yes If Yes, Which City Council District? 3 Number of Years? 5

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

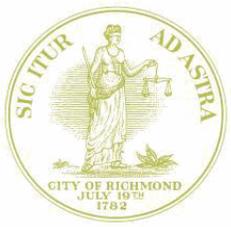
Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Virginia Commonwealth University, Richmond  
Master of Environmental Studies Post-Baccalaureate Certificate in GIS  
AUGUST 2013 - MAY 2015  
GPA 3.94  
The College of William & Mary, Williamsburg, VA B.S. in Biology  
AUGUST 2007 - MAY 2011  
Minor in Environmental Science & Policy  
GPA 3.75

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

n/a

Other Community Involvement:



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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*I represent RREA with the Green and Healthy Homes Initiative, as well as other community outreach for our organization. I'm also a former Maymont volunteer/staff member and foster cats for the SPCA.*

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*I completed Trees Forever's TreeKeeper program during my AmeriCorps service in Iowa. I was impressed by the partnerships and funding that their organization had. I would appreciate the opportunity to apply these experiences in Richmond and bring diverse stakeholders together in support of city trees.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Facebook*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**



**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**URBAN FORESTRY COMMISSION**

Title: *Ms.*

Name: *Ryland Potter*

Home Address: *002611 E CLAY ST RICHMOND VA 23223*

Home Telephone: *8042215524* Home Fax:

Personal E-Mail Address: *ryland.potter@gmail.com*

Employer: *Virginia Economic Development Partnership*

Job Title: *Managing Director - Business Investment* How Long? *4*

Business Address: *000901 E CARY ST 900 RICHMOND VA 23223*

Business Telephone: *8045455756* Ext:  Business Fax:

Business E-Mail Address *rpotter@yesvirginia.org*

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No If Yes, Which County?

Are You A City Resident?  Yes If Yes, Which City Council District? *7* Number of Years? *4*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

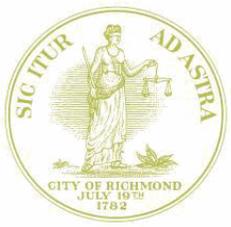
Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I have 10+ years of experience as a management and strategy consultant to corporate, non-profit, and government clients, specializing in market evaluation, strategic planning and communications, and impact analysis for inclusive growth. I have a Bachelor's Degree in Business Management from Case Western Reserve University and a Master's Degree in Public Policy from the University of Texas. I'm a Richmond native who attended Maggie L. Walker Governor's School and lived across the U.S. and internationally before returning to Richmond four years ago.*

*Beyond my educational and professional qualifications, I'm a participant in Enrichmond's Adopt-a-Tree program and an advocate of the City's efforts to classify and map the existing inventory to ensure a diverse, healthy population well into the future. I would love to use my experience with strategic communications and stakeholder management to increase public awareness of and education around urban forestry issues, as well as my experience with business development to augment the Commission's duties to raise programmatic funds from private organizations. Likewise, I believe my experience evaluating policy, drafting legislation, and developing programs will complement those on the committee with technical training in landscape design/architecture and arboriculture.*

*I am aware that there are several vacancies due to early departu*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served



**Authorities, Boards, Commissions and Task Forces Application**

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on. Please give date(s) and office(s) held, if applicable.

None

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Other Community Involvement:

None

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

CV:

*Managing Director, Virginia Economic Development Partnership (VEDP), Richmond, VA Oct.13 – Present*

*- Develop and deliver strategies that advance VEDP's global business development efforts. Define VEDP's value proposition and position in core domestic and international markets, identify marketing activities and messages to maximize channel potential, and measure results and return on investment.*

*- As Managing Director-Europe & the UK, closed \$558.9 million in new capital investment and 2,423 new jobs from 2014-2016, charting a 65% year-on-year increase in project wins and 85% increase in wins over previous three years.*

*- Serving as Business Investment liaison on VEDP's 5-Year Strategic Plan, a comprehensive statewide economic development strategy that aims to position Virginia among the top U.S. states in employment and income growth. Selected as Mentor to incoming Business Investment staff.*

*Client Engagement Manager, Hanover Research Washington, DC, Oct.11 – Oct. 13*

*- Advised clients on new market development and entry and brand stewardship initiatives, while identifying and closing new business opportunities as part of a rapidly growing management consultancy.*

*- Managed a portfolio of 30 clients in Hanover's Market Insight Center (MIC). Generated over 100% year-on-year client revenue retention and earned MIC's highest reported client satisfaction ratings (9.3 of 10) in 2012 -13 review.*

*- Partnered with Executive, Strategy, and Sales teams to shape client outreach and proposal development strategies, develop training for consultants in cross- and up-selling, and establish hiring, performance, and promotion standards to enable Hanover's sustained growth (50% annual revenue growth and 200% headcount growth during tenure).*

*Senior Consultant, The Whitaker Group, Washington, DC. Jul. 10 – Feb. 12*

*- Wrote a three-year strategic action plan for the Government of Lesotho to strengthen exports and increase private sector investment through policy reform, capacity building, and partnership development.*

*- Led a client team in developing a legislative engagement and social change campaign to combat child labor in a major American chocolate manufacturer's West African supply chain.*

*Management Consultant, (during graduate school)*

*Accenture Oct. 09 – Jul. 10*

*- Designed organizational goals, objectives, policies, and key performance indicators for Accenture/Texas Medicaid & Healthcare Partnership (TMHP's) 2010 and 2011 Annual Business Plans.*

*- Evaluated project team capabilities and defined new team roles/assignments to seamlessly incorporate 500,000 additional beneficiaries and \$1 billion in program expenditures into TMHP's management of Texas Medicaid.*

*United Nations (UNDP & UNFPA) Jun. 08 – Jun. 09*



## Authorities, Boards, Commissions and Task Forces Application

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- Created a first-of-its-kind tool to map stakeholder networks and facilitate UN program support for marginalized populations in post-crisis/post-disaster situations.
  - Produced a best practices report on data collection in developing countries; advised UNDP staff on strategies for integrating gender into project plans and evaluating gender outcomes during project performance monitoring.

**Education:**

The University of Texas, LBJ School of Public Affairs  
Master of Public Policy: International Development

Case Western Reserve University  
Bachelor of Science: Business Management

**Awards:**

- Fulbright Grant, Frankfurt am Main, Germany (2004-2005) – Examined cross-cultural differences in entrepreneurial failure attribution and its impact on entrepreneurial incidence
- Duke University Global Policy and Governance Fellow, Geneva, Switzerland (2008) – Developed qualitative/quantitative post-crisis evaluation tools for th

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

Good Morning RVA newsletter

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Board of Building Code Appeals, Electrical Division

## Vacancy Chart

*As of*  
July 22, 2018

When feasible, the electrical division shall consist of two (2) representatives of electrical contractors; one (1) licensed professional engineer in private practice actively engaged in the design of electrical systems for buildings; one (1) representative of a public electric power utility; and one (1) citizen with knowledge of electrical systems. Three alternate members shall be appointed to serve in the absence of any regular member of any division of the board. *Alternate members must meet the same qualifications as members. (Opinion from Law Department dated 10/19/2012)* All members appointed by the Council shall be residents of the City or shall be employed by a firm which has a place of business within the City. Employees or officials of the City shall not serve as board members.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Ira Seay	All members of Council	03/21/2017	Yes	No response received	Representative of an electrical contractor
John Paul Goode	All members of Council	11/11/2016	No	Resigned	Licensed professional engineer in private practice actively engaged in the design of electrical systems for buildings
Melvin Brown	All members of Council	10/25/2013	Yes	No response received	Alternate
James Randolph	All members of Council	10/22/2010	Yes	No response received	Alternate

**Contact:**

Douglas Murrow, Building Commissioner  
 Planning & Development Review  
 (804) 646 - 6958

# Board of Building Code Appeals, General Division

## Vacancy Chart

*As of*  
July 22, 2018

When feasible, the Board of Building Code Appeals, General Division shall consist of one (1) licensed general contractor engaged primarily in the building of commercial buildings and structures; one (1) licensed architect or one licensed engineer, who is currently engaged in the active design of buildings and structures; and three (3) citizens with knowledge of the building construction trade. Three (3) alternate members shall be appointed to serve in the absence of any regular member of the board. *Alternate members must meet the same qualification as the members. (Opinion from Law Department dated 10/19/2012)* All members appointed by the City Council shall be a resident of the City or shall be an employee of a firm which has a place of business within the City. Employees or officials of the City shall not serve as board members.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
James Snowa	All members of Council	01/28/2016	Yes	No	Alternate
Vacant	All members of Council	-	-	-	Alternate

**Contact:**

Douglas Murrow, Building Commissioner  
 Planning & Development Review  
 (804) 646 - 6958

# Maymont Foundation

## Vacancy Chart

*as of*  
May 13, 2018

City representatives on the Board of Directors; the Director of Recreation and Parks, one member of City Council and one member of the City Planning Commission designated by the Mayor.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Rodney Poole	-	12/31/2011	Yes	Mayoral designee	Member of the City Planning Commission

**Contact:**

Anissa Wackerman  
Executive Assistant  
804-358-7166 x 312

[awackerman@maymont.org](mailto:awackerman@maymont.org)

# Slave Trail Commission

## Vacancy Chart

*as of*  
July 22, 2018

The Commission shall be composed of **seventeen (17) members**. Such persons shall be appointed by the Council and shall serve for terms of three (3) years. The membership of the Commission shall include at least one (1) member of City Council, not less than three (3) members of the “Hope in the Cities” organization and a representative from the Department of Parks, Recreation and Community Facilities. Any appointed Council members shall be given the first option of serving as the Chair of the Commission in the order of their appointment.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Delores McQuinn	All members of Council	3/23/2012	No	-	Reside or work in the city of Richmond
Gilbert Carter	All members of Council	1/12/2012	No	-	Reside or work in the city of Richmond
Shawn Utsey	All members of Council	10/27/2011	No	-	Reside or work in the city of Richmond
David Herring	All members of Council	10/13/2011	No	-	Reside or work in the city of Richmond
Tameka Hobbs <i>(position pending)</i>	All members of Council	7/28/2011	No	-	Reside or work in the city of Richmond
Antione Green	All members of Council	6/23/2011	No	-	Reside or work in the city of Richmond
Anita Randolph <i>(position pending)</i>	All members of Council	3/24/2011	No	Resigned	Reside or work in the city of Richmond
Sylvester Turner	All members of Council	1/9/2009	No	-	Hope in the Cities representative
Charles Vaughan <i>(position pending)</i>	All members of Council	12/12/2008	No	-	Reside or work in the city of Richmond
Benjamin Campbell <i>(position pending)</i>	All members of Council	10/10/2005	No	-	Reside or work in the city of Richmond
Nessa Johnson <i>(position pending)</i>	All members of Council	12/12/2005	No	Resigned	Reside or work in the city of Richmond
Jeff Eastman <i>(position pending)</i>	All members of Council	6/23/2011	No	Resigned	Reside or work in the city of Richmond
Ralph White <i>(position pending)</i>	All members of Council	10/22/2010	No	-	Representative from the Department of Parks, Recreation and Community Facilities
Philip Schwarz <i>(position pending)</i>	All members of Council	3/25/2008	No	Resigned	Reside or work in the city of Richmond
Vacant <i>(position pending)</i>	-	-	-	-	Hope in the Cities representative
Vacant <i>(position pending)</i>	-	-	-	-	Hope in the Cities representative

**Contact:**

Delegate Delores L. McQuinn, Chair  
Slave Trail Commission  
[deldmcquinn@house.virginia.gov](mailto:deldmcquinn@house.virginia.gov)  
804-698-1070 (o)