



City of Richmond

Minutes

Land Use, Housing and Transportation Standing Committee

Tuesday, September 18, 2018

1:00 PM

Council Chamber, 2nd Floor - City Hall

Committee Members and Staff in Attendance

The Honorable Ellen Robertson – Chair
The Honorable Kim Gray – Vice Chair
The Honorable Kristen Larson – Committee member (*Late arrival*)
The Honorable Parker Agelasto – Council member
The Honorable Michael Jones – Council member
Lisa Braxton, Interim Deputy City Clerk
Bill Echelberger Jr., Council Budget Analyst
Andrew Gore, Assistant City Attorney
Pamela Nichols, Assistant City Clerk
Steve Taylor, Council Policy Analyst

Call to Order

Chair Ellen Robertson called the meeting to order at 1:11 p.m.

Evacuation Announcement and Citizen Speaker Guidelines

Pamela Nichols, assistant city clerk, provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency along with citizen speaker guidelines.

Paper(s) for Consideration

Vice Chair Kim Gray moved to amend the agenda as follows:

RES. 2017-R086

To request that the Chief Administrative Officer establish and implement a policy and methodology to require that any residential development agreement to which the City is a party or involving City financial incentives mandate that a minimum percentage of the new residential development's total units be designated as affordable housing.

Patron: Ms. Robertson

To be withdrawn at the request of the patron

ORD. 2018-153

To reserve the easternmost southbound lane of North Belvidere Street on the north side of North Belvidere Street's intersection with West Broad Street for vehicular traffic making a left turn from southbound North Belvidere Street onto eastbound West Broad Street.

Patron: Ms. Gray

To be continued to November 20, 2018 Land Use, Housing and Transportation Standing Committee meeting

ORD. 2018-194

To prohibit, on Brook Road between Brook Road's intersection with Azalea Avenue and Brook Road's intersection with West Charity Street, new travel lanes from being designated to accommodate bicycle travel and lanes currently designated for motor vehicle travel from being converted to accommodate bicycle travel.

Patrons: Ms. Gray and President Hilbert

To be continued to October 16, 2018 Land Use, Housing and Transportation Standing Committee meeting

ORD. 2018-228

To rename the Boulevard from its northerly terminus at its intersection with Brookland Parkway and Westwood Avenue to its southerly terminus at Byrd Park as "Arthur Ashe Boulevard."

Patron: Ms. Gray

To be continued to October 16, 2018 Land Use, Housing and Transportation Standing Committee meeting

Vice Chair Kim Gray questioned whether the committee should consider legislative proposals for the General Assembly outside of City Council's legislative summit and was advised by Assistant City Attorney Andrew Gore that there were no provisions precluding Council or a standing committee of Council from considering such requests.

Member Kristen Larson arrived and was seated.

The motion was seconded and unanimously approved

Public Comment Period

Dr. Vaughn Garland, vice president of Woodland Heights Civic Association, addressed the committee regarding the area civic association's interest in development plan for 2901 Bainbridge Street.

Approval of Minutes

The committee unanimously agreed to approve the meeting minutes of Tuesday, July 17, 2018.

Presentations

There were no presentations.

Board Vacancies

There were no board vacancies.

Paper(s) for Consideration

The following ordinance was considered:

ORD. 2018-203

To amend City Code § 8-441, concerning the designation of days and hours when the 17th Street Farmer's Market will be open and closed for vendors, for the purpose of providing for the designation of hours when the 17th Street Farmer's Market is open and closed to the public.

Patron: Mayor Stoney

George Bolos, 17th Street Farmers Market manager – Economic Development, introduced ORD. 2018-203 and clarified that the proposed legislation will not restrict approved vendors access to the market.

There were no further comments or discussions and **Vice Chair Gray moved to forward ORD. 2018-203 to Council with the recommendation to approve, which was seconded and unanimously approved.**

The following ordinance was considered:

ORD. 2018-204

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Lease Agreement between the City of Richmond as lessor and Capital Area Health Network, doing business as the Vernon J. Harris East End Community Health Center, as lessee for the purpose of providing health center office space for the Vernon J. Harris East End Community Health Center at 719 North 25th Street.

Patron: Mayor Stoney

There were no comments or discussions and **Vice Chair Gray moved to forward ORD. 2018-204 to Council with the recommendation to approve, which was seconded and unanimously approved.**

The following ordinance was considered:

ORD. 2018-205

To adopt an amendment to the Master Plan for the City of Richmond, adopted by the City Planning Commission on Nov. 6, 2000, and by the City Council by Ord. No. 2000-371-2001-11, adopted Jan. 8, 2001, as previously amended, to incorporate the Public Art Master Plan, as part of the Master Plan.

Patron: Mayor Stoney

Mark Olinger, director – Department of Planning and Development Review, explained the intent of ORD. 2018-205 and discussed amendments to the Public Art Master Plan.

Dr. Vaughn Garland, former chair of the Public Art Commission, spoke in support of ORD. 2018-205 stating that the master plan was a creative next step for expanding public art in the city.

Bill Thomas spoke in support of ORD. 2018-205, but expressed disapproval of an amendment to the Public Art Master Plan to remove plans to contextualize statues on Monument Avenue.

Ron Moore spoke in opposition of ORD. 2018-205 stating that the monuments on Monument Avenue were a part of the city's art and should be included in the Public Art Master Plan.

Francis Thompson, member of the Public Art Commission, spoke in support of ORD. 2018-205 stating that the Public Art Master Plan enables the city to execute its long term vision of public art by improving the program's administration, structure, and policies.

Sallie Belrand spoke in support of ORD. 2018-205 stating that public art was essential to the growth of the city.

There were no further comments or discussions and **Member Larson moved to forward ORD. 2018-205 to Council with the recommendation to approve, which was seconded and unanimously approved.**

The following resolution was considered:

RES. 2018-R068

To declare a public necessity to amend the City's zoning ordinance and to initiate an amendment to the City's zoning ordinance to require that certificates of zoning compliance and letters of zoning confirmation be reviewed by the City Attorney prior to issuance and published on the City's website shortly after issuance.

Patron: Mr. Agelasto

Councilor Parker Agelasto explained the intent of RES. 2018-R068 and a proposed amendment to the resolution. Councilor Agelasto stated that the proposed request will provide a greater level of transparency.

A copy of the material provided has been filed.

Douglas Dunlap, acting deputy chief administrative officer – Economic and Community Development, stated that city administration does not oppose RES. 2018-R068; however, they would like to discuss the proposed deadline before making a formal commitment.

Member Larson stated that she was not comfortable voting on an amendment to RES. 2018-R068 without having time to review it prior to committee consideration.

Vice Chair Gray requested an update from city administration on the process by which certificates of zoning compliance and letters of zoning confirmation will be published on the city's website.

There were no further comments or discussions and **Member Larson moved to forward RES. 2018-R068 to Council with no recommendation, which was seconded and unanimously approved.**

The following resolution was considered:

RES. 2018-R081

To request that the Planning Commission cause to be conducted a study of all properties zoned for the B-3 General Business District in the Ninth Council District of the city of Richmond to determine if such properties should be rezoned to facilitate development or redevelopment of such properties.

Patron: Mr. Jones

Councilor Michael Jones introduced RES. 2018-R081 and explained that he would like city administration to consider alternatives to the B-3 General Business District, which may include amending the permitted uses for the zoning classification.

Councilor Agelasto asked Councilor Jones to consider an amendment to RES. 2018-R081 to include a study of all B-3 General Business districts in the city.

Councilor Jones stated that he will support amending RES. 2018-R081, only if expanding the scope of the study will not delay city administration's review of the 9th Council District.

Mark Olinger, director – Department of Planning and Development Review, stated that city administration does not oppose the request for a study of the 9th Council District. Mr. Olinger reported that the Department of Planning and Development Review had begun studying the B-3 zoning classification for the entire city and hopes to present a citywide update to the Master Plan.

Vice Chair Gray questioned the impact a segmented study of the B-3 General Business District will have on the city's future economic growth.

Member Larson asked Councilor Jones whether he was willing to further amend RES. 2018-R081 to ensure that the study aligns with the development of the citywide Master Plan.

Councilor Jones agreed to the recommended amendments to RES. 2018-R081, and questioned whether the city could impose a moratorium on entertainment businesses or at the very least, require special use permits for the operation of nightclubs.

There were no further comments or discussions and **Member Larson moved to forward RES. 2018-R081 to Council with the recommendation to approve with amendment, which was seconded and unanimously approved.**

The following resolution was considered:

RES. 2018-R083

To establish a policy of the Council that the Council will not consider any ordinance authorizing the execution of any agreement facilitating a development or project that includes a residential component and that involves the conveyance of an interest in City-owned real estate, the expenditure of City funds, in-kind donations from the City, or a tax credit or exemption without a contractual obligation that a minimum percentage of the development's or project's total residential units be reserved for affordable housing.

Patron: Ms. Robertson

Chair Robertson advised the committee of her request to continue RES. 2018-R083.

There were no further comments or discussions and **Chair Robertson moved to continue RES. 2018-R083 to the October 16, 2018 Land Use, Housing and Transportation Standing Committee meeting, which was seconded and unanimously approved.**

The following ordinance was considered:

ORD. 2018-206

To erect all-way stop signs and mark crosswalks on all approaches at the intersections of West 7th Street and Perry Street, West 7th Street and Porter Street, and West 7th Street and Bainbridge Street.

Patron: Ms. Robertson

Chair Robertson explained that area citizens were concerned about safety at the intersection referenced in ORD. 2018-206.

Travis Bridewell, operations manager – Department of Public Works, explained that the request for all-way stop signs does not meet the conditions set forth in the Manual on Uniform Traffic Control Devices; however, the city plans to install stop line pavement markings at each stop approach, no parking signs, and crosswalks at each intersection. Mr. Bridewell further explained that the Department of Fire and Emergency Services does not support the installation of all-way stop signs at the intersection because of the impact it will have on emergency response time.

Vice Chair Gray inquired whether the committee should consider continuing ORD. 2018-206 until installation of the traffic calming measures and evaluation of those improvements were finalized.

Preston Page spoke in support of ORD. 2018-206 stating that the city needs to install the all-way stop signs at the intersection to improve traffic safety for the area's residents. He stated that the area has experienced an increase in traffic accidents, and future developments in the area will add to traffic hazards. Mr. Page read a letter from a business owner in support of the all-way stop signs and provided copies of other letters of support.

A copy of the material provided has been filed.

In response to a question by Chair Ellen Robertson, Mr. Bridewell stated that it would take approximately four months for the installation and evaluation of the proposed traffic calming measures.

Chair Robertson stated that the community believes the addition of all-way stop signs will provide a level of safety at the intersections and asked the committee for its support.

There were no further comments or discussions and **Chair Robertson moved to forward ORD. 2018-206 to Council with no recommendation, which was seconded and unanimously approved.**

The following ordinance was considered:

ORD. 2018-207

To designate the 100 block of Larne Avenue in honor of Yvonne Spain.

Patron: Mr. Agelasto

Councilor Agelasto remarked that he was honored to recognize the late Yvonne Spain for her contribution to the city. Mr. Agelasto reported that the Hull Street / Midlothian Civic Association supports the designation.

Vice Chair Gray asked to be added as a co-patron of ORD. 2018-207.

There were no further comments or discussions and **Vice Chair Gray moved to forward ORD. 2018-207 to Council with the recommendation to approve, which was seconded and unanimously approved.**

The following ordinances were considered:

ORD. 2018-222

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Standard Project Administration Agreement between the City of Richmond and the Virginia Department of Transportation to provide funding for the installation of pedestrian safety improvements including sidewalks and curb ramps on streets near Greene Elementary School,

including Catalina Drive, Cranford Avenue, Kinsley Avenue, and Clarkson Road, as part of the Department of Public Works' Greene Elementary School - Safe Routes to School project.

Patron: Mayor Stoney

ORD. 2018-223

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Standard Project Administration Agreement between the City of Richmond and the Virginia Department of Transportation to provide funding for the replacement of the Lynhaven Avenue bridge that crosses over Broad Rock Creek as part of the Department of Public Works' Lynhaven Avenue Bridge over Broad Rock Creek project.

Patron: Mayor Stoney

ORD. 2018-224

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Standard Project Administration Agreement between the City of Richmond and the Virginia Department of Transportation to provide funding for the installation of sidewalks and curb ramps as part of the Department of Public Works' Maymont Neighborhood Sidewalks project.

Patron: Mayor Stoney

ORD. 2018-225

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Standard Project Administration Agreement between the City of Richmond and the Virginia Department of Transportation to provide funding for the installation of pedestrian access and safety improvements including crosswalks, pavement markings, pedestrian signal head indicators, curb ramps, and a pedestrian hybrid beacon at the intersection of South Belvidere Street and Rowe Street as part of the Department of Public Works' Belvidere Street Gateway - Phase IV project.

Patron: Mayor Stoney

ORD. 2018-226

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Standard Project Administration Agreement between the City of Richmond and the Virginia Department of Transportation to provide funding for the installation of a Pedestrian Hybrid Beacon on East Broad Street near its intersection with North 16th Street.

Patron: Mayor Stoney

Lamont Benjamin, capital improvement program administrator – Department of Public Works, introduced ORDS. 2018-222, 2018-223, 2018-224, 2018-225 and 2018-226.

Travis Bridewell, operations manager – Department of Public Works, presented pictures and provided an overview of a pedestrian hybrid beacon system referenced in ORD. 2018-226.

A copy of the material provided has been filed.

There were no further comments or discussions and **Vice Chair Gray moved to forward ORDS. 2018-222, 2018-223, 2018-224, 2018-225 and 2018-226 to Council with the recommendation to approve, which was seconded and unanimously approved.**

The following ordinance was considered:

ORD. 2018-227

To amend City Code § 23-44, concerning the collection of solid waste, to authorize the Director of Public Works to establish schedules and procedures for the regular collection of leaves, bulk items, and tree and shrubbery trimmings.

Patron: Mayor Stoney

Torrence Robinson, deputy director – Department of Public Works, provided an overview of ORD. 2018-227 and explain that the request will not affect prior adopted legislation regarding bulk collection.

Member Kristen Larson inquired about the current payment process for leaf collection and future plans for electronic payments for the service.

Vice Chair Gray expressed concern regarding the city's subsidy of trash removal for multi-unit dwellings and asked that regulations be established to combat the problem.

Andrew Gore, assistant city attorney, clarified that ORD. 2018-227 will change the collection schedule of bulk items.

Vice Chair Gray expressed concern that ORD. 2018-227 will change the current bulk collection schedule established by City Council.

There were no further comments or discussions and **Vice Chair Gray moved to forward ORD. 2018-227 to Council with no recommendation, which was seconded and unanimously approved.**

The following resolution was considered:

RES. 2018-R080

To approve and adopt a water supply plan for the City entitled "Water Supply Plan Update," prepared by the Department of Public Utilities and dated July, 2018.

Patron: Mayor Stoney

Rosemary Green, deputy director – Department of Public Utilities, explained the purpose of RES. 2018-R080.

There were no further comments or discussions and **Member Larson moved to forward RES. 2018-R080 to Council with the recommendation to approve, which was seconded and unanimously approved.**

The following ordinance was considered:

ORD. 2018-229

To amend ch. 16, art. I of the City Code by adding therein a new § 16-1, to provide definitions of certain terms.

Patron: Ms. Robertson

Chair Robertson explained that the intent of ORD. 2018-229 is to establish specific definitions for multiple income households levels as it relates to affordability of housing within the city.

Member Larson and Vice Chair Gray suggested an amendment to ORD. 2018-229 to clarify that the city's proposed newly defined standards will default to percentages, as outlined by the United States Department of Housing and Urban Development (HUD).

Andrew Gore, assistant city attorney, stated that he will research language for a possible amendment to ORD. 2018-229 to ensure that the city's definitions will default to HUD standards.

Vice Chair Gray stated that she would like to further review ORD. 2018-229 prior to Council's consideration of the proposed ordinance.

There were no further comments or discussions and **Vice Chair Gray moved to forward ORD. 2018-229 to Council with no recommendation, which was seconded and unanimously approved.**

The following resolution was considered:

RES. 2018-R082

To request the Mayor to propose any legislation necessary to establish a new affordable housing division within the new Department of Housing and Community Development and, in his Fiscal Year 2019-2020 annual budget, to include proposed appropriations sufficient to cover the cost of establishing this new division.

Patron: Ms. Robertson

Chair Robertson stated that the intent of RES. 2018-R082 is to ensure that the city has the necessary resources to respond to the nationwide affordable housing crisis.

Douglas Dunlap, acting deputy chief administrative officer – Economic and Community Development, asked for clarification of the proposed resolution and explained the current status of the new Housing and Community Development department.

Member Larson stated that she would like additional information on the fiscal impact associated with the proposed resolution prior to committee consideration.

Chair Robertson stated that the objective of RES. 2018-R082 is to ensure the new department focuses on critical strategic factors such as, housing production and rehabilitation, state and local partnerships and addressing other community needs.

Vice Chair Gray stated that she supports the integration of affordable housing in the new department; however, she thinks the timing of the request was premature.

There were no further comments or discussions and **Vice Chair Gray moved to continue RES. 2018-R082 to the December 18, 2018 Land Use, Housing and Transportation Standing Committee meeting, which was seconded and unanimously approved.**

The following ordinance was considered:

ORD. 2018-230

To amend and reordain City Code § 26-369, concerning sale of real estate for delinquent taxes, for the purpose of requiring that sales of all qualifying real estate be pursuant to development agreements.

Patron: Ms. Robertson

Chair Robertson explained the intent of ORD. 2018-230 and reported that the proposed ordinance would impose a deadline for the renovation of all tax delinquent properties sold to private individuals and nonprofit organizations.

Vice Chair Gray expressed concerned that, imposing a renovation deadline for tax delinquent properties could delay the sale of the properties.

Nicholas Feucht, project management analyst – Department of Economic Development, explained the city’s process for the sale of delinquent tax properties to private individuals and nonprofit organizations. Mr. Feucht stated that the adoption of ORD. 2018-230 would require additional staff and time to track properties to ensure they were renovated within the specific timeframe.

Member Larson asked the patron to consider continuing ORD. 2018-230 to allow city administration an opportunity to provide additional information regarding tax delinquent properties.

Chair Robertson reiterated that the goal of ORD. 2018-230 is to ensure that tax delinquent properties are renovated in a timely manner and returned to the city’s tax roll.

There were no further comments or discussions and **Vice Chair Gray moved to continue ORD. 2018-230 to the October 16, 2018 Land Use, Housing and Transportation Standing Committee meeting, which was seconded and unanimously approved.**

The following resolution was considered:

Vice Chair Gray reiterated her concerns that two items on the committee’s agenda are considered legislative proposal for the General Assembly and typically, Council unanimously decide its legislative agenda during its annual General Assembly Legislative Summit. Vice Chair Gray stated that she opposed consideration of RES. 2018-R073 and RES. 2018-R084 outside of Council’s consideration of the legislative packet.

Chair Robertson stated that the Office of the City Attorney has indicated that RES. 2018-R073 and RES. 2018-R084 can be introduced outside of City Council Legislative agenda.

RES. 2018-R073

To express the sense of the City Council that the General Assembly of Virginia should grant the City Council the authority to determine the disposition of memorials and monuments such as the statues commemorating J.E.B. Stuart, Robert E. Lee, Jefferson Davis, Thomas “Stonewall” Jackson, and Matthew Fontaine Maury located on Monument Avenue between its intersections with Belmont Avenue and Lombardy Street so that the City Council may determine such disposition of these statues as it deems appropriate.

Patron: Mr. Jones

Councilor Jones explained that the intent of RES. 2018-R073 is to request the General Assembly to grant the city the right to decide the best course of action regarding monuments on Monument Avenue.

Bill Thomas spoke in opposition of RES. 2018-R073 stating that the proposed request was a contradiction of federal and state laws. Mr. Thomas stated that the city is rich in history and the monuments were a part of history and should be preserved.

Ron Moore speaking in opposition of RES. 2018-R073, provided a picture from a City Council’s award presentation and stated that military veterans in the Civil War should be recognized and celebrated the same as all veterans. Mr. Moore further stated that the statues tell a historic narrative of the Civil War through art.

A copy of the materials provided has been filed.

Chuck Flugrath, speaking on behalf of his wife, spoke in opposition of RES. 2018-R073 stating that the monument were beautiful and should not be removed. Mr. Flugrath further stated that the statues represent a part of the city’s history that cannot be rewritten.

Helen Marie Taylor, former president of the Monument Avenue Preservation Society, spoke in opposition of RES. 2018-R073, urging the committee to oppose the proposed resolution, and to honor and affirm the long standing laws of the Commonwealth to preserve and protect the monument and memorials.

H. V Traywick Jr., spoke in opposition of RES. 2018-R073 stating that the monuments were national symbols.

Patrick McSweeney, chairman of the Monument Avenue Preservation Society, spoke in opposition of RES. 2018-R073 stating that the proposed request was not supported by the Governor of Virginia, and the city should focus on ways to unify residents and not to create more division.

Thomas Krump, president of the New Confederate States of America, along with a Dixie Defender representative, spoke in opposition of RES. 2018-R073 stating that the beautiful ornate monuments commemorated some of the congressionally declared war heroes. Mr. Krump recommended that the city consider installing statues to recognize other war heroes such as the Black Confederate Soldiers, Native American Tribes and the Irish Brigades, on Monument Avenue.

A copy of the materials provided has been filed.

Mike Voelker spoke in opposition of RES. 2018-R073 stating that, whether it was right or wrong, the monuments and memorials represents a pivotal part of the nation's history that should be preserved.

Wendy Hazlett spoke in opposition of RES. 2018-R073 stating that the monuments represented love, honor and respect; however, removing the monuments would create hatred and division, locally and nationally.

A copy of the materials provided has been filed.

Councilor Jones noted that City Council's consideration of RES. 2018-R073 does not differ from Council's consideration and adoption of another request outside of its legislative summit process.

Lincoln Saunders, chief of staff for the mayor, reported that it was the opinion of the Mayor that, the Civil War monuments and memorials represent the manifestation of racism in almost every aspect of our society and do not reflect the values of diversity and inclusion that the city is working so hard to achieve.

Member Larson requested a copy of the legal opinion prepared by the City Attorney regarding the removal of the Civil War monuments and memorials. Member Larson also asked the Monument Avenue Commission to present its finding to the full body of City Council.

Vice Chair Gray expressed concern regarding the impact the proposed legislation would have on Monument Avenue residents. Vice Chair Gray commented that removal of the monuments will not move the city forward in a positive manner.

There were no further comments or discussions and **Member Larson moved to forward RES. 2018-R073 to Council with no recommendation, which was seconded and unanimously approved.**

Chair Robertson stated that due to the interest of time, she would like to continue the remaining agenda items to the October committee meeting.

Member Larson moved to continue ORD. 2018-231 and RES. 2018-R084 to the October 16, 2018 Land Use, Housing and Transportation Standing Committee meeting.

ORD. 2018-231

To amend and reordain City Code §§ 26-397, concerning definitions, 26-399, concerning the eligibility criteria for partial exemption of rehabilitated residential and multifamily structures or other improvements from real estate taxation, and 26-401, concerning the amount of exemption for rehabilitated residential and multifamily qualified structures, and to amend ch. 26, art. V, div. 3 by adding therein new §§ 26-398.1, concerning the evaluation of such program, and 26-401.1, concerning affordable housing certification, for the purpose of revising the City's partial tax exemption program for residential and multifamily structures by defining certain terms and modifying the qualification requirements for the receipt and duration of partial exemption from real estate taxation.

Patron: Ms. Robertson

RES. 2018-R084

To express the City Council's intent to include in its legislative proposals for the 2019 session of the General Assembly a request that the General Assembly amend Va. Code § 58.1-3219.4 to authorize localities to provide for a partial exemption from real estate taxation of new residential construction and improvements on vacant land.

Patron: Ms. Robertson

The motion was seconded and unanimously approved

Discussion Item(s)

It was the consensus of the committee to continue its discussion items, Draft RFP for 2901 Bainbridge Street and update on the Urban Forestry Commission, to the October 16, 2018, Land Use, Housing and Transportation Standing Committee meeting.

Staff Report

Steve Taylor, council policy analyst, and Bill Echelberger, council budget analyst, provided the committee with the September staff report.

A copy of the material provided has been filed.

Adjournment

There being no further business, the meeting adjourned at 4:56 p.m.