



DEPARTMENT OF  
**PLANNING AND  
DEVELOPMENT  
REVIEW**

**CITY PLANNING  
COMMISSION**

Tuesday, April 2, 2024

CPCR.2024.009

**RESOLUTION OF THE CITY OF RICHMOND PLANNING COMMISSION  
TO DECLARE AN INTENT TO AMEND ZONING REGULATIONS SET FORTH IN  
CHAPTER 30 OF THE RICHMOND CITY CODE FOR CHANGES TO FEES.**

**WHEREAS**, in accordance with §15.2-2286 Code of Virginia, an amendment to the zoning regulations may be initiated by motion of the City of Richmond Planning Commission provided any such motion or resolution of the Commission proposing an amendment to the regulations shall state the public purposes therefor; and

**WHEREAS**, are in accordance with the general purposes of the Zoning Ordinance, the City Planning Commission specifically seeks to further secure safety from fire, flood, panic, and other danger; promote health, sanitation, and general welfare; protect against destruction of or encroachment upon historic areas; and encourage economic development activities that provide desirable employment and enlarge the tax base; and

**WHEREAS**, in accordance with §15.2-2286 Code of Virginia, the City may provide for the collection of fees to cover the cost of making inspections, issuing permits, advertising of notices and other expenses incident to the administration of a zoning ordinance or to the filing or processing of any appeal or amendment thereto; and

**WHEREAS**, such fees shall be commensurate with the services rendered, which includes, but is not limited to, receiving and routing applications, evaluating applications for their compliance with applicable requirements and standards, sending required mailings and notifications, and facilitating public hearings; and

**WHEREAS**, City staff believes current fees are not commensurate with the services rendered, taking into consideration the time, skill, and administrative expense involved.

**NOW, THEREFORE BE IT RESOLVED THAT**, for the purposes of public necessity, convenience, general welfare, and good zoning practices, the City of Richmond Planning Commission hereby adopts a resolution of intent to amend the Zoning Ordinance to change fees in the zoning ordinance, specifically fees charged for a certificate of appropriateness, certificate of zoning compliance, zoning confirmation letter, and special use permit.

  
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Rodney Poole  
Chair, Planning Commission

  
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Alyson Oliver  
Secretary, Planning Commission