



Finance and Economic Development Standing
Committee

Boards & Commissions
Quarterly Vacancy Report

Thursday, January 16, 2020

Board Name	Criteria for Appointment	Applicant Name
Minority Business Enterprise & Emerging Small Business Advisory Board (7 directors) (page 2)	Representatives of a minority business enterprise* (2 vacancies)	Jonette Meade Barley (4 th District Resident) (reappointment, page 3) Morris Cephas (2 nd District Employment) (page 4) Norman Eillott (3 rd District Resident) (page 6)
	Representatives of a minority business enterprise* (Mayoral appointment, 2 vacancies)	<i>No recommendations</i>
Board of Directors of the Economic Development Authority (7 directors) (page 10)	Certified Public Accountant* (1 vacancy)	<i>No applications</i>

* Applicants must either reside or work in the city.

Minority Business Enterprise and Emerging Small Business Advisory Board

Vacancy Chart

as of
May 10, 2020

The advisory board shall be composed of nine members appointed by the Council. Of the nine members, five members shall be representatives of a minority business enterprise, two members shall be representatives of lenders or businesses other than a minority business enterprise, one member shall be a Section 3 contractor representative and one member shall be either an at-large resident of the city or a member of the Council.

The Council shall nominate:

- Three members who shall be representatives of a minority business enterprise,
- One member who shall be a representative of lenders or businesses other than a minority business enterprise, and
- One member who shall be either an at-large resident of the city or a member of the Council.

The Mayor shall nominate:

- Two members who shall be representatives of a minority business enterprise,
- One member who shall be a representative of lenders or businesses other than a minority business enterprise, and
- One member who shall be a Section 3 contractor representative.

The Board may elect from its membership a chairman and other officers it deems necessary in accordance with its rules of procedure or bylaws.

(Assigned to the Finance & Economic Development Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Lester Johnson	Mayor	01/28/2020	Yes	Mayor's office notified	Representatives of a minority business enterprise
Jonette Meade Barley	All Members of Council	01/09/2020	Yes	Yes - Application Included	Representatives of a minority business enterprise
Nadia Anderson	All Members of Council	11/28/2019	Yes	No	Representatives of a minority business enterprise
Alicia Slayton	Mayor	11/26/2018	No	Resigned - Mayor's office notified	Representatives of a minority business enterprise

Contact:

Gale Jones
Office of Minority Business Development
900 East Broad Street, Suite 501
Richmond, Va. 23219
(804) 646 – 7966 (o)

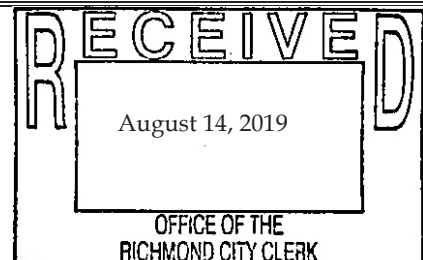


City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Minority Business Enterprise & Emerging Small Business <input type="checkbox"/>	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: MEADE BARLEY	First Name: JONETTE
Home Street Address: 2917 MONTEITH ROAD	Home Telephone: 804-560-9534
Home City, Zip Code: RICHMOND, VA 23235-2150	Home Fax: N/A
Personal E-Mail Address: JONETTE_MEADE@YAHOO.COM	
Employer: CITY OF RICHMOND/DEPARTMENT OF PUBLIC UTILITIES	
Job Title: UTILITIES TECH SERVICES SUPERVISOR	How Long? 6 MONTHS
Business Street Address: 400 JEFFERSON DAVIS HIGHWAY	Business Telephone: 804-389-7176
Business City, Zip Code: RICHMOND, VA 23224-5239	Business Fax: N/A
Business E-Mail Address: JONETTE.MEADEBARLEY@RICHMONDGOV.COM	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? Number of years? 3	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Jonette Danielle Meade Barley</u>	Date: <u>8/14/2019</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.



Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: MBE Advisory Board	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: CEPHAS	First Name: MORRIS
Home Street Address: 5109 Austin Healy Drive	Home Telephone: (804) 364-7184
Home City, Zip Code: Glen Allen, VA 23059	Home Fax: <input type="checkbox"/>
Personal E-Mail Address: morris@cephasonline.com	
Employer: CEPHAS Next, Inc.	
Job Title: President/CEO	How Long? 23 years
Business Street Address: 2920 W. Broad Street, #F15	Business Telephone: (804) 641-1824
Business City, Zip Code: Richmond, VA 23230	Business Fax: <input type="checkbox"/>
Business E-Mail Address: morris@cephasmline.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: - I have 23-years business experience, am a retired City of Richmond police officer, and am born/raised in the City of Richmond. - University of Richmond MBE University Program	

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: 8th District Minority Business Liaison
 Date(s) Served: ? Office(s) Held: Community Member

Entity: _____
 Date(s) Served: _____ Office(s) Held: _____

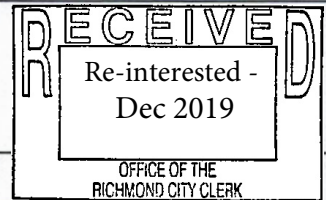
Entity: _____
 Date(s) Served: _____ Office(s) Held: _____

Other community involvement:

Serve on the security ministry at church twice per week.

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.



Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Robert Holmes - Deputy Director OMBD office

Signature: Mous A. [Signature], Jr. Date: 4/25/19

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Minority Business Enterprise/Emerging Small Business Advisory Board	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name: Elliott	First Name: Norman
Home Street Address: 3018 Fendall Ave.	Home Telephone: 804.321.2536
Home City, Zip Code: Richmond 23222	Home Fax:
Personal E-Mail Address: anonemos2002@yahoo.com	
Employer: Green Spot Construction, LLC	
Job Title: Painter	How Long? 10.28.2019
Business Street Address: 1305 W 42nd St,	Business Telephone:
Business City, Zip Code: Richmond, 23225	Business Fax:
Business E-Mail Address: e.info@greenspot.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3rd Number of years? 22	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: I have a BA in Radio-TV-Film. I've worked in sales, manufacturing, adult education, elementary and middle school tutoring, retail sales and management, security as well as a homeless shelter supervisor and as a shift supervisor for reentry programs. Those different experiences have given me the opportunity to see the inner workings of different occupations and businesses that can help me relate to some of the similarities and differences and some commonalities that need to be considered.	

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: North Ave. Library Advisory Board

Date(s) Served: 2017 Office(s) Held: _____

Entity: _____

Date(s) Served: _____ Office(s) Held: _____

Entity: _____

Date(s) Served: _____ Office(s) Held: _____

Other community involvement:

I am one of those conscientious citizens who attends community meetings and I get involved when I think I can be of assistance. I knock on doors for candidates, sit on their advisory committees when asked, served on my library advisory board for a term and I've offered my assistance to the minority business community when called upon or when I see opportunities to do so.

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

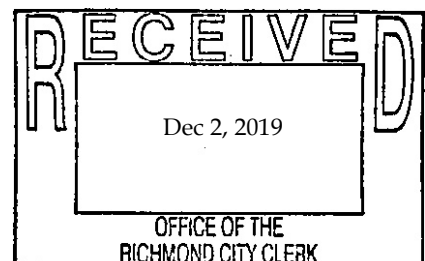
Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

It has come up periodically over the years and Councilwoman Gray did mention it as an opportunity to do more than talk about the issues.

Signature: _____ Date: 12.2.2019

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)



NORMAN ELLIOT

SUMMARY

- Results driven professional with a passion for attention to details.
- Ability to provide support for complex and time sensitive projects as well as routine duties.
- Excellent interpersonal and communication skills.
- Able to use discretion and sound judgment in every task, respecting highly confidential materials and projects.

EDUCATION

- Bachelor of Arts Degree - Shaw University, Raleigh NC

EXPERIENCE

Astyra Corporation, Richmond, VA **April 2015 - Present**

Data Scrubber (August 2015 - October 2015)

- Responsible for detecting and correcting (or removing) corrupt or inaccurate records/categories from the company's Applicant Tracking database by removing typographical errors and/or validating and correcting values against a known list of entities.

Tele-surveyor (April 2015 - August 2015)

Worked on the Natural Gas Distribution Stakeholder Survey Project for the City of Richmond Department of Public Utilities.

- Utilized auto-dialer computer application to make outbound calls to residents, business owners and public officials (government and emergency).
- Responsible for communicating with survey participants via a script and accurately recording responses in Formsite software application.

Amazon, Chester, VA

November 2014 - February 2015

Picker (seasonal)

- Pulled items for shipment, scanned barcodes and sorted damaged items.

Freelance Contractor

December 2012 – October 2014

- Worked for various residential customers providing home repair and painting services.

Admiral Security, Richmond, VA

March 2012 - November 2012

Patrol Supervisor /Lieutenant

- Supervised patrol officers at the James Center.
- Maintained accurate daily shift reports, checked officers' loges, and assisted tenants and their employees as needed.
- Coordinated with first responders when necessary.

Freedom House, Richmond, VA

February 2012 - May 2012

Shift supervisor (part-time)

- Monitored living facility and movement of clients.
- Supervised client chores and conducted drug tests as scheduled or as needed.
- Maintained daily activity log.

Pilgrims Passage, Richmond, VA
Shift Supervisor

September 2010 - April 2011

- Handled supervisory responsibilities for an ex-offender, reentry program.
- Monitored clients, enforced rules, distributed medications, inspected rooms maintained daily activity records.
- **Updated and maintained files; scanned and copied documents as needed and assisted clients with document acquisition as needed.**

Capital City Program, Richmond Public Schools
Tutor

March 2009 - May 2010

- Algebra tutor for middle school girls at a City of Richmond Program under a Title 1 grant.

Entrepreneur/Creative Engineering

1998 - Present

- Self employed painter, interior and exterior handyman to include roofing, and plumbing.
- Designed and marketed a unique line of hardwood CD stands, which are sold through shops, galleries and at festivals.
- Created and marketed a line of ceramic canisters and decorative pieces.

Economic Development Authority

Vacancy Chart

As of
May 10, 2020

The Economic Development Authority shall be governed by a board of directors in which all powers of the authority shall be vested and which board shall be composed of seven directors. (Code of Virginia § 15.2-4904)

Each Director of the Economic Development Authority shall be a resident of the City...Of the authority's seven directors, one shall be a member of the residential, commercial or mixed use development community, one shall be a member of the banking, lending or financial services community, one shall be a member of the Virginia State Bar, and one shall be a certified public accountant licensed by the State. The remaining directors may but need not necessarily belong to one of the groups set forth in the previous sentence so long as their qualifications provide a positive benefit to the authority. (Code of the City of Richmond § 2-759)

(Assigned to the Finance & Economic Development Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Meda Lane	All members of Council	07/25/2019	No	-	Certified Public Accountant

Contact:

Leonard L. Sledge Director
Department of Economic Development - City of Richmond
1500 East Main Street, Suite 400
Richmond, Virginia 23219
Office - (804) 646-7576
Mobile - (804) 401-5432
leonard.sledge@richmondgov.com