

INTRODUCED: May 12, 2025

AN ORDINANCE No. 2025-103

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the amount of \$3,000.00 from the Virginia Opioid Abatement Authority and to amend the Fiscal Year 2024-2025 General Fund Budget by creating a new line item in the Non-Departmental agency to be called the “Hanover County OAA Project Recover Grant” line item, and to appropriate the increase to the Fiscal Year 2024-2025 General Fund Budget by increasing estimated revenues and the amount appropriated to such new line item by \$3,000.00, all for the purpose of making a grant of matching funds to Hanover County to support the Project Recover initiative funded by the Virginia Opioid Abatement Authority.

Patron – Mayor Avula

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: MAY 27 2025 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is authorized to accept funds in the amount of \$3,000.00 from the Virginia Opioid Abatement Authority for the purpose of making a grant of matching funds to Hanover County to support the Project Recover initiative funded by the Virginia Opioid Abatement Authority.

AYES: _____ NOES: _____ ABSTAIN: _____

ADOPTED: _____ REJECTED: _____ STRICKEN: _____

§ 2. That Article I, Section 1 of Ordinance No. 2024-099, adopted May 13, 2024, which adopted a General Fund Budget for the fiscal year commencing July 1, 2024, and ending June 30, 2025, and made appropriations pursuant thereto, be and is hereby amended by creating a new line item in the Non-Departmental agency called the “Hanover County OAA Project Recover Grant” line item for the purpose of making a grant of matching funds to Hanover County to support the Project Recover initiative funded by the Virginia Opioid Abatement Authority.

§ 3. That the funds received from the Virginia Opioid Abatement Authority are hereby appropriated to the General Fund Budget for the fiscal year commencing July 1, 2024, and ending June 30, 2025, by increasing estimated revenues by \$3,000.00, increasing the amount appropriated for expenditures by \$3,000.00, and allotting to the “Hanover County OAA Project Recover Grant” line item in the Non-Departmental agency the sum of \$3,000.00, for the purpose of making a grant of matching funds to Hanover County to support the Project Recover initiative funded by the Virginia Opioid Abatement Authority.

§ 4. This ordinance shall be in force and effect upon adoption.

City of Richmond

Intracity Correspondence

O&R Transmittal

DATE: March 20, 2025

TO: The Honorable Members of City Council

THROUGH: The Honorable Danny Avula, Mayor

THROUGH: Sabrina Joy-Hogg, Interim Chief Administrative Officer

THROUGH: Sheila White, Director of Finance

THROUGH: Meghan Brown, Director of Budget and Strategic Planning

THROUGH: Shunda Giles, Interim DCAO for Human Services

FROM: J.D. Ratliff, Policy Advisor

RE: Continuing the Project Recover initiative as part of a collaborative grant from the Virginia Opioid Abatement Authority

ORD. OR RES. No. _____

PURPOSE: To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the amount of \$3,000.00 from the Virginia Opioid Abatement Authority, and to amend the Fiscal Year 2024-2025 General Fund Budget by creating a new line item in the Non-Departmental agency to be called the “Hanover County OAA Project Recover Grant” line item, and to appropriate the increase to the Fiscal Year 2024-2025 General Fund Budget by increasing estimated revenues and the amount appropriate to such new line item by \$3,000.00 all for the purpose of making a grant of matching funds to Hanover County to support the Project Recover initiative funded by the Virginia Opioid Abatement Authority.

BACKGROUND: Virginia’s Opioid Abatement Authority is an independent body, the purpose of which is to abate and remediate the opioid epidemic in the Commonwealth through financial support from the Fund, in the form of grants, donations, or other assistance, for efforts to treat, prevent, and re-duce opioid use disorder and the misuse of opioids in the Commonwealth. The OAA offers competitive grant awards from Opioid Abatement Fund for cooperative projects involving multiple cities and/or counties. The City of Richmond partnered with our regional

counterparts on two cooperative applications in the OAA's initial application cycle; both were chosen for funding. This Ordinance speaks to one of those projects, an implementation grant of \$192,831 to expand Project Recover by placing additional Peer Recovery Specialists with first responders. Hanover County serves as the fiscal agent and lead applicant on the project. Participating localities include Richmond, Hanover County, and Chesterfield County. The localities are required to develop and execute an MOU to facilitate the project. Each participating locality is providing \$3,000 in matching funds toward the project for FY2025. The OAA also has allocated dedicated funds to all Virginia localities for their own use. Richmond was granted and will accept \$3,000 of those funds to contribute the matching dollars toward this project. As part of the funded application, the OAA has agreed to release those matching funds to Richmond. The City will then provide those funds directly to Hanover who will facilitate the funded project. This O&R request allows for the execution of an MOU, and acceptance and distribution of those matching funds to Hanover County.

COMMUNITY ENGAGEMENT: Opioid abatement and remediation strategies utilized by the City of Richmond have and continue to be informed by significant stakeholder engagement and developed with direct input and support from external agencies and subject matter experts, including those on the Richmond Opioid Task Force.

STRATEGIC INITIATIVES AND OTHER GOVERNMENTAL: RES. 2022-R013 declaring opioid drug overdose deaths as a public health crisis in the City of Richmond; Richmond Opioid Task Force.

FISCAL IMPACT: There is no direct fiscal impact to the City. The City will receive \$3,000 from the Virginia Opioid Abatement Authority, which will be appropriated and passed through to Hanover County, serving as the fiscal agent, to fulfill the City's required match. The City's match is fully funded by the grant proceeds received from the Authority, consistent with the approach used by all participating localities.

DESIRED EFFECTIVE DATE: Upon adoption

REQUESTED INTRODUCTION DATE: May 12, 2025

CITY COUNCIL PUBLIC HEARING DATE: May 27, 2025

REQUESTED AGENDA: Consent agenda

RECOMMENDED COUNCIL COMMITTEE: None. See Rule VI(B)(3)(c).

AFFECTED AGENCIES: Budget and Strategic Planning, Finance, Neighborhood and Community Services

RELATIONSHIP TO EXISTING ORD. OR RES.: Res. No. 2018-R094; Ord. No. 2021-234; Res. No. 2021-R078; Resolution 2022-R013; Res. No. 2023-R010; Ord. No. 2023-293; Ord. No. 2024-099; Ord. No. 2025-002

ATTACHMENTS: Health Brigade SUD Treatment Program AATF Ordinance Language, Health Brigade SUD Treatment Program AATF Grant Contract, Janssen Settlement Exhibit E Approved Uses

STAFF: Jason Alley, Policy Advisor for Opioid Response Coordination, 804-852-4838, Jason.Alley@rva.gov

J.D. Ratliff, Policy Advisor, 804-646-6056, James.Ratliff@rva.gov



VIRGINIA OPIOID ABATEMENT AUTHORITY APPLICATION FOR AWARD RENEWAL AND AMENDMENTS FOR COOPERATIVE PROJECTS INVOLVING CITIES AND COUNTIES

701 East Franklin Street, Suite 803, Richmond, Virginia 23219 | 804-500-1810 | info@voaa.us | www.voaa.us

1. Contact Information

This application is for amendments and/or renewals of cooperative projects currently in existence and consisting of a cooperative partnership between at least two cities and/or counties within the same Department of Behavioral Health and Developmental Services (DBHDS) region.

Complete this table for all cities and/or counties involved in the cooperative partnership. Applicants may only add or renew partners for renewals and/or amendments. Removing a partner would require the remaining partners to submit a [new application](#) for consideration.

Name of City/County	Contact Person	Title	Phone #	Email



2. Fiscal Agent

- a. One of the participating cities or counties must serve as the fiscal agent for the cooperative project. The fiscal agent will be responsible for ensuring compliance with both financial and programmatic reporting requirements on behalf of the cooperative partnership.
- b. City/County Serving as Fiscal Agent _____ ☐ city ☐ county
- c. Physical address: _____
- d. Mailing address: _____
(if different than physical address)
- e. Contact Person for fiscal agent:
- i. Name: _____
- ii. Job Title: _____
- iii. Office Phone: _____ Cell Phone: _____
- iv. Email: _____

3. Agreements

- a. Attach a copy of the cooperative partnership agreement between the participating cities and/or counties for the project. The agreement should also designate the city or county selected as fiscal agent for the cooperative project. A SAMPLE agreement is available [here](#). This agreement is needed to apply.
- i. If any participating city and/or county elects to allocate a portion of its Direct Distributions and/or Individual Distributions from the OAA to this regional project, the [Cooperative Partnership Agreement](#) should clearly document the commitment separately for each fund and the amount.
- ii. If the project is selected for an award, the partnership will then need to complete an Operational Agreement (sample [agreement](#) and [exhibit](#)) that details how the partnership and the fiscal agent will implement and manage the project. This agreement is only needed if the project is awarded.

4. Signature

Signature section must be completed by a person designated with signatory authority for the fiscal agent. *"I swear or affirm that all information contained in and attached to this application is true to the best of my knowledge and that I agree that any awards resulting from this application will follow the OAA's established terms & conditions."*

Signature _____

Print Name _____

Title _____

Date _____



5. Project Proposal

Complete the information below for the project the partnership is requesting to be renewed and/or amended.

a. Is this project:

☐ A renewal (Requesting next fiscal year's funds as originally submitted without any changes).
(Complete items b, d i-iii, e, g, h, k, l, m, and n)

☐ A renewal with amendments (Renewing the project and modifying current and/or next fiscal year from original submission). (Complete all items.)

i. Allowable amendments (check all that apply):

<input type="checkbox"/> Add Partners	<input type="checkbox"/> Request to Modify Matching Funds
<input type="checkbox"/> Request to Modify Objective(s)	<input type="checkbox"/> Requests for Carryforward Amounts
<input type="checkbox"/> Request to Modify Performance Measure(s)	<input type="checkbox"/> Request to Modify Cooperative Funds

☐ An amendment of the current year without renewing. (Complete items b, c, d iii-iv, f, g, h, i, j, k, l, m, and n)

ii. Allowable amendments (check all that apply):

<input type="checkbox"/> Add Partners	<input type="checkbox"/> Request to Modify Objective(s)
<input type="checkbox"/> Add Matching Funds	<input type="checkbox"/> Request to Modify Performance Measure(s)

Note: Requests for additional cooperative funds in the current year are NOT allowable amendments.

b. Provide an update on the status of the project. (Attach additional pages as necessary.)

c. If amending, provide an explanation and any methodology related to the amendment(s).



Application for Reward Renewal and Amendments for
Cooperative Projects Involving Cities and Counties

- d. What is the total cost of the proposed renewal (including any amendments)? _____
- i. Provide the amount of cooperative project funds requested for the proposed renewal. _____
Should match amount as stated in Budget Workbook (Cell E60)
- ii. Provide the amount of any renewed matching funds pledged toward the project:

Type of Match	Yes/No	Total Match from all Partners
Direct Distribution		
General Fund		
Individual Distribution		
"Gold Standard" Incentive		
Other		

If other, list the source and amount from each source:

Source	Amount

- iii. If amending, what is the cost of the amendment? _____

- iv. Provide the amount of any amended matching funds pledged toward the project.

Type of Match	Yes/No	Total Match from all Partners
Direct Distribution		
General Fund		
Individual Distribution		
"Gold Standard" Incentive		
Other		

If other, list the source and amount from each source:

Source	Amount



Application for Reward Renewal and Amendments for
Cooperative Projects Involving Cities and Counties

- e. What is the strategy for long-term sustainability once OAA funds are reduced or no longer available?

- f. If amending: List and describe any amended objectives of this project. (Attach additional sheets if necessary.)

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2	
3	
4	
5	
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8	



Application for Reward Renewal and Amendments for
Cooperative Projects Involving Cities and Counties

- g. Briefly describe the organization(s), including any sub-recipients or contractors (if known) that are involved in this project as a renewal, addition, or removal. Attach any contracts and/or memoranda of understanding/agreement. If not fully executed, a draft or a narrative describing the scope of services may suffice. (Attached additional sheet if necessary.)

Name of Organization	Amount of Funding	Description of Role	Renewal, Addition, or Removal	Entity Type

- h. Is there any change in the specific groups of individuals this project was designed to reach, and how many individuals are expected to participate per year?

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Application for Reward Renewal and Amendments for
Cooperative Projects Involving Cities and Counties

- i. If amending, does amendment alter any of the following classifications from the original submission:

Classification	Yes/No	Document Attached	Description or Link
Evidence Based		<input type="checkbox"/>	
Evidence Informed		<input type="checkbox"/>	
Certified or Credentialed by a State/Federal Government Agency, or Other Organization/Non-Profit		<input type="checkbox"/>	
Received Award(s) and/or Recognition(s)		<input type="checkbox"/>	
Organization with an established record of success		<input type="checkbox"/>	

- j. If amending, does the amendment alter the percentage of opioid-related abatement involved?

☐ Yes

☐ No

If yes, please describe the amendment(s)' impact.



- k. Complete and attach the [Budget Workbook](#) covering FY2024 (only if amending) and FY2025 (if renewing and/or amending that year) at a minimum.
 - i. If a city or county in the cooperative partnership is allocating any of its Direct Distributions and/or any of its Individual Distributions from the OAA to this cooperative project, include line items for each as funding sources for the project in the workbook.
 - ii. If the partnership is requesting carryforward, the OAA understands that the exact amount available for carryforward may not be known until the end of the fiscal year. Provide a best estimate for this renewal/amendment application. The exact amount will be due to the OAA on July 15, 2024. The OAA will then determine if a subsequent amendment to any approved renewed and/or amended award will be needed.
- l. Complete and attach the [Progress Reporting Workbook](#) (includes performance measurements and timeline updates) covering both FY2024 (only if amending) and FY2025 (if renewing and/or amending that year) at a minimum.
- m. Provide a narrative for any budgetary and/or timeline changes noted in Items k and l.

- n. *(Optional)* Attach any additional narrative materials explaining the project, along with any research, data, plans, letters of support, articles, or other items that may assist the OAA Board of Directors in making an award decision for this project.



VIRGINIA OPIOID ABATEMENT AUTHORITY

AWARD ACCEPTANCE PACKAGE

701 E. Franklin St, Ste 803, Richmond, VA 23219 | 804-500-1810 | info@voaa.us | www.voaa.us

June 28, 2024

Hanover County
Jim Taylor
Deputy County Administrator
7516 County Complex Road
Hanover, Virginia 23069
jptaylor@hanovercounty.gov

RE: Cooperative Partnership - Project Recover

This letter confirms that on May 23, 2024, the Virginia Opioid Abatement Authority's (OAA) Grants Committee voted to award **\$75,717.00** as a Cooperative Partnership grant to **Hanover County**, acting as fiscal agent on behalf of itself, Chesterfield County and The City of Richmond for **fiscal year 2025** to support Project Recover program. Additionally, Hanover County has been approved to carryforward **\$156,896.00** of **fiscal year 2024** awarded Cooperative Partnership grant funds to support this project in fiscal year 2025.

Included in this award are Individual Distribution and/or Gold Standard Incentive awards pledged as a match to this project for the following localities: **Hanover County - \$3,000.00; Chesterfield County - \$3,000.00; The City of Richmond - \$3,000.00**. The total amount awarded for this project is \$84,717.00.

Cooperative Partnership funds will be transmitted to the fiscal agent. Matching funds transmitted by the OAA will be sent to the pledging city or county. Each award transmittal will be a lump sum payment and not paid in installments or on a reimbursement basis.

The performance period for fiscal year 2025 is **July 1, 2024 - June 30, 2025**. A report will be due by September 1, 2025, regarding the performance measures and the use of the funds.

Attached to this letter are the financial details, contingencies, terms and conditions, the approved performance measures, and a signature page accepting all contents and terms of the award.

Please sign and return a copy of this award package to info@voaa.us. The OAA will be in touch if any additional information is needed to transmit the award. This grant number is **COOP085403-0A01**.

The OAA will gladly assist you in any way we can to assure your plans are successful.

Thanks and Regards,

A handwritten signature in black ink, appearing to be "CL", is located below the "Thanks and Regards," text.

Cecil "Charlie" Lintecum
Director of Operations
804-500-1811
clintecum@voaa.us
www.voaa.us

**OAA Award Financial Details**

Cooperative Partnership Fiscal Agent

Hanover County

	<u>FY2024</u>	<u>FY2025</u>
Total Project Cost	\$156,896.00	\$84,717.00
Total Non-OAA Funds	\$0.00	\$0.00
Total OAA Awards	\$156,896.00	\$84,717.00

Project Title:

Project Recover

Grant Number:

COOP085403-0A01

OAA Grant Award(s)			OAA Matching Grant Award(s)			Non-OAA Matching Funds		
OAA Grant Type(s)	FY2024	FY2025	OAA Matching Grant Type(s)	FY2024	FY2025	Non-OAA Matching Type(s)	FY2024	FY2025
Cooperative Partnership	\$0.00	\$75,717.00	Individual Distribution	\$0.00	\$9,000.00	Direct Distribution	\$0.00	\$0.00
Cooperative Partnership Carry Forward	\$156,896.00	\$0.00	Gold Standard	\$0.00	\$0.00	General Funds	\$0.00	\$0.00
Cooperative Planning	\$0.00	\$0.00	Individual Distribution Carry Forward	\$0.00	\$0.00	Other Grants	\$0.00	\$0.00
Unrestricted Support	\$0.00	\$0.00	Gold Standard Carry Forward	\$0.00	\$0.00	Donations	\$0.00	\$0.00
Total OAA Grant Award(s)	\$156,896.00	\$75,717.00	Total OAA Matching Grant Award(s)	\$0.00	\$9,000.00	Other Funds [Description]	\$0.00	\$0.00
Cooperative Partnership Funds will be transmitted to the fiscal agent city or county.			Matching Grant and Non-OAA Matching Funds details for each partner are available on the subsequent page. OAA Matching Grant Funds will be transmitted to the matching city or county.			Total Non-OAA Matching Funds	\$0.00	\$0.00
						Non-OAA Matching Funds are not awarded by OAA, however their inclusion in an OAA award designates them a contingent revenue for the awarded project.		

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**OAA Award Cooperative
Partnership Matching Details**

Cooperative Partnership Fiscal Agent
Hanover County

	FY2024	FY2025
Total Project Cost	\$0.00	\$9,000.00
Total Non-OAA Matching Funds	\$0.00	\$0.00
Total OAA Matching Awards	\$0.00	\$9,000.00

Project Title:	Project Recover	Grant Number:	COOP085403-0A01
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Matching City or County*			Matching City or County*			Matching City or County*		
Hanover County			Chesterfield County			Richmond City		
OAA Matching Grant Award(s)			OAA Matching Grant Award(s)			OAA Matching Grant Award(s)		
OAA Matching Grant Type(s)	FY2024	FY2025	OAA Matching Grant Type(s)	FY2024	FY2025	OAA Matching Grant Type(s)	FY2024	FY2025
Individual Distribution	\$0.00	\$3,000.00	Individual Distribution	\$0.00	\$3,000.00	Individual Distribution	\$0.00	\$3,000.00
Gold Standard	\$0.00	\$0.00	Gold Standard	\$0.00	\$0.00	Gold Standard	\$0.00	\$0.00
Individual Distribution Carry Forward	\$0.00	\$0.00	Individual Distribution Carry Forward	\$0.00	\$0.00	Individual Distribution Carry Forward	\$0.00	\$0.00
Gold Standard Carry Forward	\$0.00	\$0.00	Gold Standard Carry Forward	\$0.00	\$0.00	Gold Standard Carry Forward	\$0.00	\$0.00
Total OAA Matching Grant Award(s)	\$0.00	\$3,000.00	Total OAA Matching Grant Award(s)	\$0.00	\$3,000.00	Total OAA Matching Grant Award(s)	\$0.00	\$3,000.00
Non-OAA Matching Funds			Non-OAA Matching Funds			Non-OAA Matching Funds		
Non-OAA Matching Type(s)	FY2024	FY2025	Non-OAA Matching Type(s)	FY2024	FY2025	Non-OAA Matching Type(s)	FY2024	FY2025
Direct Distribution	\$0.00	\$0.00	Direct Distribution	\$0.00	\$0.00	Direct Distribution	\$0.00	\$0.00
General Funds	\$0.00	\$0.00	General Funds	\$0.00	\$0.00	General Funds	\$0.00	\$0.00
Other Grants	\$0.00	\$0.00	Other Grants	\$0.00	\$0.00	Other Grants	\$0.00	\$0.00
Donations	\$0.00	\$0.00	Donations	\$0.00	\$0.00	Donations	\$0.00	\$0.00
Other Funds [Description]	\$0.00	\$0.00	Other Funds [Description]	\$0.00	\$0.00	Other Funds [Description]	\$0.00	\$0.00
Total Non-OAA Matching Funds	\$0.00	\$0.00	Total Non-OAA Matching Funds	\$0.00	\$0.00	Total Non-OAA Matching Funds	\$0.00	\$0.00
Matching City or County*			Matching City or County*			Matching City or County*		
N/A			N/A			N/A		
OAA Matching Grant Award(s)			OAA Matching Grant Award(s)			OAA Matching Grant Award(s)		
OAA Matching Grant Type(s)	FY2024	FY2025	OAA Matching Grant Type(s)	FY2024	FY2025	OAA Matching Grant Type(s)	FY2024	FY2025
Individual Distribution	\$0.00	\$0.00	Individual Distribution	\$0.00	\$0.00	Individual Distribution	\$0.00	\$0.00
Gold Standard	\$0.00	\$0.00	Gold Standard	\$0.00	\$0.00	Gold Standard	\$0.00	\$0.00
Individual Distribution Carry Forward	\$0.00	\$0.00	Individual Distribution Carry Forward	\$0.00	\$0.00	Individual Distribution Carry Forward	\$0.00	\$0.00
Gold Standard Carry Forward	\$0.00	\$0.00	Gold Standard Carry Forward	\$0.00	\$0.00	Gold Standard Carry Forward	\$0.00	\$0.00
Total OAA Matching Grant Award(s)	\$0.00	\$0.00	Total OAA Matching Grant Award(s)	\$0.00	\$0.00	Total OAA Matching Grant Award(s)	\$0.00	\$0.00
Non-OAA Matching Funds			Non-OAA Matching Funds			Non-OAA Matching Funds		
Non-OAA Matching Type(s)	FY2024	FY2025	Non-OAA Matching Type(s)	FY2024	FY2025	Non-OAA Matching Type(s)	FY2024	FY2025
Direct Distribution	\$0.00	\$0.00	Direct Distribution	\$0.00	\$0.00	Direct Distribution	\$0.00	\$0.00
General Funds	\$0.00	\$0.00	General Funds	\$0.00	\$0.00	General Funds	\$0.00	\$0.00
Other Grants	\$0.00	\$0.00	Other Grants	\$0.00	\$0.00	Other Grants	\$0.00	\$0.00
Donations	\$0.00	\$0.00	Donations	\$0.00	\$0.00	Donations	\$0.00	\$0.00
Other Funds [Description]	\$0.00	\$0.00	Other Funds [Description]	\$0.00	\$0.00	Other Funds [Description]	\$0.00	\$0.00
Total Non-OAA Matching Funds	\$0.00	\$0.00	Total Non-OAA Matching Funds	\$0.00	\$0.00	Total Non-OAA Matching Funds	\$0.00	\$0.00

* Please note that matching city or county OAA Awards will be transmitted directly to the respective city or county.



Contingencies and Signature Accepting Award

Cooperative Partnership Fiscal Agent Hanover County		<u>FY2024</u>	<u>FY2025</u>
Total Project Cost		\$156,896.00	\$84,717.00
Total Non-OAA Funds		\$0.00	\$0.00
Total OAA Awards		\$156,896.00	\$84,717.00
Project Title:	Project Recover	Grant Number:	COOP085403-0A01

On behalf of Hanover County ("County") and as the recipient of this award acting as the fiscal agent on behalf of the County, the City of Richmond, and the County of Chesterfield, I am cognizant of and agree to the terms and conditions as fully set out in the document entitled *Virginia Opioid Abatement Authority Grant Award Terms and Conditions for Cooperative Partnerships of Cities and Counties*. More specifically, I acknowledge my obligations under said document with respect to the "Use of Funds" in Section 2, to refrain from "False Statements" as described in Section 10, not to misuse the award and thus incur a debt as described in Section 11 and agree to use the award only for the purposes described in the application and/or award as set out in Section 20. Should the OAA determine that I have incurred a debt pursuant to Section 11, the OAA in its discretion will require the debt: (1) to be paid promptly, (2) to be paid according to a mutually agreeable arrangement, or (3) to be collected by taking any action available by law.

Further, I also understand and acknowledge that the following conditions must be met as part of accepting this award *before the OAA will transmit the funds*:

- Completion of Direct Distribution Workbook
- Determination of actual amount of carryforward through OAA reporting requirement

As the duly authorized representative of the recipient, I hereby accept this award and agree to the terms and conditions of this award, all items contained in and attached to the application resulting in this award, all other information contained herein, and all other provisions of local, state, and federal law that pertain to this award.


~~James P. Taylor~~ **JAY A. BROWN**
Deputy County Administrator, Hanover County

12/13/2024
Date

Chesterfield County, Hanover County, and City of Richmond

Virginia Opioid Abatement Authority Cooperative Agreement - 2023

It is agreed, the mission of the Virginia Opioid Abatement Authority (OAA) is to abate and remediate the opioid epidemic in the Commonwealth through financial support in the form of grants, donations, or other assistance; and

It is agreed, the OAA operates a financial assistance program to support certain cooperative partnerships of cities and/or counties in Virginia that implement regional efforts to treat, prevent, and reduce opioid use disorder and the misuse of opioids; and


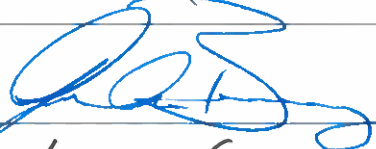

It is agreed, the jurisdictions listed below have committed to work together to develop and jointly apply for regional cooperative planning funding from the OAA; and

It is agreed, at least two of the counties listed below are located within the same region of the Department of Behavioral Health and Developmental Services; and

It is agreed, the counties listed below will work together to present a legally binding agreement formalizing the cooperating partnership to their respective governing bodies, should the application for financial assistance be approved; and

It is agreed, the counties listed below agree that Hanover County will serve as the fiscal agent to (1) execute the cooperative partnership grant application, (2) handle all financial matters related to implementation should funding be awarded, and (3) execute all documents in connection therewith.

It is agreed, the counties listed below seek a total of \$214,257 in funding, \$192,831 from the OAA for Fiscal Year 2024, with each locality contributing \$7,142 for a collective financial match of \$21,426 (10% of total cost).

Name of City, County, or Organization	Printed Name of Authorized Signor	Title of Authorized Signor	Signature
Chesterfield	Joseph P. Casey, Ph.D.	County Administrator	
Hanover	John A. Budesky	County Administrator	
Richmond City	J.E. Lincoln Saunders	Chief Admin. Officer	



VIRGINIA OPIOID ABATEMENT AUTHORITY CARRY-FORWARD REPORTING WORKBOOK FOR FY2024 to FY2025-COOPERATIVE PARTNERSHIPS

701 East Franklin Street, Suite 803, Richmond, Virginia 23219 | 804-500-1810 | info@voaa.us | www.voaa.us

Fiscal Agent: **Hanover County**

Grant Type: **Cooperative Partnership**

Project Name: **Project Recover Expansion**

Provide a narrative update regarding status of expenditures for this project.

Note any discrepancies between the FY2024 carry-forward amount approved by the OAA Grants Committee (5/23/2024) and the final FY2024 carry-forward amount reported in this workbook

Due to the necessary time to approve the agreements between the participating localities and also the memorandum of understanding with the vendor, the project was delayed in getting started until about February 2024. Additionally, it took several months to hire staff.

For the reported final carry-forward amount(s), please describe what generated the amount(s), as well as the expected use of actual carry-forward funds:

The final carry-forward amounts are based on actual expenses provided during FY24. The use of carry-forward funds are necessary to fund the project for FY25, thus the reduction in grant funds requested.

Final FY2024 OAA Carry-forward Amount:	\$	30,767
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Attach a copy of the city/county's general ledger expenditures for FY2024 for this OAA award. Please note: the general ledger provided should reconcile with the FY2024 Carry-forward amount listed above.

I swear or affirm that all information contained in and attached to this report is true to the best of my knowledge and has been carried out in compliance with the OAA's Terms and Conditions.

Signature:

Date:

7/15/2024

Print Name:

James P. Taylor

Title:

Deputy County Administrator

Operational Agreement for Cooperative Partnership for Opioid Abatement Authority Award

This Operational Agreement for Cooperative Partnership for Opioid Abatement Authority Award ("Agreement") is entered into on the 1st day of January 2024 by the County of Chesterfield, the County of Hanover, and the City of Richmond (the "Partners").

WHEREAS, the Partners developed and jointly submitted an application ("the Application") for cooperative partnership funding from the Virginia Opioid Abatement Authority (OAA), namely for Project Recover Expansion (the "Cooperative Partnership"), which includes the following objectives:

- To continue to bridge the gap between first responders, including emergency medical services ("EMS"), law enforcement ("LE"), hospital emergency departments ("ED"), and treatment and recovery communities in Central Virginia and thereby create a continuum of services to members of the community suffering with substance use disorder ("SUD") following initial contact with EMS, LE and/or EDs;
- To connect individuals with SUD with recovery and treatment services to:
 - (a) reduce the demand for illegal substances, the number of overdoses, and the number of overdose deaths; and,
 - (b) through the use of certified Peer Recovery Specialists ("PRS"), reduce the stigma associated with SUD in the aftermath of emergency response; and
- To increase the staffing resources available to the Partners through the addition of one working supervisor (50% administrative and 50% response) and two certified PRSs; and

WHEREAS, the OAA approved the Application; and

WHEREAS, the Partners now intend to formalize the Cooperative Partnership;

NOW THEREFORE, the Partners hereto do mutually agree as follows:

1. TERM

The Term of this Agreement shall begin on January 1, 2024, and shall remain in effect until June 30, 2024. Should the OAA renew the award for the Cooperative Partnership for fiscal year 2025, this Agreement shall automatically renew on July 1, 2024, for an additional one-year term. Automatic renewals shall continue on an annual basis with each OAA award renewal until June 30, 2028, unless or until the Partners agree not to request a renewal of the award, or the OAA declines to renew the award.

2. FISCAL AGENT

The County of Hanover shall serve as the fiscal agent for the Cooperative Partnership. The fiscal agent shall receive and manage all funding awarded by the OAA directly to the Cooperative Partnership. The Partners shall transmit to the fiscal agent all portions of their direct distributions of funds from the settlement administrator and/or individual distributions awarded by the OAA that have been pledged to the Cooperative Partnership, including funds associated with any renewal of funding by the OAA for fiscal year 2025 or thereafter, within sixty (60) days of fund receipt from OAA, and the fiscal agent shall receive and manage those funds as well. The fiscal agent shall be responsible for ensuring proper fiscal management of and accounting for all grant money awarded to the Cooperative Partnership, and for submitting all reports required by the OAA, including but not limited to, financial reports, performance reports, budget amendments, and grant closeout final reports, on behalf of the Cooperative Partnership. The partners may make additional agreements related to the fiscal relationship as may be necessary.

3. USE OF GRANT FUNDS

All funds distributed to the Cooperative Partnership from the OAA shall only be used in compliance with Virginia Code § 2.2-2370 and any guidance issued by the OAA regarding the same. All funds the OAA distributes to the Cooperative Partnership shall only be used in compliance with the Virginia Opioid Abatement Authority

Grant Awards Terms and Conditions for Awards to Cooperative Projects Involving Multiple Cities and/or Counties. Additionally, the Partners agree that the primary mission of the Cooperative Partnership shall not conflict with the OAA's mission as it is defined in Virginia Code § 2.2-2366.

All funds the OAA awards to the Cooperative Partnership shall be used only for expenses related to the objectives listed on pages 1 and 2 of this Agreement and as outlined in the Application, included herein as Exhibit 1. All funds awarded to the Cooperative Partnership shall be used only for direct costs that can be specifically identified and attributed to the Cooperative Project and/or the Cooperative Project's measurable activities.

4. STANDARDS OF PARTNERSHIP EFFORTS

The Partners shall collaborate to establish policies, guidelines, and standards for implementation of any and all parts of the Cooperative Partnership. Such policies, guidelines, and standards shall be documented and revised by agreement of the Partners as necessary. The Partners shall follow all policies, guidelines, and standards established by the Cooperative Partnership when undertaking any action related to, or implementing any and all parts of the Cooperative Partnership.

5. BUDGET FOR COOPERATIVE PARTNERSHIP

No Partner's purchase or expenditure made in furtherance of the Cooperative Partnership shall exceed the budget and revenue matches outlined in the Application (included herein as Exhibit 1). The Partners shall present any proposed budget or revenue match modification to the fiscal agent, who shall request the Partners' review and written approval or rejection of the modification within fifteen (15) days of its request. No modification or amendment shall be effective without the Partners' unanimous written agreement.

6. PURCHASES

The fiscal agent shall enter into a contract for services with Imagine the Freedom for services to be performed in furtherance of the Cooperative Partnership by a working supervisor and two certified Peer

Recovery Specialists (“PRS”), as outlined in Exhibit 1. The working supervisor and two certified PRSs shall be employees or contractors of Imagine the Freedom and shall not be considered the Partners’ employees or contractors. The Partners agree to distribute funds via the fiscal agent to Imagine the Freedom for such services, as specified in Exhibit 1.

The Cooperative Partnership shall use a competitive grant or bid process for purchasing any goods or services other than those provided by Imagine the Freedom in furtherance of the Cooperative Partnership. In such instance, the fiscal agent shall be responsible for pursuing such process and shall ensure that any procurement contract is consistent with the procurement standards set forth in the Virginia Public Procurement Act, Virginia Code § 2.2-4300 *et seq.*

7. REPORTING

The Partners shall provide all performance data, financial data, and any other data and information related to the Cooperative Partnership at the fiscal agent’s request to support the Cooperative Partnership’s reporting obligations.

8. AUDITS

The Partners shall maintain full and accurate records with respect to all matters covered under this Agreement and any terms or conditions imposed by the OAA in relation to the Cooperative Partnership. Upon reasonable notice in writing, the fiscal agent shall have the right to inspect and audit each Partner’s records, and each Partner shall provide the fiscal agent access to all its records which relate directly or indirectly to this Agreement and the Cooperative Partnership at each Partner’s place of business during regular business hours. The Partners agree to retain all records pertaining to this Agreement and the Cooperative Partnership and shall make them available to the fiscal agent upon request for five (5) complete calendar years following expiration of this Agreement. The Partners agree to provide such assistance as may be necessary to facilitate the fiscal agent’s inspection or audit to ensure compliance with applicable standards.

The Partners shall have the right, upon reasonable notice, to review the fiscal agent's records with respect to all matters covered under this Agreement and to any terms or conditions imposed on the fiscal agent by the OAA in relation to the Cooperative Partnership.

If an inspection or audit pursuant to this section discloses that the fiscal agent's expenditure of grant funds are not consistent with the objectives of the Cooperative Partnership, not in compliance with Virginia Code § 2.2-2370 and any guidance issued by the OAA, or not in compliance with the terms and conditions of this Agreement, the provisions of Sections 9 and 11 of the VOAA Grant Awards Terms and Conditions ("Terms and Conditions") shall apply. The Terms and Conditions are attached hereto as Exhibit 2.

9. COMPLIANCE WITH LAW AND POLICY

The Partners shall at all times comply with all applicable laws, rules, regulations, and ordinances. Each Partner shall work within its jurisdiction's policies and mandates. Nothing contained in this Agreement shall supersede the statutes, rules, employer policies, and regulations that govern each Partner. To the extent that any provision of this Agreement is inconsistent with any such statute, rule, employer policy, or regulation, the statute, rule, employer policy, or regulation shall prevail.

10. WAIVER

The failure of any Partner to enforce any of the provisions of this Agreement, or any rights with respect hereto, will in no way be considered a waiver of such provisions or rights, and in no way will it affect the validity of this Agreement. The failure of any Partner to enforce any of such provisions or rights will not prejudice such Partner from later enforcing or exercising the same or any other provisions or rights which it may have under this Agreement.

11. INSURANCE/RISK MANAGEMENT

12. The Partners shall be responsible for their own risk management of their employees and property related to the Cooperative Partnership. **ENFORCEMENT**

This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia, without reference to its conflict of law provisions. Exclusive jurisdiction and venue for any litigation arising out of or involving this Agreement shall be in the Circuit Court of Hanover County.

13. NOTIFICATION

All notices required by this Agreement shall be directed to the following for each Partner:

Hanover County		Chesterfield County	
Name:	Jim Taylor	Name:	James Worsley
Title:	Deputy County Administrator	Title:	Deputy County Administrator
Address:	PO Box 470, Hanover, VA 23069	Address:	9901 Lori Rd, Chesterfield VA 23832
Phone:	804-365-6848	Phone:	804-748-1212
Email:	jptaylor@hanovercounty.gov	Email:	WorsleyJ@chesterfield.gov
City of Richmond			
Name:	Traci DeShazor		
Title:	Deputy Chief Admin. Officer for Human Svc. & Chief Equity Officer		
Address:	900 E. Broad St., Richmond VA 23219		
Phone:	804-646-8811		
Email:	Traci.DeShazor@rva.gov		

14. TRANSFER AND ASSIGNMENT

The Partners shall not, voluntarily or involuntarily, by operation of law or otherwise, transfer or assign this Agreement or any rights hereunder.

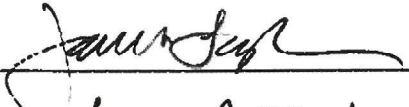
ENTIRE AGREEMENT

The terms of this Agreement constitute the entire agreement of the Partners relating to the subject matter hereof. All prior negotiations, representations and agreements relating to the subject matter hereof between the Partnership are merged herein. This Agreement may be modified or amended only by written instrument executed by all Partners.


This Agreement is not intended to amend any existing contracts or other agreements between or among the Partners.

IN WITNESS WHEREOF, the Partners have executed this Agreement effective as of January 1, 2024.


**HANOVER COUNTY,
VIRGINIA**

By: 
Name: James P. Taylor
Title: Deputy County Administrator
Date: 1-11-24

**CHESTERFIELD COUNTY,
VIRGINIA**

By: 
Name: James D. Worsley
Title: Deputy County Administrator
Date: January 12, 2024

**RICHMOND,
VIRGINIA**

By: 
Name: J.E. Lincoln Saunders
Title: Chief Administrative Officer
Date: 1/16/24