

INTRODUCED: January 12, 2026

AN ORDINANCE No. 2026-017

To amend City Code §§ 12-242, concerning the disposition of calculated general fund surplus and reporting, to require that ten percent of each year's surplus amount go to a special purpose reserve to support the Richmond Retirement System Total Retirement Fund to fund bonuses for retired members of the Richmond Retirement System and 12-265, concerning special purpose reserves to establish a special purpose reserve fund to support the Richmond Retirement System Total Retirement Fund.

Patrons – Ms. Trammell and Ms. Robertson

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: JAN 26 2026 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That sections 12-242 and 12-265 of Richmond City Code (2020) are hereby **amended** as follows:

Sec. 12-242. Disposition of calculated general fund surplus; reporting.

(a) It is the policy of the City that each year's calculated general fund surplus be allocated as follows:

AYES: _____ NOES: _____ ABSTAIN: _____

ADOPTED: _____ REJECTED: _____ STRICKEN: _____

(1) Fifty percent to the Downturn Reserve Fund, with the exact allocation between the Contingency Reserve and the unassigned fund balance determined by the Mayor in the Mayor's discretion.

(2) Forty percent to the Capital Maintenance Reserve.

(3) Ten percent to the special purpose ~~[reserves as determined pursuant to]~~ reserve fund established by Section 12-265 to support the Richmond Retirement System Total Retirement Fund for the purpose of funding bonuses for retired members of the Richmond Retirement System.

(b) No later than November 15 of each year, the Mayor shall furnish the City Council with a report on the estimated general fund balance. The report must include all of the following:

(1) The amount of the unaudited general fund balance from the fiscal year ending on the June 30 immediately preceding the date on which this report is due.

(2) The unaudited calculated general fund surplus from the fiscal year ending on the June 30 immediately preceding the date on which this report is due.

~~[(3) The Mayor's proposals, if any, for the creation of any special purpose reserves pursuant to Section 12-265.]~~

Sec. 12-265. Special purpose ~~[reserves]~~ reserve fund to support Richmond Retirement System.

~~[Assignments for a special purpose reserve must be only for one-time, non-recurring purposes and may not be for an installment or phase of a multi-installment or multi-phase project. No such assignments may be made other than in accordance with this section. The City Council may, by resolution adopted no later than December 15, make an assignment of all or any part of the portion of the calculated general fund surplus for the preceding fiscal year allocated for special purpose reserves pursuant to. If, by December 15, the Council makes no such assignment or does~~

~~not make such an assignment of all of the portion of the calculated general fund surplus for the preceding fiscal year allocated for special purpose reserves pursuant to, the Mayor, in the Mayor's discretion, may make such an assignment in a writing to the City Council.]~~

There is established a special purpose reserve fund to support the Richmond Retirement System Total Retirement Fund for the purpose of funding bonuses for retired members of the Richmond Retirement System.

§ 3. This ordinance shall be in force and effect upon adoption.

DATE: December 12, 2025

TO: The Honorable Members of City Council

THROUGH: RJ Warren, Council Chief of Staff

THROUGH: Will Perkins, Senior Legislative Services Manager

FROM: The Honorable Reva Trammell

RE: To amend City Section 12-242, concerning the disposition of calculated general fund surplus, to require that ten percent of each year's surplus amount go to a special purpose reserve to support the Richmond Retirement System ("RRS") Total Retirement Fund for the purpose of funding bonuses for retired members of RRS.

CNL-2025-0071

PURPOSE: To amend City Section 12-242, concerning the disposition of calculated general fund surplus, to require that ten percent of each year's surplus amount go to a special purpose reserve to support the Richmond Retirement System ("RRS") Total Retirement Fund for the purpose of funding bonuses for retired members of RRS.

BACKGROUND: Retired employees of the City of Richmond receive no annual Cost of Living Adjustment (COLA) to ensure they can keep up with inflation. This ordinance serves to reserve 10 percent of each year's calculated general fund surplus as a bonus payment to retired employees.

COMMUNITY ENGAGEMENT: Retired City workers have asked for help.

STRATEGIC INITIATIVES AND OTHER GOVERNMENTAL: A thriving City Hall

FISCAL IMPACT: N/A

DESIRED EFFECTIVE DATE: Upon adoption

REQUESTED INTRODUCTION DATE: January 12, 2026

CITY COUNCIL PUBLIC HEARING DATE: January 26, 2026

REQUESTED AGENDA: Consent

RECOMMENDED COUNCIL COMMITTEE: Finance and Economic Development

AFFECTED AGENCIES: Office of Chief Administrative Officer, Department of Budget and Strategic Planning, Richmond Retirement System

RELATIONSHIP TO EXISTING ORD. OR RES.: N/A

ATTACHMENTS: N/A

STAFF: Will Perkins, Senior Legislative Services Manager (804)-646-5975