



Richmond City Council

Boards & Commissions
 Appointments & Reappointments

Formal Meeting of Richmond City Council
 Monday, May 14, 2018 – 6:00 p.m.

Motion to approve
 as recorded below
 05/14/2018 ~ 9-0

Public Safety Standing Committee recommends appointment of the following applicant:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
Capital Area Alcohol Safety Action Program Policy Advisory Board (4 members appointed by Council) (page 2)	Applicants must reside or work in the city of Richmond	William W. Muse (reappointment, page 3)	05/14/2018 – 03/26/2021 Appointed

Governmental Operations Standing Committee recommends appointment of the following applicants:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
Richmond Public Library Board (9 members) (page 4)	Qualified voter of the city	Kevin Butterfield (reappointment, page 5)	07/01/2018 – 06/30/2022 Appointed
Sister Cities Commission (13 members) (page 6)	* Referred back to the Governmental Operations Standing Committee for reconsideration.	Marcus Squires (reappointment, page 7)	07/10/2018 – 07/09/2021

Organizational Development Standing Committee recommends appointment of the following applicants:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
Affordable Housing Trust Fund Oversight Board (10 members) (page 8)	Housing counselor *	Martin D. Wegbreit (page 9)	05/14/2018 – 11/10/2020 Succeeding Cindy Ashwell Mims, resigned Appointed
Richmond Regional Planning District Commission (6 members and 1 alternate appointed by the city) (page 11)	Alternate member Qualified voter of the city of Richmond	Nolen Willis Blackwood (page 12)	05/14/2018 – 04/23/2021 Succeeding Emily Thomason Appointed

Capital Area Alcohol Safety Action Program (ASAP) Policy Advisory Board

Vacancy Chart

as of
July 22, 2018

The Advisory Board shall consist of sixteen (16) members. City of Richmond - Council appoints four (4) members to the Board. Hanover County Board of Supervisors appoints (2) members. These six (6) board members select an additional ten (10) members.

(Assigned to the Public Safety Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Carlton Edwards	All members of Council	03/26/2018	Yes	Contacted. No response received.	Reside or work in the city
William Muse	All members of Council	03/26/2018	Yes	Application included	Reside or work in the city
Kelly Miles	All members of Council	06/22/2017	No	Resigned	Reside or work in the city

Contact:

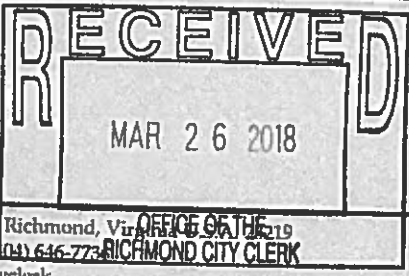
James Johnson, Executive Director,
Capital Area Alcohol Safety Action Program (ASAP) Policy Advisory Board
(804) 367 – 6090
caasap@aol.com



**City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: CAPITAL AREA ALCOHOL SAFETY ACTION PROGRAM (ASAP)	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: MUSE	First Name: WILLIAM
Home Street Address: 3319 MONUMENT AVE	Home Telephone: (804) 649-7479
Home City, Zip Code: RICHMOND, VA 23221	Home Fax: _____
Personal E-Mail Address: billmuse7@gmail.com	
Employer: retired	
Job Title: _____	How Long? _____
Business Street Address: _____	Business Telephone: _____
Business City, Zip Code: _____	Business Fax: _____
Business E-Mail Address: _____	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 1 Number of years? 6	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract. _____	
Signature: <u><i>William W. Muse</i></u>	Date: <u>1/10/18</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200 Richmond, Virginia 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7738
www.richmondgov.com/cityclerk

Richmond Public Library Board

Vacancy Chart

As of
July 22, 2018

The Library Board shall consist of nine (9) members who shall be qualified voters of the City appointed by the City Council for terms of four (4) years, commencing July 1 of the year of appointment.

(Assigned to the Governmental Operations Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Kevin Butterfield	All members of Council	06/30/2018	Yes	Application included	Qualified voter

Contact:

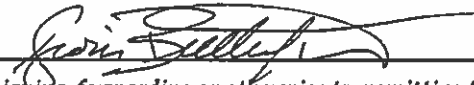
Gianna Pack, Executive Assistant III
Richmond Public Library
646-2547
gianna.pack@richmondgov.com

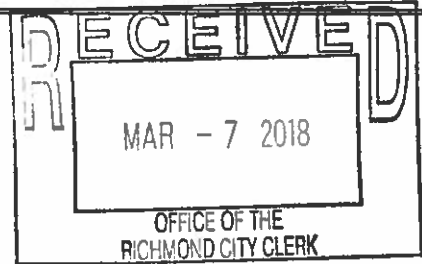


City of Richmond, Virginia

City Council

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Richmond Public Library Board	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Butterfield	First Name: Kevin
Home Street Address: 3334 Park Ave	Home Telephone: 804 562 3509
Home City, Zip Code: Richmond, VA 23221	Home Fax:
Personal E-Mail Address: kbutterf@richmond.edu	
Employer: University of Richmond	
Job Title: University Librarian	How Long? 9 years
Business Street Address: 28 Westhampton Way	Business Telephone: 804 289 8456
Business City, Zip Code: Richmond, VA 23173	Business Fax:
Business E-Mail Address: kbutterf@richmond.edu	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? First Number of years? 13	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: Kevin Butterfield  Date: 03-07-2018	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



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www.richmondgov.com/cityclerk

Sister Cities Commission

Vacancy Chart

as of
July 22, 2018

The commission shall consist of thirteen (13) members, of whom at least one shall be a member of Council. The members shall be appointed by City Council. Members appointed to the commission shall either reside or work in the city of Richmond.

(Assigned to the Governmental Operations Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Marcus Squires	All members of Council	07/09/2018	Yes	Application included	Reside or work in the city

Contact:

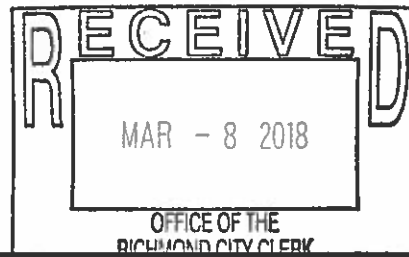
Marcus Squires, Chair
Sister Cities Commission
(804) 617-7585 (h)
richmondsistercities@gmail.com



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <u>Richmond Sister Cities Commission</u>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <u>Squires</u>	First Name: <u>Marous</u>
Home Street Address: <u>5915 Warwick Rd</u>	Home Telephone:
Home City, Zip Code: <u>Richmond, VA 23805</u>	Home Fax:
Personal E-Mail Address: <u>Squires Ma@mymail.vcu.edu</u>	
Employer: <u>Richmond Public Schools</u>	
Job Title: <u>Paraprofessional</u>	How Long? <u>3 yrs</u>
Business Street Address: <u>900 E. Broad Street</u>	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <u>9</u> Number of years? <u>9</u>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Marous Squires</u>	Date: <u>3/8/2018</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



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Affordable Housing Trust Fund Oversight Board

Vacancy Chart

As of
June 22, 2018

The board shall consist of ten members, each of whom shall either reside in the city of Richmond or have a principal place of employment within the city of Richmond. One member shall be selected from each of the following categories:

- (1) A representative from Richmonders Involved to Strengthen our Communities.
- (2) A resident of the city of Richmond or a representative of a service provider assisting low-income individuals or families.
- (3) A representative from the Richmond Association of Realtors.
- (4) A representative from an organization dedicated to promoting affordable housing.
- (5) A lender from a financial institution with affordable housing financing experience.
- (6) A builder or developer with experience constructing housing projects.
- (7) A representative of the Richmond Redevelopment and Housing Authority.
- (8) An attorney specializing in housing matters.
- (9) A housing counselor.
- (10) A member of City Council, who shall be a non-voting member of the board.

Of the ten members, the City Council shall appoint six members, including the members designated in subdivisions (1) through (4) and (9) and (10). The mayor, by a writing submitted to the City Clerk, shall appoint four members, including the members designated in subdivisions (5) through (8).

(Not yet assigned to a standing committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Linda Melton	Mayor	02/06/2017	Yes	Mayoral appointment	(5)
Cindy Ashwell Mims	All members of Council	12/28/2016	No	Resigned	(9)

Contact:

Dan Cohen
Department of Economic and Community Development
Daniel.cohen@richmondgov.com
804-646-3588 (o)



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

AFFORDABLE HOUSING TRUST FUND OVERSIGHT BOARD

Title: _____
Name: *Martin D Wegbreit*
Home Address: 001504 TREBOY CT RICHMOND VA 23226
Home Telephone: 804-288-0317 Home Fax: _____
Personal E-Mail Address: mwegbreit@gmail.com
Employer: Central Virginia Legal Aid Society
Job Title: Director of Litigation How Long? _____
Business Address: 000101 W BROAD ST RICHMOND VA 23220
Business Telephone: 804-200-6045 Ext: _____ Business Fax: _____
Business E-Mail Address: marty@cvas.org
Is Your Place of Employment Located in the city of Richmond Yes
Is your Place of Employment Located in the County? No If Yes, Which County? _____
Are You A City Resident? No If Yes, Which City Council District? _____ Number of Years? _____

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I am a 1978 graduate of the University of Michigan Law School and have been a legal aid attorney for 39 years, starting in South Carolina, and for the past 37 years in Virginia. Currently I am the Director of Litigation at Central Virginia Legal Aid Society in Richmond, Virginia, where I have been employed the past 13 years handling a wide variety of civil legal problems for low income people, including housing, unemployment compensation, garnishment protection, and consumer law cases.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

None

Other Community Involvement:

Member of the Virginia State Bar's 3rd District, Section II Disciplinary Committee, July 2005 through June 2011. For more than 25 years, I have trained pro bono housing law attorneys in Richmond, and did so statewide at the Virginia State Bar's Pro Bono Conference on October 21, 2015.



Authorities, Boards, Commissions and Task Forces Application

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

It is no exaggeration to say that Richmond faces an affordable housing crisis. Moreover, the shortage of affordable housing is growing faster in Richmond than in almost any other metropolitan area in the country. In my work at legal aid, I see this every day. Fortunately, the City of Richmond enacted an affordable housing ordinance in 2008 which became operational and funded in 2015. Since then more than \$80 million in affordable housing projects and services have assisted over 1,100 Richmond families with safe, affordable housing. This is an exciting and worthwhile venture to which I would appreciate being able to contribute my time, energy, knowledge and experience.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

Steve Saltzberg, Member of Affordable Housing Trust Fund Oversight Board; and Dan Cohen, Senior Proj

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Richmond Regional Planning District Commission

Vacancy Chart

As of
July 22, 2018

Four (4) elected officials of the governing body (City Council); **one** member of the **City Planning Commission**; **one** qualified voter and resident of the city of Richmond; **one** alternate member may be appointed – He/she may be an elected official or any citizen of Richmond.

(Assigned to the Organizational Development Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Emily Thomason	All Members of Council	04/23/2018	Yes	No	<i>Alternate member Qualified voter of the city of Richmond</i>

Contact:

Julie Fry, Executive Secretary
Richmond Regional Planning District Commission
(804)367-2033 x110



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

RICHMOND REGIONAL PLANNING DISTRICT COMMISSION

Title: *Mr.*

Name: *Nolen W. Blackwood*

Home Address: *002617 W MAIN ST UNIT A RICHMOND VA 23220*

Home Telephone: *8045177941* Home Fax:

Personal E-Mail Address: *nolen.blackwood@gmail.com*

Employer: *Blackwood Development Company, Inc.*

Job Title: *Partner* How Long? *5*

Business Address: *007301 BOULDER VIEW LANE NORTH CHESTERFIELD VA 23225*

Business Telephone: *8043200422* Ext: *14* Business Fax: *8044975903*

Business E-Mail Address *nblackwood@blackwooddevelopment.com*

Is Your Place of Employment Located in the city of Richmond No

Is your Place of Employment Located in the County? Yes If Yes, Which County? *Chesterfield*

Are You A City Resident? No If Yes, Which City Council District? *5* Number of Years? *5*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

BS Marketing Management, Virginia Tech;

In my field of commercial development, we are exposed to the the inner workings of various municipalities mostly through the entitlement process. As purchasers of raw land or existing projects, we immediately need to understand the environment in which we are operating. To work in various localities, an understanding of the overall municipal mission is key. Having successfully worked in localities throughout greater Richmond and the Commonwealth of Virginia, I have that understanding.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Your Neighbors Uptown Association, Board Member, 2014-Present
Fan District Association, Member, 2015, 2017-Present
Scott's Addition Business Association, Member, 2017-Present
Oregon Hill Neighborhood Association, Board Member, 2012-2015



Authorities, Boards, Commissions and Task Forces Application

Other Community Involvement:

Virginia Tech Athletic Fund, Board of Directors; Richmond Hokie Club, Board Member; River City Sports and Social Club

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

*Nolen Willis Blackwood
2617 W Main St., A
Richmond, VA 23220
804.517.7941
nblackwood@blackwooddevelopment.com*

education

*experience VIRGINIA POLYTECHNIC INSTITUTE & STATE UNIVERSITY
B.S., Marketing Management
Blacksburg, VA*

*BLACKWOOD DEVELOPMENT COMPANY, INC., Partner
Richmond, VA, 2014-Present*

- Created financial models including development costs, operating expenses, and financing mechanisms for retail, mixed-use, and urban redevelopments*
- Lead development partner is the multiyear entitlement process (rezoning, community support, site plan approval) of a \$45 MM, 130,000 SF mixed-use project in Chesterfield County*
- Worked across portfolio on commercial real estate assets totaling over 1 MM SF in five municipalities in the greater Richmond MSA*

*BLACKWOOD INVESTMENTS, INC., Founder
Richmond, VA, 2011-2014*

- Successful acquisition, redevelopment, and repositioning of multiple assets, including successful use of Special Use Permits, Historic Tax Credits, and tax abatements*
- Created project financial models, construction budgets, cash flow projections and managed redevelopment of multiple assets to budget*
- Sourced multiple mixed-use commercial real estate deals with over \$2.0 MM under management in the first twelve months*

*DOUGLAS DEVELOPMENT CORP., Asset Manager
Richmond, VA, 2010-2011*

- Responsible for leasing and management of \$78 MM portfolio including 1.2 MM SF of office, 600,000 SF of retail and over 1,000 parking spaces.*
- Solicited development partners and tenants through the production of request for proposals, marketing packages and flyers.*

*CB RICHARD ELLIS, Brokerage Services Associate
Richmond, VA, 2007-2010*

- Responsible for portfolio over 1.4 million SF of retail space*
- Site selection and analysis for tenant representation clients*



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

-
- Source and maintain database of regional Retailers and Landlords with key contacts
 - Identify, cold-call, and prospect tenants

VIRGINIA REAL ESTATE LICENSE, 2005-Present

personal

Virginia Tech Athletic Fund, Board of Directors, 2018

Richmond Hokie Club, Board Member, 2016-Present

- Vice President 2018

International Council of Shopping Centers, Member, 2007-Present,

- Richmond Next Generation Chairman, 2007-2009

Your Neighbors Uptown Association, Board Member, 2014-Present,

Fan District Association, Member, 2015, 2017-Present,

Scott's Addition Business Association, Member, 2017-Present,

Oregon Hill Neighborhood Association, Board Member, 2012-2015,

Lugano, Switzerland (USI)/Virginia Tech January, Study Abroad 2004

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

Parker Agelasto, Councilman 5th District

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Nolen Willis Blackwood

2617 W Main St., A
Richmond, VA 23220
804.517.7941

nblackwood@blackwooddevelopment.com

education

VIRGINIA POLYTECHNIC INSTITUTE & STATE UNIVERSITY
B.S., Marketing Management
Blacksburg, VA

experience

BLACKWOOD DEVELOPMENT COMPANY, INC., Partner
Richmond, VA, 2014-Present

- Created financial models including development costs, operating expenses, and financing mechanisms for retail, mixed-use, and urban redevelopments
- Lead development partner is the multiyear entitlement process (rezoning, community support, site plan approval) of a \$45 MM, 130,000 SF mixed-use project in Chesterfield County
- Worked across portfolio on commercial real estate assets totaling over 1 MM SF in five municipalities in the greater Richmond MSA

BLACKWOOD INVESTMENTS, INC., Founder
Richmond, VA, 2011-2014

- Successful acquisition, redevelopment, and repositioning of multiple assets, including successful use of Special Use Permits, Historic Tax Credits, and tax abatements
- Created project financial models, construction budgets, cash flow projections and managed redevelopment of multiple assets to budget
- Sourced multiple mixed-use commercial real estate deals with over \$2.0 MM under management in the first twelve months

DOUGLAS DEVELOPMENT CORP., Asset Manager
Richmond, VA, 2010-2011

- Responsible for leasing and management of \$78 MM portfolio including 1.2 MM SF of office, 600,000 SF of retail and over 1,000 parking spaces.
- Solicited development partners and tenants through the production of request for proposals, marketing packages and flyers.

CB RICHARD ELLIS, Brokerage Services Associate
Richmond, VA, 2007-2010

- Responsible for portfolio over 1.4 million SF of retail space
- Site selection and analysis for tenant representation clients
- Source and maintain database of regional Retailers and Landlords with key contacts
- Identify, cold-call, and prospect tenants

VIRGINIA REAL ESTATE LICENSE, 2005-Present

personal

Virginia Tech Athletic Fund, Board of Directors, 2018
Richmond Hokie Club, Board Member, 2016-Present

- Vice President 2018

International Council of Shopping Centers, Member, 2007-Present

- Richmond Next Generation Chairman, 2007-2009

Your Neighbors Uptown Association, Board Member, 2014-Present
Fan District Association, Member, 2015, 2017-Present
Scott's Addition Business Association, Member, 2017-Present
Oregon Hill Neighborhood Association, Board Member, 2012-2015
Lugano, Switzerland (USI)/Virginia Tech January, Study Abroad 2004

