



Legislation Text

File #: ORD. 2024-142, **Version:** 1

To amend City Code § 2-1176, concerning the administration of the Human Rights Commission, for the purpose of modifying the frequency of the Commission's meetings.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That § 2-1176 of the Code of the City of Richmond (2020) be and is hereby **amended** and reordained as follows:

Sec. 2-1176. Administration.

- (a) *Quorum.* Six members of the Commission shall constitute a quorum.
- (b) *Officers.* The Commission shall select from among its membership a chair and such other officers as it may deem necessary to discharge its functions.
- (c) *Meetings.* The Commission shall meet at least once [a] every other month and as often as the Commission may deem necessary.
- (d) *Reporting.* On the first day of each month, the Commission shall provide the Boards and Commissions Administrator with a summary of the Commission's activities for the preceding month. In addition, by no later than February 15 of each year, the Commission shall submit a comprehensive written report to the Council concerning its activities for the preceding year.
- (e) *Freedom of Information.* The Commission shall keep minutes of its meetings in accordance with the requirements of the Virginia Freedom of Information Act.
- (f) *Procedures.* The Commission may adopt rules of procedure or bylaws, approved as to form and legality by the City Attorney and not inconsistent with this division or other applicable law, to govern the conduct of its meetings and affairs. For purposes of section 2-761, the Commission is classified as "advisory."

(g) *Staff and resources.* The Department of Human Resources shall provide the necessary support for the Commission subject to the appropriation of sufficient funds therefor.

§ 2. This ordinance shall be in force and effect upon adoption.

APPROVED AS TO FORM:

CITY ATTORNEY'S OFFICE