



Legislation Text

File #: ORD. 2023-239, **Version:** 1

To amend City Code § 12-15, concerning contracts for non-departmental appropriations, for the purpose of removing the requirement that the Greater Richmond Transit Company enter into grant contracts with the City in order to receive City funds.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That section 12-15 of the Code of the City of Richmond (2020) be and is hereby **amended** and reordained as follows:

Sec. 12-15. Contracts for non-departmental appropriations.

(a) ~~[Each]~~ Except as otherwise provided in subsection (e) of this section, each non-City entity that receives money from the City as a result of an appropriation in any non-departmental budget of the City shall enter into a grant contract with the City prior to the disbursement of any monies by the City to such non-City entity pursuant to such appropriation, provided that the provisions of this section shall not apply to line items in a non-departmental budget of the City that have one or more of the following characteristics:

- (1) The line item is an appropriation to or for expenditure by a City Agency.
- (2) The line item is an appropriation to a non-City entity subject to the reporting requirements imposed by Section 2-773 other than the Greater Richmond Transit Company.
- (3) The line item is an appropriation to satisfy an obligation under an existing contract or other instrument.

(b) The grant contract shall contain:

- (1) Information sufficient to identify the City officer or employee responsible for monitoring the non-City entity's compliance with the contract;
- (2) The scope of services to be provided by the non-City entity with the City money

disbursed to the non-City entity;

(3) Specific performance measures sufficient to enable the City to determine whether the non-City entity actually has provided the services that the non-City entity is to provide with the City money disbursed to the non-City entity; and

(4) Provisions for the regular reporting to the City officer or employee responsible for monitoring the non-City entity's compliance with the contract sufficient to enable the City officer or employee to determine whether the non-City entity is meeting the specific performance measures set forth in the contract.

The Chief Administrative Officer is authorized to execute any grant contract pursuant to this section on the City's behalf, provided that the City Attorney or the designee thereof first has approved the form of the grant contract.

(c) It shall be unlawful for any City officer or employee to disburse or any non-City entity to receive any money as a result of an appropriation in any non-departmental budget of the City if the non-City entity and the City have not both signed such a grant contract.

(d) At least 30 days prior to the Mayor's submission of the Mayor's proposed annual budget, the Chief Administrative Officer shall furnish the City Council with a report detailing the performance of each non-City entity appropriated funds in the prior year as compared with the requirements of that non-City entity's grant contract.

(e) This section shall not apply to the Greater Richmond Transit Company.

§ 2. This ordinance shall be in force and effect upon adoption.