



# City of Richmond

900 East Broad Street  
2nd Floor of City Hall  
Richmond, VA 23219  
[www.rva.gov](http://www.rva.gov)

## Meeting Minutes Urban Design Committee

---

Thursday, December 9, 2021

10:00 AM

5th Floor Conference Room of City Hall

---

**This meeting will be held through electronic participation means.**

### Call to Order

### Roll Call

**Present --** 9 - \* Charles Woodson, \* Andrea Quilici, \* Justin Doyle, \* Eva Clarke, \* Amelia Wehunt, \* Jessie Gemmer, \* Mitchell Danese, \* Damon Pearson and \* Max Hepp-Buchanan

### Approval of Minutes

October 2021

**A motion was made by Eva Clarke, seconded by Charles Woodson, that the October 2021 Meeting Minutes be approved. The motion carried by the following vote:**

**Aye --** 10 - Andrea Almond, Charles Woodson, Andrea Quilici, Justin Doyle, Eva Clarke, Amelia Wehunt, Jessie Gemmer, Mitchell Danese, Damon Pearson and Max Hepp-Buchanan

November 2021

**A motion was made by Max Hepp-Buchanan, seconded by Charles Woodson, that the November 2021 meeting minutes be approved. The motion carried by the following vote:**

**Aye --** 10 - Andrea Almond, Charles Woodson, Andrea Quilici, Justin Doyle, Eva Clarke, Amelia Wehunt, Jessie Gemmer, Mitchell Danese, Damon Pearson and Max Hepp-Buchanan

### Secretary's Report

2021 End of Year Presentation

Secretary to the Urban Design Committee, Alex Dandridge, gave a presentation about the number of projects that were reviewed in 2021, and highlighted some of the more notable projects.

### Public Art Commission Discussion - Chair

Chair to the Urban Design Committee (UDC), Andrea Almond, gave a presentation on the duties of the Public Art Commission (PAC). A new representative from the UDC will need to be chosen, as Chair Almond's term on UDC, who is currently the UDC's Public Art

Commission representative, is coming to an end.

## **CONSENT AGENDA**

There were no items on the Consent Agenda

## **REGULAR AGENDA**

1. [a2021 - 5352](#) Urban Design Guidelines Revisions 2021

**Attachments:** [UDC Guidelines Edits Review 2021](#)

Secretary to the Urban Design Committee, Alex Dandridge stated that the Urban Design Guideline's revisions were on the agenda to be adopted at the December meeting, however many additional revisions were received from the Department of Public Works, the Department of Public Utilities, and Urban Forestry. These revisions will need to be analyzed and potentially incorporated.

Mr. Dandridge presented the additional revisions to the Committee and asked for feedback.

Mr. Dandridge informed the Committee that he would take time to meet representatives from each department that sent additional revisions prior to incorporating them. Mr. Dandridge also stated that he would aim to have the guidelines back to the Committee by the January 2022 UDC meeting, however given the approaching holidays, it could be pushed to the February 2022 meeting.

2. [UDC 2021-38](#) Conceptual location, character, and extent review of a new dock and site improvements at Ancarrow's Landing; 1200 Brander Street. - THIS ITEM WAS WITHDRAWN BY THE APPLICANT

**Attachments:** [Application & Plans](#)

This application was withdrawn by the applicant.

## **OTHER BUSINESS**

### **Adjournment**