



City of Richmond

City Hall
900 East Broad Street

Meeting Minutes - Final Commission of Architectural Review

Tuesday, July 10, 2018

6:00 PM
HKS Architects at 2100 East Cary Street, Suite 100, Richmond,
VA 23223

Quarterly Meeting

Call to Order

The meeting was called to order at 6:10 pm.

Roll Call

Present -- 3 - * Commissioner Gerald Jason Hendricks, * Joseph Yates and * Commissioner Ashleigh N. Brewer

Absent -- 4 - * Commissioner David C. Cooley, * Commissioner Sanford Bond, * Commissioner James W. Klaus and * Commissioner Neville C. Johnson Jr.

Guidelines Potential additional items for administrative approval

Ms. Jeffries reviewed the proposed additional administrative review guidelines prepared by staff including gutters and downspouts, HVAC equipment, and porch roofs. Commissioners offered minor edits and discussed the difficulties with determining if a roof is beyond repair and can be replaced.

Admin Discussion of potential edits to adopted administrative approval guidelines

Ms. Jeffries reviewed three adopted administrative approval guidelines that require minor edits. Commissioners offered their comments regarding hardscaping and windows. Commissioners suggested that staff determine if the City is promoting any particular hardscaping materials as part of a water runoff program. Commissioners also provided input on improving the readability of the windows guidelines.

Questions, Concerns, and Comments from Commissioners