



# City of Richmond

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## Meeting Minutes Planning Commission

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Monday, December 17, 2018

1:30 PM

5th Floor Conference Room

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### Call To Order

Mr. Poole called the regular meeting of the Planning Commission to order at 1:30 p.m.

### Roll Call

Mr. Law was present for the meeting.

-- **Present** 7 - \* Chair Rodney Poole, \* Commissioner David Johannas, \* Commissioner Selena Cuffee-Glenn, \* Commissioner Vivek G. Murthy, \* Commissioner Max Hepp-Buchanan, \* Commissioner John Thompson, and \* Commissioner Ellen Robertson

### Chair's Comments

Mr. Poole welcomed all who were present.

### Approval of Minutes

1. [PDRMIN 2018.022](#)

Attachments: [CPC Draft Minutes Dec 3, 2018](#)

A motion was made by Committee Member Robertson, seconded by Commissioner Murthy, that the December 3, 2018 Meeting Minutes be adopted. The motion carried unanimously (Mr. Law was not present for the vote).

### Director's Report

#### - Richmond 300 Update

Mr. Olinger stated the first round of parking meetings took place. Last weeks meetings were postponed due to snow.

#### - Election of Officers

Ms. Robertson stated the nominating committee recommends Mr. Poole as Chair and Mr. Law as Vice Chair. The commission voted unanimously. (Mr. Law was not present for the vote).

#### - 2019 Meeting Schedule

Mr. Ebinger shared the 2019 meeting schedule with the Commission.

## - Council Action Update

Mr. Ebinger stated there is no Council Action update. The December 10 meeting of Council was postponed to this evening, December 17.

## Consideration of Continuances and Deletions from Agenda

There were no continuances or deletions from the agenda.

## Consent Agenda

Public Hearing: No one spoke.

**A motion was made by Commissioner Cuffee-Glenn, seconded by Committee Member Robertson, that the Consent Agenda be approved. The motion carried by the following vote (Mr. Law was not present for the vote):**

**Aye --** 8 - \* Chair Rodney Poole, \* Commissioner David Johannas, \* Commissioner Selena Cuffee-Glenn, \* Commissioner Vivek G. Murthy, \* Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan, \* Commissioner John Thompson and \* Commissioner Ellen Robertson

### 2. [UDC 2018-51](#)

**Attachments:** [Location & Plans](#)  
[Staff Report to UDC](#)  
[UDC Report to CPC](#)

**This Location, Character and Extent Item was approved.**

*The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.*

## Regular Agenda

### 3. [UDC 2018-50](#)

**Attachments:** [Location & Plans](#)  
[Staff Reports to UDC](#)  
[Public Comment](#)  
[UDC Report to CPC](#)

Mr. Josh Son provided staff's presentation.

Mr. Son stated the Urban Design Committee recommends deferral so that the application with new bus stations could be submitted.

**A motion was made by Commissioner David Johannas, seconded by Commissioner Vivek G. Murthy, that this Section 17.05 Review be continued and referred back to the Urban Design Committee on 3/7/2019. The motion carried unanimously. (Mr Law was present for the vote).**

4. [CPCR.2018.108](#)

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Presentation](#)  
[Letter of Opposition](#)

Mr. Mark Olinger provided a presentation.

Mr. Johannas stated signage guidelines would be good for this district, otherwise, this is a great opportunity.

Ms. Robertson asked what is expected in terms of timeline.

Mr. Olinger stated once resolution is passed, text language would be finalized. He hopes it would be ready in the very near future. There are a lot of other papers involved with this project. An introduction date is not known yet.

Ms. Cuffee-Glenn stated we are continuing to work on an introduction date.

Ms. Robertson asked will draft language be available prior to introduction.

Mr. Olinger stated yes.

Mr. Murthy asked are design guideline overlays being considered.

Mr. Olinger stated overlay is not being considered but form based elements will be included.

Mr. Johannas asked will portions of the development project be subject to Urban Design Committee review.

Mr. Olinger stated yes.

Mr. Poole stated for clarity this is an authorization for staff to begin work on the provisions to the ordinance, then they will be brought back to the commission.

Mr. Olinger stated yes.

Ms. Cuffee-Glenn stated it is a requirement.

Public Hearing:

Mr. Nicholas Smith stated the Resolution of Intent references the proposed development, but the public does not have access to the proposed development plans. This should be delayed to allow public review or remove the references to the proposed development from the resolution.

Discussion:

Ms. Cuffee-Glenn stated this resolution is required before the ordinance can go before

City Council.

Mr. Poole stated this is a standard operating procedure for initiating a zoning change that will come back to the Planning Commission for full consideration.

Ms. Robertson stated it would be helpful if the city attorney would elaborate on why this process is necessary.

Mr. Neil Gibson stated there are three ways one can initiate zoning text amendments in Virginia. Through the Planning Commission, City Council, or property owner. This is a formality dictated by statute.

Mr. Poole stated the last portion of the resolution refers to the Pulse Plan and the RFP, which are public documents.

**A motion was made by Commissioner Cuffee-Glenn, seconded by Vice Chair Law, that this item be approved. The motion carried unanimously.**

### **Upcoming Items**

Mr. Ebinger stated that certain rezoning and special use permit applications are anticipated to be introduced at tonight's Council Meeting, which would be heard during the January 7, 2019 Planning Commission meeting.

### **Adjournment**

Mr. Poole adjourned the meeting at 2:00 p.m.

*All persons attending the meeting are requested to register on the attendance sheets that have been placed on the chairs and are also available at the table by the conference room entrance. Once you have completed an attendance sheet, it should be provided to the Commission staff.*