



City of Richmond

900 East Broad Street
2nd Floor of City Hall
Richmond, VA 23219
www.rva.gov

Summary - Final Urban Design Committee

Thursday, November 7, 2024

10:00 AM

5th Floor Conference Room of City Hall

Call to Order

[PDRPRES
2024.061](#)

To access the meeting via Microsoft Teams, please use the following link: <https://tinyurl.com/45te94kj> or dial *67-804-316-9457 and enter ID: 569 846 610# Public comment will be requested in turn for each item on the agenda. Please stay on mute during other times to reduce background noise. If using a phone to access the meeting, you can use *6 to mute and un-mute.

Attachments: [11_07_2024_Public Access and Participation Instructions - Urban Design Committee](#)

Roll Call

- Present --** 9 - * Amelia Wehunt, * Jessie Gemmer, * Damon Pearson, * Committee Member Charles Woodson, * Committee Member Timothy Hamnett, * Committee Member Keith Van Inwegen, * Committee Member Mitchell Danese, * Committee Member Eva Clarke and * Committee Member Justin Doyle
- Absent --** 2 - * Committee Member Luigi Mignardi and * Committee Member Samuel Young

Approval of Minutes

A high level summary statement will be provided before voting on a final motion for each individual item. The summary statement will be transmitted to the Planning Commission along with the Motion outcome; and be recorded as minutes for the record.

Secretary's Report

Scope of Review Reminder

17.07 General Location, Character, Extent Approval of public buildings, structures, streets, parks, etc.

- Items of a specific nature that are designed by professionals, such as engineers or architects, are not considered general.

17.05 UDC may make recommendations on the specific design of public structures, appurtenances, and street fixtures.

Consideration of Continuances and Deletions from Agenda

CONSENT AGENDA

[UDC 2024-44](#) UDC 2024-44 Section 17.05 Recommendation - Encroachment for outdoor seating located at 3308 East Marshall Street

Attachments: [UDC 2024-44 App](#)
[UDC 2024-44 Narrative](#)
[UDC 2024-44 Site Plan](#)
[UDC 2024-44 Seating Example](#)
[UDC 2024-44 Staff Report](#)

A motion was made by Committee Member Clarke, seconded by Committee Member Pearson, that this Location, Character and Extent Item be recommended for approval to the Department of Public Works with Staff Recommendations. The motion carried by the following vote:

Aye -- 9 - Amelia Wehunt, Jessie Gemmer, Damon Pearson, Committee Member Charles Woodson, Committee Member Timothy Hamnett, Committee Member Keith Van Inwegen, Committee Member Mitchell Danese, Committee Member Eva Clarke and Committee Member Justin Doyle

REGULAR AGENDA

[UDC 2024-40](#) UDC 2024-40 CONCEPT location, character, and extent review of the proposed renovation of Westover Park, including construction of new features, located at 1301 Jahnke Road.

Attachments: [UDC 2024-40 Application Packet](#)
[UDC 2024-40 Staff Report](#)
[UDC 2024-40 UDC Report to CPC](#)

This Location, Character and Extent Item was recommended for approval with conditions to the Planning Commission due back on 11/19/2024.

Recommended Conditions of Approval:

- 1. Final details on outdoor lighting be sensitive to light pollution or dark-skies compliant.**
- 2. Inclusion of permeable hardscape materials where appropriate and as suggested by the Urban Design Guidelines.**
- 3. The re-use of existing materials onsite should be incorporated with the design plans, where feasible.**
- 4. A maintenance plan be submitted during the Final UDC review phase to include landscaping, sustainability features, public spaces, and splash-pad.**
- 5. The Applicant incorporate public art, where feasible.**
- 6. Applicant to work with GRTC Staff to evaluate to collocate any bus stops with the entrance of the park and to improve any potential bus stop locations to GRTC standards.**

Aye -- 8 - Jessie Gemmer, Damon Pearson, Committee Member Charles Woodson, Committee Member Timothy Hamnett, Committee Member Keith Van Inwegen, Committee Member Mitchell Danese, Committee Member Eva Clarke and Committee Member Justin Doyle

Abstain -- 1 - Amelia Wehunt

OTHER BUSINESS

Adjournment