



City of Richmond

900 East Broad Street
2nd Floor of City Hall
Richmond, VA 23219
www.rva.gov

Summary - Final Urban Design Committee

Thursday, April 4, 2024

10:00 AM

5th Floor Conference Room of City Hall

Call to Order

[PDRPRES
2024.020](#)

To access the meeting via Microsoft Teams, please use the following link:

<https://tinyurl.com/ypk3fr7a>

or dial *67-804-316-9457 and enter ID: 197 079 429#

Public comment will be requested in turn for each item on the agenda. Please stay on mute during other times to reduce background noise. If using a phone to access the meeting, you can use *6 to mute and un-mute.

Patrons: Urban Design Committee

Attachments: [04 04 2024 Public Access and Participation Instructions - Urban Design Committee](#)

Roll Call

- Present --** 7 - * Committee Member Luigi Mignardi, * Damon Pearson, * Committee Member Charles Woodson, * Committee Member Timothy Hamnett, * Committee Member Mitchell Danese, * Committee Member Eva Clarke and * Committee Member Justin Doyle
- Absent --** 4 - * Amelia Wehunt, * Jessie Gemmer, * Committee Member Keith Van Inwegen and * Committee Member Samuel Young

Approval of Minutes

Secretary's Report

Staff discussed a rework of how minutes are completed. The UDC provided feedback. Staff proposed to bring back to the UDC at the following meeting an agenda item with changes to the operating procedures.

Consideration of Continuances and Deletions from Agenda

CONSENT AGENDA

The UDC discussed pollinator plant maintenance relating to UDC 2024-11.
The UDC discussed floor covering and seating relating to UDC 2024-16.
The UDC discussed the provision of seating in front of a property that could be used for residential uses in the future relating to UDC 2024-13.

A motion was made by Committee Member Hamnett seconded by Committee Member Mignardi that the Consent Agenda items be recommended for approval with Staff recommended conditions to the Planning Commission, due back on

4/16/2024. The motion carried by the following vote:

Aye: 7 No: 0 Abstain: 0

[UDC 2024-11](#) UDC 2024-11 FINAL Location, Character, and Extent review of Fonticello Park restroom structure and splash pad, located at 2813 Bainbridge Street.

Patrons: Urban Design Committee

Attachments: [UDC 2024-10 App](#)
[UDC 2024-11 FINAL Plan Set](#)
[UDC 2024-11 Staff Report](#)
[UDC 2024-11 UDC report to CPC](#)

This Location, Character and Extent Item was recommended for approval, with Staff recommended conditions, to the Planning Commission due back on 4/16/2024

[UDC 2024-12](#) UDC 2024-12 Plan of Development Recommendation for Front Yard Setback - 501 Orleans Street

Patrons: Urban Design Committee

Attachments: [UDC 2024-12 App](#)
[UDC 2024-12 Narrative](#)
[v2 UDC 2024-12 site plan](#)
[UDC 2024-12 Rendering](#)
[UDC 2024-12 Staff Report](#)

This Location, Character and Extent Item was recommended for approval to the Director of Planning and Development Review.

[UDC 2024-13](#) UDC 2024-13 Section 17.05 Recommendation - Encroachment for permanent outdoor seating located at 2101 West Main Street (Sidewalk Cafe)

Patrons: Urban Design Committee

Attachments: [UDC 2024-13 app-narrative-ownership letters](#)
[UDC 2024-13 Plans](#)
[UDC 2024-13 Staff Report](#)

This Section 17.05 Review was recommended for approval to the Department of Public Works.

[UDC 2024-14](#) UDC 2024-14 FINAL Location, Character, and Extent review for proposed storage building at 1701 Fairfield Way

Patrons: Urban Design Committee

Attachments: [UDC 2024-14 App and Narrative](#)

[UDC 2024-14 Plans](#)

[UDC 2024-14 Architecture](#)

[UDC 2024-14 Staff Report](#)

[UDC 2024-14 UDC report to CPC](#)

This Location, Character and Extent Item was recommended for approval, with Staff recommended conditions, to the Planning Commission due back on 4/16/2024

[UDC 2024-16](#) UDC 2024-16 FINAL Location, Character, and Extent review for proposed outdoor classroom at Pine Camp Park, located at 4901 Old Brook Road

Patrons: Urban Design Committee

Attachments: [UDC 2024-16 App and Plans](#)

[UDC 2024-16 Staff Report](#)

[UDC 2024-14 UDC Report to CPC](#)

This Location, Character and Extent Item was recommended for approval to the Planning Commission due back on 4/16/2024

REGULAR AGENDA

[UDC 2024-10](#) UDC 2024-10 CONCEPT Location, Character, and Extent review for the proposed James River Branch Trail segment running between Westover Hills Boulevard and North Hopkins Road.

Patrons: Urban Design Committee

Attachments: [UDC 2024-10 App](#)

[UDC 2024-10 Narrative](#)

[UDC 2024-10 CONCEPT Plan](#)

[UDC 2024-10 Location Map](#)

[UDC 2024-10 Pedestrian Crossing Evaluation Memo](#)

[UDC 2024-10 Staff Report](#)

[UDC 2024-10 UDC Report to CPC](#)

The UDC discussed feedback from the Applicant's public meeting. The Applicant stated the following as highlights: landscaping, safety at intersection and at night, and the provision of fixtures and amenities.

The UDC discussed broader connectivity to surrounding locations of interest for users, parking at off shoot areas, provisions for art, bike rack locations, trash separation from benches, provision of bike tool stands, removal of scrub to increase visibility, provision of trashcan fixtures that included a lid, and protection from tree roots cleaving the path surface. The UDC was concerned with tree removals.

A motion was made by Committee Member Woodson, seconded by Committee Member Clarke, that this Location, Character and Extent Item be recommended for approval with conditions to the Planning Commission, due back on 4/16/2024.

Recommended Conditions:

1. UDC recommends that outdoor lighting be sensitive to light pollution or dark-skies compliant.
2. UDC recommends the Applicant show in the FINAL Plan, a minimum 5ft width for sidewalks crossing the proposed path at street crossings.
3. UDC recommends the Applicant show in the FINAL Plan, locations for future signage that labels for drivers the trail crossing, and for trail users the upcoming cross street.
4. UDC recommends the Applicant show in the FINAL Plan, space for future small scale landscaping, such as flower and shrubs, at intersections.
5. UDC recommends the Applicant provide in the FINAL application, a letter from the Department of Public Works stating an intent to repave and otherwise provide necessary minimum improvements to sections of the street where the path branches off.

Aye -- 7 - Committee Member Luigi Mignardi, Damon Pearson, Committee Member Charles Woodson, Committee Member Timothy Hamnett, Committee Member Mitchell Danese, Committee Member Eva Clarke and Committee Member Justin Doyle

OTHER BUSINESS

At the request of the Department of Public Works, the UDC delegated its approval to a small committee (Members Clark and Mignardi) and Staff to approve the FINAL application for the James River Branch Trail.

The UDC expressed the need to see impacts to existing trees and grading plans, along with other items typically included in a FINAL application.

Motion by Committee Member Clark, Seconded by Committee Member Danese.

The Motion Passed:

Aye - 7, No - 0, Abstain - 0

Discussion: Laura Thomas, Director - Office of Sustainability

Public Arts Commission representative selection

The Urban Design Committee selected Committee Member Woodson to represent the UDC at the Public Arts Commission.

Adjournment