



City of Richmond

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Summary Planning Commission

Tuesday, January 2, 2024

6:00 PM

5th Floor Conference Room

To access the meeting via Microsoft Teams: <https://tinyurl.com/CPC-2-Jan-2024>

This meeting was held in-person in the 5th Floor Conference Room of City Hall at 900 East Broad Street in Richmond, Virginia 23219. While all Planning Commissioners and staff attended the meeting in-person, citizens were able to participate in the meeting virtually.

All written comments received via email prior to 12:00 p.m. on the day of the meeting were provided to all members of the Planning Commission prior to the beginning of the meeting and will be included in the record of the meeting.

Call To Order

Mr. Poole called the meeting together at 6:11 pm.

Roll Call

- Present 7 - * Commissioner Samuel Young, * Commissioner Rebecca Rowe, * Commissioner Dakia K. Knight, * Commissioner Rodney Poole, * Andreas Addison, * Lincoln Saunders, and * Elizabeth Hancock Greenfield
- Absent 2 - * Commissioner Vivek G. Murthy, and * Commissioner Burchell Pinnock

Chair's Comments

Approval of Minutes

1. [PDRMIN
2023.027](#) CPC Draft Minutes - December 4, 2023

A motion was made by Commissioner Saunders, seconded by Commissioner Knight, that the minutes for the December 4, 2023 meeting of the Planning Commission be adopted. The motion carried unanimously.

- Aye -- 5 - * Commissioner Samuel Young, * Commissioner Rebecca Rowe, * Commissioner Dakia K. Knight, * Commissioner Rodney Poole and * Lincoln Saunders

Director's Report

Director Vonck wished everyone present a happy new year.

Consideration of Continuances and Deletions from Agenda

- Present 7 - * Commissioner Samuel Young, * Commissioner Rebecca Rowe, * Commissioner Dakia K. Knight, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Andreas Addison, * Commissioner Rodney Poole, and * Commissioner Lincoln Saunders

-- Absent 2 - * Commissioner Vivek G. Murthy, and * Commissioner Burchell Pinnock

- 2. [ORD. 2022-205](#) To amend Ord. No. 2000-410-2001-10, adopted Jan. 8, 2001, as previously amended by Ord. No. 2001-220-231, adopted Jul. 23, 2001, and Ord. No. 2017-242, adopted May 29, 2019, which approved the “Shops at Stratford Hills Community Unit Plan,” for the purpose of increasing the area subject to the community unit plan by 2.85 acres to 67.4± acres and modifying the development standards, under certain terms and conditions. (4th District)

A motion was made by Commissioner Rowe, seconded by Commissioner Young, that this ordinance be continued to the June 4, 2024 meeting of the Planning Commission. The motion carried unanimously.

- 3. [CPCR.2022.0 83](#) RESOLUTION OF THE RICHMOND CITY PLANNING COMMISSION APPROVING AN AMENDMENT TO THE SHOPS AT STRATFORD HILLS PRELIMINARY COMMUNITY UNIT PLAN, FOR THE PURPOSE OF INCREASING THE AREA SUBJECT TO THE COMMUNITY UNIT PLAN BY 2.85 ACRES TO 67.4± ACRES AND MODIFYING THE DEVELOPMENT STANDARDS

A motion was made by Commissioner Rowe, seconded by Commissioner Young, that this Planning Commission Resolution be continued to the June 4, 2024 meeting of the Planning Commission. The motion carried unanimously.

Aye -- 5 - * Commissioner Samuel Young, * Commissioner Rebecca Rowe, * Commissioner Dakia K. Knight, * Commissioner Rodney Poole and * Lincoln Saunders

- 4. [ORD. 2023-346](#) To authorize the special use of the properties known as 901 North 36th Street and 909 North 36th Street for the purpose of up to ten single-family attached dwellings, upon certain terms and conditions. (7th District)

A motion was made by Commissioner Young, seconded by Commissioner Knight, that this ordinance be continued to the January 16, 2024 meeting of the Planning Commission. The motion carried unanimously.

Consent Agenda

The Consent Agenda items were considered by the Commission as a group, and there was a single combined public hearing held for all items listed on the Consent Agenda.

There were no speakers during the public comment period.

A motion was made by Commissioner Young, seconded by Commissioner Saunders, that the consent agenda be adopted, as presented. The motion carried unanimously.

Aye -- 5 - * Commissioner Samuel Young, * Commissioner Rebecca Rowe, * Commissioner Dakia K. Knight, * Commissioner Rodney Poole and * Lincoln Saunders

- 5. [ORD. 2023-370](#) To authorize the special use of the property known as 1420 Spotsylvania Street for the purpose of two single-family attached dwellings, upon certain terms and conditions. (6th District)

This item was recommended for approval.

- 6. [Location 2024-01](#) Location review of a proposed additional 256 square foot of permanent drainage easement from Steve Properties LLC parcel #043 located at 5737 Hull Street Road.

This item was approved.

- 7. [SUBD 2023.010](#) Subdivision Exception for 220 N 20th Street, per Sec. 25-219 of the Subdivision Ordinance

This item was approved.

Regular Agenda

- 8. [ORD. 2023-340](#) To close, to public use and travel, an unimproved portion of West 20th Street located between Semmes Avenue and Sioux Falls Alley, consisting of 10,486 ± square feet, upon certain terms and conditions.

During the public comment period, seven people spoke in opposition to this request.

A motion was made by Commissioner Young, seconded by Commissioner Greenfield, that this Ordinance be recommended for approval with amended plans. The motion carried by the following vote:

Aye: Samuel Young; Elizabeth Hancock Greenfield; Rodney Poole; Lincoln Saunders

No: Rebecca Rowe; Andreas Addison; Dakia Knight

- 9. [ORD. 2023-369](#) To amend and reordain City Code §§ 30-457.2, concerning permitted principal and accessory uses, 30-457.5, concerning yards, 30-457.6, concerning usable open space, 30-457.8, concerning requirements for areas devoted to parking or circulation of vehicles, 30-457.9, concerning height, 30-457.10, concerning building façade fenestration, 30-503, concerning prohibited signs, and 30-518.4, concerning TOD-1 district sign regulations; and to amend ch. 30, art. IV, div. 31 of the City Code by adding therein a new § 30-457.11, concerning orientation to street, exterior entrances, and façades.

A motion was made by Commissioner Saunders, seconded by Commissioner Knight, that this item be recommended for approval. The motion carried unanimously.

Council Action Update and Upcoming Items

A motion was made , seconded by Commissioner Knight, that this be adopted. The motion carried by the following vote:

Aye -- 7 - * Commissioner Samuel Young, * Commissioner Rebecca Rowe, * Commissioner Dakia K. Knight, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Andreas Addison, * Commissioner Rodney Poole and * Commissioner Lincoln Saunders

Adjournment

Mr. Poole adjourned the meeting at 8:48 pm.