

# City of Richmond

*900 East Broad Street  
2nd Floor of City Hall  
Richmond, VA 23219  
[www.rva.gov](http://www.rva.gov)*



## Meeting Minutes

**Thursday, August 10, 2023**

**10:00 AM**

**5th Floor Conference Room of City Hall**

**Urban Design Committee**

**Call to Order**

1. [PDRPRES 2023.051](#) 08\_10\_2023\_ Public Access and Participation Instructions - Urban Design Committee

**Attachments:** [08\\_10\\_2023\\_Public Access and Participation Instructions - Urban Design Committee](#)

**Roll Call**

- Present --** 8 - \* Andrea Quilici, \* Justin Doyle, \* Eva Clarke, \* Amelia Wehunt, \* Jessie Gemmer, \* Damon Pearson, \* Committee Member Charles Woodson and \* Mitch Danese
- Absent --** 2 - \* Committee Member Luigi Mignardi and \* Committee Member Timothy Hamnett
- Vacant --** 1 - \* Committee Member Max Hepp-Buchanan

**Approval of Minutes**

[UDC MIN 07-08-23](#) Meeting Minutes - July 6, 2023

**Attachments:** [DRAFT Meeting Minutes July 6, 2023](#)

The Minutes were approved.  
Committee Member Woodson requested that the minutes be edited to say "The recommendation of bird safe glass was recommended by the UDC to the Planning Commission, not required."

**Consideration of Continuances and Deletions from Agenda**

**CONSENT AGENDA**

**REGULAR AGENDA**

2. [UDC 2023-14](#) UDC 2023-14 APPEAL - WEST OF THE BOULEVARD DESIGN OVERLAY DISTRICT for construction of two single family dwellings located at 3412 & 3412 1/2 West Franklin Street. (Continued from the July 08, 2023 UDC Meeting)

**Attachments:** [UDC 2023-14 App](#)  
[UDC 2023-14 Site Plan](#)  
[UDC 2023-14 Landscaping](#)  
[Community Letter - Dana Mabes](#)  
[Community Letter - Museum District](#)  
[Community Letter - Goss](#)  
[UDC 2023-14 Narrative REVISION](#)  
[UDC 2023-14 Plan Set REVISION](#)  
[Exhibit - Applicant Presentation \(With Renderings\)](#)  
[Community Letter - Museum District NEW](#)  
[West of the Boulevard Design Guidelines](#)

**This Appeal of a Staff Determination of not meeting West of the Boulevard Design Overlay District requirements was approved.**

- Aye --** 7 - Andrea Quilici, Justin Doyle, Eva Clarke, Amelia Wehunt, Damon Pearson, Committee Member Charles Woodson and Mitch Danese
- No --** 1 - Jessie Gemmer

3. [UDC 2023-15](#) UDC 2023-15 FINAL Location, Character, Extent review of the demolition and reconstruction of Fire Station 21 located at 2505 Richmond Highway.

**Attachments:** [UDC 2023-15 Application](#)  
[UDC 2023-15 Narrative](#)  
[UDC 2023-15 PlanSet](#)  
[UDC 2023-15 Architecture](#)  
[UDC 2023-15 Landscape Plans](#)  
[UDC 2023-15 Civil Set](#)  
[UDC 2023-15 Staff Report](#)

**This Location, Character and Extent Item was recommended for approval with conditions to the Planning Commission, due back on 8/21/2023.**

**The Urban Design Committee Recommended the following Conditions:**

- 1. Outdoor lighting shall be sensitive to light pollution or dark-skies compliant, where feasible.**
- 2. Applicant to consider revising the entrance to provide more direct pedestrian access from street.**
- 3. Applicant to work with UDC Subcommittee formed at the August 10, 2023 meeting to refine architecture, to include improvement of side elevations and emphases of the entrance tower, changes to be approved by Staff and the Subcommittee.**

- Aye --** 7 - Andrea Quilici, Justin Doyle, Eva Clarke, Jessie Gemmer, Damon Pearson, Committee Member Charles Woodson and Mitch Danese

- Abstain --** 1 - Amelia Wehunt

- 4. [UDC 2023-16](#) UDC 2023-16 FINAL Location, Character, and Extent review of the construction of a new police precinct and parking garage located at 1701 Fairfield Way.

- Attachments:** [UDC 2023-16 Application](#)  
[UDC 2023-16 Narrative](#)  
[UDC 2023-16 Plan Set](#)  
[UDC 2023-16 Landscape Plans](#)  
[UDC 2023-16 Architecture](#)  
[UDC 2023-16 Staff Report](#)

This Location, Character and Extent Item was recommended for approval with conditions to the Planning Commission, due back on 8/21/2023.

The Urban Design Committee recommended the following conditions:

1. Outdoor lighting shall be sensitive to light pollution or dark-skies compliant, where feasible.
2. Applicant to revise plans to show additional interest for the parking deck façade facing Oliver Hill Way and the south facing façade as visible from Oliver Hill Way- to be approved by Staff.
3. It is recommended that the Applicant work with DPW to determine the need for any pedestrian safety improvements adjacent to the site or within the adjacent ROW, related minor changes to approved plans to be approved by Staff as needed.

**Aye --** 7 - Andrea Quilici, Justin Doyle, Eva Clarke, Amelia Wehunt, Jessie Gemmer, Damon Pearson and Committee Member Charles Woodson

**Excused --** 1 - Mitch Danese

**OTHER BUSINESS**

**Secretary’s Report**

Staff requested, and Chair Quilici agreed, to table to the September meeting discussion requested by the UDC at the July meeting regarding conditions as recommended to the Planning Commission from the UDC.

**Adjournment**