



# Richmond City Council

## Boards & Commissions Appointments & Reappointments Formal Meeting of Richmond City Council

Monday, November 8, 2021 – 6:00 p.m.

Organizational Development Standing Committee recommends appointment of the following applicants:

<b>Board Name</b>	<b>Criteria for Appointment</b>	<b>Applicant Name</b>	<b>Terms</b>
<b>Affordable Housing Trust Fund Oversight Board</b> (10 members) (page 4)	Representative from an organization dedicated to promoting affordable housing	Stephen Wade 5 <sup>th</sup> District Resident (page 5)	11/10/2021 – 11/09/2024 Succeeding Glenn Hudson
	Richmond Association of Realtors Representative – Reside or work in the city	George Smith 8 <sup>th</sup> District Resident (page 7)	11/08/2021 – 11/10/2022 Succeeding John Maguire

City Council recommends appointment of the following applicants:

<b>Board Name</b>	<b>Criteria for Appointment</b>	<b>Applicant Name</b>	<b>Terms</b>
<b>Human Rights Commission</b> (13 members) (page 9)	City Resident	Jimez Ashby 6 <sup>th</sup> District Resident (reappointment, page 10)	11/08/2021 - 10/07/2024
		Whitney Brown 5 <sup>th</sup> District Resident (page 11)	11/08/2021 - 10/07/2024 Succeeding Nicholas Garcia
		Christopher E. West 3 <sup>rd</sup> District Resident (page 13)	11/08/2021 - 10/07/2024 Succeeding Nidal Mahayni

Education and Human Services Standing Committee recommends appointment of the following applicants:

<b>Board Name</b>	<b>Criteria for Appointment</b>	<b>Applicant Name</b>	<b>Terms</b>
<b>Advisory Board of Recreation and Parks</b> (13 members) (page 16)	1 <sup>st</sup> District representative	Jackie Merrick 1 <sup>st</sup> District Resident (page 17)	11/08/2021 – 01/27/2022 Succeeding Charles Price
<b>Community Policy and Management Team</b> (3 members) (page 19)	Representative of a private organization that serves children and families in the city – Reside or work in the city	Erica Mann 2 <sup>nd</sup> District Employment (reappointment, page 20)	07/01/2021 – 07/01/2024
	Parent Representative – Reside or work in the city	Tamika Daniel 7 <sup>th</sup> District Resident (page 21)	11/08/2021 – 09/09/2022 Succeeding Janet Kelly
<b>Richmond Behavioral Health Authority</b> (15 members) (page 23)	Family member of an individual who has received services – Reside or work in the city	Joy Bressler 1 <sup>st</sup> District Resident (reappointment, page 24)	01/01/2021 – 12/31/2024
	Reside or work in the city	Eduardo Vidal 2 <sup>nd</sup> District Resident (reappointment, page 25)	01/01/2021 – 12/31/2024
<b>Social Services Advisory Board</b> (9 members) (page 26)	Reside or work in the city	Lisa Specter-Dunaway 5 <sup>th</sup> District Resident (page 27)	11/08/2021 – 01/11/2022 Succeeding Ross Airington

Land Use, Housing and Transportation Standing Committee recommends appointment of the following applicants:

<b>Board Name</b>	<b>Criteria for Appointment</b>	<b>Applicant Name</b>	<b>Terms</b>
<b>Board of Building Code Appeals, General Division</b> (8 members) (page 32)	Citizen Representative with knowledge of the building construction trade	Griffin Green 5 <sup>th</sup> District Resident (page 33)	11/08/2021 – 11/07/2024 <i>Succeeding C. Nelson Williams, IV</i>
<b>Central Virginia Waste Management Authority</b> (6 members) (page 35)	City Resident	Miles Jones 3 <sup>rd</sup> District Resident (reappointment, page 36)	02/09/2022 – 02/08/2025
		Carly Glenn 2 <sup>nd</sup> District Resident (page 37)	11/08/2021 – 11/07/2024 <i>Succeeding Nathan Joyce</i>
		Elizabeth Tompkins Hall 1 <sup>st</sup> District Resident (page 41)	11/08/2021 – 11/07/2024 <i>Succeeding Mark Kukoski</i>
<b>City Planning Commission</b> (9 members) (page 44)	Qualified voter of the city who holds no office of profit under city government	Elizabeth Greenfield 1 <sup>st</sup> District Resident (reappointment, page 45)	01/29/2022 – 01/28/2025
<b>Clean City Commission</b> (15 members) (page 46)	4 <sup>th</sup> District Representative	Alvin Misa 4 <sup>th</sup> District Resident (page 47)	11/08/2021 - 10/22/2023 <i>Succeeding Caroline Bolte Cardwell</i>
	6 <sup>th</sup> District Representative	Jeanne Boisineau 6 <sup>th</sup> District Resident (reappointment, page 49)	11/23/2021 – 11/22/2023
	7 <sup>th</sup> District Representative	Nancy Lampert 7 <sup>th</sup> District Resident (reappointment, page 50)	01/28/2022 – 01/27/2024
	9 <sup>th</sup> District Representative	Deon Artis 9 <sup>th</sup> District Resident (page 51)	11/08/2021 – 11/07/2024 <i>Succeeding Nathan J. Tersteeg</i>
	Director of a city department or a director's designee	Darlene Mallory-Jenkins 2 <sup>nd</sup> District Employment (reappointment, page 53)	11/08/2021 – 09/14/2023
<b>Safe and Healthy Streets Commission</b> (12 members) (page 54)	Qualified voter of the city who holds no office of profit under city government	Norman Washington, II 7 <sup>th</sup> District Resident (page 55)	11/08/2021 – 12/10/2021 <i>Succeeding Mary K. Larson</i>

Finance and Economic Development Standing Committee recommends appointment of the following applicants:

<b>Board Name</b>	<b>Criteria for Appointment</b>	<b>Applicant Name</b>	<b>Terms</b>
<b>Board of Directors of the Economic Development Authority</b> (7 directors) (page 57)	City resident and member of the banking, lending or financial services community	John Molster 1 <sup>st</sup> District Resident (reappointment, page 58)	11/08/2021 – 09/28/2025
	City resident and member of the residential, commercial or mixed use development community	Nathan Hughes 3 <sup>rd</sup> District Resident (reappointment, page 59)	11/29/2021 – 11/28/2025
<b>Minority Business Enterprise and Emerging Small Business Advisory Board (MBE)</b> (9 members) (page 60)	Representatives of a minority business enterprise – Reside or work in the city (Mayoral Nominee)	Lester Johnson, Jr. 4 <sup>th</sup> District Resident (reappointment, page 61)	01/29/2022 – 01/28/2025

Public Safety Standing Committee recommends appointment of the following applicants:

<b><u>Board Name</u></b>	<b><u>Criteria for Appointment</u></b>	<b><u>Applicant Name</u></b>	<b><u>Terms</u></b>
<b>Richmond Ambulance Authority</b> (11 members) (page 62)	Live or work in the city	DeWitt Baldwin, III 2 <sup>nd</sup> District Employment (reappointment, page 63)	01/10/2022 – 01/09/2024
		Carlos Hopkins 6 <sup>th</sup> District Employment (reappointment, page 64)	11/29/2021– 11/28/2023
		Marilyn West 2 <sup>nd</sup> District Resident (page 65)	11/08/2021 – 10/24/2023 <i>Succeeding Elizabeth Matish</i>

Governmental Operations Standing Committee recommends appointment of the following applicant:

<b><u>Board Name</u></b>	<b><u>Criteria for Appointment</u></b>	<b><u>Applicant Name</u></b>	<b><u>Terms</u></b>
<b>Sister Cities Commission</b> (13 members) (page 70)	Live or work in the city	Norman Washington 7 <sup>th</sup> District Employment (reappointment, page 71)	11/08/2021 – 9/09/2024

# Affordable Housing Trust Fund Oversight Board

*Vacancies as of February 13, 2022*

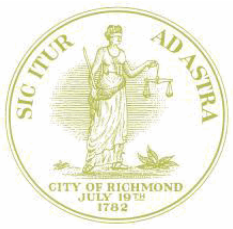
The board shall consist of **ten members**, each of whom shall **either reside in the city of Richmond or have a principal place of employment within the city** of Richmond. One member shall be selected from each of the following categories:

- (1) A representative from Richmonders Involved to Strengthen our Communities.
- (2) A resident of the city of Richmond or a representative of a service provider assisting low-income individuals or families.
- (3) A representative from the Richmond Association of Realtors.
- (4) A representative from an organization dedicated to promoting affordable housing.
- (5) A lender from a financial institution with affordable housing financing experience.
- (6) A builder or developer with experience constructing housing projects.
- (7) A representative of the Richmond Redevelopment and Housing Authority.
- (8) An attorney specializing in housing matters.
- (9) A housing counselor.
- (10) A member of City Council, who shall be a non-voting member of the board.

Of the ten members, the City Council shall appoint six members, including the members designated in subdivisions (1) through (4) and (9) and (10).

**The mayor, by a writing submitted to the City Clerk, shall appoint four members designated in subdivisions (5) through (8).**

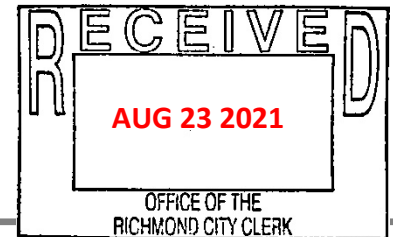
Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Termination
Desi Wynter <i>Mayoral Appointment</i>	RRHA Representative - Affordable Housing Trust Fund Oversight Board noted representation from this entity conflicts with the Board's policy	3 <sup>rd</sup> District Employment	First Term	04/25/2020
			<i>Resigned 04/20/2020</i>	
John Maguire	Richmond Association of Realtors	2 <sup>nd</sup>	First Term	11/10/2022
			<i>Resigned 03/17/2021</i>	
Glenn Hudson	Organization dedicated to promoting affordable housing	7 <sup>th</sup> District Employment	Second Term	11/10/2021
			<i>Contacted, no response received</i>	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Langston Davis Jr. <i>Mayoral Appointment</i>	Builder or developer with experience constructing housing projects	3 <sup>rd</sup> District Employment	First Term	02/05/2024
Helen Hardiman <i>Mayoral Appointment</i>	Attorney specializing in housing matters	3 <sup>rd</sup>	Second Term	02/05/2024
Dr. Aubrey Jones	Richmonders Involved to Strengthen our Communities	3 <sup>rd</sup> District Employment	First Term	11/10/2023
Viva Moore <i>Mayoral Appointment</i>	Lender with affordable housing experience	4 <sup>th</sup> District Employment	First Term	02/06/2023
Madelyn Peay	Service provider assisting low income	3 <sup>rd</sup>	First Term	11/10/2023
Martin D. Wegbreit	Housing counselor	2 <sup>nd</sup> District Employment	Second Term	11/10/2023
Honorable Ellen Robertson	Member of City Council	6 <sup>th</sup>	Third Term	12/31/2024



City of Richmond, Virginia  
City Council

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**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**AFFORDABLE HOUSING TRUST FUND OVERSIGHT BOARD**

Title: *steph*

Name: *stephen wade steph*

Home Address: 000016 ALLEN 16 N RICHMOND FA 23220

Home Telephone: 8049294371

Home Fax:

Personal E-Mail Address: *swade3000@gmail.com*

Employer: *virginia department of social services*

Job Title:

How Long?

Business Address: VA

Business Telephone:

Ext:

Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County?  If Yes, Which County?

Are You A City Resident?  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

**Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:**

*I am a professional urban planner with over 20 years of experience working at the local, state, and federal level on affordable housing, land use, transit, walkability, disaster recovery, homelesses, zoning ordinance administration, community planning, form based code, housing finance, equitable community engagement, and public health. I have particular expertise in affordable housing policy, public health, and community engagement. I worked for the Arlington County Housing Division developing the Columbia Pike Neighborhoods Plan as well as administering their Affordable Housing Ordinance. I led the HUD Sustainable Communities Planning Grant for a local government in southeast Michigan. I have done disaster recovery planning as a consultant for FEMA.*

*I am currently vice-president of the Board of the Partnership for Smarter Growth. While living in Ann Arbor, Michigan, I was the secretary for the Ann Arbor Transportation Authority as well as a member of the Continuum of Care.*

*I recently published Affordable Housing for the Richmond Region: A Framework and Emerging Coalition (<https://www.psgrichmond.org/housing>). It lays out a number of recommendations for the Affordable Housing Trust Fund as well as other housing policies in Richmond. I also helped manage the housing trust fund in Arlington County (i.e. Affordable Housing Investment Fund or AHIF). I also managed CDBG, ESG*

**List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

11/08/2021

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**Authorities, Boards, Commissions and Task Forces  
Application**

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**Other Community Involvement:**

**BOARD MEMBERSHIP**

Partnership for Smarter Growth, Vice-President  
Ann Arbor Area Transportation Authority, Secretary  
Washtenaw County Continuum of Care

January 2020-Present  
July 2015-July 2017  
July 2015-July 2017

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Homeowner, parent of RPS student, active at Temple Beth-El, YMCA member*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

**STEPHEN WADE**

16 N Allen Avenue · Richmond, VA 23220 · 804-929-4371 · [swade3000@gmail.com](mailto:swade3000@gmail.com)

**EMPLOYM**

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219

Telephone: (804) 646-7955 \* Fax: (804) 646-7736

[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

11/08/2021

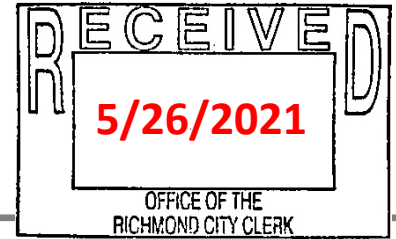
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**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**AFFORDABLE HOUSING TRUST FUND OVERSIGHT BOARD**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County?  If Yes, Which County?

Are You A City Resident?  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Broker / Owner of RiverCity Blues Realty LLC., Virginia Licensed Realtor for over 20+ years, over 20+ years' experience promoting affordable homeownership to first time homebuyers.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*VCU – Bachelor Business Administration w/ Concentration in Real Estate, Member of The Richmond Association of Realtors, Virginia Association of Realtors, National Association of Realtors*

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short



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**Authorities, Boards, Commissions and Task Forces  
Application**

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**Resume.**

*Actively participated in many community events, Participates in Homeownership Awareness events. Sponsor weekly homeownership and credit related webinars to any that desire to participate.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

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11/08/2021

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# Human Rights Commission

*Vacancies as of  
February 13, 2022*

The commission shall be composed of **13 members** appointed by the Council and the Mayor as follows:

- (a) Eleven **adult members** of whom the **Council shall appoint six** and the **Mayor five**.  
 (b) 2 - non-voting youth members who shall be students of public schools administered by the School Board of the city of Richmond, Virginia, enrolled in the 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup> grades. Of these two youth members, the Council shall appoint one and the Mayor shall appoint one.

All members of the Commission shall be **residents of the city** of Richmond and shall be broadly representative of the community with respect to race, color, religion, sex, pregnancy, childbirth or related medical conditions, national origin, age, marital status, disability, sexual orientation, transgender status, or gender identity.

*(Assigned to the Organizational Development Standing Committee)*

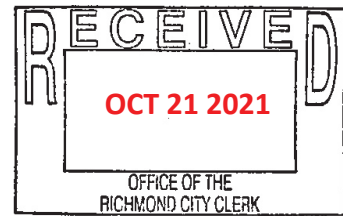
Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Jimez Ashby	Adult Member	2 <sup>nd</sup>	First Term	10/07/2021
			Application included	
Kasia Carrington	Youth Member	6 <sup>th</sup>	First Term	02/21/2021
			Not eligible for reappointment	
Nicholas Garcia	Adult Member	2 <sup>nd</sup>	First Term	10/07/2021
			Contacted – no response received	
Nidal Mahayni	Adult Member	4 <sup>th</sup>	First Term	10/07/2021
			Not interested in reappointment	
Jazz Michael Miles Mayoral Appointment	Youth Member	7 <sup>th</sup>	First Term	08/31/2021
			Not eligible for reappointment	
Joseph Papa Mayoral Appointment	Adult Member	1 <sup>st</sup>	First Term	10/21/2021
			Not interested in reappointment	
Cristina Dominguez Ramirez Mayoral Appointment	Adult Member	5 <sup>th</sup>	First Term	10/21/2021
			Contacted – no response received	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Josie R. Mace	Adult Member	6 <sup>th</sup>	Second Term	10/07/2024
Jer’Mykeal McCoy Mayoral Appointment	Adult Member	7 <sup>th</sup>	First Term	10/21/2024
Zakia Mckensey Mayoral Appointment	Adult Member	7 <sup>th</sup>	First Term	10/21/2024
Jennifer Moon	Adult Member	1 <sup>st</sup>	Second Term	10/07/2024
Santa Rivera Sorenson	Adult Member	4 <sup>th</sup>	First Term	10/20/2024
Riqia E. Taylor Mavoral Appointment	Adult Member	3 <sup>rd</sup>	First Term	10/07/2024

## Contact:

Osita Iroegbu  
 Senior Policy Advisor City of Richmond, Mayor's Office  
 804-646-4336



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <b>HUMAN RIGHTS COMMISSION</b>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <b>ASHBY</b>	First Name: <b>JIMEZ</b>
Home Street Address: <b>501 STOCKTON ST - APT 105</b>	Home Telephone: <b>(703) 975-0087</b>
Home City, Zip Code: <b>23224</b>	Home Fax: <input type="text"/>
Personal E-Mail Address: <b>JIMEZ.ASHBY@OUTLOOK.COM</b>	
Employer: <b>BCT PARTNERS</b>	
Job Title: <b>PROGRAM MANAGER - DIVERSITY, EQUITY &amp; INCLUSION</b>	How Long? <b>4 MONTHS</b>
Business Street Address: <b>105 LOCK STREET - SUITE 311</b>	Business Telephone: <b>(973) 622-0900</b>
Business City, Zip Code: <b>07103</b>	Business Fax: <input type="text"/>
Business E-Mail Address: <b>JASHBY@BCTPARTNERS.COM</b>	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? <input type="text"/>	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <b>6</b> Number of years? <b>3</b>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.          	
Signature: <u><b>JIMEZ ASHBY JR.</b></u> Date: <u><b>10/04/2021</b></u>	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

**NOTE: This application is a public document.**

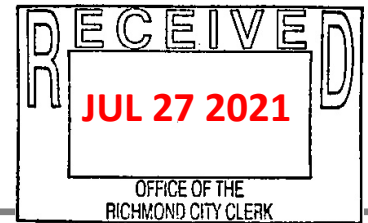
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City of Richmond, Virginia  
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**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**HUMAN RIGHTS COMMISSION**

Title: \_\_\_\_\_

Name: *Whitney Brown*

Home Address: *001127 EGGLESTON ST RICHMOND VA 23220*

Home Telephone: *804-501-9217* Home Fax: \_\_\_\_\_

Personal E-Mail Address: *whbrown6736@gmail.com*

Employer: *Office of the Governor*

Job Title: *Special Assistant* How Long? \_\_\_\_\_

Business Address: *VA*

Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business E-Mail Address: \_\_\_\_\_

Is Your Place of Employment Located in the city of Richmond ☒ Yes

Is your Place of Employment Located in the County? ☒ No If Yes, Which County? \_\_\_\_\_

Are You A City Resident? ☒ Yes If Yes, Which City Council District? *5* Number of Years? *26*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? ☒ No

If yes, please provide information on the nature of the contract.

**Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:**

*I am a graduate of the Pennsylvania State University where I received my Bachelors of Science in Legal Studies and a minor in African-American studies. Currently, I am pursuing my Masters of Public Administration at Virginia Commonwealth University in order to further my commitment and educational background to public service community advocacy. Right now, I serve as a Governor's Fellow for the Office of the Secretary of Administration under Ralph Northam.*

*Throughout my life, I have served as an advocate for others. My experience as a police officer, dispatcher, and civil rights advocate have given me the necessary skills to be empathic of others, serve their needs, and to always be polite – skills I would find useful for any meaningful experience like this. Additionally, as someone with a wealth of knowledge in criminal justice, public safety, and racial/social equity, I always find ways to support and learn more in these field to further excel my skills and to educate others. I work independently and equally as well in team settings and consistently demonstrate my abilities as an innovative thinker who uses sound judgment in finding solutions. My adept experience in complex decision-making and policy direction make me the perfect candidate for this working group and I would be happy to serve with you all.*

**List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**



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**Authorities, Boards, Commissions and Task Forces  
Application**

Master of Public Administration, M.P.A.  
Virginia Commonwealth University | GPA 4.0

Projected May 2022

Bachelor of Science, B.S.  
Penn State University  
Legal Studies, Government Service, Public Policy, Minor in African- American Studies

May 2017

**Other Community Involvement:**

HB 854 Task Force  
DCJS Task Force

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

VOICES for Virginia's Children | Youth Advocate – Richmond, VA November 2019 – Present

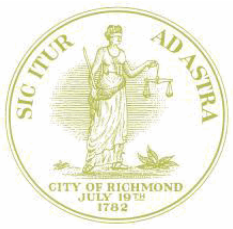
- Create effective policy recommendations and changes for Virginia's foster care and kinship care systems (2020 Senate Bill 156/Housing Bill 400, Housing Bill 1301, and Housing Bill 137)
- Conduct legislative visits and press briefings to advance reforms in foster care system
- Support ongoing efforts of the organization to improve foster care systems in Virginia

OAR of Richmond | Volunteer – Richmond, VA August 2017 – Present

- Seek and recruit employers to hire and assist over twenty returning citizens
- Assist clients with finding re-entry needs including jobs, shelter, and food
- Facilitate classes focused on individual rights ("Know Your Rights") for returning citizens and those who are currently incarcerated

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

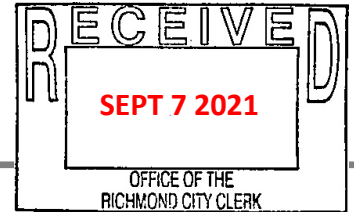
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**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**HUMAN RIGHTS COMMISSION**

Title: \_\_\_\_\_  
Name: Christopher E West  
Home Address: 001611 NOTTOWAY AVE RICHMOND VA 23227  
Home Telephone: 8045258105 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: cew2373@gmail.com  
Employer: Kaiser Permanente  
Job Title: Director, Government Relations How Long? \_\_\_\_\_  
Business Address: 002101 JEFFERSON ST ROCKVILLE MD 20852  
Business Telephone: 8045258105 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address: christopher.e.west@kp.org  
Is Your Place of Employment Located in the city of Richmond No  
Is your Place of Employment Located in the County? No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident? Yes If Yes, Which City Council District? 3 Number of Years? 6

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I received my bachelor's degree in history from Averett University. Throughout my career I have worked in public service helping people navigate government. I was a legislative assistant to a US Congressman, I was the Director of Policy & Communications to the Speaker of the House. Since leaving public service, I have worked as a consultant and state government affairs professional. As a member of the LGBTQIA+ community in Richmond, I know the challenges that face our community. Whether it is access to healthcare, housing, transportation, jobs, I can help represent the LGBTQIA+ community as a representative on the Human Rights Commission. As a government relations professional, I have knowledge of the laws of the Commonwealth, including how to read and interpret laws to help individuals. As a healthcare professional, I have a deep understanding of the ways in which an individual's surroundings and their community contribute to their overall total health and wellbeing. It is important that we create an inclusive environment in the City of Richmond so citizens can live their full, authentic life and contribute to the betterment of our City.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*I have not served on any city of Richmond Authorities, Boards, Commissions or Task Forces.*



City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces  
Application**

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**Other Community Involvement:**

*I am a member of the Vestry of St. Paul's Church Richmond. I am a member of the Board of Trustees for Averett University in Danville, VA. I am also a member of the Board for the Sorensen Institute for Public Leadership at the University of Virginia. I was previously a member of the Patient and Family Advisory Board at VCU Health. I was also a member of the Virginia Public Access Project (VPAP) board.*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Through the Clerk's website*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219

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11/03/2021

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# Advisory Board of Recreation and Parks

*Vacancies as of  
February 13, 2022*

The Advisory Board of Recreation and Parks shall consist of **13 members**. All members are appointed by motion of City Council.

- 1 - nominated by the Board of Directors of the Monroe Park Conservancy to represent the conservancy,
- 1 - nominated by the Board of Directors of the Maymont Foundation to represent the foundation, and
- 1 - nominated by the Board of Directors of the EnRichmond Foundation to represent the foundation.
- 1 - staff of the city's Department of Parks, Recreation and Community Facilities.
- 9 - selected from each of the nine Councilmanic Districts of the City, with each such member to be a resident of the Councilmanic District

**\*\*** *Should the Council member representing such Councilmanic District fail to nominate a resident of the Councilmanic District within 90 days of a vacancy, whether created by the expiration of a term or otherwise, in the seat assigned to that Councilmanic District, any Council member may nominate a resident of any Councilmanic District to fill such vacancy.*

*(Assigned to the Education and Human Services Standing Committee)*

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Charles Price	District Representative	1 <sup>st</sup>	Second Term	01/27/2022
			Deceased	
James Hill	Monroe Park Conservancy	2 <sup>nd</sup>	First Term	04/22/2021
			Contacted, no response received, No response from Monroe Park Conservancy	
John Sydnor	EnRichmond Foundation	7 <sup>th</sup> District Employment	Third Term	10/24/2020
			Term Limit No new recommendation for replacement	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Eddie T. Archer	District Representative	9 <sup>th</sup>	Second Term	03/10/2022
Nathan J. Burrell	District Representative	4 <sup>th</sup>	First Term	05/23/2024
Monica M. Gamble	District Representative	6 <sup>th</sup>	Second Term	03/28/2023
William Leighty**	7 <sup>th</sup> District Representative	5 <sup>th</sup>	First Term	03/22/2024
Ruth Morrison	District Representative	5 <sup>th</sup>	Second Term	03/10/2022
Tia S. Palmer	District Representative	8 <sup>th</sup>	Third Term	09/26/2023
Leighton Powell	District Representative	2 <sup>nd</sup>	Third Term	06/10/2022
Parke Richeson	Maymont Foundation	5 <sup>th</sup>	Second Term	03/26/2024
Elaine Summerfield	District Representative	3 <sup>rd</sup>	Second Term	10/24/2023
Christopher E. Frelke	Representative from the Department of Parks, Recreation and Community Facilities	1 <sup>st</sup>	Second Term	07/22/2024

**Contact:**

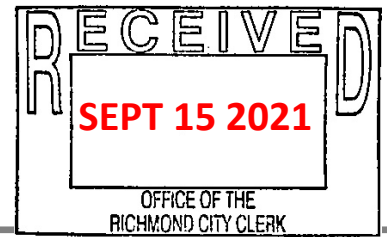
Wanda Marable, Executive Assistant, Parks, Recreation and Community Facilities  
804-646-1128 (o)  
[Wanda.marable@richmondgov.com](mailto:Wanda.marable@richmondgov.com)





City of Richmond, Virginia  
City Council

Page 1 of 2



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**ADVISORY BOARD OF RECREATION AND PARKS**

Title: \_\_\_\_\_

Name: Jackie Merrick

Home Address: 000020 N SHEPPARD ST RICHMOND VA 23221

Home Telephone: 4844672092 Home Fax: \_\_\_\_\_

Personal E-Mail Address: merrick07@gmail.com

Employer: Dominion Energy

Job Title: Engineer III How Long? 8

Business Address: 000701 E CARY ST RICHMOND VA 23219

Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business E-Mail Address: jackie.e.merrick@dominionenergy.com

Is Your Place of Employment Located in the city of Richmond Yes

Is your Place of Employment Located in the County? No If Yes, Which County? \_\_\_\_\_

Are You A City Resident? Yes If Yes, Which City Council District? 1 Number of Years? 8

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes

If yes, please provide information on the nature of the contract.

*I do work for Dominion Energy, but none of my work is directly related to City of Richmond contracted work.*

**Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:**

*I work and live in Richmond City, and am well versed in all things Richmond! As a former collegiate runner, I love running through the streets and parks of Richmond. I am an engineer with Dominion Energy, and formerly was responsible for planning the electric distribution power system in Richmond. My position at Dominion Energy allowed me to become very knowledgeable about the city, and my passion for the outdoors give*

**List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

*I am a Industrial and Systems Engineer graduate from Virginia Tech, currently employed by Dominion Energy, with a passion for the outdoors and a frequent visitor of our city's parks.*

**Other Community Involvement:**

*I am treasurer of Friends of Pump House, a small non-profit working to restore the Pump House in the James River Park System. I have loved learning about the restoration goals of the Pump House, and how the Pump House fits in with the greater JRPS plan.*





City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces  
Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*I frequently volunteer with Sportsbackers for local races, including the Richmond Marathon and Monument Avenue 10k.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I am a city resident and a member of FOPH and learned about the opening through the city website.*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219

Telephone: (804) 646-7955 \* Fax: (804) 646-7736

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11/08/2021

# Community Policy and Management Team

*Vacancies as of  
February 13, 2022*

The Commission shall consist of the following members as set forth in section 2.2-5205 of the Code of Virginia, (1950), as amended:

- Director of Social Services
- Chief Executive Officer of the Richmond Behavioral Health Authority
- Director of Thirteenth District Court Services Unit
- Director of the Richmond City Health District
- Director of Justice Services
- Superintendent of Public Schools
- A parent representative who receives or has received services for the representative's child or foster child through one or more of the agencies participating in the Community Policy and Management Team.
- A representative of a private organization located within the City that (i) serves children and families in the City, (ii) has a provider contract with the City's Comprehensive Services Act office, (iii) is in compliance with its provider contract and (iv) is properly licensed by the Commonwealth as a provider of services to children and families. If this representative's organization fails to remain in good standing pursuant to its contract with the City's Comprehensive Services Act office, then the representative's seat on the team will become vacant immediately upon the occurrence of such failure, and the Council will appoint a new representative from a different eligible organization.
- An elected official or an appointed official or the designee thereof from the City Council.

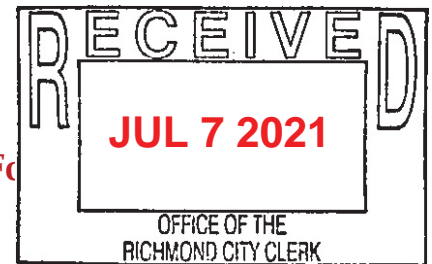
*(Assigned to the Education and Human Services Standing Committee)*

Current Vacancy				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Erica Mann	Reside or work Private Organization located within the City that serves children and families	2 <sup>nd</sup> District Employment	First Term	07/01/2021
			<i>Application included</i>	
Janet Kelly	Reside or work Parent Representative	2 <sup>nd</sup>	First Term	09/09/2022
			<i>Resigned effective 8/18/2021</i>	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Stephanie Lynch	City Council Representative	5 <sup>th</sup>	First Term	12/31/2024

Contacts		
Brady Nemeyer Contact Person – Office of Comprehensive Services Act CSA Program Administrator Dept. of Social Services 900 E. Marshall Street Richmond, VA 23219 804-646-1379 (o) <a href="mailto:Brady.nemeyer@richmondgov.com">Brady.nemeyer@richmondgov.com</a>	Patricia Wallace CSA Program Administrative Support 804-646-3302 (o) <a href="mailto:Patricia.wallace@richmondgov.com">Patricia.wallace@richmondgov.com</a>	Richard Pyle Fiscal Agent – Richmond Department of Social Services Administrative Services Manage Richmond Department of Social Services 900 E. Marshall Street Richmond, Va. 23219 804-646-7579 (o) <a href="mailto:Richard.pyle@richmondgov.com">Richard.pyle@richmondgov.com</a>



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Force**  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: CPMT	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Mann	First Name: Erica
Home Street Address: 10417 Mountain Glen Parkway	Home Telephone: (804) 921-2714
Home City, Zip Code: 23060	Home Fax: <input type="text"/>
Personal E-Mail Address: ericacaldwell@hotmail.com	
Employer: UMFS	
Job Title: AVP of Programs	How Long? 18 years with agency
Business Street Address: 3900 W. Broad St	Business Telephone: (804) 353-4461
Business City, Zip Code: 23230	Business Fax: (804) 355-4157
Business E-Mail Address: emann@umfs.org	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? <input type="text"/>	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? <input type="text"/> Number of years? <input type="text"/>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract. UMFS provides residential, TFC, schooling and other community services to youth and families. Additionally, UMFS has a number of state and federal grants that also support Richmond City youth and families.	
Signature: <u>Erica Mann</u> Date: <u>07/01/2021</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

**NOTE: This application is a public document.**

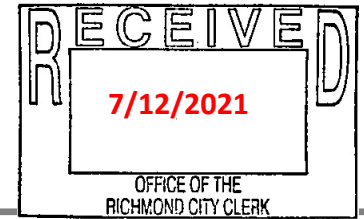
Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
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City of Richmond, Virginia  
City Council

Page 1 of 2

**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**COMMUNITY POLICY AND MANAGEMENT TEAM**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County?  If Yes, Which County?

Are You A City Resident?  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*GED, Some College  
BHCO-Gr SCAN  
The Greater Richmond (VA) Trauma-Informed Community Network  
TICN-Community Resilience Committee*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

N/A

Other Community Involvement:

*Peter Paul Board of Directors  
Peter Paul Steering Committee*



City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces  
Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Satara Woodson, MPA  
Family Engagement Supervisor  
City of Richmond Department of Social Services*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I am an eastend community resident and single mother of 4 children. One whom has autism and another*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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11/08/2021

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# Richmond Behavioral Health Authority

as of  
February 13, 2022

The authority shall have a board of directors consisting of fifteen (15) members who shall be appointed by Council. Appointments to the Board of Directors shall be broadly representative of the community, to include consumers and family members of consumers when practical:

- One (1) city employee who shall be nominated by the mayor.
- One-third of the appointments to the board shall be individuals who are receiving or who have received services or family members of individuals who are receiving or who have received services,
- One of whom shall be an individual receiving services.
- One or more appointments may be nongovernmental services providers

Sheriffs or their designees also shall be appointed, when practical.

(Assigned to the Education and Human Services Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Dr. Joy G. Bressler	Reside or work Family member of an individual who is receiving or has received services	1 <sup>st</sup>	Second Term	12/31/2021
			Application included	
Eduardo P. G. Vidal	Reside or work Family member of an individual who is receiving or has received services	2 <sup>nd</sup>	First Term	12/31/2021
			Application included	
Mayoral Nominee Vacancy	City Employee		No nominations received	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Scott Cannady	Reside or work Family member of an individual who is receiving or has received services	1 <sup>st</sup>	First Term	12/31/2021
Irvin L. Dallas	Reside or work	7 <sup>th</sup>	Second Term	06/30/2023
Denise P. Dickerson	Reside or work	4 <sup>th</sup>	Third Term	06/30/2022
Dr. Cheryl Ivey Green	Reside or work	Chesterfield	Third Term	06/30/2022
Karah L. Gunther	Reside or work	1 <sup>st</sup>	First Term	06/30/2022
Shauntelle Hammonds	Reside or work	1 <sup>st</sup>	First Term	06/30/2022
Colleen Howarth	Reside or work Family member of an individual who is receiving or has received services	1 <sup>st</sup>	First Term	07/01/2023
Dr. Brian Maiden	Reside or work	7 <sup>th</sup>	First Term	12/31/2023
Melodie Patterson	Reside or work Individual receiving services	5 <sup>th</sup>	First Term	12/09/2022
Dr. Andrew Ramsey	Reside or work	3 <sup>rd</sup>	First Term	12/31/2023
Malesia A. Taylor	Reside or work	6 <sup>th</sup> District Employment	Second Term	12/31/2023
Honorable Cynthia I. Newbille	Council Member	7 <sup>th</sup>	Fourth Term	12/31/2024

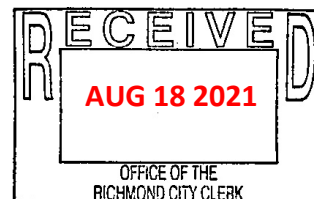
## Contact:

Meleese Evans, Executive Assistant to the Executive Director and Board of Directors  
Richmond Behavioral Health Authority  
107 South 5<sup>th</sup> Street, 3<sup>rd</sup> Floor, Richmond, Va. 23219 | 804-819-4002 (o) |  
evansm@rbha.org



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

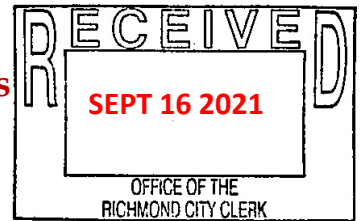


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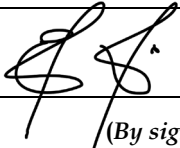
Name of Authority, Board, Commission or Task Force:	
Richmond Behavioral Health Authority	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name:	First Name:
Home Street Address:	Home Telephone:
Home City, Zip Code:	Home Fax:
Personal E-Mail Address:	
Employer:	
Job Title:	How Long?
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Joy Bressler</u> Date: _____	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**



(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Richmond Behavioral Health Authority (Board of Direc	
<b>Title:</b> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Vidal	<b>First Name:</b> Eduardo
<b>Home Street Address:</b> 612 West Franklin Street Apt.7-C	<b>Home Telephone:</b> (804) 986-4720
<b>Home City, Zip Code:</b> Richmond, 23220	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> eduardopgvidal@gmail.com	
<b>Employer:</b> Richmond Ice Zone/Skate Nation Plus	
<b>Job Title:</b> Ice Skating Coach	<b>How Long?</b> 18 years
<b>Business Street Address:</b> 636 Johnston Willis Drive	<b>Business Telephone:</b> (804) 378-7465
<b>Business City, Zip Code:</b> North Chesterfield, 23236	<b>Business Fax:</b>
<b>Business E-Mail Address:</b> gaby@richmondicezone.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? _____ <b>Number of years?</b> 20	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract. N/A	
<b>Signature:</b>  _____ <b>Date:</b> 09/15/2021 _____ (By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

**NOTE: This application is a public document.**

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# Social Services Advisory Board

*Vacancies as of  
February 13, 2022*

The board shall consist of **nine members**, all of whom shall be **citizens of the City**.

The Director of Social Services shall assign an employee to act as secretary of the board.

*(Assigned to the Education and Human Services Standing Committee)*

Current Vacancy				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Ross K. Airington	Citizen of City	2 <sup>nd</sup>	Second Term	01/11/2022 <i>Resigned effective 7/30/2021</i>
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Preston A. Page	Citizen of City	6 <sup>th</sup>	First Term	06/22/2025
Maureen Brookes	Citizen of City	3 <sup>rd</sup>	First Term	09/26/2023
Erin Leigh Delp	Citizen of City	3 <sup>rd</sup>	Second Term	04/22/2023
Shannon Gonzalez	Citizen of City	8 <sup>th</sup>	First Term	09/26/2023
Anna Mickles Koehle	Citizen of City	3 <sup>rd</sup>	First Term	06/23/2024
Reverend Robin D. Mines	Citizen of City	5 <sup>th</sup>	First Term	03/26/2024
Cassandra Shaw	Citizen of City	9 <sup>th</sup>	Second Term	10/21/2023
Kimberley Young	Citizen of City	7 <sup>th</sup>	First Term	09/10/2024

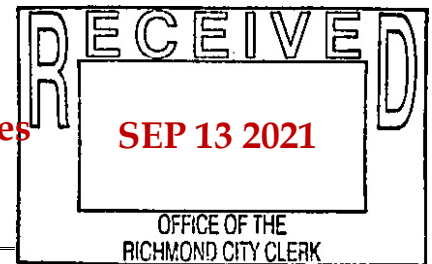
Pamelia Watts  
Management Analyst I  
Department of Social Services  
900 E. Marshall St.  
Richmond, Va. 23219  
804-646-3112 (o)  
[pamelia.watts@richmondgov.com](mailto:pamelia.watts@richmondgov.com)

[Trina.Louis@richmondgov.com](mailto:Trina.Louis@richmondgov.com) - Manager



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Social Services Advisory Board

Title: Mr. ☐ Mrs. ☐ Ms. ☒ Miss. ☐ Dr. ☐ Other:

Last Name: Specter-Dunaway

First Name: Lisa

Home Street Address: 705 W. 33rd St.

Home Telephone: 804.396.5250

Home City, Zip Code: RVA 23225

Home Fax:

Personal E-Mail Address: specterdunaway@gmail.com

Employer: self

Job Title: consultant

How Long? January 2021

Business Street Address: SAA

Business Telephone:

Business City, Zip Code:

Business Fax:

Business E-Mail Address:

Is your place of employment located in the city of Richmond? Yes ☒ No ☐

Is your place of employment located in the county? Yes ☐ No ☒ If yes, which county?

Are you a city resident? Yes ☒ No ☐ If yes, which City Council district? 5th Number of years? 34

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes ☐ No ☒

If yes, please provide information on the nature of the contract.

Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:

B.A. Psychology, UVA, 1986

M.P.A. Nonprofit Management Concentration, VCU, 1990

Gubernatorial Appointee, Virginia Family & Children's Trust, 2011-2018. Chair 2014-2017.

CEO, Families Forward VA/Prevent Child Abuse VA 2017-2021\*

CEO, CHIP of Virginia 2006-2017

\*As CEO, I played a leadership role in the development of a Statewide Child Abuse Prevention Plan and participated on multiple other advisory groups for the VA DSS.

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**



**List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

Entity: N/A

Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_

Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_

Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

**Other community involvement:**

Volunteer, Virginia Medical Reserve Corps, 2020-present.

Volunteer, Circles RVA, 2020-present.

Member, CHIPAC (Children's Health Insurance Program Advisory Committee) 2019-2020

Lead Virginia, Class of 2013

Leadership Metro Richmond, Class of 1999

**OPTIONAL**

**Please list additional information you would like considered, or you may attach your resume or other information.**

☒ Check this box if your resume is attached.

**How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?**

LMR newsletter

Signature: \_\_\_\_\_

Date: 9/13/21

*(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)*

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# LISA SPECTER-DUNAWAY

705 West 33<sup>rd</sup> Street  
Richmond, VA 23225

804-396-5250  
specterdunaway@gmail.com

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## SUMMARY OF SKILLS/KNOWLEDGE

Organizational Mergers  
Strategic Planning  
Advocacy  
Oral and Written Communication  
Budget Development  
Coalition building  
Program Development and Growth

Grant Writing and Resource Development  
Group Facilitation  
Board and Organizational Development  
Team Leadership  
Quantitative and Qualitative Research  
Training and Development

## PROFESSIONAL EXPERIENCE

### CEO

#### **Families Forward Virginia (previously CHIP of Virginia)**

**2006-2021**

Provided leadership for a statewide organization that works to disrupt the cycle of child abuse, neglect and poverty by strengthening Virginia's families and communities.

- Facilitated merger of CHIP of Virginia, Prevent Child Abuse Virginia and Early Impact Virginia.
- Lead processes to establish new organizational culture, human resources and finance systems, operations, merged board of directors.
- Communicated with internal and external stakeholders and completed a strategic planning process
- Expanded budget and staffing by 40%.
- Increased public policy efforts focusing on child and family wellbeing, poverty reduction, child abuse prevention.
- Ensured that new and existing programs met national standards.
- Supported 50 affiliated programs across Virginia.

#### **Executive Director, Smart Smiles Virginia Alliance of Boys & Girls Clubs**

**2003-2006**

Developed and implemented cost effective, replicable, sustainable dental programs for low-income children, secured funding, and provided technical assistance to expansions sites.

- Increased seed funding by 124% resulting in \$395,000 of dental care for low-income children in one year.
- Developed operating policies and procedures to meet strict government privacy standards.
- Initiated data collection, tracking and evaluations systems.
- Developed job descriptions, hired and trained staff.
- Organized "Give Kids a Smile Day" and expanded participation by 700% resulting in 850 children receiving \$300,000 worth of dental care.
- Received national award for outstanding media coverage for a special event.

**Deputy Director, Youth Matters****Greater Richmond Chamber of Commerce****1998-2003**

Provided leadership for one of five programs nationally, funded by a national foundation, to improve the health and safety of children in the Richmond area.

- Co-founded the *Greater Richmond Early Child Development Coalition* and engaged leaders from the private sector, non-profit organizations and government agencies, facilitated planning processes; established organizational structure and policies and raised \$1.5 million to provide training and improve the quality of programs for young children.
- Developed baseline data and monitored performance indicators.
- Established a regional Book Bank that collected and distributed more than 22,000 books to more than 150 agencies working with low-income children in one year.
- Supervised the expansion of *Reach Out and Read* from one to six sites serving 7500 children.
- Member of the leadership team that developed the VCU Especially for Non-Profits management training program.

**Community Liaison, Youth Matters****1996-1998****Greater Richmond Chamber of Commerce**

Planned and implemented community-wide processes and analyzed data trends and research to determine the focus of the ten-year initiative.

- Managed 20+ focus groups and community meetings to solicit external stakeholder input.
- Developed and managed grant-making processes and contracts for pilot programs.
- Analyzed quantitative information and best practices research and presented findings to a 50 member Board of Directors.
- Facilitated group decision making processes.
- Organized annual meetings, and conferences for 300+ attendees.
- Planned and managed a 10 session leadership development program for 35 corporate and community leaders.

**Project Manager, Healthy Start****Richmond City Health Department****1994-1996**

Managed all aspects of \$1 million annual federal grant designed to reduce infant mortality in Richmond City.

- Developed grant making and contracting process including development and review of RFP's, contracts, programmatic and fiscal monitoring systems for grants of \$850,000/year.
- Developed 50 member coalition of public, private, non-profit service agencies to reduce infant mortality.
- Established evaluations and reporting process for grantees.
- Established annual budgets and successfully wrote the federal renewal grant for additional funding.
- Planned and managed Project and Grants Management Training Institute for agency directors and program managers.

**Youth Services Coordinator, Office on Youth****1990-1994****Goochland County**

Established local Office on Youth to focus on positive youth development and delinquency prevention, managed county recreation programs.

- Advocated for youth development programs and resources with local and state level policymakers and legislators.
- Planned and coordinated community-wide child abuse prevention campaign.
- Wrote and received grants from public and private funding sources.
- Conducted needs assessment and wrote local six-year delinquency prevention plan. Implemented goals and objectives.

## **EDUCATION**

**Master of Public Administration**, Virginia Commonwealth University, Concentration in **Non-Profit Management**, 1990 Summa cum laude.

B.A. Psychology, University of Virginia, 1986, Dean's list.

## **EMPLOYMENT HISTORY**

*President/CEO*, Families Forward Virginia, 2017-2021.

*President/CEO*, CHIP (Comprehensive Health Investment Project) of Virginia, 2006-2017.

*Executive Director*, Smart Smiles, Virginia Alliance of Boys & Girls Clubs, 2003-2006.

*Consultant*, Non-profit Strategic Planning and Organizational Development, 1992-present.

*Deputy Director*, Youth Matters, Greater Richmond Chamber of Commerce, 1998-2003.

*Instructor*, Virginia Commonwealth University, Especially for Non-Profits Program, 1999-present.

*Community Liaison*, Youth Matters, Greater Richmond Chamber of Commerce, 1996-1998.

*Project Manager*, Richmond Healthy Start Initiative, 1995-1996.

*Youth Services Coordinator*, Goochland Office on Youth, 1990-1994.

*Planner*, Virginia Board for People with Disabilities, 1989-1990.

*Graduate Assistant*, VCU, Department of Public Administration, 1988-1989.

*Group Worker*, United Methodist Family Services, 1986-1987.

## **COMMUNITY INVOLVEMENT**

Volunteer, Virginia Medical Reserve Corps, 2020-present.

Volunteer, Circles RVA, 2020-present.

Volunteer, CHIPAC (Children's Health Insurance Program Advisory Committee) 2019-2020.

Gubernatorial Appointee, Virginia School Readiness Committee, 2017-2020.

Gubernatorial Appointee, Virginia Family & Children's Trust, 2011-2018. Chair 2014-2017.

Chair, Virginia Home Visiting Consortium, 2012 – 2016.

Facilitator, Capital Regional Collaborative Transportation Workgroup, 2012-2013.

Volunteer, SPCA, 2012 – 2014.

Troop Leader, Girl Scout Troop 411, 2009 – 2011.

Smart Beginnings Health Committee Chair, 2007–2012.

Virginia Home Visiting Consortium Member, 2007-2017.

Virginia Statewide Parent Education Committee Member, 2006-2018.

Fellow, Robert Wood Johnson Foundation, Urban Health Initiative, 2003-2006.

Board Member CHIP of Richmond, 2003 – 2006.

Vice-Chair, Richmond Healthy Start Steering Committee, 2005-2006.

Second Presbyterian Child Care Center, 2002 – 2005, Board President, 2003-2005.

Allocations Committee/Action Council Member, United Way Services, 1998-2003.

VCU Head Start Policy Committee Member, 2002-2003.

Founding Board Member, CHIP of Richmond 1996-2002, Secretary, 1999-2001.

Board Member, SCAN (Stop Child Abuse Now), 1991-1996, Board President, 1994.

Volunteer Big Sister, Big Brothers/Big Sisters, 1988-1996.

## **LEADERSHIP DEVELOPMENT**

Lead Virginia, Class of 2013

Leadership Metro Richmond, Class of 1999.

Fellow, Readers Digest Collaborative Leadership Program, 1993-1994.

# Board of Building Code Appeals, General Division

Vacancies as of  
February 13, 2022

**When feasible**, the Board of Building Code Appeals, General Division shall consist:

- 1 - licensed general contractor engaged primarily in the building of commercial buildings and structures; one
- 1 - licensed architect or one licensed engineer, who is currently engaged in the active design of buildings and structures
- 3 - citizens with knowledge of the building construction trade.

3 - alternate members shall be appointed to serve in the absence of any regular member of the board. *Alternate members must meet the same qualification as the members. (Opinion from Law Department dated 10/19/2012)* **All members appointed by the City Council shall be a resident of the City or shall be an employee of a firm which has a place of business within the City.** Employees or officials of the City shall not serve as board members.

(Assigned to the Land Use, Housing & Transportation Standing Committee)

Current Vacancy				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Larry W. Brock	Alternate One	6 <sup>th</sup>	Third Term	11/28/2020
			<i>Contacted – No response received</i>	
Robert L. Easter	Licensed Architect	4 <sup>th</sup>	Ninth Term	09/28/2021
James Snowa	Alternate Three	7 <sup>th</sup> District Employment	Seventh Term	01/28/2016
			<i>Not interested in reappointment</i>	
C. Nelson Williams, IV	At-Large member	1 <sup>st</sup>	Eighth Term	01/28/2019
			<i>Not interested in reappointment</i>	
Thomas K. Davis	Licensed General Contractor	5 <sup>th</sup>	Seventh Term	01/27/2022
			<i>Contacted – No response received</i>	
William P. Laffoon	Citizen Member	3 <sup>rd</sup>	Fifth Term	01/27/2022
			<i>Contacted – No response received</i>	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
John L. Bock	Citizen Member	2 <sup>nd</sup> District Employment	Fourth Term	06/10/2022

## Contact:

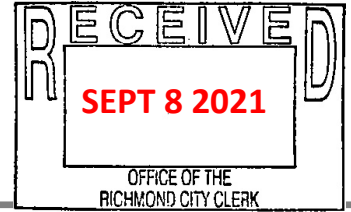
Keisha Felton, Admin. Project Analyst  
City of Richmond  
Department of Planning and Development Review  
804-646-5898



City of Richmond, Virginia  
City Council

Page 1 of 2

**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**BOARD OF BUILDING CODE APPEALS. GENERAL DIVISION**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County?  If Yes, Which County?

Are You A City Resident?  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Interest in building and building codes in general. I have some knowledge of general building processes and decent electrical code knowledge. I've got an undergraduate degree in Government.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*none*

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.





City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces  
Application**

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*I'm interested in giving back to Richmond and help it build in the next few years to go. Would be happy to help out on this committee*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Good Morning RVA*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219

Telephone: (804) 646-7955 \* Fax: (804) 646-7736

[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

11/08/2021

# Central Virginia Waste Management Authority

*Vacancies as of  
February 13, 2022*

The governing body of the City of Richmond, together with the Cities of Petersburg, Colonial Heights, and Hopewell; Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Prince George, Powhatan and the Town of Ashland, **shall appoint at least one of its residents to the Board and may appoint an alternate for each member. The City appoints three (3) residents and three (3) alternates.**

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

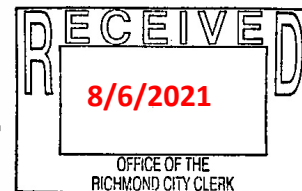
Current Vacancy				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Miles M. Jones, Jr.	City resident	3 <sup>rd</sup>	Second Term	02/08/2022
			Application included	
Nathan Joyce	City resident	6 <sup>th</sup>	First Term	03/22/2021
			Application included	
Mark Kukoski	City resident	2 <sup>nd</sup>	Third Term	04/23/2020
			Resigned effective 02/18/2020	
Serena Li	Alternate – reside or work in the city	2 <sup>nd</sup>	First Term	05/12/2022
			Resigned effective 10/21/2019	
Michael McNeel	Alternate – reside or work in the city	9 <sup>th</sup>	First Term	03/22/2021
			Not interested in reappointment	
Kevin White	Alternate – resident or work in the city	4 <sup>th</sup>	First Term	04/08/2017
			Resigned effective 05/13/2015	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate

Kimberly Hynes  
Executive Director, CVWMA  
2100 W. Laburnum Avenue, Suite 105  
Richmond, VA 23227  
359-8413 x11 (o)  
359-8421 (f)  
[KHynes@cvwma.com](mailto:KHynes@cvwma.com)

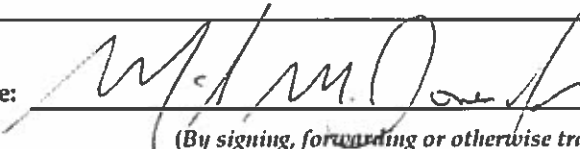
Mary Beth Mains  
Administrative Assistant  
804-612-0549 (o)  
[mbmains@cvwma.com](mailto:mbmains@cvwma.com)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**



(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Central Virginia Waste Management Authority	
<b>Title:</b> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Jones	<b>First Name:</b> Miles
<b>Home Street Address:</b> 3112 Lamb Avenue	<b>Home Telephone:</b> (254) 630-6810
<b>Home City, Zip Code:</b> Richmond, 23222	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> milesjonesjr@yahoo.com	
<b>Employer:</b> City of Richmond	
<b>Job Title:</b> Environmental Compliance Officer	<b>How Long?</b> 5 yrs
<b>Business Street Address:</b> 900 East Broad St	<b>Business Telephone:</b> (804) 646-1335
<b>Business City, Zip Code:</b> Richmond, 23219	<b>Business Fax:</b>
<b>Business E-Mail Address:</b> miles.jones@rvagov.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3rd Number of years? 7	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.          	
<b>Signature:</b> 	<b>Date:</b> 8/6/2021
<small>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</small>	

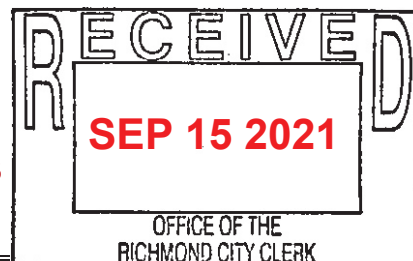
**NOTE:** This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Green City Commission, Clean City Commission, Central Virginia Waste Management Authority	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Glenn	First Name: Carly
Home Street Address: 3022 West Broad St., #721	Home Telephone: 703-965-7088
Home City, Zip Code: 23230	Home Fax: NA
Personal E-Mail Address: carly.a.glenn@gmail.com	
Employer: Salesforce	
Job Title: Sr. Field Marketing Manager, Public Sector	How Long? November, 2020
Business Street Address: 11720 Plaza America Dr. #800	Business Telephone: 1-800-664-9073
Business City, Zip Code: Reston, VA 20190	Business Fax:
Business E-Mail Address: NA	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 2nd Number of years? 5.5 months	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: I am a Marketing and Communications professional and have worked within the public sector for my entire career. I'm hoping to provide my skills, time, and energy to improving the City of Richmond. I have a passion for the environment, collaborative solutions, and improving the lives of constituents. My expertise in developing highly impactful marketing and communication plans is made possible by my high-level of organization, efficient communication and being solution-oriented - skills I know will transfer well into this role. I hope to have the opportunity to serve on one of the boards or commissions to focus on green solutions and a clean city. Thank you for your consideration!	

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

**Other community involvement:**

I just moved to Richmond at the end of March when my job was 100% remote, and I'm hoping to become more involved with the community. I am a member of Keep Virginia Cozy and Common House. I volunteer regularly through my company, but would like to be more involved in the city in which I live. This will take time but, I'm jumping right in with this opportunity and also training to be a 2021 City of Richmond Officer of Election.

**OPTIONAL**

Please list additional information you would like considered, or you may attach your resume or other information.

☒ Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

I attended a networking session at Richmond's Common House and expressed my interest in wanting to improve our waste solutions. A member of the group suggested I apply to one of these boards as a starting point. Thank you for your consideration!

Signature: Carly Ann Glenn Date: 09/14/2021  
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Carly Ann Glenn

carly.a.glenn@gmail.com, 703-965-7088

3022 W Broad St., #721, Richmond, VA

[carlyaglenn.com](http://carlyaglenn.com)

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## Summary

I am a savvy marketer and communicator with a can-do attitude and a broad range of experience (content strategy, digital analytics, social media, advertising, internal communications, public relations, and marketing operations). I've designed and executed high impact campaigns aligned with business objectives, and my strategic thinking drives results. I am detail-oriented, a team-builder, highly organized and always positive.

## Education

**M.P.S. Strategic Public Relations** May 2018, **Magna Cum Laude**  
George Washington University, Washington, D.C.

**B.A. Communication and Religion & Culture** May 2014, **Cum Laude**  
Virginia Tech, Blacksburg, VA

## Work Experience

### Sr. Field Marketing Manager, Public Sector

Salesforce, November 2020 - present

- Develop highly impactful marketing campaigns to drive leads and brand awareness
- Serve as primary marketing point of contact for all Sales leads
- Event, webinar, and roundtable planning

### Cyber Marketing Lead

General Dynamics Information Technology, November 2019 – present

- Responsible for the development and execution of GDIT's cyber positioning and external marketing campaigns
- Executes multiple integrated marketing campaigns in support of business growth
- Builds collaborative relationships across other marketing functions, business development and subject matter experts
- Orchestrated high impact business alignment event for GDIT's cloud, AI and cyber capabilities (Feb. 2020)

### Content Strategist

General Dynamics Information Technology, June 2019-November 2019

- Developed high quality video, blog and podcast content for GDIT's external and internal channels
- Launched GDIT's Tech Talks podcast series
- Curated content on gdit.com
- Maintained brand integrity across all channels

### Internal Communications Lead

General Dynamics Information Technology, May 2018-June 2019

- Developed overall internal communications strategy; identified objectives, tools and processes and worked with several stakeholders to ensure success of their messages
- Executed all internal communications as one-person team while navigating challenging integration environment
- Designed and executed a high impact internal communications campaign for GDIT's new brand (April 2019)
- Managed two legacy intranets; supported the content transfer to and design of a new unified intranet platform
- Executed company-wide messages from executive leadership team and all leverage functions
- Developed a variety of communication assets to support campaigns including: videos, talking points, infographics, fliers, presentation decks, web pages, emails and handouts

- Supported integration workshops and developed overall integration communications plans
- Designed and executed internal events, including GDIT's first all employee town hall
- Launched new online company store offering quality GDIT-branded products

#### Communications Specialist,

**General Dynamics Information Technology**, May 2017-May 2018

- Supported marketing campaigns: strategy, messaging, tactics and measurement
- Developed daily industry-relevant LinkedIn posts and overall social media strategy
- Created and updated marketing collateral: case studies, whitepapers, brochures, fact sheets and listicles
- Coordinated thought leadership webinars: prepared subject matter experts for recorded oral presentation, designed polished slide deck, oversaw rehearsals and was host during live event
- Updated and designed customer feedback surveys for business lines
- Provided revisions and design support for external decks to ensure brand consistency
- Revised and submitted abstracts and presentations for industry-related events and conferences
- Researched publication and vendor opportunities for integrated marketing campaigns
- Developed four employee testimonial videos and an educational animated video in response to urgent communication need

#### Technical Writer and Editor,

**General Dynamics Information Technology**, August 2014-May 2017

- Primary editor of the 140 page NASA Export Control Operations Manual, an Agency-level document intended to provide standardized processes for NASA personnel to remain compliant with U.S. export control laws and regulations
- Developed two different trainings to support NASA's Export Control Program
- Created and maintained the Export Control "Inside NASA" website
- Assisted in the planning and coordination of the 2015 and 2016 NASA Export Control Program Reviews
- Coordinated meetings with NASA officials, wrote bi-weekly reports, and provided tasks updates to Senior Management on the development of the NASA Export Control Operations Manual and On-the-Job Training

#### Other Technical Skills:

Highly Proficient	Experienced
Microsoft Office Suite	Google Analytics (Beginner Certification)
SharePoint	LinkedIn Analytics
Bizzabo	Smartsheet
Hubspot Content Strategy Certified	Asana
	Drupal

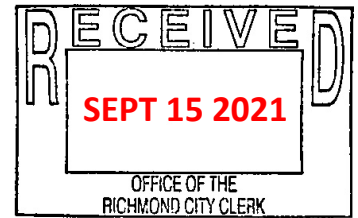
#### Volunteer Experience

- Salesforce Women's Network, DC Leadership Committee, March 2021- present
- Keep Virginia Cozy Member May 2021- present
- City of Richmond Officer of Election 2021 (Training on 9/25 for 11/2 election)
- GDIT Aspire Communications Lead, March 2019 - January 2020



City of Richmond, Virginia  
City Council

Page 1 of 3



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County?  If Yes, Which County?

Are You A City Resident?  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I am a communications professional with a long standing love of the environment and environmental communications. I spent several years as a managing editor for business-to-business publications covering the environmental, alternative energy, infrastructure and transportation industries. In my volunteer time, I've worked on organizing community clean-up events and established new committees to support sustained and repeated efforts. To support these events, I've secured locally available private grants, facilitated fundraising, and organized volunteer recruitment and communications. For additional details about how my professional and volunteer experience overlap with the responsibilities of the Central Virginia Waste Management Authority, please see my truncated resume below.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:





City of Richmond, Virginia  
City Council

Page 2 of 3

**Authorities, Boards, Commissions and Task Forces  
Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

**VOLUNTEERISM**

*Environment Coordinator, Pimmit Hills Citizens Association  
Falls Church, VA*

*I created the Parks & Environment subcommittee in my neighborhood citizens organization to facilitate litter and trash clean-up events in the neighborhood's 7 county owned parks. I received event funding and resources through various public and private grants, for which my neighborhood and planned activities are eligible, and conducted a multi-tiered communications campaign to recruit volunteers using print, online, social and in-person techniques. In addition to the environmental benefits to the neighborhood and the Potomac River, these now bi-annual events have bolstered community collaboration and morale, fostered cross-generational communication, and provided a residential volunteer activity for local teens. Through the launch and organization process, I helped the citizens association better utilize its web capabilities and email correspondence, restart and secure funding for the defunct print newsletter, develop volunteer programs with nearby schools, and institute a budgeting and financial forecasting process.*

*Account Director, Website Redesign Team  
Taproot Foundation  
Washington, D.C.*

*Lead a website redesign pod project for a nonprofit focused on educational resources and job skills for D.C. youth. Ran project management for a team consisting of an editor, marketer, designer and web developer. Conducted a kick-off meeting with the client, developed a stakeholders report outlining the client's needs and vision, and then worked with the other team members to build out a comprehensive proposal. Worked closely with the client to reduce the number of site pages, while bringing clarity and purpose to the written material. Helped the client refocus site architecture and navigation on key visitor priorities.*

*Communications Committee, Parents Association of Central  
Central Montessori School  
Richmond, VA*

*Teacher, English as a Second Language  
Culmore United Methodist Church  
Bailey's Crossroads, VA*

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Elizabeth Hall  
<https://www.linkedin.com/in/elizhall/>  
ehall005@gmail.com  
(540) 454-4191  
Richmond,*



City of Richmond, Virginia  
City Council

Page 3 of 3

**Authorities, Boards, Commissions and Task Forces  
Application**

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219

Telephone: (804) 646-7955 \* Fax: (804) 646-7736

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11/08/2021

# City Planning Commission

*Vacancies as of  
February 13, 2022*

The Planning Commission shall consist of **nine (9) members**.

- 1 - member of Council who shall be appointed by the Council for a term coincident with their term on Council
- 1 - member of the Board of Zoning Appeals appointed by the Board of Zoning Appeals for a term coincident with their term on such board
- 1 - member shall be the Chief Administrative Officer or employee of the City designated from time to time by the Chief Administrative Officer
- 6 - members shall be qualified voters of the City who hold no office of profit under the City government
  - 1 - appointed by the Mayor
  - 5 - appointed by the City Council

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

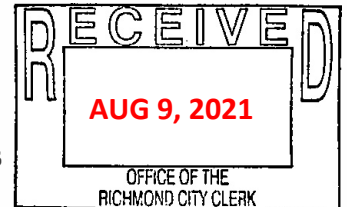
Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Elizabeth H. Greenfield	Qualified Voter	1 <sup>st</sup>	Second Term	1/28/2022
			<i>Application included</i>	
Melvin D. Law	Qualified Voter Mayoral Appointment	3 <sup>rd</sup>	Fifth Term	12/14/2021
			<i>Term limit does not apply – Mayor’s Office will contact Mr. Law</i>	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Max Hepp-Buchanan	Qualified Voter	3 <sup>rd</sup>	Second Term	03/10/2022
Vivek G. Murthy	Qualified Voter	1 <sup>st</sup>	Third Term	04/23/2024
Burchell Pinnock	Qualified Voter	4 <sup>th</sup>	First Term	07/23/2024
Rodney Poole	Board of Zoning Appeals Representative	3 <sup>rd</sup>	Fifth Term	12/31/2022
				<i>Term coincides with BZA appointment</i>
John “Jack” Thompson	Qualified Voter	1 <sup>st</sup>	Second Term	07/22/2022
Lincoln Saunders	Acting Chief Administrative Officer	6 <sup>th</sup> District Employment	First Term	<i>Term coincides with position as CAO</i>
Andreas Addison	Council Representative	1 <sup>st</sup>	First Term	12/31/2024

## Contact:

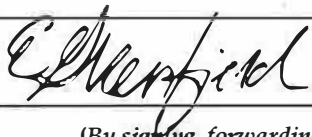
Matthew Ebinger  
Principal Planner, Land Use Administration  
Department of Planning & Development Review  
[Matthew.ebinger@richmondgov.com](mailto:Matthew.ebinger@richmondgov.com)  
804-646-6308



City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <b>Planning Commission</b>	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: <b>Greenfield</b>	First Name: <b>Elizabeth</b>
Home Street Address: <b>503 Tuckahoe Blvd</b>	Home Telephone: <b>(804) 307-5633</b>
Home City, Zip Code: <b>Richmond 23226</b>	Home Fax: <b>n/A</b>
Personal E-Mail Address: <b>egreenfield@hbar.org</b>	
Employer: <b>Home Building Association of Richmond</b>	
Job Title: <b>Vice President of Government Affairs</b>	How Long? <b>10 mo</b>
Business Street Address: <b>400 N. Ridge Road</b>	Business Telephone: <b>(804) 288-0400</b>
Business City, Zip Code: <b>Richmond 23229</b>	Business Fax: <b>n/A</b>
Business E-Mail Address: <b>egreenfield@hbar.org</b>	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? <b>Jennilo</b>	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <b>1st</b> Number of years? <b>15</b>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u></u> Date: <u><b>8/5/21</b></u>	
<small>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</small>	

NOTE: This application is a public document.

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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Clean City Commission

*Vacancies as of  
February 13, 2022*

## **Fifteen (15) members appointed by Council,**

- (9) members shall be from among the eligible voters within each voting district
- (5) members shall be corporate/citizen volunteers
- (1) member shall be the Director of Public Works, or his designee

The Commission shall have five subcommittees as follows:

- Communications
- Schools
- Business and Industry
- Community Organizations
- Municipal Operations

If Council district representative has not identified a replacement within 180 days from the date of a vacancy, the Council, with the approval of the representing Council member, may appoint any person who resides or works in the City of Richmond to fill such vacancy

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Caroline Bolte Cardwell	4 <sup>th</sup> District Representative	4 <sup>th</sup>	Third Term	10/22/2021
			<i>Resigned effective 12/30/2020</i>	
Darlene Mallory	Director of a city department or designee	6 <sup>th</sup> District Employment	Third Term	09/14/2021
			<i>Application included</i>	
Nathan J. Tersteeg	9 <sup>th</sup> District Representative	9 <sup>th</sup>	Second Term	03/22/2020
			<i>Not interested in reappointment</i>	
Jeanne M. Boisineau	6 <sup>th</sup> District Representative	6 <sup>th</sup>	Second Term	11/23/2021
			<i>Application included</i>	
Nancy J. Lampert	7 <sup>th</sup> District Representative	7 <sup>th</sup>	Third Term	01/28/2022
			<i>Application included</i>	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
James B. Arnold	Corporate/Citizen Volunteer	9 <sup>th</sup>	Second Term	01/28/2022
Charles D’Aprix	Corporate/Citizen Volunteer	7 <sup>th</sup>	First Term	01/27/2023
Edward M. Gilchrist	3 <sup>rd</sup> District Representative	3 <sup>rd</sup>	Fourth Term	02/27/2023
Julian M. Gordon	Corporate/Citizen Volunteer	6 <sup>th</sup>	Fourth Term	01/27/2023
Angie Heyming	1 <sup>st</sup> District Representative	1 <sup>st</sup>	Second Term	01/28/2023
Mark Hickman	5 <sup>th</sup> District Representative	5 <sup>th</sup>	Second Term	11/12/2022
Miriam Lack	2 <sup>nd</sup> District Representative	2 <sup>nd</sup>	Fourth Term	01/27/2023
Jeannette Amelia Seagraves	Corporate/Citizen Volunteer	2 <sup>nd</sup>	First Term	07/25/2023
Claudia Spurill	8 <sup>th</sup> District Representative	8 <sup>th</sup>	First Term	01/28/2023
Norman E. Washington, II	Corporate/Citizen Volunteer	7 <sup>th</sup>	First Term	01/27/2023

## **Contact:**

Department of Public Works Designee

[Darlene.Mallory-Jenkins@richmondgov.com](mailto:Darlene.Mallory-Jenkins@richmondgov.com)

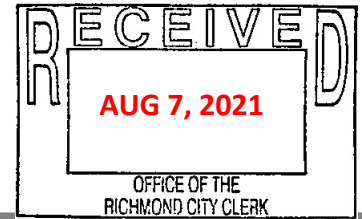
11/08/2021

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City of Richmond, Virginia  
City Council

Page 1 of 2



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**CLEAN CITY COMMISSION**

Title: \_\_\_\_\_

Name: *Al Misa*

Home Address: 001566 NEWELL RD RICHMOND VA 23225

Home Telephone: 8047679711 Home Fax: \_\_\_\_\_

Personal E-Mail Address: amisa804@gmail.com

Employer: Exit Realty

Job Title: Realtor (Independent Contractor) How Long? 3

Business Address: 001566 NEWELL RD RICHMOND VA 23225

Business Telephone: 8047679711 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business E-Mail Address: amisa804@gmail.com

Is Your Place of Employment Located in the city of Richmond Yes

Is your Place of Employment Located in the County? No If Yes, Which County? \_\_\_\_\_

Are You A City Resident? Yes If Yes, Which City Council District? 4 Number of Years? 10

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

n/a

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Served as field and community organizer who assisted with campaigns. voter registration, restoration of rights and lobbying in the General Assembly*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*BA Political Science*

Other Community Involvement:

n/a

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces  
Application**

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*PTA member, worked with various civic organizations*

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

AL MISA

(804)767-9711

amisa804@gmail.com

SUMMARY: Analytical professional who is looking to utili

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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11/08/2021



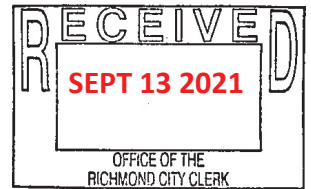
Revised –04/01/14





City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**



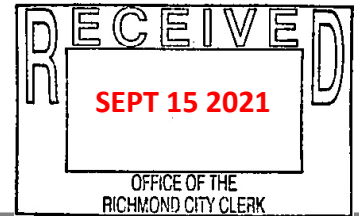
(Please Print or Type)

Name of Authority, Board, Commission or Task Force:	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Lampert	First Name: Nancy
Home Street Address: 2223 Venable Street	Home Telephone: 804-780-1642
Home City, Zip Code: Richmond 23223	Home Fax:
Personal E-Mail Address: Maarn95@comcast.net	
Employer: Retired	
Job Title:	How Long?
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 7 Number of years? 40+	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>[Signature]</u> Date: <u>9/13/21</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



City of Richmond, Virginia  
City Council

Page 1 of 2



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**CLEAN CITY COMMISSION**

Title: \_\_\_\_\_

Name: *Deon Windell Artis*

Home Address: 000216 GREEN COVE DR RICHMOND VA 23225

Home Telephone: 8049689422 Home Fax: \_\_\_\_\_

Personal E-Mail Address: deonartis678@gmail.com

Employer: Lowe's

Job Title: Receiver/Stocker How Long? \_\_\_\_\_

Business Address: 002501 SHEILA LANE RICHMOND VA 23225

Business Telephone: 804 272 8151 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business E-Mail Address: \_\_\_\_\_

Is Your Place of Employment Located in the city of Richmond ☒ Yes

Is your Place of Employment Located in the County? ☒ No If Yes, Which County? \_\_\_\_\_

Are You A City Resident? ☒ Yes If Yes, Which City Council District? 9 Number of Years? 18

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? ☒ No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I know how to perform and embrace great leadership skills, and have strong verbal and writing skills.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*High school graduate currently Reynolds community college.*

Other Community Involvement:

*None.*

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces  
Application**

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*Community cleaning in my neighborhood.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*None.*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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11/08/2021



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

**RECEIVED**

By Office of the City Clerk at 4:01 pm, Oct 06, 2021

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <i>Clean City Commission</i>	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Mallory-Jenkins	First Name: Darlene
Home Street Address: 3807 Dominion Townes Circle	Home Telephone: 804-523-1397
Home City, Zip Code: Richmond Va. 23223	Home Fax: 804-646-8063
Personal E-Mail Address: Darlenemallory9@gmail.com	
Employer: Cortech	
Job Title: <i>Administrative Assistant</i>	How Long?
Business Street Address: 2201 W Broad St #103,	Business Telephone: (804) 762-998
Business City, Zip Code: Richmond Va. 23220	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <i>Darlene Mallory-Jenkins</i> Date: <i>10/5/21</i>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

**NOTE: This application is a public document.**

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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Safe and Healthy Streets Commission

Vacancies as of  
February 13, 2022

The commission shall be composed of 12 members as follows:

- 1 - member of the Council
- 4 - qualified voters of the city who hold no office of profit with the city
- 3 - members with expertise in transportation safety
- The superintendent of the School Division of the city of Richmond or designee
- The commanding officer of the Traffic Division of the Department of Police or designee
- The traffic engineer of the city
- The director of Public Works or designee

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Mary K. Larson	Qualified Voter	6 <sup>th</sup> District	First Term	12/10/2021 <i>Not interested in reappointment</i>
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Andreas Addison	Council Representative	1 <sup>st</sup> District	Second Term	12/31/2024
Tara Fitzpatrick	Qualified Voter	2 <sup>nd</sup> District	First Term	02/21/2023
Max Hepp-Buchanan	Transportation Safety Expert	3 <sup>rd</sup> District	Third Term	12/09/2022
Louise Lockett Gordon	Transportation Safety Expert	5 <sup>th</sup> District	First Term	12/09/2022
Jason Kamras	Superintendent of the School Division of the city (ex-officio)	6 <sup>th</sup> District Employment	Term - coincident with term of position.	
Floyd Miles <i>RPS Designee</i>	RPS Superintendent Designee	6 <sup>th</sup> District Employment	Term - coincident with term of position	
Lt. Keshawn Manns	Commanding Officer of the Traffic Division of the Police Department	5 <sup>th</sup> District Employment	Term - coincident with term of position	
Cassi Patterson	Qualified Voter	2 <sup>nd</sup> District	Second Term	11/28/2023
Michael Todd	Transportation Safety Expert	3 <sup>rd</sup> District	Third Term	03/23/2024
Christopher Woody Sr.	Qualified Voter	8 <sup>th</sup> District	First Term	03/24/2024
Michael Sawyer	City Transportation Engineer (ex-officio)	6 <sup>th</sup> District Employment	Term - coincident with term of position	
Bobby Vincent	Director of Public Works (ex-officio)	6 <sup>th</sup> District Employment	Term - coincident with term of position	
Travis A. Bridewell <i>DPW Designee</i>	Director of Public Works Designee	6 <sup>th</sup> District Employment	Term - coincident with term of position	

**Contact:**

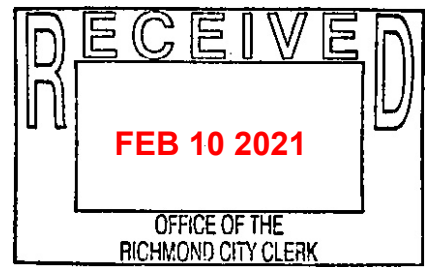
Emily Thomason

thomasonej@gmail.com 804-840-7609 (h)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**SAFE AND HEALTHY STREETS COMMISSION**

Title: *Mr*

Name: *Norman E Washington II*

Home Address: *002211 2211 VENABLE ST 2211 RICHMOND VA 23223*

Home Telephone: *8042787308*

Home Fax:

Personal E-Mail Address: *nrmn.washington@gmail.com*

Employer: *Mainstage Bistro*

Job Title: *Manager*

How Long?

Business Address: *000112 N 5TH RICHMOND VA 23219*

Business Telephone:

Ext:

Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond

*Yes*

Is your Place of Employment Located in the County?

*No*

If Yes, Which County?

Are You A City Resident? *Yes*

If Yes, Which City Council District?

*7th*

Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I care about my city and keeping it clean and safe*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Franklin MILITARY ACADEMY*

Other Community Involvement:

*Election officer 2018-2021*

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces  
Application**

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*Motiv8 community outreach*  
*Bridgeing the gap community outreach*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I'm a chef and local musician born and raised in rva*

---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)  
11/08/2021

# Economic Development Authority

*Vacancies as of  
February 13, 2022*

The Economic Development Authority shall be governed by a board of directors in which all powers of the authority shall be vested and which board shall be composed of seven directors. (Code of Virginia § 15.2-4904)

Each Director of the Economic Development Authority shall be a **resident of the City**. Of the authority's seven directors,

- 1 - member of the residential, commercial or mixed use development community
- 1 - member of the banking, lending or financial services community
- 1 - member of the Virginia State Bar
- 1 - certified public accountant licensed by the State

The remaining directors may but need not necessarily belong to one of the groups set forth in the previous sentence so long as their qualifications provide a positive benefit to the authority. (Code of the City of Richmond § 2-759)

*(Assigned to the Finance & Economic Development Standing Committee)*

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
John Molster	Financial Services	1 <sup>st</sup>	Second Term	09/28/2021
			Application included	
Nathan V. Hughes	Member of the residential, commercial or mixed-use development community	3 <sup>rd</sup>	First Term	11/28/2021
			Application included	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Nupa Agarwal	Attorney	1 <sup>st</sup>	Second Term	03/22/2022
Evan Feinman	Citizen Member	1 <sup>st</sup>	First Term	05/12/2023
Jer’Mykeal McCoy	Citizen Member			
Neil Millhiser	Citizen Member	2 <sup>nd</sup>	First Term	01/28/2025
Hossein Sadid	Certified Public Accountant	4 <sup>th</sup>	Second Term	04/26/2022

\* Finance & Economic Development Standing Committee voted unanimously to move Hossein Sadid's appointment from Citizen to Certified Public Accountant on May 20, 2021.

## Contact:

Leonard Sledge, Director  
Department of Economic Development  
(804) 646-7576  
[leonard.sledge@richmondgov.com](mailto:leonard.sledge@richmondgov.com)

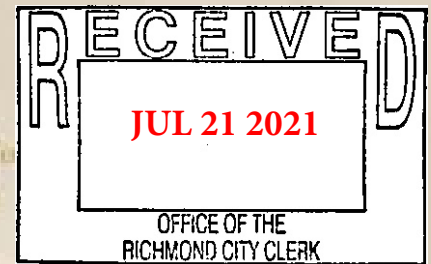


City of Richmond  
City Council  
Authorities, Boards, Commissions  
Reappointment



Task Force  
ion

(Please Print or Type)



Name of Authority, Board, Commission or Task Force: <b>EDA, CITY OF RICHMOND</b>			
Title: <input checked="" type="radio"/> Mr. <input type="radio"/> Mrs. <input type="radio"/> Ms. <input type="radio"/> Miss. <input type="radio"/> Dr. <input type="radio"/> Other:			
Last Name: <b>MOLSTER</b>		First Name: <b>JOHN</b>	
Home Street Address: <b>6004 YORK ROAD</b>		Home Telephone: <b>804 539 8450</b>	
Home City, Zip Code: <b>RICHMOND 23226</b>		Home Fax:	
Personal E-Mail Address: <b>JMolster@mc.com</b>			
Employer: <b>TRUIST</b>			
Job Title: <b>MANAGING DIRECTOR</b>		How Long? <b>20 Yrs</b>	
Business Street Address: <b>919 E MAIN ST</b>		Business Telephone: <b>804 780 3234</b>	
Business City, Zip Code: <b>RICHMOND 23219</b>		Business Fax:	
Business E-Mail Address: <b>JOHN.MOLSTER@TRUIST.COM</b>			
Is your place of employment located in the city of Richmond? <input checked="" type="radio"/> Yes <input type="radio"/> No			
Is your place of employment located in the county? <input type="radio"/> Yes <input checked="" type="radio"/> No If yes, which county?			
Are you a city resident? <input checked="" type="radio"/> Yes <input type="radio"/> No If yes, which City Council district? / Number of years? <b>31 years</b>			
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? <input type="radio"/> Yes <input checked="" type="radio"/> No			
If yes, please provide information on the nature of the contract:			
Signature:		Date: <b>7/21/2021</b>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)			

NOTE: This application is a public document.

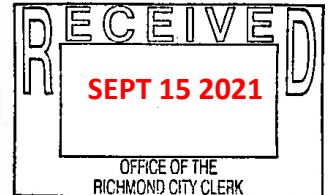
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**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**



(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Board of the Economic Development Authority	
<b>Title:</b> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Hughes	<b>First Name:</b> Nathan
<b>Home Street Address:</b> 1218 Claremont Ave	<b>Home Telephone:</b> (804) 349-1000
<b>Home City, Zip Code:</b> Richmond, VA 23227	<b>Home Fax:</b> _____
<b>Personal E-Mail Address:</b> nathan@sperityventures.com	
<b>Employer:</b> Sperity Real Estate Ventures	
<b>Job Title:</b> Principal Broker	<b>How Long?</b> 6 years
<b>Business Street Address:</b> 215 E Grace St, Suite 100	<b>Business Telephone:</b> (804) 464-3898
<b>Business City, Zip Code:</b> Richmond, VA 23219	<b>Business Fax:</b> _____
<b>Business E-Mail Address:</b> nathan@sperityventures.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3rd Number of years? 15	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.          	
<b>Signature:</b> _____ <div style="text-align: center;"><i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i></div>	<b>Date:</b> 9/16/2021

**NOTE: This application is a public document.**

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# Minority Business Enterprise and Emerging Small Business Advisory Board

*Vacancies as of  
February 13, 2022*

The advisory board shall be composed of nine members appointed by the Council. Of the nine members, five members shall be representatives of a minority business enterprise, two members shall be representatives of lenders or businesses other than a minority business enterprise, one member shall be a Section 3 contractor representative and one member shall be either an at-large resident of the city or a member of the Council.

The Council shall nominate:

- 3 - members who shall be representatives of a minority business enterprise,
- 1 - member who shall be a representative of lenders or businesses other than a minority business enterprise, and
- 1 - member who shall be either an at-large resident of the city or a member of the Council.

The Mayor shall nominate:

- 2 - members who shall be representatives of a minority business enterprise,
- 1 - member who shall be a representative of lenders or businesses other than a minority business enterprise, and
- 1 - member who shall be a Section 3 contractor representative.

The Board may elect from its membership a chairman and other officers it deems necessary in accordance with its rules of procedure or bylaws.

*(Assigned to the Finance & Economic Development Standing Committee)*

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Lester Johnson, Jr. Mayoral Nominee	MBE Member	4 <sup>th</sup>	Second Term	01/28/2022
			Application included	
Nathalia Artus Mayoral Nominee	Lender/Business member	3 <sup>rd</sup>	First Term	12/10/2021
			Mayor's Office Contacted	
Chris Jefferson Mayoral Nominee	Section 3 contractor representative	NA	First Term	12/10/2021
			Mayor's Office Contacted	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Morris Cephas	MBE Member	2 <sup>nd</sup> District Employment	First Term	11/28/2022
Jonette Meade Barley	MBE Member	4 <sup>th</sup>	First Term	01/09/2023
Brittany Rawlinson	MBE Member	5 <sup>th</sup>	First Term	11/28/2024
Eddie Jackson	MBE Member	3 <sup>rd</sup> District Employment	First Term	11/28/2023
Melody J. Short	At-Large Resident	9 <sup>th</sup>	Second Term	02/27/2024
Adrienne Whitaker	Lender/Business	2 <sup>nd</sup> District Employment	First Term	05/12/2022

## **Contact:**

**Gale M. Jones, CPS**

*Administrative Program Support Assistant*

The Office of Minority Business Development

(804) 646-7744

[Gale.Jones@richmondgov.com](mailto:Gale.Jones@richmondgov.com)

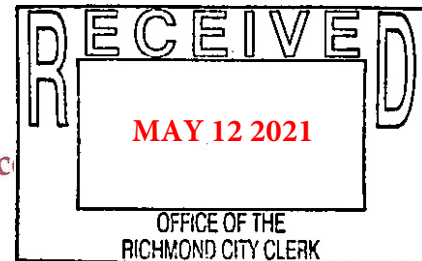
11/08/2021

60 of 72




City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Force  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Minority Business Enterprise and Emerging Small Bus	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Johnson	First Name: Lester
Home Street Address: 3120 E Weyburn Rd	Home Telephone: 8043073383
Home City, Zip Code: Richmod, 23235	Home Fax:
Personal E-Mail Address: ljohnson@mamajskitchen.com	
Employer: Self Employed	
Job Title: President	How Long? 9 years
Business Street Address: 415 N 1st Street	Business Telephone: 8043073383
Business City, Zip Code: Richmond, 23219	Business Fax:
Business E-Mail Address: ljohnson@mamajskitchen.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 4 Number of years? 7 yrs	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature:  Date: 4-1-2021	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.

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# Richmond Ambulance Authority

*Vacancies as of  
February 13, 2022*

The Authority shall have **(11) eleven members**, two of whom shall be the **Chief Administrative Officer** and the **Director of Finance**, and one **City Council member**.

(8) members shall be appointed by the City Council for a term of two (2) years.

The Chief Administrative Officer and the Director of Finance shall serve during the time that they hold such offices.

Members of the Richmond Ambulance Authority must **either live or work in the city** as a condition of their membership. (Per opinion from City Attorney's Office by e-mail dated August 7, 2017).

*(Assigned to the Public Safety Standing Committee)*

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Elizabeth Matish	Reside or work	2 <sup>nd</sup> District Employment	Eighth Term	10/24/2021 <i>Application included</i>
DeWitt C. Baldwin, III	Reside or work	2 <sup>nd</sup>	Second Term	01/09/2022 <i>Application included</i>
Carlos Hopkins	Reside or work	6 <sup>th</sup> District Employment	First Term	11/28/2021 <i>Application included</i>
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Dr. Richard L. Bennett, Jr.	Reside or work	1 <sup>st</sup>	Fourth Term	06/10/2023
Matthew Conrad	Reside or work	7 <sup>th</sup>	Third Term	10/24/2023
Julia Hammond	Reside or work	6 <sup>th</sup> District Employment	First Term	09/09/2023
Brandon Mencini	Reside or work	9 <sup>th</sup> District Employment	First Term	10/23/2023
Kirk Roberts	Reside or work	4 <sup>th</sup>	Partial Term	10/23/2023
Lincoln Saunders	Chief Administrative Officer	6 <sup>th</sup> District Employment	First Term	Co-terminus C
Shelia White	Director of Finance	6 <sup>th</sup> District Employment	First Term	Co-terminus i ce irector
Kristen N. Larson	City Council Representative	4 <sup>th</sup>	Second Term	12/31/2024

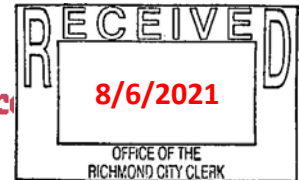
## Contact:

Richard "Chip" Decker,  
CEO, Richmond Ambulance Authority  
804-254-1180




City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Force  
**Reappointment Application**



(Please Print or Type)

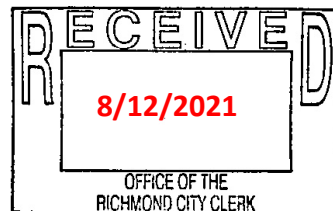
<b>Name of Authority, Board, Commission or Task Force:</b> Richmond Ambulance Authority	
<b>Title:</b> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Baldwin, III	<b>First Name:</b> DeWitt
<b>Home Street Address:</b> P.O. Box 1617	<b>Home Telephone:</b>
<b>Home City, Zip Code:</b> Mechanicsville, VA 23116	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> weetbaldwin@gmail.com	
<b>Employer:</b> Capital Interiors	
<b>Job Title:</b> Director	<b>How Long?</b> 7 yrs
<b>Business Street Address:</b> 3201 Rosedale Ave	<b>Business Telephone:</b> (804) 353-1447
<b>Business City, Zip Code:</b> Richmond, VA 23230	<b>Business Fax:</b>
<b>Business E-Mail Address:</b> wbaldwin@capitalint-contractors.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? Number of years?	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
<b>Signature:</b> DeWitt C. Baldwin III  <b>Date:</b> 08/06/2021	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

**NOTE: This application is a public document.**

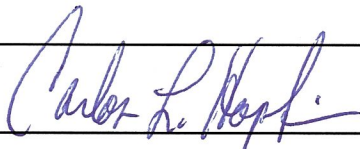
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**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <b>Richmond Ambulance Authority</b>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: <b>Hopkins</b>	First Name: <b>Carlos</b>
Home Street Address: <b>1501 Skirmish Run Drive</b>	Home Telephone: _____
Home City, Zip Code: <b>Henrico, 23228</b>	Home Fax: _____
Personal E-Mail Address: <b>clos06@icloud.com</b>	
Employer: <b>Commonwealth of Virginia-Office of the Secretary of Veterans &amp; Defense Affairs</b>	
Job Title: <b>Secretary of Veterans &amp; Defense Affairs</b>	How Long? <b>4 years</b>
Business Street Address: <b>1111 E. Broad Street</b>	Business Telephone: <b>(804) 225-3826</b>
Business City, Zip Code: <b>Richmond, 23219</b>	Business Fax: _____
Business E-Mail Address: <b>elaina.schramm@governor.virginia.gov</b> (I am currently deployed. This is my Executive Assistant's email address)	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? _____ Number of years? _____	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
Signature: <u></u> Date: <u><b>9 August 2021</b></u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

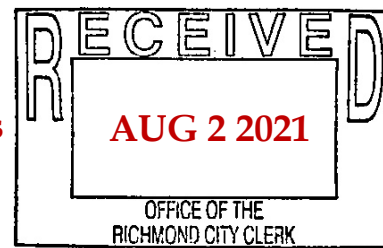
**NOTE: This application is a public document.**

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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**



(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> RICHMOND AMBULANCE AUTHORITY	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
<b>Last Name:</b> West	<b>First Name:</b> Marilyn
<b>Home Street Address:</b> 1401 Wentbridge Road	<b>Home Telephone:</b> 804.353.0549
<b>Home City, Zip Code:</b> Richmond VA 2322	<b>Home Fax:</b> N/A
<b>Personal E-Mail Address:</b> mhwestcon@aol.com	
<b>Employer:</b> M. H. West & Co., Inc.	
<b>Job Title:</b> Chair & CEO	<b>How Long?</b> 30 plus years
<b>Business Street Address:</b> 1401 Wentbridge Road (TEMP)	<b>Business Telephone:</b> 804.782.1938
<b>Business City, Zip Code:</b> 23227	<b>Business Fax:</b> N/A
<b>Business E-Mail Address:</b> mhwestcon@aol.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3rd Number of years? 43	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
<b>Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:</b> Undergraduate degree in Mathematics and Graduate Work in Public Health and Biostatistics. Served/Serve as Xhair of Boon Secours Joint Hspital Board, Richmond Community Hospital, Richmond Hospital Authority, Senor Center of Greater Richmond. Also srved as member of the Virginia Health Service Cost Commission, the Senior Connections, Governor Northan's Task Force on Certificate of Public Need; Chair of Health and Human Resources of Blue Ribbon Strike Force of Governor George Allen; Director of the Virginia Certificate of Public Need Program; Director of Planning, Virginia Department of MH,MR & DA; Director of Continuing Education in MH-VCU; Chair of Richmond Transportation Authority; Member of GO Virginia Board; Executive Committee of Venture Richmond; Rector and Trustee of Waynesburg University; Trustee Ferrum Colleg (See more in Resume.)	



**List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

Entity: See the response to above question and attached resume; Also served on Mayor Jones' Healthcare Commission

Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_

Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_

Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

**Other community involvement:**

See Responses above and the attached resume. Member of the Links, Incorporated; Continental Societies Inc., Richmond Chapter; National Public Relations Officer of Continental Societies, Inc.; Member, Delta Sigma Theta Sority (Non-Financial); 1995 LMR Graduate and Former Chair of Board of Directors; Graduate of the Virginia Executive Institute. Member of Board of Directors for Free Standing Children's Hospital;

**OPTIONAL**

**Please list additional information you would like considered, or you may attach your resume or other information.**

See the attached resume.

☒ Check this box if your resume is attached.

**How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?**

Mr. Terone Green

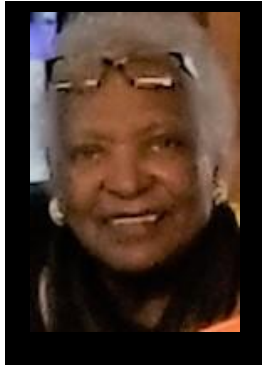
Signature: \_\_\_\_\_



Date: \_\_\_\_\_

08/02/21

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## **SUMMARY BUSINESS BIO MARILYN HOUSE WEST**

**EDUCATION:** Master's Degree - University of Pittsburgh, Graduate School of Public Health (PA); Bachelor's Degree in Mathematics - Waynesburg University (PA); Administrative Hearing Officer Certification – College of William and Mary, Marshall Wythe School of Law; Post Graduate Work – Biostatistics (University of Pittsburgh) and Leadership Program Graduate - Leadership Metro Richmond and the Virginia Executive Institute.

**OCCUPATION:** Owner and Chairman/CEO of M. H. West & Co., Inc. (WEST), a Richmond-Virginia-based consulting firm established in 1991 specializing in management, planning and education services. Joined by talented professionals, WEST creates strategies and solutions and technical assistance to help clients in diverse industries and governmental agencies build and maintain a competent and satisfied workforce, strengthen internal and external customer relationships, develop strategic plans, comply with regulations and public policy and understand factors impacting growth and performance. WEST also provides coaching, life skills and entrepreneurial services for organizations and individuals, notably in the health care and education industries.

**PRIOR EMPLOYMENT EXPERIENCE:** Statistician-Allegheny County Health Department, Pittsburgh, PA; Planning Director-Western Pennsylvania Hospital-Pittsburgh, PA; Continuing Education Project Director for Mental Health, Mental Retardation and Substance Abuse Services, Virginia Commonwealth University; Director of Planning-Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services (Now the Department of Behavioral Health) ; Director--Virginia Certificate of Public Need Program, Department of Health.

**PROFESSIONAL EXPERIENCE AND SKILLS:** Advises and consults on matters involving operations, development, structure, regulations and strategy. Works with CEOs, executive management and governance of public and private sector businesses including corporations, medical care facilities, health care systems, federal, state and local governmental agencies, law firms and professional and trade associations. Also advises public and elected officials and community and civic leaders.

Marilyn is known for strong analytical, communication (writing and verbal), management and planning skills, decisiveness, leadership and volunteerism. Has participated in business process optimization and strategic and financial planning initiatives and has led the business process reengineering, organizational development, strategic planning and project management initiatives for the firm. Has also substantial expertise in regulatory impact studies (particularly in the health care industry), business counseling and development, community planning, workforce development, human resources, survey research, government relations and lobbying.

Other areas of specialization are team building, continuous quality improvement, survey research, focus group and survey work, motivational speaking, customer service improvement, human relations, conflict management and retreat facilitation. Has assisted many organizations reverse poor financial performance, dysfunctional workforces and poor relationships between organizations and people and serves as executive coach and mentor.

Marilyn is the author of many publications involving the health and human services, manufacturing and retail industries. She is the author of Marilyn's Monday Morning Message, the WEST Report. Reflections, The Transporter and other WEST publications

## **TRUSTEE, BOARD AND COMMISSION EXPERIENCE**

### **BOARD MEMBERSHIPS**

#### ***Former***

Leadership Metro Richmond (Chair); Bon Secours Health Care System Joint Hospitals Board (Member and Chair); Richmond Community Hospital Advisory Board (Chair); Greater Richmond Chamber of Commerce (Executive Committee), Virginia Chamber of Commerce; Children's Home Society, the National Association of Women Business Owners (Executive Committee); Senior Connections; and Senior Connections Advisory Board

(Chair); Metropolitan Business League Advisory Board (Chair); YWCA of Richmond, the State Fair of Virginia, Inc. (Executive Committee); Virginia Emergency Volunteers for Children, Feed More Inc. – Formerly Central Virginia FoodBank (Executive Committee and Governance Chair); Senior Center of Greater Richmond (Chair), YWCA of Richmond, the State Fair of Virginia, Inc. (Executive Committee), Virginia Emergency Volunteers for Children; Richmond Hospital Authority (Chair); The Council of America's First Freedom; American Red Cross; Chairperson of two local Workforce Investment Boards, Richmond and the Capital Area; St. Joseph's Villa; Black History and Cultural Center of Virginia (Past Chair), The Valentine; The Children's Museum; St. Joseph's Villa

#### ***Current***

Ferrum College Trustee; Richmond Metropolitan Transportation Authority (Chair); Virginia 21; Waynesburg University (Trustee and Former Rector); Venture Richmond (Executive Committee); Growth and Opportunity Board (GO Virginia), Commonwealth of Virginia; Senior Center of Greater Richmond, Inc. (Chair); Mercy Bon Secours Virginia Health Foundation; Certificate of Public Need Task Force (Governor Northam Appointee).

**Other:** Member of a bipartisan Commission of 60 businessmen and women to Reinvent Virginia State Government (Blue Ribbon Strike Force); Delegate to the White House Conference on Small Business (1995); Parent Delegate to the White House Conference on Education (1992), Virginia Health Care Cost Commission and Virginia Commission on Small Business; Mayoral Health Care Commission (City of Richmond); Member Truist Advisory Board, Richmond Region

## **COMMUNITY, PROFESSIONAL, CIVIC, SOCIAL, FAITH-BASED ORGANIZATION EXPERIENCE**

**(Current and Former):** Forum Club; National Association of Women Business Owners (former); American Business Women's Association; Delta Sigma Theta Sorority; The Links, Incorporated; (Richmond-VA Chapter); Jack & Jill of America, Inc. (Alumnae); Member and Parliamentarian Continental Societies, Inc. (Richmond Chapter); National Public Relations Officer, Continental Societies, Inc; Vestry (St. Philip's Episcopal Church; President ,St. Anne's Guild

**SELECTED HONORS AND RECOGNITION:** Margaret Bell Miller Award- Waynesburg University; Distinguished Alumni of the Year Award for Waynesburg University; 2015 Outstanding Women Award - YWCA of Richmond; Richmond Magazine 100 Power List; Annual Leadership Award of the National Association of Women Business Owners; Community Services Award of Omega Psi Phi Fraternity; Elizabeth-Forward High School Hall of Fame; Style Weekly Outstanding Female Executive; Top 40 Finalists for the RTD Discover Richmond Award; First Tennessee Bank Outstanding Women's Award for Live 2 Lead Award; Thomas Jefferson High School-Richmond; Book Scholarship Awards at Waynesburg University, Waynesburg Pennsylvania and Elizabeth Forward High School, Elizabeth, Pennsylvania; Outstanding Women's Award-American Black Women's Association; Grayland Avenue Baptist Church Outstanding Woman's Award; Outstanding Citizen Award – Astoria Beneficial Women's Club; National Urban League; United Negro College Fund Flame Bearer Award

**DIGITAL ARTIST:** Created over 300 art pieces under The M2Arm Collection. Selected pieces have been displayed in prominent locations in the Richmond Region. M2ARM art work also has been gifted for non-profit organization auctions for their fundraising.

**PERSONAL DATA:** Married to Edward G. West; has two adult children, Meaghan Brittany and Brennan Elliott; two grandchildren Reagan and Daniel Jr.; Enjoys fishing and playing tennis and bridge; Community Volunteer Work

## **COMPANY DATA**

M. H. West & Co., Inc. Richmond, Virginia 23218

TEL: 804.782.1938 CELL: 804.337.7575 EMAIL: mhwestcon@aol.com

WEBSITES: www.mhwest.com and [www.m2arm.com](http://www.m2arm.com) (Both Being Revamped)

## Sister Cities Commission

*Vacancies as of  
February 13, 2022*

The commission shall consist of **thirteen (13) members**, of whom at least one shall be a member of Council. The members shall be appointed by City Council. Members appointed to the commission shall either **reside or work** in the city of Richmond.

*(Assigned to the Governmental Operations Standing Committee)*

<b>Current Vacancies</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Norman E. Washington, II	Reside or work	7 <sup>th</sup>	First Term	09/09/2021
				<i>Application included</i>
<b>Current Membership</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Nin AseeYa Ra-El	Reside or work	3 <sup>rd</sup>	First Term	10/07/2024
Julianne Condrey	Reside or work	3 <sup>rd</sup>	First Term	01/09/2024
Patricia Cummins	Reside or work	2 <sup>nd</sup>	First Term	07/25/2023
Ana F. Edwards	Reside or work	4 <sup>th</sup>	Second Term	03/21/2022
Hwan Hill	Reside or work	5 <sup>th</sup>	Second Term	10/24/2023
Thomas A. Lisk	Reside or work	2 <sup>nd</sup>	Second Term	07/25/2023
Kejie Meng	Reside or work	3 <sup>rd</sup>	First Term	11/10/2023
Catherine E. Nexsen	Reside or work	1 <sup>st</sup>	Third Term	05/12/2022
Shirl Rhoades	Reside or work	5 <sup>th</sup> District Employment	First Term	11/28/2023
Ronald Timmons	Reside or work	2 <sup>nd</sup> District Employment	First Term	09/23/2023
My Lan Tran	Reside or work	6 <sup>th</sup> District Employment	Second Term	07/25/2023
Ann-Frances Lambert	City Council Representative	3 <sup>rd</sup>	First Term	12/31/2024

**Contact:**

My Lan Tran, Chair  
4611 Kayhoe Rd.  
Glen Allen, Va. 23060  
804-502-8081 (h)  
804-344-1540 (o)  
[aabac@aabac.org](mailto:aabac@aabac.org)

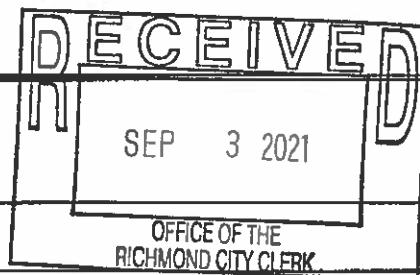


City of Richmond, Virginia

City Council

## Authorities, Boards, Commissions and Task Forces Application

(Please Print or Type)



Name of Authority, Board, Commission or Task Force:

Sister City Commission

Title: Mr. ☒ Mrs. ☐ Ms. ☐ Miss. ☐ Dr. ☐ Other: ☐

Last Name: WASHINGTON

First Name: NORMAN

Home Street Address: 2211 VENABLE ST

Home Telephone:

Home City, Zip Code: RICHMOND, VA 23223

Home Fax:

Personal E-Mail Address: NRMN.WASHINGTON@GMAIL.COM

Employer: SELF EMPLOYED

Job Title: Recording artist Chef

How Long? 5 yrs.

Business Street Address: 2211 Venable St

Business Telephone:

Business City, Zip Code: 23223

Business Fax:

Business E-Mail Address:

Is your place of employment located in the city of Richmond? Yes ☒ No ☐Is your place of employment located in the county? Yes ☐ No ☒ If yes, which county?Are you a city resident? Yes ☒ No ☐ If yes, which City Council district? Number of years?Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes ☐ No ☒

If yes, please provide information on the nature of the contract.

Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:

I attended franklin military school class of 1999 I'm currently a recording artist that promotes and represents VA on my shows and travel. Just my overall interest to serve the city. I think I will be able to provide a fresh mind and voice to the commission by bring new ideas to better serve and maintain existing networks with the various countries

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 + Fax: (804) 646-7736 [www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

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Revised - 04/01/2014



City of Richmond, Virginia

City Council

## Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on.  
 Please give date(s) and office(s) held, if applicable.

Entity: CLEAN City Commission  
 Date(s) Served: 3/24/2021 - Pres Office(s) Held: Commission  
 Entity: \_\_\_\_\_  
 Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_  
 Entity: \_\_\_\_\_  
 Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Other community involvement:

### OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

*Just starting and I really enjoy it*

☐ Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?