

INTRODUCED: June 28, 2021

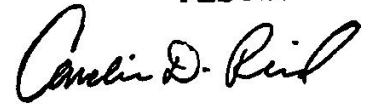
AN ORDINANCE No. 2021-188

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Grant Contract between the City of Richmond and Virginia Union University for the purpose of funding the implementation of a mentoring program for youths aged 18 and under and their families in the Gilpin Court and Jackson Ward neighborhoods.

Patron – Mayor Stoney and Ms. Lambert

Approved as to form and legality
by the City Attorney

**A TRUE COPY:
TESTE:**


City Clerk

PUBLIC HEARING: JUL 26 2021 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, be and is hereby authorized to execute a Grant Contract between the City of Richmond and Virginia Union University for the purpose of funding the implementation of a mentoring program for youths aged 18 and under and their families in the Gilpin Court and Jackson Ward neighborhoods. The Grant Contract shall be approved as to form by the City Attorney and shall be substantially in the form of the document attached to this ordinance.

§ 2. This ordinance shall be in force and effect upon adoption.

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: JUL 26 2021 REJECTED: _____ STRICKEN: _____



CITY OF RICHMOND

INTRACITY CORRESPONDENCE

O&R REQUEST

DATE: June 1, 2021

EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

Handwritten signature of Levar M. Stoney.

THROUGH: J. E. Lincoln Saunders, Acting Chief Administrative Officer

Handwritten signature of J. E. Lincoln Saunders.

THROUGH: Sheila D. White, Interim Director of Finance

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THROUGH: Jason P. May, Interim Budget & Strategic Planning Director

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THROUGH: Reginald Gordon, Deputy Chief Administration Officer for Human Services

Handwritten signature of Reginald Gordon.

THROUGH: Leonard Sledge, Director of Economic Development on behalf of Sharon Ebert, Deputy Chief Administrative Officer of Economic Development and Planning

Handwritten signature of Sharon Ebert.

FROM: Sherrill Hampton, Director, Housing and Community Development

Handwritten signature of Sherrill Hampton in a box.

RE: Grant Contract in the amount of \$100,000 to Virginia Union University for the Implementation of a Youth Mentoring and Family Self-Sufficiency Program for Residents in the Gilpin Court/Jackson Ward Community

ORD. OR RES. No. _____

PURPOSE:

To authorize the Chief Administrative Officer to execute, for and on behalf of the City of Richmond, a \$100,000 grant contract by and between the City of Richmond and Virginia Union University as it relates to the implementation of a mentoring program for Gilpin Court/Jackson Ward youth, 18 years old and under, and their families.

REASON: The proposed grant award is part of the City of Richmond's collaboration with the Richmond Redevelopment & Housing Authority (RRHA) and other community partners on a comprehensive revitalization strategy to transform the Gilpin Court/Jackson Ward community. Gilpin Court/Jackson Ward youth and their families will be served under the proposed grant award.

The Housing & Community Development Department (HCD) will be partnering with the Office of Community Wealth Building on the oversight of the proposed activities.

RECOMMENDATION: Approval is recommended by the City Administration.

BACKGROUND: The City of Richmond and the Richmond Redevelopment & Housing Authority (RRHA) is committed to reimagining the public housing complexes located in the City and to provide safe, and healthy housing for City residents whose income is 80% or less of the City's area median income. Gilpin Court is one of the largest public housing complexes in Richmond and is located in Jackson Ward, a once thriving, African-American community separated by the 1956 construction of Interstate 95. The proposed revitalization of the area facilitates the de-concentration of poverty, mitigates blight and encourages private investment in the community.

As a part of the collaboration between RRHA and the City of Richmond, the entities will also submit a joint application for a CHOICE Neighborhood grant award under HUD. The CHOICE Neighborhood grant would allow RRHA and the City to develop a comprehensive transformation plan, which would include strategies for enhancing neighborhood amenities and housing in the area, as well as improving the quality of life of the residents. The activities to be implemented under the proposed grant contract will assist in allowing RRHA and the City to maximize scoring points for the CHOICE Neighborhood application as the contract amount can be utilized as a "leveraged cash resource" toward the required match.

Under the proposed grant contract, the City will form a "town-gown" relationship with the president, faculty and students of Virginia Union University (VUU), a historically black institution, to implement one strategy to assist residents in educational attainment and improving their quality of life. The Housing & Community Development Department and the Office of Community Wealth Building proposes to contract with VUU for the implementation of a mentoring program for youth under 18 years old who live at the Gilpin Court Complex. The mentoring program will also lend support to the families of the participating youth to assist in building self-sufficiency.

Fiscal Impact/Cost: \$100,000, which is currently available in HCD's FY 2021 General Operating Budget.

Fiscal Implications: No adverse fiscal implications are anticipated. The proposed grant award will allow the City of Richmond to meet identified goals under its Equity Agenda, as well as address needs articulated in the City's Five-Year Consolidated Plan (2016-2020). In addition, the proposed contract amount can be used as an identified leveraged resource in the CHOICE Neighborhood Grant Application, thereby allowing RRHA and the City to maximize scoring points for a more competitive application.

BUDGET AMENDMENT NECESSARY: No

REVENUE TO CITY: There is no new revenue to the City.

DESIRED EFFECTIVE DATE: Upon Adoption

REQUESTED INTRODUCTION DATE: June 14, 2021

CITY COUNCIL PUBLIC HEARING DATE: June 28, 2021

REQUESTED AGENDA: Consent Agenda

RECOMMENDED COUNCIL COMMITTEE: Finance and Economic Development

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: None

AFFECTED AGENCIES: Housing & Community Development, Office of Community Wealth Building and Budget & Strategic Planning

RELATIONSHIP TO EXISTING ORD. OR RES.: N/A

REQUIRED CHANGES TO WORK PROGRAM(S): The new activity will be added to the staff work plans for implementation and monitoring of the proposed project, if approved. All activities will be coordinated with the Office of Community Wealth Building

ATTACHMENTS: Draft Grant Contract

STAFF: Michelle B. Peters, HCD Deputy Director II – 646-3975
Valaryee N. Mitchell, Director – Office of Community Wealth Building

GRANT CONTRACT

THIS GRANT CONTRACT is made this day ____ of _____, 2021 between the City of Richmond, a municipal corporation and political subdivision of the Commonwealth of Virginia (the City), and Virginia Union University, an institution of higher education subdivision of the Commonwealth of Virginia, (the "Recipient").

STATEMENT OF PURPOSE

- A. The City Council of the City of Richmond, by Ordinance No. 2020-049 appropriated to the City's Department of Housing and Community Development in its general fund budget for FY21 funds for the purpose of making a grant to Recipient in the amount of \$100,000.00 (the "Grant Funds");
- B. The Recipient and the City hereby enter into a grant contract to govern the terms and condition of the disbursement and use of the Grant Funds;

The City and the Recipient, intending to be legally bound, agree as follows:

1. Contact Information

- A. The City's point of contact for purposes of this Contract is:

Michelle B. Peters
Deputy Director
Housing and Community Development
City of Richmond
1500 East Main Street, Suite 300
Richmond, Virginia 23219
(804) 646-3975
Michelle.Peters@richmondgov.com

This point of contact is responsible for monitoring the Recipient's compliance with this Contract.

- B. The Recipient's point of contact for purposes of this Contract is:

Dr. Allia Carter
Executive Vice-President/Chief Operating Officer
Virginia Union University
1500 North Lombardy Street
Richmond, Virginia 23220

- C. Either party may change the contact information set forth in this section by submitting a written statement that the party is making such a change and setting forth the contact information of the party's new point of contact to the other party's point of contact

2. Payment of Grant Funds.

- A. The City shall pay the Grant Funds to the Recipient in three installment payments, beginning with a payment of \$50,000 upon execution of the contract from the Department of Housing and Community Development's FY 2021 General Operating Budget. Two additional payments will be paid upon receipt of quarterly invoices.
- B. The Recipient shall return to the Department of Housing and Community Development all of the Grant Funds received by the Recipient if the requirements set forth in Section 3 below are not fulfilled.
- C. If the Recipient has not expended any part of the Grant Funds after all of the requirements set forth in Section 3 below are met, the Recipient shall certify in writing to the City's Chief Administrative Officer (CAO) that all of the requirements set forth in Section 3 have been fulfilled and the specific amount of the Grant Funds that the Recipient has not expended. If the City's Chief Administrative Officer agrees in writing that all of the requirements set forth in Section 3 have been fulfilled, the Recipient may use the remaining portion of the Grant Funds for any lawful purpose.

3. Scope of Service. In consideration of the City's Grant Funds, the Recipient shall perform the following services:

- A. The Recipient shall provide to the students of the Gilpin Court Housing Complex academic readiness and tutoring services for grades pre-K through 12, along with enrichment activities and field trips.
- B. The Recipient shall provide activities that build family self-sufficiency, including but not limited to parenting classes, general life and job skills, financial management, etc.
- C. The Recipient shall coordinate all activities offered with the City of Richmond's Office of Community Wealth Building and RRHA's Resident Services Department, including publishing a calendar of all engagement sessions.

4. Performance Measure. The City will use the following performance measures, expressed in the form of questions to be answered in the affirmative, and with supporting statements/documentation to evaluate

whether the Recipient has performed the services required by this Contract in a manner that achieves the City's purpose in providing the Grant Funds to the Recipient:

- A. How many students were provided tutoring services? Measuring the increase in academic performance by program participants.
 - B. How many families participated in the self-sufficiency program? The number of youth and adults that receive part-or-full-time employment as a result of participation.
 - C. Provide information on all marketing and outreach methodologies utilized.
 - D. Provide information on additional performance measures as agreed upon with the City's Office of Community Building.
5. **Reporting.** The Recipient shall furnish the City's point of contact and the Office of Community Wealth Building with a written report on a quarterly basis. Upon grant award, the Recipient shall meet with HCD and the Office of Community Wealth Building to review the implementation plan of action and required performance measures.

Within thirty days of the expenditure of all grant funds, the Recipient will submit a summary report of the activities undertaken, number of persons assisted, etc.

6. **Acknowledgement of Donation.** Recipient shall, in connection with any program, events, or other matters funded in whole or in part with the Grant Funds, acknowledge the City of Richmond as a donor, contributor or sponsor. This acknowledgement must be included on any promotional materials, brochures, publications, website or other visible locations. The City has the right, upon request, to review and approve any such acknowledgement. Further, the City has the right, in its sole discretion, to require the removal of its name from such promotional material, brochures, publications, websites, or other visible locations.
7. **Compliance Monitoring.** The City's point of contact and the Office of Community Wealth Building shall monitor the Recipient's compliance with this Contract. In addition to the reports required by section 5, the Recipient shall furnish the City's point of contact with any Information reasonably requested by the City's point of contact in order to enable the City's point of contact to determine whether the Recipient is meeting or has met the performance measures set forth in this Contract.
8. **Recipients Representations and Warranties.** The Recipient represents and warrants as follows:
- A. The Recipient's signatory below is duly authorized by the Recipient to enter into this Contract and thereby bind the Recipient to this Contract's terms and conditions.

9. **Audit.** Pursuant to Section 2-187 of the Code of the City of Richmond, the Recipient shall, as a condition of receiving monies from the City, be subject to periodic audits of its finances and expenditures of such City monies by the City Auditor on demand and without notice.

Effective as of the date of full execution by both parties.

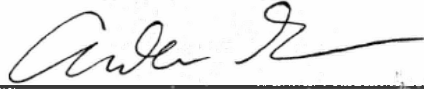
RECIPIENT:

CITY:

By: _____
Dr. Hakim J. Lucas Date
President, Virginia Union University

By: _____
J. Lincoln Saunders Date
Acting Chief Administrative Officer

APPROVED AS TO FORM:



Deputy City Attorney