



**City Of Richmond, Virginia
Office of the City Clerk**

Request to Withdraw Legislation

Paper Number: Res. No. 2021-R038

Chief Patron: Councilor Stephanie Lynch

Introduction Date: June 14, 2021

Chief Patron Signature: 

For Office Use Only

Attestation: 

Effective Date: June 23, 2021

INTRODUCED: June 14, 2021

A RESOLUTION No. 2021-R038

To request that the Chief Administrative Officer cause to be prepared and submitted to Council a report that provides certain data relevant to the City’s code enforcement officers for property maintenance for the purpose of revising the required qualifications and pay level for certain code enforcement officers for certain property maintenance inspections.

Patrons – Ms. Lynch

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: JUN 28 2021 AT 6 P.M.

WHEREAS, upon information and belief of Council, enforcement of the Code of the City of Richmond (2020), as amended, with regard to property maintenance is currently handled within the Department of Planning and Development Review; and

WHEREAS, upon information and belief of Council, certain professional certifications are required to be hired as a code enforcement officer in order to ensure competent investigation into whether structures and landscaping comply with the Code of the City of Richmond (2020), as amended, with regard to property maintenance; and

WHEREAS, upon information and belief of Council, some of the aforementioned requirements, such as the prohibition on unmaintained vegetation on properties in the city of

AYES: _____ NOES: _____ ABSTAIN: _____

ADOPTED: _____ REJECTED: _____ STRICKEN: _____

Richmond, may not require specialized training to investigate and enforce, such that the code enforcement officers assigned to this duty may not need the currently required professional certifications; and

WHEREAS, Council is of the opinion that a study by the Chief Administrative Office may reveal a cost savings to the City if the Department of Planning and Development Review establishes an entry level code enforcement officer position for property maintenance that does not require certain professional certifications as a job requirement such that a lower pay level for such a position may be justified; and

WHEREAS, the Council believes that it is in the best interests of the citizens of the City of Richmond that the Council request that the Chief Administrative Officer cause to be prepared a report that summarizes certain data relevant to the required professional certifications and duties of code enforcement officers for property maintenance within the Department of Planning and Development Review, including a summary of the current costs of code enforcement for property maintenance and potential cost savings to the City of the establishment of an entry level code enforcement officer;

NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RICHMOND:

That the Council hereby requests that the Chief Administrative Officer cause to be prepared and submitted to the Council a report that summarizes certain data relevant to the required professional certifications and duties of code enforcement officers for property maintenance within the Department of Planning and Development Review, including a summary of the current costs of code enforcement for property maintenance and potential cost savings to the City of the establishment of an entry level code enforcement officer.



Richmond City Council

The Voice of the People

Richmond, Virginia

RECEIVED
By City Attorney's Office at 3:23 pm, Jun 04, 2021

Office of the Council Chief of Staff

Ordinance/Resolution Request

TO Haskell Brown, Interim Richmond City Attorney
Richmond Office of the City Attorney

THROUGH Joyce L. Davis
Interim Council Chief of Staff

FROM Samson Anderson, Council Budget Analyst

COPY Stephanie A. Lynch, 5th District Representative
Amy E. Robins, 5th District Liaison
Tabrica Rentz, Interim Deputy Richmond City Attorney

DATE June 4, 2021

PAGE/s 1 of 2

TITLE Investigate the Need for Certifications for Entry Level Staff in Planning

This is a request for the drafting of an **Ordinance** **Resolution**

REQUESTING COUNCILMEMBER/PATRON

Stephanie A. Lynch, 5th District
Representative

SUGGESTED STANDING COMMITTEE

Government Operations

ORDINANCE/RESOLUTION SUMMARY

The Patron requests that the Chief Administrative Officer and the Director of Planning investigate the need for certifications for entry level positions within the Planning Department. The Patron believes that cost savings is possible if the Planning Department were to hire uncertified individuals to handle violations, such as vegetation, that do not require a certification.

The Patron also requests that the Director of Planning present their findings to the City Council, upon completion of this investigation.

BACKGROUND

Code enforcement is currently handled within the Planning Department. To be hired as a Code Enforcement Officer various certifications as required in order to be qualified to investigate whether buildings, structures, and landscaping meet the City's code requirements.

The Patron is requesting that the Administration look into hiring Code Enforcement Officers that do not have certifications in order to investigate code enforcement violations that do not require a certification, such as vegetation.

FISCAL IMPACT STATEMENT

Fiscal Impact	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Budget Amendment Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Estimated Cost or Revenue Impact:		

Attachment/s Yes No

Richmond City Council Ordinance/Resolution Request Form/updated 10.5.2012 /srs