



COMMISSION OF ARCHITECTURAL REVIEW

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

PROPERTY (location of work)

Address _____

Historic district _____

Date/time rec'd: _____
Rec'd by: _____
Application #: _____
Hearing date: _____

APPLICANT INFORMATION

☐ Check if Billing Contact

Name _____

Phone _____

Company _____

Email _____

Mailing Address _____

Applicant Type: ☐ Owner ☐ Agent
☐ Lessee ☐ Architect ☐ Contractor
☐ Other (please specify): _____

OWNER INFORMATION (if different from above)

☐ Check if Billing Contact

Name _____

Company _____

Mailing Address _____

Phone _____

Email _____

PROJECT INFORMATION

Project Type:

☐ Alteration

☐ Demolition

☐ New Construction

(Conceptual Review Required)

Project Description: (attach additional sheets if needed)

ACKNOWLEDGEMENT OF RESPONSIBILITY

Compliance: If granted, you agree to comply with all conditions of the certificate of appropriateness (COA). Revisions to approved work require staff review and may require a new application and approval from the Commission of Architectural Review (CAR). Failure to comply with the conditions of the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request and payment of associated fee.

Requirements: A complete application includes all applicable information requested on checklists available on the CAR website to provide a complete and accurate description of existing and proposed conditions, as well as payment of the application fee. Applicants proposing major new construction, including additions, should meet with Staff to review the application and requirements prior to submitting an application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Zoning Requirements: Prior to Commission review, it is the responsibility of the applicant to determine if zoning approval is required and application materials should be prepared in compliance with zoning.

Signature of Owner _____

_____ Date

THIS UPDATES THE APPLICATION SENT ON 3-15-2021.

1. (Previously approved by CAR, building permit applied for on 3-2-2021)
Return back window to original use as a door, with steps. Carpentry and installation by Carpentry and Painting Experts.

-- Addendum: We would like to add a 24"H x 44"W x 24"D aluminum awning with a pewter powder coat. See photo in "drawings" PDF.

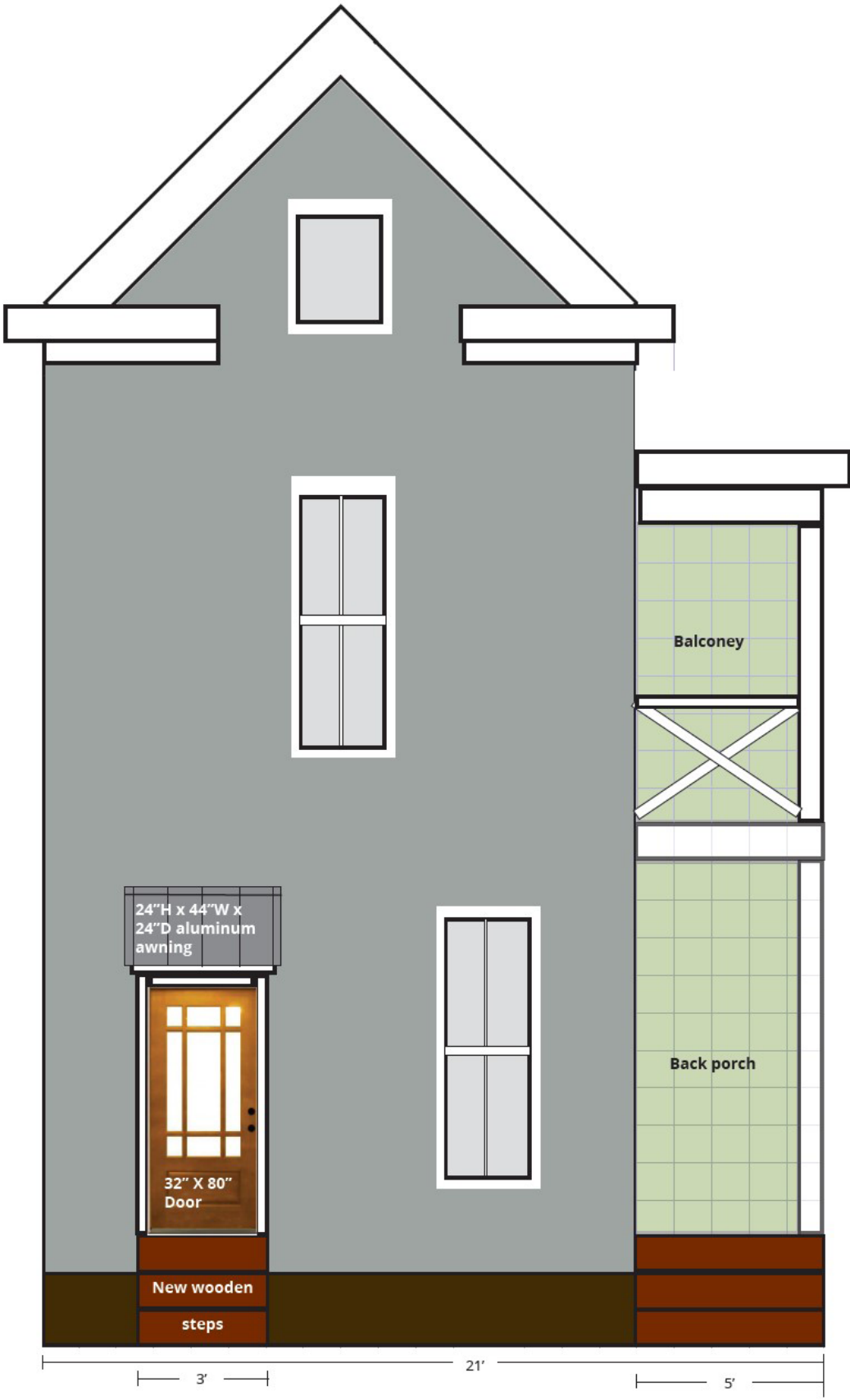
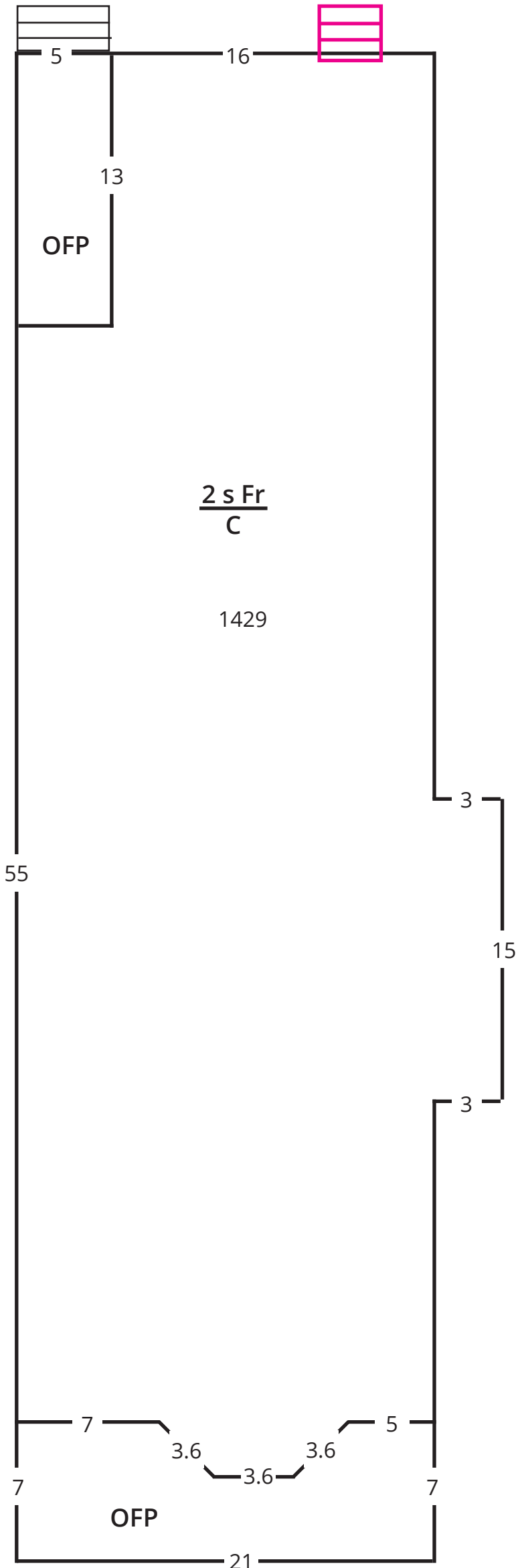
2. Replace leaking gray shingle roof with like new gray shingles (Owens-Corning "Cobblestone"). NOTE: This work has been completed (by Hammersmith Contracting). We were told -- wrongly, of course -- that roof replacements did not require permits or approval. The roof was leaking, and we thought immediate action was necessary, but we never would have gone forward if we had realized we were in the wrong.

NOTES:

1. A building permit application to relocate a kitchen sink (to clear the way for the rear door referenced above) has been made to the Planning and Permit Department. All further interior work is being done by Class A General Contractor E's Quality Work, and they will submit all applications for that work.

3014 E Broad
Rear Door

1. Return back window to original use as a door, with steps and an awning. Repair and paint existing trim. (Carpentry and installation by Carpentry and Painting Experts.) NOTE THAT THE DOORS AND STEPS WERE PREVIOUSLY APPROVED. THIS APPLICATION ADDS THE AWNING.





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