

INTRODUCED: January 11, 2021

AN ORDINANCE No. 2021-003

To amend Ord. No. 2020-049, adopted May 11, 2020, which adopted the Fiscal Year 2020-2021 General Fund Budget and made appropriations pursuant thereto, by re-appropriating a \$500,000.00 portion of the Fiscal Year 2019-2020 fund balance excess, assigned to the Capital Reserve, to the General Fund Cash Transfer for Capital Projects program, and to appropriate these transferred funds to the Capital Improvements Projects for Fiscal Year 2020-2021 and to amend the Fiscal Year 2020-2021 Capital Budget by appropriating such transferred funds in the amount of \$500,000.00 to the Department of Public Works' City Hall project in the City Facility Maintenance & Improvements category for the purpose of constructing improvements to the southwest quadrant of City Hall necessary to house either an employee health clinic or a relocated credit union office, or both.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: JAN 25 2021 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That Ordinance No. 2020-049, adopted May 11, 2020, which adopted the General Fund Budget for the fiscal year commencing July 1, 2020, and ending June 30, 2021, and made appropriations thereto, be and is hereby amended by re-appropriating a \$500,000.00 portion of the fund balance excess for the fiscal year commencing July 1, 2019, and ending June 30, 2020, to the General Fund Cash Transfer for Capital Projects program, with program number 00101,

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: FEB 8 2021 REJECTED: _____ STRICKEN: _____

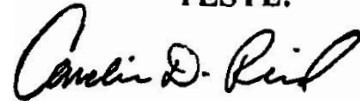
for the purpose of constructing improvements to the southwest quadrant of City Hall necessary to house either an employee health clinic or a relocated credit union office, or both.

§ 2. That, notwithstanding any requirement of section 12-264 of the Code of the City or Richmond (2020), as amended, to the contrary, the funds transferred pursuant to section 1 of this ordinance are hereby appropriated to the Capital Budget for the fiscal year commencing July 1, 2020, and ending June 30, 2021, by increasing estimated revenues by \$500,000.00, increasing the amount appropriated for expenditures by \$500,000.00, and allotting these funds to the Department of Public Works' City Hall project in the City Facility Maintenance & Improvements category the sum of \$500,000.00 for the purpose of constructing improvements to the southwest quadrant of City Hall necessary to house either an employee health clinic or a relocated credit union office, or both.

§ 3. This ordinance shall be in force and effect upon adoption.

A TRUE COPY:

TESTE:

A handwritten signature in black ink that reads "Amelia D. Reed". The signature is written in a cursive style with a large initial 'A'.

City Clerk



CITY OF RICHMOND

INTRACITY CORRESPONDENCE

O&R REQUEST

DATE: December 14, 2020 **EDITION:** 1
TO: The Honorable Members of City Council
THROUGH: The Honorable Levar M. Stoney, Mayor *LMStoney*
THROUGH: Lincoln Saunders, Acting Chief Administrative Officer *JLS*
THROUGH: Jay Brown; Director of Budget and Strategic Planning *JAB*
THROUGH: John Wack; Director of Finance *JW*
FROM: Robert C. Steidel, Deputy Chief Administrative Officer *RCSteidel*
RE: To request the appropriation of \$500,000 from the Capital Maintenance Reserve to the Facilities Capital Budget to support improvements to a portion of City Hall

ORD. OR RES. No. _____

PURPOSE: To amend Ord. No. 2020-051, adopted May 11, 2020, which adopted the Capital Improvement Plan for fiscal year 2021; and to request the City Council appropriate \$500,000 from the Capital Maintenance Reserve to the Facilities Capital Budget to support improvements to a portion of City Hall. Specifically, these improvements would include necessary modifications and refurbishments to the southwest portion of the first floor of City Hall, with the intent of repurposing the space to house 1) an employee health clinic; or 2) an employee health clinic and space for a relocated credit union.

REASON: In accordance with employer best practices and in the interest of employee well-being, the City Administration seeks to establish a conveniently-located health clinic at City Hall to serve employees and their families. Additionally and as space allows, consideration has been given to utilizing a portion of this improved space to house a relocated credit union.

The FY21 Facilities Capital Budget is already planned and does not include necessary improvements to this portion of City Hall. As such, an allocation from the Capital Maintenance Reserve to the Facilities Capital Budget, in the amount of \$500,000, is being requested.

RECOMMENDATION: Approval.

BACKGROUND: The space being considered for improvements was last occupied by a food vendor. In order to facilitate an employee health clinic, necessary improvements to the space must be made. Additionally, consideration has been given to relocating the credit union from the 16th floor of City Hall to this space to support security needs.

FISCAL IMPACT / COST: \$500,000 (architect estimate of construction cost)

FISCAL IMPLICATIONS: Not appropriating these funds will result in inability to proceed with aforementioned refurbishments

BUDGET AMENDMENT NECESSARY: Yes

REVENUE TO CITY: Potential revenue from a market-based lease

DESIRED EFFECTIVE DATE: Upon adoption

REQUESTED INTRODUCTION DATE: January 11 2021

CITY COUNCIL PUBLIC HEARING DATE: January 25 2021

REQUESTED AGENDA: Consent

RECOMMENDED COUNCIL COMMITTEE: Finance and Economic Development January 21 2021

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: City Attorney's Office

AFFECTED AGENCIES: Departments of Public Works, Human Resources, Finance, Budget and Strategic Planning, Procurement Services

RELATIONSHIP TO EXISTING ORD. OR RES.: Ord. No. 2020-051

REQUIRED CHANGES TO WORK PROGRAM(S): None

ATTACHMENTS: None

STAFF: Robert C. Steidel, Deputy Chief Administrative Officer
Robert.Steidel@richmondgov.com - Extension 1378