



City of Richmond

Special Meeting Minutes

900 East Broad Street
Richmond, VA 23219
www.rva.gov/index.php/office-city-clerk

Monday, December 7, 2020

5:00 PM

Council Chamber, 2nd Floor - City Hall
Virtual Meeting

Councilmembers Present

The Honorable Cynthia Newbille, President
The Honorable Chris Hilbert, Vice President (late arrival)
The Honorable Andreas Addison
The Honorable Kim Gray (late arrival)
The Honorable Michael Jones
The Honorable Kristen Larson
The Honorable Stephanie Lynch
The Honorable Ellen Robertson (late arrival)
The Honorable Reva Trammell

Council President Cynthia Newbille called the meeting to order at 5:01 p.m., and presided.

ELECTRONIC MEETING ANNOUNCEMENT

City Clerk Candice Reid, in accordance with Ordinance No. 2020-093, adopted April 9, 2020, as amended by Ordinance No. 2020-183, adopted August 20, 2020, announced the meeting would be held through electronic communication means. City Clerk Reid stated notice of the meeting was provided to the public through a public information advisory issued on December 4, 2020, and through Legistar on the city website in accordance with usual practice. Members of the public were encouraged to provide comments in writing prior to the meeting and all comments received prior to 10:00 a.m., on Monday, December 7, 2020, were provided to Council members. Ms. Reid indicated that members of the public who signed up to speak and provide comment would be called to speak at the appropriate time.

CITIZEN SPEAKER GUIDELINES

Upon the President's request, Deputy City Clerk RJ Warren provided citizen speaker guidelines.

MOTIONS

Councilor Michael Jones moved to expedite consideration of the following resolution, which was seconded and approved: Ayes 6, Jones, Larson, Lynch, Trammell, Addison, Newbille. Noes None. Robertson, Gray, and Hilbert had not yet arrived.

RES. 2020-R065

To consent to the Mayor's designation of J. E. Lincoln Saunders as Acting Chief Administrative Officer.

Patron: Mayor Stoney

Mayor Levar Stoney provided an introduction of the proposed resolution and requested Council consent to the appointment of Lincoln Saunders as Acting Chief Administrative Officer (CAAO).

Councilor Kim Gray joined the meeting at 5:07 p.m.

Councilor Ellen Robertson joined the meeting at 5:08 p.m.

Councilor Kim Gray addressed the qualification requirements for an ACAO and inquired if Mr. Saunders's qualifications satisfied the requirements.

Interim City Attorney Haskell Brown informed Council that the City Charter allows the Mayor to designate the head of a department, who was previously appointed by the Chief Administrative Officer, to serve as ACAO. Mr. Brown confirmed that Mr. Saunders was appointed the Chief of Staff for the Mayor's Office by a prior Chief Administrative Officer.

Vice President Chris Hilbert joined the meeting at 5:12 p.m.

Councilor Michael Jones stated he believed the appointment of Mr. Saunders as ACAO would be for an interim basis to preserve city functions and offered his support for the proposed resolution.

Councilor Ellen Robertson offered her support for the appointment of Mr. Saunders as ACAO. Councilor Robertson stated her concerns regarding the number of city officials serving in multiple rolls and its effect on the city's readiness to address issues.

Vice President Chris Hilbert stated his support for the appointment of Mr. Saunders as ACAO.

There were no comments or discussions and **RES. 2020-R065 was adopted:** Ayes 8, Jones, Robertson, Larson, Lynch, Trammell, Addison, Hilbert, Newbille. Noes 1, Gray.

ADJOURNMENT

There being no further business before the Council, the meeting adjourned at 5:33 p.m.

CITY CLERK