

INTRODUCED: November 9, 2020

AN ORDINANCE No. 2020-233

To authorize the Chief Administrative Officer to accept funds in the amount of \$19,581.00 from the Virginia Department of Criminal Justice Services; to amend the Fiscal Year 2020-2021 Special Fund Budget by creating a new special fund for the Richmond Sheriff's Office called the CESF (COVID-19): DCJS special fund; and to appropriate the grant funds received to the Fiscal Year 2020-2021 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Richmond Sheriff's Office's CESF (COVID-19): DCJS special fund by \$19,581.00 for the purpose of funding the Richmond Sheriff's Office purchase of personal protective equipment, cleaning supplies and equipment, thermometers, and fit tests in response to the COVID-19 pandemic.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: DEC 14 2020 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer is authorized to accept funds for the City of Richmond in the amount of \$19,581.00 from the Virginia Department of Criminal Justice Services for the purpose of funding the Richmond Sheriff's Office purchase of personal protective equipment, cleaning supplies and equipment, thermometers, and fit tests in response to the COVID-19 pandemic.

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: DEC 14 2020 REJECTED: _____ STRICKEN: _____

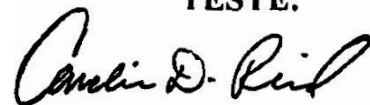
§ 2. That Ordinance No. 2020-050, adopted May 11, 2020, which adopted a Special Fund Budget for the fiscal year commencing July 1, 2020, and ending June 30, 2021, and made appropriations pursuant thereto, be and is hereby amended by creating a new special fund for the Richmond Sheriff's Office called the CESF (COVID-19): DCJS special for the purpose of funding the Richmond Sheriff's Office purchase of personal protective equipment, cleaning supplies and equipment, thermometers, and fit tests in response to the COVID-19 pandemic.

§ 3. That Ordinance No. 2020-050, adopted May 11, 2020, which adopted a Special Fund Budget for the fiscal year commencing July 1, 2020, and ending June 30, 2021, and made appropriations pursuant thereto, be and is hereby amended by increasing revenues from the funds accepted pursuant to section 1 of this ordinance by \$19,581.00 and increasing the amount appropriated to the Richmond Sheriff's Office's CESF (COVID-19): DCJS special fund by \$19,581.00 for the purpose of funding the Richmond Sheriff's Office purchase of personal protective equipment, cleaning supplies and equipment, thermometers, and fit tests in response to the COVID-19 pandemic.

§ 4. This ordinance shall be in force and effect upon adoption.

A TRUE COPY:

TESTE:

A handwritten signature in black ink, appearing to read "Carolin D. Reil".

City Clerk

RECEIVED

By Barbara Foro at 1:21 pm, Nov 02, 2020

RECEIVED

By CAO Office at 2:02 pm, Oct 12, 2020

2020-156



CITY OF RICHMOND

INTRACITY CORRESPONDENCE

O&R REQUEST

DATE: 10/9/20

EDITION:

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor *LMStoney*

THROUGH: Lenora Reid, Acting Chief Administrative Officer for Finance & Administration *lgr*

THROUGH: John Wack, Director of Finance *JW*

THROUGH: Jay A. Brown, Director of Budget & Strategic Planning *JAB*

FROM: Antionette V. Irving, Ph.D., Sheriff *Antionette Irving*

RE: Acceptance of funds from the Virginia Department of Criminal Justice Services to support programs, projects, and services to prevent, prepare for, and respond to the coronavirus.

ORD. OR RES. No. _____

PURPOSE: To authorize the Acting Chief Administrative Officer (CAO) to accept Nineteen Thousand Five Hundred Eighty-One (\$19,581) from the Virginia Department of Criminal Justice Services (DCJS) and to appropriate the same to the Richmond City Sheriff's Office FY2021 Special Fund Budget for the purpose of reimbursing programs, projects, and services that assisted the Sheriff's Office in preventing, preparing for, and responding to the coronavirus. This funding and support includes the following: Richmond City Sheriff's Office (RCSO) - Personal Protective Equipment, Cleaning Supplies and Equipment, Thermometers and Fit Tests.

REASON: The Richmond City Sheriff's Office submitted an application to the DCJS to request support to combat the coronavirus in the City of Richmond.

RECOMMENDATION: It is recommended that this funding is accepted and appropriated to the Richmond City Sheriff's Office FY 2021 Special Fund Budget.

BACKGROUND: DCJS is making \$6.5 million of the federal Coronavirus Emergency Supplemental Funding Grant (CESF) funds available to assist eligible applicants in preventing, preparing for, and responding to the coronavirus. The \$6.5 Million is approximately 60% of the \$10,832,775 CESF grant awarded to the Commonwealth of Virginia. Applicants can apply for no more than \$50,000, unless extraordinary circumstances necessitate a greater need. There is no match requirement. Allowable costs must be utilized to prevent, prepare for, and respond to the coronavirus pandemic and must adhere to the Federal Office of Management and Budget (OMB) Uniform Guidance

for Federal Awards, 2 CFR Part 200, and the U.S. Department of Justice DOJ Grants Financial Guide effective edition.

SOURCE: (must select all that apply)

- ☒ **New/increased revenue** (*complete the general fund new budget item detail chart*)(you must identify the amount of the new revenue or increase in revenue and the reason the new revenue or increase in revenue is available – do this in the Background section above)
- ☐ **Existing general fund** (*complete general fund transfer budget item detail*)(you must identify the budget item to be reduced, the amount of the reduction, the reason for the reduction, and an analysis of the impact on each program or subprogram funded by that budget item – do this in the Background and Reason sections above)
- ☐ **Fund Balance/Reserve/Contingency/Other Funding Source** (you must identify the specific source to be used (eg. Fund balance, reserve, contingency, or other), the amount of that funding source proposed to be used, and the reason for the use of that funding source – do this in the Background section above)

FISCAL IMPACT/COST (current FY):

- **If Adopted:** These funds will increase the RCSO FY21 Special Fund Budget in the amount of \$19,581 for Personal Protective Equipment, Cleaning Supplies and Equipment, Thermometers and Fit Tests.
- **If Not Adopted:** RCSO would not be able to offset the costs of Personal Protective Equipment, Cleaning Supplies and Equipment to prevent, prepare for, and respond to the coronavirus. Operating budget would decrease accordingly.

FISCAL IMPLICATIONS (future FYs): Acceptance of this award will allow the RCSO an opportunity to financially support the reimbursement of expenses for personal protective equipment, cleaning supplies and equipment, thermometers and fit tests purchases in regards to the coronavirus.

BUDGET AMENDMENT NECESSARY: Yes. The Special Fund Budget needs to be amended. (Ordinance 2020-050)

REVENUE TO CITY: The City of Richmond will receive a total of \$19,581 from DCJS to be appropriated to the Richmond City Sheriff's Office.

DESIRED EFFECTIVE DATE: Upon Adoption

REQUESTED INTRODUCTION DATE: November 9, 2020

CITY COUNCIL PUBLIC HEARING DATE: December 14, 2020

REQUESTED AGENDA: Consent Agenda

RECOMMENDED COUNCIL COMMITTEE: Request a waiver.

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: None

[illegible]

☐ Existing Item – You must show the total appropriation for each modified budget item to receive funds, for your agency

OR

☐ New Item – You must show the total appropriation for each modified budget item to receive funds, for your agency

*for a new item you must reference the next corresponding item # with a (.) decimal point, see ordinance #2017-036, FY2018 Program Level Budget)

<u>TO</u>					
<u>Item #</u>	<u>Title</u>	<u>Program</u> (cost center #)	<u>Subprogram</u> (service code #)	<u>Transfer</u> <u>Amount/New</u> <u>Amount</u>	<u>New Appropriation</u> <u>Amount</u>
<u>Grand Total</u>					

*****Grand total for the New Appropriation Amount MUST match the TOTAL AGENCY budget requested as a result of this ordinance*****



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Shannon Dion
Director

Megan Peterson
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

September 8, 2020

Ms. Lenora Reid
Acting Chief Administrative Officer
City of Richmond
900 East Broad Street, Rm 201
Richmond, VA 23219-1907

RE: CESF Law Enforcement Agencies

Dear Ms. Reid:

Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is 20-A5107CE20 and was approved for a total award of \$19,581, funded through Federal Grant 2020-VD-BX-0141. The project period is 01/20/2020 through 09/30/2021.

Included with this letter is a Statement of Grant Award/Acceptance (SOGA). Please note your General Special Conditions, Reporting Requirements and Projected Due Dates have been combined and are now referred to as Conditions and Requirements. All are posted online at <https://www.dcjs.virginia.gov/grants/grant-requirements> for your review. In addition to the General Special Conditions, there may be Specific Special Conditions related to your Grant Award. You are required to view these conditions online via the Grants Management Information System (GMIS) at <https://grants.dcjs.virginia.gov/> under menu item View Status -> Special Conditions. You must obtain a user name and password set up by your Finance Officer in order to use this system.

To indicate your acceptance of this award and conditions, please sign the included SOGA and complete both the Sub-Grantee Questionnaire and the Certifications Regarding Lobbying forms posted at <https://dcjs.virginia.gov/grants/forms>. Return all three documents within the next 60 days to grantsmgmt@dcjs.virginia.gov and reference your DCJS grant number in the subject line of your email.

We will be happy to assist you in any way we can to assure your project's success. If you have questions, contact Lacey Payne at (804) 786-8003 or via email at CESF@dcjs.virginia.gov.

Sincerely,

Shannon Dion



City of Richmond, Virginia Sheriff's Office: Proposal Requesting Funding from Virginia Department of Criminal Justice Services

CASE FOR SUPPORT

General Grant Information:

Grantor: Virginia Department of Criminal Justice Services

Project Title: Richmond City Sheriff's Office: Coronavirus Emergency Supplemental Funding

I. DESCRIPTION OF THE ISSUE & NEED STATEMENT

About Richmond City Sheriff's Office

The Richmond City Sheriff's Office (RCSO) is one of the largest sheriff's offices in the Commonwealth with nearly 500 sworn and civilian staff members. It is responsible for the operation of the Richmond Justice Center and the safety and security of the residents in its jail. The RCSO is also responsible for the safety of the citizens, judges and staff at its three courthouses: John Marshall, Manchester, and Oliver Hill. The RCSO provides service of civil process and the execution of court ordered documents, transportation of inmates, and the safety of the general public.

The RCSO has an inmate population of nearly 800 individuals housed at the Richmond City Justice Center (RCJC). Protecting the inmates as well as staff from the current coronavirus pandemic is of paramount concern to Sheriff Antionette V. Irving.

Statement of Need

The RCSO has established a pandemic preparedness plan via standard operating procedure in an effort to address the coronavirus pandemic. The plan addresses the implementation of screening procedures via the contracted medical provider in accordance with best practice methods developed by the Richmond City Health District (RCHD), Centers for Disease Control and Prevention (CDC), and World Health Organization (WHO). The plan further addresses infection control procedures to include the contracted medical provider's establishment of isolation and cohort procedures, institutional directives regarding hygiene, and the use of personal protective equipment (PPE). Modified cleaning procedures, booking and intake procedures, staffing, and modification of regular institutional activities such as visitation and delivery round out the plan.

Currently, no cases of coronavirus have appeared thus far at the Richmond City Sheriff's Office. However, despite taking into account best practices and protocols, the coronavirus is still proliferating in correctional facilities statewide, as well as within the public at whole in the greater Richmond region. In implementing the RCSO plan, Sheriff Antionette V. Irving has prioritized the health and safety of RCSO's resident inmates and staff, yet more must be done as the numbers continue to climb across the state, within the region, and within the City of Richmond. The RCSO has allocated significant fiduciary and human resources to address the pandemic and it will need to continue to do so to protect the welfare of facility residents, staff, and city constituency at large.

Prior to the coronavirus pandemic, the RCSO was addressing a vacancy of 70 sworn officers, which resulted in increased overtime to ensure the safety of the inmates and staff housed at the facility. As a result of the increased overtime due to the high vacancy rate, the RCSO was



City of Richmond, Virginia Sheriff's Office: Proposal Requesting Funding from Virginia Department of Criminal Justice Services

already battling a budget shortfall. To combat this, the RCSO engaged in an aggressive recruitment campaign. Although RCSO successfully recruited 23 new deputies recently, staffing vacancy issues remain. In addition, to the prevent spread of coronavirus, 73 non-essential civilian personnel went on rotating leave (with pay) and 20 staff members began telecommuting, which increased the responsibility of sworn officers to ensure the agency remained fully operational. This continued strain on the staffing levels and financial resources of the agency is not sustainable without assistance, such as that offered via DCJS' CESF grant.

II. PROJECT DESCRIPTION

Justification

As of June 19th, 2020, the number of confirmed COVID-19 cases in the United States is just over two million (2.17M) with over one hundred eighteen thousand (118,365) deaths. The number of new cases, while appearing to level off, continue to fluctuate at great intervals. New cases ranged from sixteen thousand forty (16,040) on June 1st, 2020 to twenty-seven thousand eighty-two (27,082) on June 18th, 2020.

Also as of this writing, the numbers of cases in Virginia is fifty-six thousand two hundred thirty eight (56,238) with one thousand five hundred eighty-six (1,586) deaths. The number of new cases appear to be declining with intermittent fluctuations. The number of new cases in Virginia on June 1st, 2020 was seven hundred ninety-one (791) while on June 18th, that number dropped to four hundred sixty-three (463).

While correctional facilities in Virginia at first seemed to be able to avoid significant outbreaks, they have become prevalent recently with Norfolk and Hampton Roads experiencing cases in correctional facilities. Central Virginia also experienced outbreaks in juvenile facilities and cases are now appearing in other facilities, such as the Chesterfield jail as well as Riverside Regional Jail. It has become clear that community spread of the virus occurs quickly and that the virus itself has not and will not dissipate easily.

Summary of COVID-19 in Virginia Department of Corrections Offenders & Facilities				
Offenders On-Site	Offenders in Hospitals	Death of COVID-19 positive Offender	Total Positive Offenders (Active, Recovered, Deceased, Released)	Staff (Employees & Contractors)
288	8	10	1,367	89

Correctional facilities are still scrambling to keep up with the spread. The amount and frequency of testing and screening has increased to include those who are asymptomatic. Employees and others entering facilities are screened with temporal thermometers. Demand for sanitation and PPE needs have increased despite a decreasing supply/shortage nationwide. Correctional facilities, including RCSO, have spent funds not included in the original budget to provide for supplies and equipment designed to limit the spread of the virus.



City of Richmond, Virginia Sheriff's Office: Proposal Requesting Funding from Virginia Department of Criminal Justice Services

RCSO Actions and Challenges

The RCSO is no different in terms of attempting to stay at the forefront of limiting the spread of the virus and protecting residents, staff, and citizens in the surrounding community. However, there are significant obstacles to overcome to ensure that it can continue to stay ahead of the curve. One such obstacle is budget. City of Richmond general funds provided minimally for the needs of the RCSO, however, annual budgeting could not have taken into account the proliferation of the virus and the resulting devastating impact on individuals as well as the economy. RCSO has procured supplies which were not in the agency's original budget in order to sanitize the facility and to keep its staff and inmates as safe as possible during the pandemic. As previously referenced, RCSO has 70 sworn staff vacancies and a sworn staff vacancy rate of 19%. Complicating the staffing situation further, the virus has resulted in 73 non-sworn staff members temporarily taking rotating leave with an additional 20 teleworking from home.

While uncertainty remains over testing and reporting accuracy of the virus numbers, it is clear that RCSO and other correctional agencies are struggling to meet the everyday demands of their respective facilities amid an ever uncertain pandemic with adverse economic conditions. Funding for the items listed will help ease the administrative burden that RCSO faces in the wake of an uncertain and ongoing pandemic.

III. STATEMENT OF COORDINATION

RCSO's efforts to combat the spread of the virus and its resulting effects on budget and staffing have been comprehensive. RCSO recently applied for and were awarded, via partnership with the Richmond Police Department and the Commonwealth Attorney's Office, Coronavirus Emergency Supplemental Funding through the Bureau of Justice Assistance. That funding helped to defray costs associated with cleaning supplies and various PPE used in Covid relief efforts for the agency. Similarly, RCSO is working to apply for CESF funding through the Federal Emergency Management Agency (FEMA) via aggregate application through the City of Richmond. RCSO will be applying through FEMA for reimbursement of personnel costs associated with virus relief efforts. The application is pending and FEMA reimburses at 75% of cost. Even as some of that funding has been awarded, agency expenses on additional supplies and PPE have continued. For example, projected annual spending on janitorial supplies alone in February 2020 was approximately ninety thousand dollars (\$90,000) and the projection currently sits at roughly one hundred forty-six thousand seven hundred (\$146,700.00) due to the ongoing Covid-19 pandemic. RCSO is seeking additional funding to help offset those additional expenses as listed below.

IV. SUPPLY BUDGET & NARRATIVE (Also see attached itemized budget form)

Vendor	General Fund Supply	Cost
Amazon	Batteries (thermometers)	\$59.84
William Simon dba Caregistics	Thermometers	\$594.00
HCA Health Services of VA	FIT tests for drive up Covid-19 testing	\$208.00



City of Richmond, Virginia Sheriff's Office: Proposal Requesting Funding from Virginia Department
of Criminal Justice Services

Treasurer of Virginia	Cleaning supplies, gloves	\$5,760.38
Trexlo Enterprises, LLC dba Fastsigns	Sneeze Guards, COVID-19 precautionary/observation signs	\$6,693.82
Sub Total		\$13,316.04

Vendor	Inmate Fund Supply	Cost
Bob Barker	Washcloths, towels, sheets	\$3,339.99
Charm-Tex	Hand towels, Water soluble bags	\$4,790.40
Global Industrial	Workbenches	\$815.67
Grainger	Coveralls	\$2,732.37
LH Int'l Consultancy, Inc.	3-ply masks	\$3,500.00
Trexlo Enterprises, LLC dba Fastsigns	COVID-19 precautionary/observation signs	\$4,152.64
Sub Total		\$19,331.07
Grand Total		\$32,647.11

Cleaning Supplies

According to OSHA, information from the CDC, the National Institutes of Health, and other study partners suggests that the virus can survive on certain types of surfaces, such as plastic and stainless steel, for 2-3 days. However, because the transmissibility of the virus from contaminated environmental surfaces and objects is still not fully understood, every effort should be undertaken to maintain routine cleaning and disinfecting of facilities to help reduce the efficacy of the virus and its potential spread.

Personal Protective Equipment (PPE)

The CDC recommends wearing face coverings in public settings where other social distancing measures are difficult to maintain (e.g., correctional facilities), especially in areas of significant community-based transmission. The CDC also advises the use of face coverings to slow the spread of the virus and help staff who may have the virus and do not know it from transmitting it to others. Gloves protect cleaning staff while dealing with potentially harmful disinfectants and when used properly, may help avoid virus contamination.

Other Supplies

Thermometers are used for screening all who enter the Richmond City Justice Center. Sneeze guards are placed strategically throughout the facility to protect staff as well as inmates from spreading the virus through respiratory droplets. COVID-19 informational signs are for placement throughout the resident sections of the facility and aid in the dissemination of educational information regarding the virus.



City of Richmond, Virginia Sheriff's Office: Proposal Requesting Funding from Virginia Department of Criminal Justice Services

Fit Tests

Fit testing confirms the fit of any respirator that forms a tight seal on the user's face before it is used in the workplace. This ensures that staff users are receiving the expected level of protection by minimizing contaminant leakage into the facepiece.

Inmate Supplies

Fresh hand towels, washcloths, towels and sheets are used for the promotion of personal hygiene of residents and increase the rate of linen exchange. Water soluble laundry bags minimize contact between service staff and contaminated laundry before washing. Workbenches allow for separate, socially-distanced work spaces for resident in the laundry area, thereby limiting potential spread of the virus. Coveralls are considered PPE and work to protect residents who are in transport to courts or other facilities. Face coverings slow the spread of the virus and help inmates who may have the virus and do not know it from transmitting it to others. COVID-19 informational signs are for placement throughout the resident sections of the facility and aid in the dissemination of educational information regarding the virus.

ITEMIZED BUDGET								
1. Personnel/Employees				DCJS FUNDS		APPLICANT MATCH		TOTAL
a. Name of Employees	Position Titles	Annual Salary Rate	Hours Devoted	FEDERAL	STATE	CASH	IN-KIND	
								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
TOTAL				\$0	\$0	\$0	\$0	\$0
b. Fringe Benefits								\$0
FICA % =								\$0
RETIREMENT =								\$0
OTHER (itemize) =								\$0
TOTAL				\$0	\$0	\$0	\$0	\$0
TOTAL PERSONNEL (A+B)				\$0	\$0	\$0	\$0	\$0
2. Consultants (including Travel and Subsistence)				DCJS FUNDS		APPLICANT MATCH		TOTAL
				FEDERAL	STATE	CASH	IN-KIND	
a. Individual Consultants								
Type								\$0
Hours Devoted								\$0
TOTAL				\$0	\$0	\$0	\$0	\$0
b. Organizations and Associations								
Type								\$0
Fee:								\$0
Time Devoted.								\$0
TOTAL				\$0	\$0	\$0	\$0	\$0
c. Consultants' Subsistence and Travel								
Number of Days								\$0
Rate/Day:								\$0
TOTAL				\$0	\$0	\$0	\$0	\$0
TOTAL CONSULTANTS (a+b+c)				\$0	\$0	\$0	\$0	\$0

3. Travel and Subsistence for Project Personnel				DCJS FUNDS		APPLICANT MATCH		TOTAL
				FEDERAL	STATE	CASH	IN-KIND	
a. Local Mileage = No. of Miles X Rate Per mile				X				\$0
b. Non Local Mileage = No. of Miles X Rate Per mile				X				\$0
c. Subsistence = number of days X rate per day				X				\$0
d. Air or other fares								\$0
TOTAL TRAVEL:				\$0	\$0	\$0	\$0	\$0

ITEMIZED BUDGET Continued					
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[illegible]

								\$0
		TOTAL EQUIPMENT:	\$0	\$0	\$0	\$0	\$0	\$0

5. Supplies and Other Expenses			DCJS FUNDS		APPLICANT MATCH		TOTAL
			FEDERAL	STATE	CASH	IN-KIND	
Type	Quantity	Price					
Batteries	100	0.60		\$60			\$60
Thermometers	6	99.00		\$594			\$594
FIT Tests	8	26.00		\$208			\$208
Janitorial/cleaning supplies: trash can liners	100	13.62		\$1,362			
Janitorial/cleaning supplies: mophead: wet	12	103.70		\$1,244			\$1,244
Janitorial/cleaning supplies: mophead finish	10	43.76		\$438			\$438
Janitorial/cleaning supplies: cleaner abrasive powder	2	26.94		\$54			\$54
Janitorial/cleaning supplies: paper bags: 1/6	4	51.98		\$208			
Janitorial/cleaning supplies: paper bags: 6 x 13	4	13.74		\$55			
Janitorial/cleaning supplies: bleach	48	15.54		\$746			\$746
Janitorial/cleaning supplies: mopheads	10	17.23		\$172			\$172
Janitorial: toilet paper	45	32.92		\$1,481			
Sneeze Guards	30	85.70		\$2,571			\$2,571
Sneeze Guards	10	83.58		\$836			\$836
Sneeze Guards	30	100.00		\$3,000			\$3,000
Covid-19 observation signs	20	14.36		\$287			
Covid-19 observation signs	192	3.00		\$576			
Covid-19 observation signs	1200	1.87		\$2,244			
Covid-19 observation signs	60	15.08		\$905			
Covid-19 observation signs	10	21.94		\$219			
Towels	70	43.74		\$3,062			
Bath Towels	66	39.90		\$2,633			
Water Soluble Bags	30	71.90		\$2,157			\$2,157
Workbenches	3	177.46		\$532			\$532
Caster Kit	1	34.15		\$34			
3XL Coveralls	100	8.38		\$838			\$838
2XL Coveralls	100	7.86		\$786			\$786
4XL Coveralls	100	8.55		\$855			\$855
XL Coveralls pk. of 25	4	28.95		\$116			\$116
3 Ply masks	5,000	0.70		\$3,500			\$3,500
Shipping	1	208.09		\$208			\$208
Taxes	1	665.79		\$666			\$666
TOTAL SUPPLIES AND OTHER:			\$0	\$32,648	\$0	\$0	\$19,581

6. Indirect Cost			DCJS FUNDS		APPLICANT MATCH		TOTAL
			FEDERAL	STATE	CASH	IN-KIND	
							\$0
TOTAL INDIRECT COST:			\$0	\$0	\$0	\$0	\$0

GRAND TOTAL:	\$0	\$32,648	\$0	\$0	\$19,581
7. Cash Funds					
Cash Funds from sources other than grant programs supporting this project (if any)					