

Richmond Redevelopment and Housing Authority

Vacancy Chart

as of

November 8, 2020

Section 5.05(d) of the Charter of the City of Richmond (2006) expressly provides that “the appointment of members of a redevelopment and housing authority in the city shall be made by the council.” Section 36-11 of the Code of Virginia (1950) authorizes the Council to provide for not more than nine or less than five commissioners of the Authority. By Resolution No. 99-R46-80, adopted March 22, 1999, the Council increased the number of commissioners from five to seven as authorized by section 36-11 of the Code of Virginia (1950). Resolution No. 2010-R140-162, adopted October 25, 2010, increased the number of commissioners from seven to nine with the addition of a Council-appointed seat and an additional tenant representative seat.

Pursuant to section 36-11 of the Code of Virginia (1950), no commissioner of the Authority may be an officer or employee of the City. By Resolution No. 2003-R230-2004-R18, adopted January 12, 2004, the Council established a procedure to be followed for appointing one member living in public or assisted housing to serve on the Authority’s Board of Commissioners as required by the regulations of the United States Department of Housing and Urban Development. This resolution was further amended by Resolution No. 2010-R141-173, adopted November 8, 2010, which revised the process of appointing the tenant representatives to the board.

(Assigned to the Land Use, Housing & Transportation Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Robert Adams	All members of Council	05/11/2020	No	Resigned	Reside or Work in the City
Veronica Blount	All members of Council	01/09/2020	Yes	Yes - Application Included	Tenant Representative - **Housing Choice Voucher
Marilyn Olds	All members of Council	11/24/2019	No	Term Limit	Tenant Representative

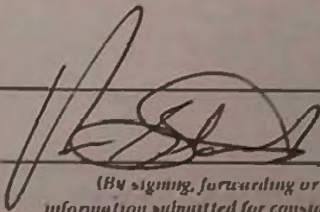
Contact:

Priscilla Jackson, Executive Administrative Assistant
Richmond Redevelopment & Housing Authority (RRHA)
804-780-4246

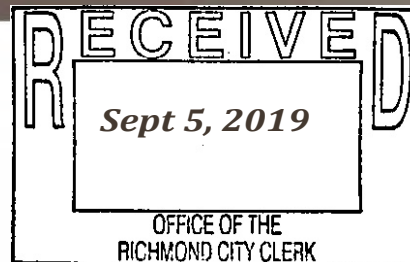


City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force:	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name: <u>Blount</u>	First Name: <u>Veronica G.</u>
Home Street Address: <u>151 W. COMMERCE RD, APT. 229</u>	Home Telephone: <u>(703) 349-6685</u>
Home City, Zip Code: <u>RICHMOND, 23224</u>	Home Fax:
Personal E-Mail Address: <u>VGBLOUNT@GMAIL.COM</u>	
Employer: <u>FAMILY LIFELINE</u>	
Job Title: <u>PARENT EDUCATOR</u>	How Long? <u>Since 5/13/19</u>
Business Street Address: <u>2325 W. BROAD ST.</u>	Business Telephone: <u>(804) 249-5429</u>
Business City, Zip Code: <u>RICHMOND, 23220</u>	Business Fax:
Business E-Mail Address: <u>VBLDUNT@FAMILYLIFELINE.ORG</u>	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract:	
Signature: 	Date: <u>9-5-19</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.



VERONICA G. BLOUNT

Richmond, VA 23224 • (804) 349-6685 • vgblount@gmail.com

Professional Summary

Administrative professional with more than 15 years of experience in health and human services, and more recently in the housing industry as a City appointed Board Commissioner. A Lifelong learner with many professional development certifications and trainings from The National Association of Housing and Redevelopment Officials, Homeward Case Management Certificate Program to prevent and end homelessness, AmeriCorps NCC, and a professional portfolio with more accomplishments available upon request.

Skills

- Extremely organized
- Methodology implementation
- Client assessment and analysis, Motivational interviewing, Case management, Trauma Informed Care, Spanish fluency
- Microsoft OUTLOOK, WORD, EXCEL, PPT, Peoplesoft, WEBCORE, CHW CareConnect Interagency Interactive Referral Database
- Self-motivated, Lifelong learner
- Process implementation, strategic planning, Policy creation and analysis
- Public speaking and the ability to work with diverse stakeholders: service participants, law enforcement, local, state, and other government agencies, nonprofit agencies, Community Advocates, etc.
- Regulation Compliance and many other skills

Work History

Commissioner, 04/2016 to Current

Richmond Redevelopment and Housing Authority – Richmond, VA

I am a member of the governing Board of the largest Housing Authority in the Commonwealth of Virginia. I am currently serving on three standing board committees to analyze and affect policy. I am also a member of the Family Self Sufficiency Coordinating Committee for Resident Services working with various agency partners to facilitate life skill, employment, educational, and homeownership opportunities for residents.

Administrative Technician, 05/2017 to 05/2018

VA ABC Bureau of Law Enforcement – Richmond, VA

I ensured that all administrative functions were carried out with attention to detail. Obtained online and hard copy applications, payments, subpoenas, certificates, lease agreements, and other documents from nonprofit and local, state, and federal government agencies working independently and producing consistent and accurate work with frequent interruptions. Issued alcoholic beverage licenses for wedding receptions, funerals, birthday parties, and

showers. Organized and prepared complex documents including correspondence and reports using Microsoft WORD and EXCEL. Maintained calendars, appointments, scheduling, and prioritizing multiple accountabilities with minimal supervision using Microsoft OUTLOOK, and WORD using strong multitasking skills while maintaining priorities and excellent communication skills.

Community Health Outreach Worker, 09/2010 to 04/2016

VA Dept Of Health Richmond City Health District – Richmond, VA

I disseminated health information door to door to public housing and other surrounding community residents, developed relationships with service organizations to bring resources to the community. Planned , coordinated, and facilitated health and well being classes and events, performed blood pressure and glucose level checks, health assessments, case management for health and other resource referrals, entered referrals into CHW database, helped CODE VA with development of CHW database, weekly, monthly and semiannual reports, resource center marketing, billing and coding for clinical services, patient registration, accessioning specimens for LabCorp, Volunteer coordination and orientation, coordination of bilingual forms and intake translation, insurance verification, job referrals , etc.

Resource Coord/Community Liaison/Support Grp Facilitator, 05/2008 to 06/2010

Americorps NCCC – Richmond, VA

I completed a two-year contract serving my country at Embrace (formerly known as Embrace Richmond) and CARITAS Furniture Bank to serve the RRHA public housing residents and surrounding city residents. I wore many hats in this human service nonprofit organization such as: Community Liaison, Asset Mapper, Community outreach, Client relations, Resource Coordinator, Bilingual Intake Coordinator, Outreach Event Coordinator, Donor Database Manager, Furniture Bank Personal Shopper, Participant Case Management, Peer counseling, Coordinate and facilitate support groups, Volunteer coordinator, etc.

Library Assistant, Clerical, Federal College Work Study, 09/2006 to 05/2007

Bryant & Stratton College – Richmond, VA

Sign books in and out electronically, research, catalogue items, find and shelf reference materials, put together binders and other training materials, and anything requested from Librarian and business office.

Seasonal Sales Associate and Counter Manager, 11/2003 to 05/2004

Dillard's – Short Pump, VA

As a seasonal hire for Christmas, I was in charge of Fashion Fair Cosmetics sales, merchandising, customer database, I utilized my makeup artistry skills for makeup and skin treatment product demonstration, promotional events, customer service, sales reports, inventory, and trained part time sales associates. When I started the customer book had approximately 15 customers because the store was new, when I left the customer book had over 300 customers profiled and served with their products. I then enrolled in Bryant and Stratton College.

Part Time Pharmacy Technician (transfer NY To VA), 03/2003 to 02/2004

CVS Pharmacy Inc. – Richmond, VA

I entered and filed prescriptions, refills, inventory, stock, cashiering, patient registration, billing and coding, insurance verifications, medical expense reports, etc.

Pharmacy Technician (transferred NY To VA), 11/2002 to 03/2003

CVS Pharmacy Inc. – East Meadow, NY

I entered, filed and filled prescriptions, refills, inventory, stock cashiering, patient registration, billing and coding, medical expense reports, insurance verifications, claims, and authorizations, and stocking supplies. I then transferred when I decided to move to Virginia.

Education

Ashford University - San Diego, CA

Pursuing BA degree in Public Administration Online. 75 cr

Associate of Applied Science: Paralegal Studies, 2007

Bryant & Stratton College- Richmond, VA, US - Richmond, VA

- Dean's List 2006
- Awarded Academic Achievement Award
- Member and President of L.A.M.P. Legal Assistant Mentoring Program

SUNY Farmingdale EOC/Hempstead - Farmingdale, NY

Certificate in Business Office Management and Medical Billing and Coding

The Franklin Institute - Hempstead, NY

Certified Phlebotomy and EKG Technician 1999

Nassau Tech Boces - Westbury, NY

Certified Hemodialysis Technician 1998

NYIT Old Westbury - Old Westbury, NY

Certified Adult Education Teacher 6/1992

Board of Commissioners
Veronica G. Blount, Chairman

Neil S. Kessler
Marilyn B. Olds
Elliott M. Harrigan
Samuel S. Young, Jr.
Jonathan Coleman
Robley S. Jones
Robert J. Adams



December 31, 2019

Chief Executive Officer
Damon E. Duncan
901 Chamberlayne Parkway
P.O. Box 26887
Richmond, VA 23261-6887
804-780-4200
Fax 804-780-0009
TTY: Dial 7-1-1
www.rrha.com

Allison Miessler, MSW
Boards and Commissions Administrator
Office of the Clerk of the City of Richmond
900 E. Broad Street, Suite 200
Richmond, VA 23219

RE: RRHA Board of Commissioners – Reappointment of Veronica Blount

Dear Allison,

I hope this letter finds you well. I am writing today to formally recommend Veronica G. Blount for reappointment to the Board of Commissioners of the Richmond Redevelopment and Housing Authority.

Since her appointment to the Board of Commissioners on January 9, 2016, Commissioner Blount has proved to be a vital member of our governing body. During her service, Commissioner Blount has demonstrated an inspiring commitment to the welfare of our public housing residents and Housing Choice voucher-holders. All RRHA Commissioners and staff members benefit from Ms. Blount's dedication and compassion.

Commissioner Blount is also a highly competent and effective policymaker. Commissioner Blount makes every effort to learn and truly engage with the complex legal framework of assisted housing management. Her political and policy insights provide wise counsel to other RRHA Commissioners and staff members. Her intellectual curiosity, coupled with her drive to serve Richmond's most vulnerable residents, make Commissioner Blount's contributions to RRHA indispensable.

For many of these same reasons, Commissioner Blount's peers recently elected Commissioner Blount to serve as Chair of our Board of Commissioners. I strongly recommend Commissioner Blount for reappointment to the Board so that she may serve her term as Chair and continue her positive impact on the agency, our residents, and the City as a whole.

Sincerely,

A handwritten signature in blue ink, which appears to read 'Damon E. Duncan', is written over a horizontal line.

Damon E. Duncan
Chief Executive Officer

December 31, 2019

Allison Miessler, MSW
Boards and Commissions Administrator

Office of The City Clerk
City of Richmond
900 East Broad ST, Suite 200
Richmond, VA 23219

Ms. Miessler:

I applied for re-appointment as a Commissioner of the Richmond Redevelopment and Housing Authority in September 2019. I currently receive the benefit of a Housing Choice Voucher which supplements my income so that my daughter and I can live in quality, affordable housing.

I have had the experience of knowing what it is like to live in a shelter with a child while attending college, then moving into public housing , serving as an Americorps member in RRHA public housing communities as a Community Liaison and Resource Coordinator among other roles, then working for the Health Department as a Community Health Outreach Worker, and additionally as a Resource Center Specialist doing Healthcare Administration at the RCHD Resource Centers in the RRHA Big Six communities all of which gave me an opportunity to be, work with alongside , and serve residents of RRHA as well as collaborate with other agencies serving the Richmond community which has grown into a vast network of community partners. During my time as a resident at Fairfield Court I was an RRHA scholarship recipient which assisted me to pay for my Degree at Bryant & Stratton College. I am also a former PTA President of Fairfield Court Elementary School. While attending Bryant & Stratton College I did two internships. I was an Intern for former Executive Director Henry McLoughlin at Central VA Legal Aid Society. I was also an Intern for Wendy McCaig at Embrace Richmond before returning to Embrace later as an Americorps Member serving in RRHA Public housing communities. I am a member of The Promise Family Network through The Peter Paul Development Center. I am a participant in the Family Self Sufficiency Program as well as a member of the Family Self Sufficiency Coordinating Committee.

As a Commissioner I have served with and learned from some very experienced Board members who serve in both business and government in The Commonwealth as well as Commissioners that I have met with from other states. I have received governance and policy training and many skilled certifications such as Housing Choice Voucher Program Management, Housing Quality Standard Certified Inspector, Rent Calculation Specialist, and many others from The National Association of Housing and Redevelopment Officials and Nan McKay and Associates. As a lifelong learner I continue to take college courses when I can and work in my community as a Certified Parent Educator using the evidence based nationally known curriculum Parents As Teachers.

It is my humble opinion that I bring a 360-degree perspective to the table serving as an experienced Commissioner with a heart for residents, staff, and a vision for the health and wellbeing of our entire community. I am still committed and for that reason I believe I am a qualified applicant.

I am grateful for the opportunity to serve,
Veronica G. Blount

From: Green, Kenyatta <kenyatta.green@rrha.com>
Sent: Tuesday, December 17, 2019 12:48 PM
To: Jackson, Priscilla L.
Subject: Fwd: Good-standing letter

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Brandon Scott <brandonscott@genesisproperties.com>
Date: 12/17/19 12:44 PM (GMT-05:00)
To: "Green, Kenyatta" <kenyatta.green@rrha.com>
Cc: Patti Hunt <pattihunt@genesisproperties.com>, Coreace Tompkins <CoreaceTompkins@genesisproperties.com>
Subject: RE: Good-standing letter

Good evening,

My apologies on the late response.

To whom this may concern,

Veronica Blount is still in good standing here at the Hatcher Tobacco Flats!

Please let me know if you have further questions!

Happy Holidays!



Brandon Scott
Property Manager
151 W Commerce Rd, Richmond, VA 23224
Main (804) 269-8330
Fax (804) 562-9070
www.HatcherTobaccoFlats.com

Professionally Managed by Genesis Properties
Celebrating 40 Years of Service!



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: RRHA	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name: Pitchford	First Name: Charlene
Home Street Address: 1034 Saint Paul St	Home Telephone: 804-514-6726
Home City, Zip Code: Richmond VA. 23220	Home Fax:
Personal E-Mail Address: charlen_21@yahoo.com	
Employer: Unemployed	
Job Title:	How Long?
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3 Number of years? 3	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: Colorado Technical University Project Management A.S. Business Management B.S. ChangeManagement M.S.	

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

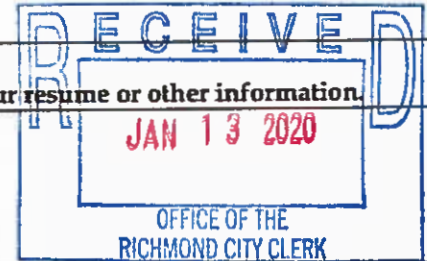
Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Other community involvement:

History Jackson Association , G.W. Caver PTA, Gilpin Tenant Council,
Healthy Start RVA, STEP (Tim Coles) Jobs for Life,
Richmond Tenant Organization

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.



☒ Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Richmond Tenant Organizator

Signature: _____ Date: _____

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk

Charlene Pitchford

1034 Saint Paul Street
Richmond, Va. 23220

(804) 514-6726

charlener.pitchford@yahoo.com

Objective

I am a motivated community organizer seeking a position on the Richmond Redevelopment Housing Authority's Board of Commissioners. I have 17 years of experience successfully providing community outreach to public housing residents in the Gilpin Court Community. While serving in many different titles on many different boards, my number one goal is to always make a positive difference in my community.

- **Skills and Qualifications**

Excellent Customer Service skills and attributes - personable, articulate and customer-focused

Received Excellence in Customer Service Award through Job Training Program

Excellent work ethic - Dedicated, Dependable and Hardworking

Team leader on many projects

- **Job Duties in the past**

Most of my administrative assistant duties revolved around managing and distributing information within an office. My job generally included answering phones, taking memos, maintaining files and sending/receiving correspondences, as well as greeting clients and customers.

- **Bookkeeping**

My Administrative assistant duties in some offices were to monitor and record expenditures.

My duties ranged from creating spreadsheets to reporting expenses to an office manager.

- **Planning and Scheduling**

Planning events such as board meetings and luncheons were included in my job responsibilities

- **Documentation**

Assisted office members with storing, organizing and managing files, typed, edited and proofread documents

Work Experience

Richmond Redevelopment Housing Authority – Richmond, Va.

August 2014 – present

Office Support Specialist From 2014 to 2017

- Provided full secretarial and administrative support to a 10-person team
- Managed customer requests for information
- Prepared departmental correspondence, documents, reports, presentations
- Scheduled and coordinated meetings and appointments
- Organized functions and events
- Tracked expense claims and prepare expense reports
- Set up and maintained customer data management systems
- Responsible for general Front Desk duties
- Performed data entry in spreadsheets using Microsoft Office Excel

Charlene Pitchford

1034 Saint Paul Street
Richmond, Va. 23220

(804) 514-6726

charlener.pitchford@yahoo.com

-
- Trained utilizing Cisco IP Phone automated telephone system
 - Operated Multi-Line (5 direct lines) Phone (Receiving an average of 85 calls per day)
 - Purchased Requisition
 - Prepared emails, reports, memos, letters, flyers & certificates for Youth Programs

Virginia Commonwealth University – Richmond, Va.

April 2004 – July 2005

AmeriCorps – Tutor

- Provided instruction to individuals and small groups of students to improve academic performance
- Assisted in preparing lesson plans for learning modules for tutoring sessions
- Assisted in developing tutoring plans specific to students' needs and goals including teaching and training materials such as handouts and study materials
- Assessed students' progress throughout tutoring sessions and maintained records of students assessment results, feedback and school performance ensuring confidentiality of records

Virginia Commonwealth University – Richmond, Va.

September 2000 – July 2003

AmeriCorps – Reading Coach

- Assisted students individually and in small groups with reading assignments and reinforced learning concepts presented by teachers
- Monitored students in the use and care of equipment and materials
- Observed students' performance and recorded relevant data to assess progress

Education

- Associate & Bachelor of Science from Colorado Technology University 2014-2018
- J. Sargent Reynolds Community College - Business Classes September 2012 - present
- McKinney High School - Washington DC

Certifications

- Citizen's Police Academy Certificate 2019
- First Aid Mental Health -2017
- CPR/First Aid/AED (MCV/VCU) - 2014
- Customer Service Certificate - 2014
- OSHA 10 (Occupational Safety Health Administration) – 2013
- Early Childhood 2005

Miessler, Allison - Clerk's Office

From: Cynthia Vaughan <vaughance@gmail.com>
Sent: Thursday, January 9, 2020 12:14 PM
To: Miessler, Allison - Clerk's Office
Subject: Re: Recommendation for Veronica Blount

CAUTION: This message is from an external sender - Do not open attachments or click links unless you recognize the sender's address and know the content is safe.

Ms. Miessler,

The RTO will not be supporting Ms. Blount's request for reappointment to her position on the Board of Commissioners. We will be supporting Ms. Charlene Pitchford as a highly qualified candidate for a position on RRHA's Board of Commissioners. Her presence in RRHA communities and her dedication to public housing residents' issues and concerns are our guidance for choosing her as the candidate to support. If you have further questions, please contact Ms.Olds at 804-437-2217 or me at 804-236-6855.

Sincerely,
Cynthia Vaughan
RTO Contact

On Fri, Jan 3, 2020 at 12:21 PM Miessler, Allison - Clerk's Office <Allison.Miessler@richmondgov.com> wrote:

Good morning,

I wanted to check in and see if you all had received a request for recommendation to reappointment Ms. Veronica Blount as a Tenant Representative for RRHA? She has submitted a reappointment application and this is another part of the application that is needed. Please let me know !

Sincerely,

Allison Miessler, MSW
Boards and Commissions Administrator

Office of the City Clerk

City of Richmond

900 East Broad Street, Suite 200

Richmond, VA 23219

CHARLENE PITCHFORD 1034 SAINT PAUL ST. | 804-514-6626 |
CHARLEN_21@YZHOO.COM

February 13, 2020

Standing Committee

Office of the City Clerk
900 E. Broad St., Suite 200
Richmond, VA
23219 USA

Dear, Standing Committee

I would the honor to serve as a Board Member the Richmond Redevelopment and Housing Authority (RRHA), Board of Commissioners which is governed by a board of commissioners appointed by the Richmond City Council. I am an active community member for over 20 years of service to my Gilpin Court Community on the Gilpin Tenant Council and I am a member of the Technical Team for the Richmond Tenant Organization (RTO) for 3 years, with a strong background in Community Outreach which leads me why I would love the opportunity to serve on the Richmond Redevelopment and Housing Authority (RRHA), Board of Commissioners to give back to an Organization that have given so much to me, by lending my Public Relations skills to an organization such as yours.

I am currently serving on the Gilpin Court Tenant Council which I faithfully served for over 20 years and work with residents on an individual basis to explore personal issues and guild the residents toward achieving their personal goals. I have a strong background in Community Outreaches, Change Management, Project Management and other Community development skills. In addition, one of my areas of expertise is in communicating the goals and objectives needed of any Organization to foster an open and transparent conversation concerning the issues that my Community currently is experiencing. I know I would serve as an excellent Board Member on Richmond Redevelopment and Housing Authority (RRHA), Board of Commissioners. I've been praised for my ability to reach people who've built up walls of self protection and other such defense mechanisms.

I would be thrilled to have the opportunity to serve on your board and put my knowledge to use. I am confident you'll find me a good fit for your needs as a Richmond Redevelopment and Housing Authority (RRHA), Board of Commissioners. Please contact me by phone, email or text at a your convenient time.

Sincerely,

Charlene Pitchford

Board of Commissioners
Veronica G. Blount, Chairman

Neil S. Kessler
Marilyn B. Olds
Elliott M. Harrigan
Samuel S. Young, Jr.
Jonathan Coleman
Robley S. Jones
Robert J. Adams



February 26, 2020

Chief Executive Officer
Damon E. Duncan
901 Chamberlayne Parkway
P.O. Box 26887
Richmond, VA 23261-6887
804-780-4200
Fax 804-780-0009
TTY: Dial 7-1-1
www.rrha.com

Dear Ms. Miessler

Charlene Pitchford has been a resident in Gilpin Court since 1998. She is currently in good standing with her lease at Gilpin Court. She does not have any lease violations and has been consistent with timely rent payments.

During her tenure here, Ms. Pitchford has been active in the community by engaging with residents one-on-one and currently serving on the Resident Council as the Treasurer.

If you need additional information, please feel free to contact me by phone at (804) 780-3425 or by email at Nichole.adams@rrha.com.

Kind regards,

A handwritten signature in dark ink, appearing to read 'Nichole D. Adams', is written over a horizontal line.

Nichole D. Adams
Property Manager II
Gilpin Court
Richmond Redevelopment & Housing Authority
901 Chamberlayne Parkway
Richmond, VA 23220
Direct Line: (804) 780-3425
Fax: (804) 643-5105
E-Mail: nichole.adams@rrha.com

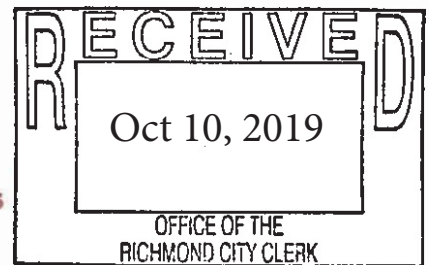
Cc: resident file



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces

(Please Print or Type)



Name of Authority, Board, Commission or Task Force:		RRHA Tenant Representative	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>			
Last Name: Shelton		First Name: Patrice	
Home Street Address: 1625 Glenfield Ave		Home Telephone: 804-289-0167	
Home City, Zip Code: Richmond 23224		Home Fax:	
Personal E-Mail Address: patricershelton@gmail.com			
Employer: VDH / RCHD			
Job Title: Community Health Worker SR		How Long? 7 yrs	
Business Street Address: 1615 Glenfield Ave		Business Telephone: 804-601-4375	
Business City, Zip Code: Richmond 23224		Business Fax: 804 230-7739	
Business E-Mail Address: patrice.shelton@vdh.virginia.gov			
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?			
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 6 th Number of years? 9 yrs			
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
If yes, please provide information on the nature of the contract.			
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: I have been an active Hillside Tenant Council President for the past 6 yrs. Finished 12 th grade. VP of RTO since 1/2019. I live in Public Housing. I am a CHWR that help Tenants thru the process. I try to be at any table that will help my Residents			

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia

City Council

Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: Maggie L. Walker Prov. Bd
Date(s) Served: Present Office(s) Held: Member

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Other community involvement:

- President of Hillside Court Tenant Council • VP of RTO
- Certified Community Health Worker SR for VOH/RCHD
- Director of Hillside Court Partnership (Non-Profit)
- Community Intervention Team
- Steering Committee for RVA Thrives / Community Voices
- Sports with Park + Rec
- CVLAS Board • CVLAS CC President

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

Resume attached

☒ Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force? Damon Duncan, Amy Propovich, Ellen Robertson, Marilyn Olds, and Hillside Tenant Council

Signature: 

Date: 9/24/19

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk

Patrice Shelton

1625 Glenfield 804-289-0167 Richmond, VA 23224 patricershelton@gmail.com

OBJECTIVE: To obtain a position on the RRHA Board of Commissioners

WORK EXPERIENCE:

2017-Present: RICHMOND TENANT ORGANIZATION VICE PRESIDENT

- To help RRHA Tenants know what Rights they have
- To be a voice to those that are voiceless
- To work towards better living in the Communities

2017-Present: Certified Community Health Worker SR

2017-Present: Legal Aid Justice Center & Central Virginia Legal Aid Society Board Member

- Guide them to being a better provider

2017-Present: Thriving Cities Jefferson Davis Corridor/RVA Thrives/Community Voices

- To build relationships with the Communities and Businesses in the Corridor
- To plan out how to keep that relationship to be on going

2015-Present: Mayor's Poverty Board

- Set in play of things and programs to take the poverty level down

2015-2017: IPHI, CHW

- Connect residents to medical homes.
- Make sure residents are aware of available resources throughout the city.
- Network to bring resources to the community.

2014-Present: Hillside Court Tenant Council President.

- To have Community meetings
- To Lead the Community into growth
- To build other Community leaders

- Meet with the Mayor once a month

2013-Present: Notary for the Commonwealth of VA

2013 - 2015: VHD, Community Advocate

- Network to bring resources to the community.
- Connect residents to medical homes.
- Make sure residents are aware of available resources throughout the city.
- Have Classes, Car Seat, Healthy Eaten, and more

2012 – Current: Hillside Court Partnership Director, Hillside Court Partnership, Inc.

- Building strong leaders within the community via multiple partnerships and events.
- I am constantly networking to increase resources and programs for the community.
- The nonprofit with partners is responsible for transport of youth and elderly to events.
- I coach my coaches to be better leaders and provide them with tools for success.

2011 – 2012: Hillside Court Rec Center Coordinator, Embrace Richmond

- Asset mapping.
- Home visits to the elderly and shut in members of the community.
- Responsible for opening and closing the Recreation Center for planned events.

2012-Present: Home Visiting Peer Ambassador/Healthy Start CAB member

1992 – 2007: Manager and Invoice Worker, Wal-Mart, Richmond, VA

- Sixteen (16+) years of experience in customer service in sales and returns
- Supervised and trained new employees
- Computed daily cash receipts.
- Participated in hiring and termination of employees.
- Participated in preparing schedules for over 20+ employees.
- Handled cash flow, opened and closed store, and worked in unsupervised settings.

REFERENCES: (Professional)

1. Qasarah Spencer, Former Supervisor	Richmond Virginia	757-621-7384
2. Wendy McCaig, Former Supervisor	Richmond Virginia	804-218-4320
3. Ellen Robinson/City Council	Richmond Virginia	804-314-7658
4. Karen Christian, Program Director	Richmond, Virginia	804-646-3601
5. Amy Popovich, VDH/RCHD	Richmond, Virginia	804-420-2202
6. Stephanie Toney, Current Supervisor	Richmond, Virginia	804-601-4375

EDUCATION:

Louisa County High School	Louisa, Virginia	Class of 1991
---------------------------	------------------	---------------

Marilyn Olds Richmond Tenants Organization
3246 Nine Mile Road Richmond, VA 23223 804-437-2217- vaughance@gmail.com

December 3, 2019

Councilwoman Ellen Robertson,
Richmond City Council Executive Offices
City Hall
900 East Broad Street Suite 305
Richmond, VA 23219

Dear Councilwoman Robertson,

I'm writing to recommend Ms. Patrice Shelton for the position of commissioner on the Board of Commissioners for Richmond Redevelopment Housing Authority (RRHA). I've had the opportunity to work with Ms. Shelton in the Richmond Tenants Organization (RTO) and have been respectful of and impressed with her ability to professionally identify problematic issues and proceed to find ways to logically solve them. As vice president of the RTO she attends meetings in public housing communities where she serves in an advisory role to council officers.

Additionally, she is the founder and Executive Director of Hillside Court Partnership and a Certified Community Health Worker Senior for Virginia Department of Health/Richmond City Health Department. She has lived in Hillside Court for 10 years where she launched more than 14 groups and teams. In her role as the president of the resident council in Hillside she has helped residents to know their worth and rights one at a time. She has partnered with Shalom Farms and Feedmore to bring food to the community at no cost or very little cost. With a determined mindset she achieved the goal of Hillside Court being rezoned to the Bellemeade/Oak Grove Elementary School District by way of her attendances at City Council meetings. Lastly, she is seated on Maggie L. Walker Poverty, RVA Thrives, LAJC, CVLAS, and CVLASCC/President Boards and was a fellow for RMHF from 3/2018 to 2/2019.

I strongly recommend Ms. Shelton for the position of commissioner on the Board of Commissioners for RRHA. I believe her outstanding work and accomplishments speak for themselves.

Please feel free to contact me at 804-437-2217 or Cynthia Vaughan (RTO Secretary) at 804-651-3566 if you have questions.

Sincerely,

Marilyn Olds

December 19,2019

To Richmond City Clerk's Office,

I am writing to say I feel, I am the person for this board. I live in Hillside Court. I am the President of Hillside Court Tenant Council for the last two terms. I have started different groups and teams. I will be leaving the CVLAS Board, if I am to get this spot on RRHA's Board. I have already left LAJC's Board.

Thank you

Patrice Shelton, CCHW Sr/Hillside T.C. President

Patrice Shelton

Patrice Shelton is the founder and Executive Director of Hillside Court Partnership, Certified Community Health Worker Senior for Virginia Department of Health/Richmond City Health Department, and the Hillside Court Resident/Tenant Council President. She has launched more than 14 groups and teams in Hillside. She has help the community members to know their worth and rights one at time. She graduated from Louisa County High School June 1991. Ms. Shelton worked at Walmart from 1992 to 2008. Moved to Hillside Court 2010 where she does her community work today. Ms. Shelton was able to get her community rezoned to the Bellemeade/Oak Grove Elementary School thru City Council meetings. She has partnered with Shalom Farms and Feed More to bring food to the community for free and low cost since 2012. She is seated on Maggie L. Walker Poverty, RVA Thrives, RTO/VP, Hillside/President, LAJC, CVLAS, and CVLASCC/President Boards. She was also a fellow for RMHF 3/2018 to 2/2019.

November 14, 2019

Dear RRHA Board Members,

I am writing to wholeheartedly recommend Patrice Shelton for the Richmond Redevelopment and Housing Authority Board. As the Director of the Richmond City Health District, I have had the pleasure of watching Patrice's career develop since 2013 when she was hired as one of our Community Health Workers (CHW). At the time, the work of a CHW was a new concept for RCHD and for our community residents. Patrice navigated these uncharted vocational waters with remarkable tenacity and commitment. In her tenure with RCHD, there have been significant strides made for the Hillside Court community, thanks in large part to Patrice's leadership and advocacy. Patrice immersed herself in her community, serving as the Executive Director of Hillside Court Partnership and as the Hillside Court Tenant Council President. Her years in Hillside have given her a deep understanding of the issues and the specific needs of the residents there. Patrice is an extraordinary advocate for her community, and her passion and energy have helped develop so many initiatives and partnerships that have positively impacted the health and wellness of Hillside Court.

One personally impactful experience with Patrice occurred last year when the Robert Wood Johnson Foundation asked me to speak to one of their leadership cohorts on the progress that Richmond has made. I assembled a panel that included myself, the city's DCAO Reggie Gordon, and Patrice. She commanded the room with her knowledge and experience as a community advocate, and the room was moved to tears by the power of Patrice's story. There are few things more compelling or inspiring than stories of surviving and thriving in the midst of tremendous hurdles. For all these reasons, I highly recommend Patrice as a member of the RRHA Board. I believe that she will prove to be a valuable voice for the residents of RRHA, and a strategic and practical thinker for the board.

Please don't hesitate to reach out to me with any further questions. I am available by phone (804) 382-3855 or email danny.avula@vdh.virginia.gov.

Thank you,



Danny TK Avula, MD MPH
Director
Richmond and Henrico Health Districts

Board of Commissioners
Veronica G. Blount, Chairman

Neil S. Kessler
Marilyn B. Olds
Elliott M. Harrigan
Samuel S. Young, Jr.
Jonathan Coleman
Robley S. Jones
Robert J. Adams



November 21, 2019

Chief Executive Officer
Damon E. Duncan
901 Chamberlayne Parkway
P.O. Box 26887
Richmond, VA 23261-6887
804-780-4200
Fax 804-780-0009
TTY: Dial 7-1-1
www.rrha.com

Patrice Shelton
1625 Glenfield Avenue
Richmond, Virginia 23224

RE: Letter of Good Standing

Dear Ms. Shelton,

Please let this correspondence serve as a "Letter of Good Standing" for your application to the Board of Commissioners at Richmond Redevelopment & Housing Authority.

As an assisted housing resident you have not been issued any lease violations during your tenancy and you also pay your rent on time as outlined under your lease.

If I can be of further assistance please do not hesitate to contact me at 804-780-3431.

Sincerely,

Cindy Chisholm
Property Manager
Hillside Court