

INTRODUCED: June 8, 2020

AN ORDINANCE No. 2020-137

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Programmatic Project Administration Agreement Extension Addendum between the City of Richmond and the Virginia Department of Transportation for the purpose of the development and administration of previously authorized and future Revenue Sharing Program projects.

\_\_\_\_\_  
Patron – Mayor Stoney

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: JUN 22 2020 AT 6 P.M.

WHEREAS, the City commits to its share of the total cost for preliminary engineering, right-of-way and construction of the project or projects in accordance with the applicable project financial documents;

NOW, THEREFORE,

THE CITY OF RICHMOND HEREBY ORDAINS:

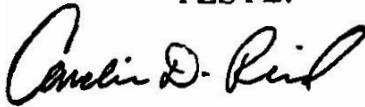
§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, be and is hereby authorized to execute a Programmatic Project Administration Agreement Extension Addendum between the City of Richmond and the Virginia Department of

AYES:        8        NOES:        0        ABSTAIN: \_\_\_\_\_

ADOPTED:   JUN 22 2020   REJECTED: \_\_\_\_\_   STRICKEN: \_\_\_\_\_

Transportation for the purpose of the development and administration of previously authorized and future Revenue Sharing Program projects. The Programmatic Project Administration Agreement Extension Addendum shall be approved as to form by the City Attorney and shall be substantially in the form of the document attached to this ordinance.

§ 2. This ordinance shall be in force and effect upon adoption.

**A TRUE COPY:**  
**TESTE:**  
  
**City Clerk**



# CITY OF RICHMOND

## INTRACITY CORRESPONDENCE

RECEIVED

By Beth D'Arcy at 1:56 pm, May 13, 2020

2020-072

### O&R REQUEST

**DATE:** May 8, 2020 **EDITION:** 1

**TO:** The Honorable Members of City Council

**THROUGH:** The Honorable Levar M. Stoney, Mayor *[Signature]* 6/4/2020

**THROUGH:** Lenora Reid, Acting Chief Administrative Officer *[Signature]* 5/15/2020

**THROUGH:** Robert C. Steidel, Deputy Chief Administrative Officer- Operations *[Signature]*

**THROUGH:** Bobby Vincent, Director of Public Works *[Signature]*

**THROUGH:** M. S. Khara, PE, City Engineer *MSK*

**FROM:** Lamont Benjamin, PE, Capital Projects Administrator *LB*

**RE:** TO AUTHORIZE THE CHIEF ADMINISTRATIVE OFFICER OR DESIGNEE TO EXECUTE A PROGRAMMATIC PROJECT ADMINISTRATION AGREEMENT BETWEEN THE CITY OF RICHMOND AND THE VIRGINIA DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF DEVELOPMENT AND ADMINISTRATION OF PREVIOUSLY AUTHORIZED AND FUTURE REVENUE SHARING PROGRAM PROJECTS

**ORD. OR RES. NO:** \_\_\_\_\_

**PURPOSE:** To authorize the Chief Administrative Officer or designee to execute a Programmatic Project Administration Agreement (PPAA) between the City of Richmond and the Virginia Department of Transportation for the purpose of development and administration of previously authorized and future Revenue Sharing Program Projects.

**REASON:** The current Programmatic Project Administration Agreement (PPAA) for Revenue Sharing projects that were funded solely with revenue sharing funds expires on June 30, 2020 (FY2020). VDOT requires that the expiring PPAA to be renewed, thereby extending the terms and conditions of the PPAA for an additional three fiscal years, with a new expiration date of June 30, 2023.

**RECOMMENDATIONS:** Department of Public Works recommends approval of this Ordinance.

**BACKGROUND:** In FY 2014 the Virginia Department of Transportation began using the state-wide Programmatic Project Administration Agreement (PPAA) for Revenue Sharing projects that were funded solely with State revenue sharing funds. This agreement was valid for three fis-

cal years (FY2014, FY2015, FY2016), with an option that extended this agreement for an additional three fiscal years (FY2017, FY2018, FY2019/20). FY19/20 was a biennial program that covered 2 years. The PPAA was approved until June 30, 2020.

The PPAA expires on June 30, 2020 (FY2020). In order to continue with all of the ongoing projects as part of the PPAA, each locality is asked to sign an extension. In doing so, the PPAA will remain in effect until June 30, 2023 (FY 2023). At that time a new PPAA will be required for any remaining on-going projects that will be a part of the PPAA extension.

Previously City Council approved a resolution for the FY14-20 Revenue Sharing Program (RSP) committing City matching funds for various projects under the program. Several projects have been completed while some projects are still underway therefore VDOT requires that the City certify funding commitments for the remaining on-going projects from the FY14-20 RSP is available to complete the projects. The matching City funds for the remaining on-going projects are available in the City's Capital Improvement Budget.

**FISCAL IMPACT/COST:** Loss of matching State RSP funds if the PPAA is not extended

**FISCAL IMPLICATIONS:** Not extending the PPAA will eliminate the possibility of receiving State matching funds for the remaining on-going Capital Improvement Projects.

**BUDGET AMENDMENT NECESSARY:** None.

**REVENUE TO CITY:** None. This resolution will allow the City to retain State revenue from FY14-20 Revenue Sharing Program Funds.

**DESIRED EFFECTIVE DATE:** Upon Adoption.

**REQUESTED INTRODUCTION DATE:** June 8, 2020

**CITY COUNCIL PUBLIC HEARING DATE:** June 22, 2020

**REQUESTED AGENDA:** Consent Agenda

**RECOMMENDED COUNCIL COMMITTEE:** Land Use, Housing and Transportation (June 16, 2020)

**CONSIDERATION BY OTHER ENTITIES:** None

**AFFECTED AGENCIES:** Department of Public Works, Department of Public Utilities, Law Department, Planning & Community Development, Economic Development, Finance Department, Budget and Strategic Planning. Copies also sent to: City Mayor (Honorable Levar M. Stoney); Chief Administrative Officer and City Attorney (2 copies).

**RELATIONSHIP TO EXISTING ORD. OR RES:** No Application for Revenue Sharing Funds FY05-06(2005-R154-165 adopted 7/25/05), City-State Administrative Agreement (2006-50-76 adopted 3/27/06), Application for Revenue Sharing Funds FY06-07(2006-R187-183 adopted 12/11/06), Application for Revenue Sharing Funds FY07-08 (2007-R99-103 adopted 6/25/07), City-State Administrative Agreement FY06-07(2007-225-228 adopted 10/8/2007), Application for Revenue Sharing Funds FY08-09 (2008-R38-64 adopted 3/24/08), Application for Revenue Sharing Funds FY09-10 (2009-R113-123 adopted 7/27/09), Authorize CAO to Execute City/State Agreements FY10 (2010-39, adopted 2/22/10), To Participate in FY11 Program (2010-87 adopted 6/14/10), Authorize CAO to Execute City/State Agreements (2011-16 adopted 2/28/11), To Participate in FY12 Program (2011-R35-42 adopted 4/11/11), Budget Amendment to appropriate FY12 funds (2011-56-34), To Participate in FY13 Program (2011-R138), Application allocation of Revenue Sharing Funds FY14 Program (2013-R206-197), adopted 10/28/2013, Authorize CAO to accept monies and to appropriate matching funds for said monies thru an increase in the Fiscal Year 2014-2015 Capital Budget for the Virginia Department of Transportation Fiscal Year 2015 Revenue Sharing Program for various projects (2014-138-133), adopted 7/14/2014. FY17 to Participate City Council Resolution 2015-R54-58 adopted 9/28/15. Programmatic Project Administration Agreement Extension 2016-253 adopted 10/10/2016.

**REQUIRED CHANGES TO WORK PROGRAMS:** None

**ATTACHMENTS:**

1. Sample VDOT Resolution.
2. Programmatic Project Administration Agreement

**STAFF:** M. S. Khara, P.E., City Engineer, 646-5413  
Lamont L. Benjamin, P.E., Capital Project Administrator, 646-6339

**PROGRAMMATIC PROJECT ADMINISTRATION AGREEMENT  
EXTENSION ADDENDUM  
Revenue Sharing Projects**

THIS ADDENDUM is made and executed in triplicate this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the City of Richmond, Virginia, hereinafter referred to as the LOCALITY and the Commonwealth of Virginia, Department of Transportation, hereinafter referred to as the DEPARTMENT.

WHEREAS, the LOCALITY and the DEPARTMENT, entered into a Programmatic Project Administration Agreement for Revenue Sharing Projects on May 31, 2017; and

WHEREAS, said agreement has an initial term of three fiscal years (each year beginning July 1<sup>st</sup> - June 30<sup>th</sup>), and will expire on June 30, 2020, and may be extended for one additional term of three fiscal years; and

WHEREAS, the parties to the agreement hereby declare their intent to extend said agreement as provided in Paragraph 1 of said agreement and further declare that such terms and provisions provided therein shall remain unchanged.

NOW THEREFORE, in consideration of the mutual premises contained therein and in this Addendum, the parties agree to extend said agreement for one additional term of three fiscal years with a new expiration date of June 30, 2023.

IN WITNESS WHEREOF, each party hereto has caused this Addendum to be executed as of the day, month, and year first herein written.

**CITY OF RICHMOND, VIRGINIA:**

Approved as to Form:



Andrew A. Gore

\_\_\_\_\_  
Typed or printed name of signatory

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date

NOTE: The official signing for the LOCALITY must attach a certified copy of his or her authority to execute this addendum.

**COMMONWEALTH OF VIRGINIA, DEPARTMENT OF TRANSPORTATION:**

\_\_\_\_\_  
Chief of Policy  
Commonwealth of Virginia  
Department of Transportation

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date