

For questions, please contact Alex Dandridge at 646-6569 or alex.dandridge@richmondgov.com



Department of	n for Urban Design Committee Review
900 E. Broad S Richmond, Vir	Street, Room 510 ginia 23219   (804) 646-6335 dgov.com/CommitteeUrbanDesign
Application Type (select one)	Review Type (select one)
Location, Character, & Extent	Encroachment Conceptual
Section 17.05 Other: New Construction	Design Overlay District
	E
Project Information	Submission Date:
Project Name: J.L. Francis Elementary Scho	ool - Installation of New 4 - Classroom Modular Build. w/Restrooms
Project Address: 5146 Snead Road, Richmo	ond, Virginia 23224
Brief Project Description (this is not a	replacement for the required detailed narrative):
	ding at J.L. Francis will add to the current student capacity at this ing will be approximately 65'-0" x 41'-10" in size.
Applicant Information (a City represe	ntative must be the applicant, with an exception for encroachments)
Name: Jarrell Coleman	Email: jcolema5@rvaschools.net
City Agency: Richmond Public Schools	
	Phone: 804-297-5541
Main Contact (if different from Applic	
Main Contact (if different from Applic Company: <u>N/A</u>	
	ant): <sub>N/A</sub>
Company: <u>N/A</u> Email: Submittal Deadlines All applications and support materials of the Urban Design Committee (UDC	ant): <sub>N/A</sub>
Company: N/A Email: Submittal Deadlines All applications and support materials of the Urban Design Committee (UDC adjusted due to City holidays, Late or Filing Applications can be mailed or delivered listed at the top of this page. It is imp	must be filed no later than 21 days prior to the scheduled meeting ). Please see the schedule on page 3 as actual deadlines are

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### Application for Urban Design Committee Review

Department of Planning and Development-Review



### Submssion Requirements

•An electronic copy (PDF preferred) of all application materials, which can be emailed, or delivered by FTP or USB. •Three (3) copies of the application cover sheet and all support materials (see below).

•Plan sheets should be 11" x 17", folded to 8 1/2" x 11". If it is not possible to scale plans to these dimensions, please provide one set of larger, scaled plans.

•All applications must include the attached cover sheet and the following support materials, as applicable to the project, based on Review Type:

### Conceptual Review:

•A detailed project narrative which includes the following: purpose of the project, project background, project budget and funding sources, description of construction program and estimated construction start date (description should also provide information on the surrounding area to provide context).

•A site plan for the project indicating site characteristics which include: building footprints, parking areas, pedestrian routes, recreation areas, open areas, and areas of future expansion.

•A set of floor plans and elevations, as detailed as possible.

•A landscaping plan which shows the general location and character of plant materials and notes any existing tree to be removed.

### Final Review:

•A detailed project narrative which includes the following: purpose of the project, project background, project budget and funding sources, description of construction program, and estimated construction start date (description should also provide information on the surrounding area to provide context).

•A site plan for the project indicating site characteristics which include: building footprints, parking areas, pedestrian routes, recreation areas, open areas, and areas of future expansion.

•A set of floor plans and elevations, as detailed as possible.

•A landscaping plan that includes a complete plant schedule, the precise location of all plant materials, and a landscape maintenance analysis. The plant schedule must show number, size and type of each planting proposed. If existing trees are to be removed, their size, type, and location must be noted on the landscape plan.

•The location of all lighting units should be noted on a site plan, including wall-mounted, site, and parking lot lighting. Other site details such as benches, trash containers, and special paving materials should also be located. Include specification sheets for each item.

•Samples of all proposed exterior building materials, including but not limited to brick, mortar, shingles, siding, glass, paint, and stain colors. When an actual sample cannot be provided, a product information sheet that shows the item or a photo of an existing item may be substituted.

### **Review and Processing**

•Once an application is received, it is reviewed by Staff, who compiles a report that is sent to the UDC. •A copy of the report and the meeting agenda will be sent to the applicant prior to the meeting.

•At the UDC meeting, the applicant or a representative should be present or the application may be deferred to the next regularly scheduled meeting. It is also strongly suggested that a representative of the City Agency which will have final responsibility for the item be present at the meeting (if the applicant and the representative are not the same).

•Once the UDC recommends action on the application, it is automatically placed on the agenda for the next City Planning Commission (CPC) meeting. Exceptions to this are encroachment applications, recommendations for which are forwarded to the Department of Public Works.

•At the CPC meeting, the applicant or a representative should be present, or the application may be deferred to the next regularly scheduled meeting.



### Application for Urban Design Committee Review

Department of Planning and Development Review Planning & Preservation Division 900 E. Broad Street, Room 510 Richmond, Virginia 23219 | (804) 646-6335 www.richmondgov.com/CommitteeUrbanDesign



Regular meetings are scheduled on the Thursday after the first Monday of each month at **10:00**°a.m. - - in the 5th floor conference room of City Hall, 900 E. Broad Street. Special meetings are scheduled as needed.

### Meeting Schedule 2020

UDC Meetings	UDC Submission Deadlines	Anticipated Date of Planning Commission Following the UDC Meeting
December 5, 2019	November 14, 2019	December 16, 2019
January 9, 2020	December 12, 2019	January 21, 2020 1
February 6, 2020	January 16, 2020	February 18, 2020 <sup>2</sup>
March 5, 2020	February 13, 2020	March 16, 2020
April 9, 2020	March 12, 2020	April 20, 2020
May 7, 2020	April 16, 2020	May 18, 2020
June 4, 2020	May 14, 2020	June 15, 2020
July 9, 2020	June 11, 2020	July 20, 2020
August 6, 2020	July 16, 2020	August 17, 2020 <sup>3</sup>
September 10, 2020	August 13, 2020	September 21, 2020
October 8, 2020	September 17, 2020	October 19, 2020
November 5, 2020	October 15, 2020	November 16, 2020
December 10, 2020	November 12, 2020	December 21, 2020 <sup>4</sup>

<sup>1</sup> Monday, January 20, 2020 is a City of Richmond Holiday.

<sup>2</sup> Monday, February 17, 2020 is a City of Richmond Holiday.

<sup>3</sup> This August CPC Meeting may be canceled. If so, Planning Commission hearing would be Tuesday, September 8, 2020. <sup>4</sup> This December CPC Meeting may be canceled.

The Richmond Urban Design Committee is a ten member advisory committee created by City Council in 1968. Its purpose is to advise the City Planning Commission on the design of City projects. The Urban Design Committee reviews projects for appropriateness in "location, character, and extent" and for consistency with the City's Master Plan and forwards recommendations to the City Planning Commission. The Urban Design Committee also advises the Department of Public Works in regards to private encroachments in the public right-of-way.

For more information, please contact the Planning and Preservation Division staff at (804) 646-6335 or Alex Dandridge at (804) 646-6569 or at <u>alex.dandridge@richmondgov.com.</u>



### Richmond Public Schools 1461 A Commerce Road Richmond, VA 23224

Jarrell Coleman Facilities Planner Cell: (804) 297-5541

Urban Design Committee June 4<sup>th</sup> 2020 Richmond Public Schools Francis Elementary 5146 Snead Road Richmond, Virginia 23224

### **Final Review:**

### Narrative:

Richmond Public Schools had a significant deficit of elementary school classroom space south of the river for the 2019-2020 school years and this trend continues for the foreseeable future. J.L. Francis Elementary School has a functional capacity of 566 students. The estimated enrollment for 2020-2021 is expected 619 which is over capacity +9%. (Refer to EXHIBIT-A for the population and enrollment forecast)

The District currently has (3) trailers on site that contain four (4) classrooms included in the above population figures. This proposal will allow the District to remove the existing trailers and replace them with newer used trailers in one modular classroom building. There will be two (2) bathrooms installed with the modular building. The proposed trailers are coming from Greene Elementary which no longer needs them as Greene Elementary will be moving into their newly built Building, Cardinal Elementary.

This project is to provide one temporary four (4) classroom modular building at J.L. Francis Elementary School. The proposed building is a 41'-10" x 65'-0", 4-classroom temporary modular building with restrooms (Refer to EXHIBIT-B for proposed Building Plans). The buildings will be accessed by ADA compliant walkway. Descriptive data on the units has been included in the packet. We intend to have the proposed units installed by the middle of June (2020) to allow for power hook-up, as well as allowing for the teachers to set up their new temporary classrooms, and furniture delivery and set-up, prior to the students returning for the 2020-2021 school year.

### Site Plan:

Please see the attached proposed site plan for location of the proposed temporary modular buildings (Refer to EXHIBIT-C). Basically, the modular buildings will be placed on the black top.

### Floor Plans:

Floor Plans are attached at EXHIBIT-B.

### Landscaping Plan:

Minimal landscaping is proposed for this project due to the temporary nature of the modular buildings, and RPS will work with the City and provide a plan for their ultimate approval. Exterior Lighting:

Exterior lighting will be installed on the temporary modular building at each exit door. No additional trach receptacles, benches or picnic tables will be added beyond what already exists on site today.

**Building Material:** 

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Proposed building materials for the units are described in the attached Data Sheets (Refer to EXHIBIT-E), and include: HardiPanel exterior siding Contrasting color HardTrim Steel clad exterior doors with view block Dual-glazed low "e" exterior windows Low sloped roof designed to divert drainage away from doors and windows Gutters and Downspouts White EPDM roof

Unit layouts are attached. Since these units are temporary, only minimal landscaping is proposed for this project

Once enrollment numbers decrease to the RPS functional or a plan to address the overcrowding has been implemented and space in the permanent building is available the temporary modular buildings will be removed. This includes all associated walkways and utilities. The site will be returned to its original condition.

The site design and construction for this project was procured through our existing term contract with Ballou, Justice, Upton Architects. The temporary modular will be procured utilizing an existing E&I Cooperative's Agreement with Mobile Modular Management – Contract Number CNR01338. Site work will be competitively bid between pre-qualified RPS Class-A General Contractors.

If further information is required, or if clarification is desired, please contact Jarrell Coleman, with Richmond Public Schools, directly by cell phone, at (804)-297-5541, or email, at jcolema5@rvaschools.net

Attachments: EXHIBIT-A: Population & Enrollment Forecast EXHIBIT-B: Proposed Floor Plans EXHIBIT-C: Proposed Site Plan EXHIBIT-D: Not Used EXHIBIT-E: Data Sheets EXHIBIT-F: RPS Facility Update Cost Estimate

Jarrell Coleman Facilities Planner Richmond Public School

### RICHMOND PUBLIC SCHOOLS, VA DEMOGRAPHIC STUDY

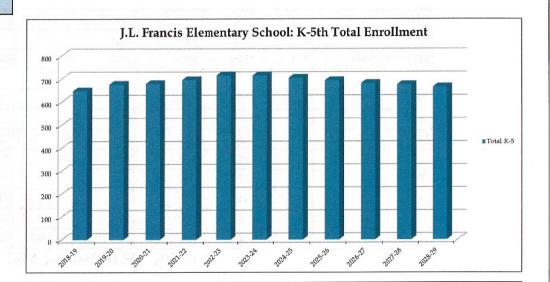


J.L. Francis Elementary School											
2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
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112	117	115	114	112	111	109	108	106	104	102	
102	118	123	121	119	116	115	113	112	109	107	
102	103	119	124	123	121	118	117	115	115	112	
116	100	101	117	125	124	122	119	118	118	118	
95	118	102	103	121	129	128	126	123	122	122	
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Forecasts developed April 2019

Green cells (2018-19) are historical data

Blue cells (2019-2020 and later) are forecasted years





### RICHMOND PUBLIC SCHOOLS, VA REZONING STUDY: SCHOOL BOARD APPROVED ESTIMATED ENROLLMENT

### **Elementary School Enrollment Statistics**

		School Board Approved ES Zones Estimated Enrollment							
Elementary School	2018-19 Capacity	K	1	2	3	4	5	Estimated Enrollment	Utilization
Barack Obama Elementary	402	- 53	49	- 25	.54	44	45	- 391	- 75%
Bellevue Elementary	361	38	39	38	34	31	29	209	58%
Blackwell Elementary	601	78	87	80	75	81	77	478	80%
Broad Rock Elementary	721	129	121	147	127	122	112	758	105%
Chimborazo Elementary	560	77	63	66	52	62	55	375	67%
E.S.H. Greene Elementary	1000	149	172	162	133	144	146	906	91%
Elizabeth D. Redd Elementary	424	74	66	78	69	66	77	430	101%
Fairfield Court Elementary	499	50	54	64	42	50	53	313	63%
G.H. Reid Elementary	632	135	127	112	113	113	131	731	116%
George Mason Elementary	750	109	99	87	86	86	93	560	75%
George W. Carver Elementary	700	62	80	81	89	81	74	467	67%
Ginter Park Elementary	389	47	62	56	52	46	43	306	79%
J.B. Fisher Elementary	386	52	53	37	46	52	49	289	75%
J.L. Francis Elementary	566	119	102	96	95	114	93	619	109%
John B. Cary Elementary	336	51	54	55	56	49	51	316	94%
Linwood Holton Elementary	591	122	123	98	83	109	70	605	102%
Mary Munford Elementary	508	91	114	92	92	74	61	524	103%
Miles Jones Elementary	575	97	99	101	115	108	91	611	106%
Oak Grove Elementary	739	113	95	100	93	102	97	600	81%
Overby-Sheppard Elementary	408	72	49	64	62	64	.70	381	93%
Southampton Elementary	531	65	74	76	88	65	84	452	85%
Swansboro Elementary	296	38	55	41	36	35	49	254	86%
Westover Hills Elementary	451	78	69	82	69	70	58	426	94%
William Fox Elementary	477	71	61	59	72	71	86	420	88%
Woodville Elementary	552	73	86	60	80	68	65	432	78%
Total	13455	2043	2053	1987	1913	1907	1860	11763	87%

Student counts are based on the 10/31/2018 RPS student database.

Cropper GIS

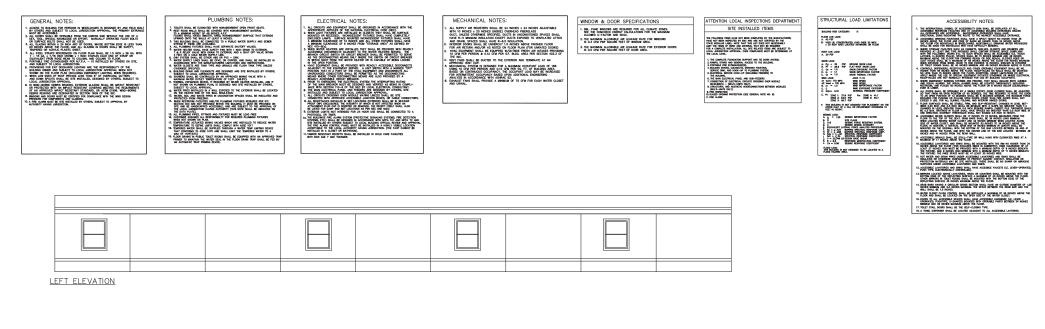
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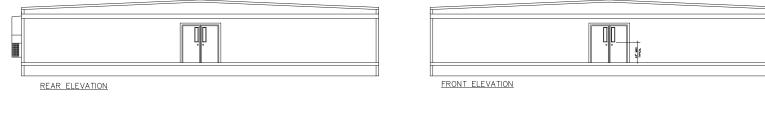
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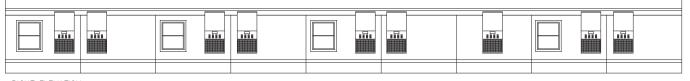
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## EXHIBIT-B

Proposed Floor Plans







RIGHT ELEVATION

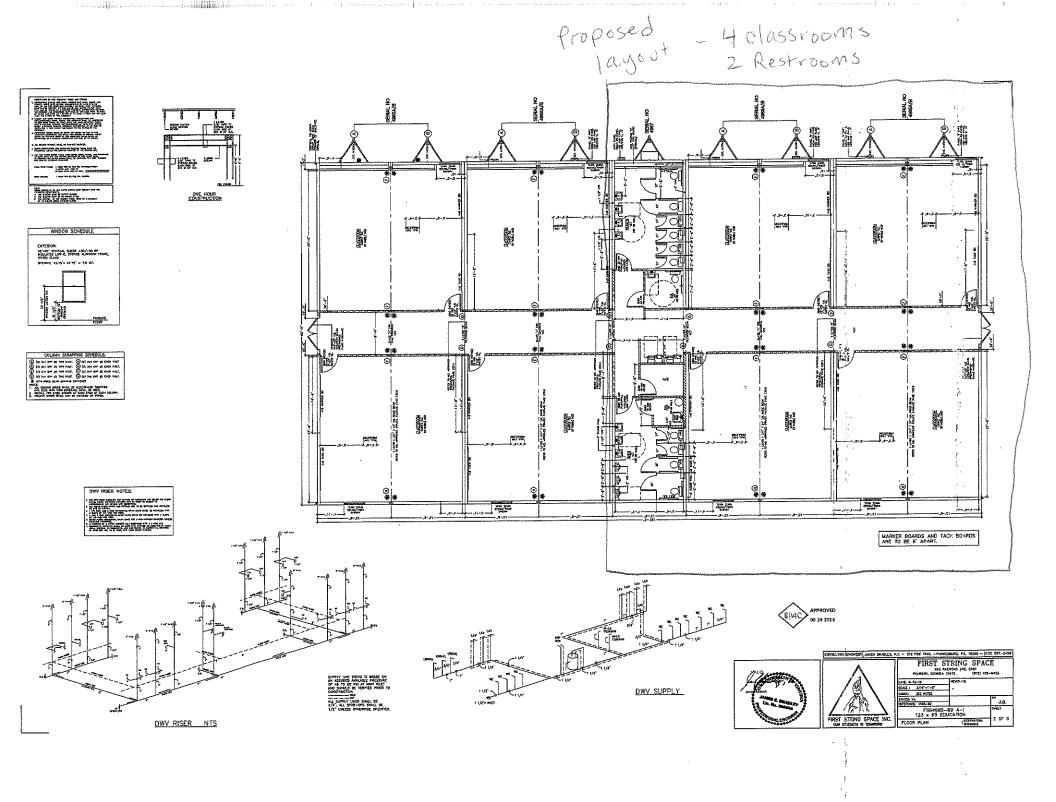


MANUFACTURERS DATA PLATE, STATE LABELS AND ENGLABELS ARE TO BE LOCATED ADJACENT TO ELECTRICAL PANEL

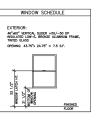
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OF		COVER SHEET	STATE	BUILDING	ELECTRICAL	MECHANICAL	PLUMBING	ACCESSIBILITY	ENERGY CODE
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OF		ELECTRICAL	VIRGINIA	STATEWIDE BLDG. CD. 2012 IBC	2011 NEC	2012 MC.	2012 IPC	ICC/ANSI A117.1-09 W/VA, AMEND,	2012 IECC
OF	5	MECHANICAL		2012 IFC					
OF	5	CROSS SECTION							
OF	1	FOUNDATION							



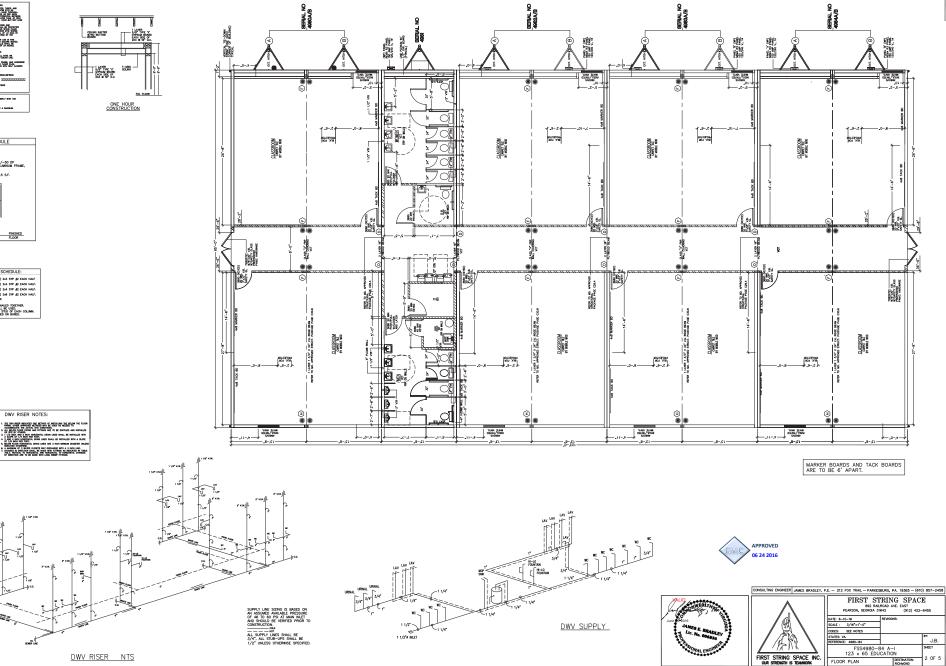












J.B.

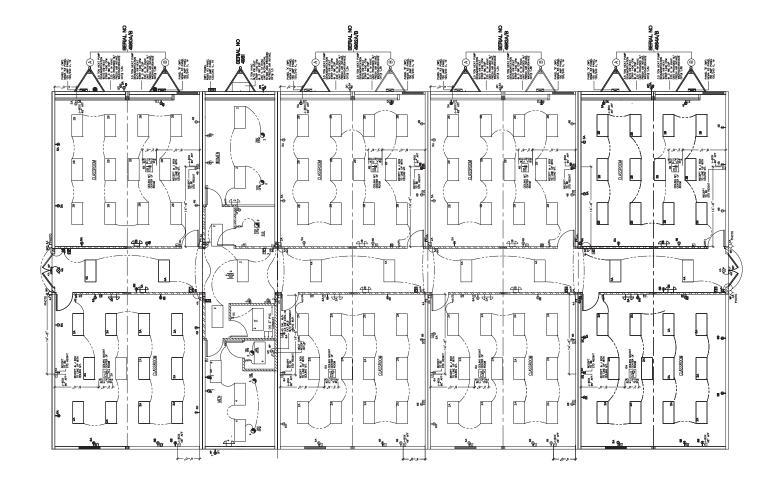
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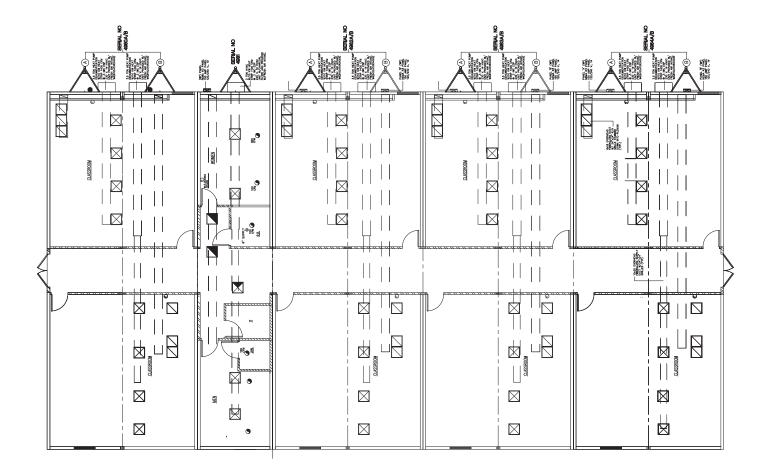


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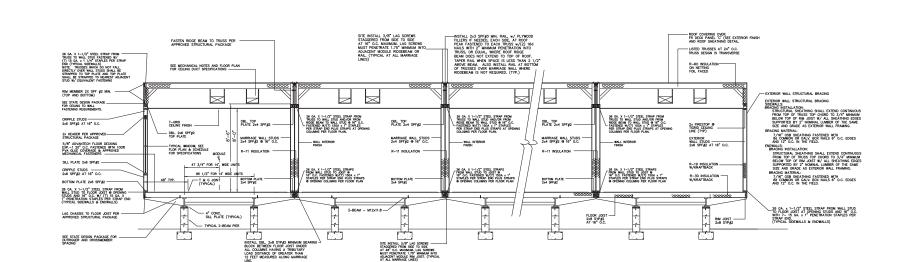










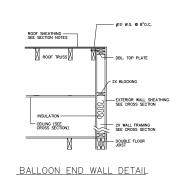




EXTERIOR FINISH MATERIAL:

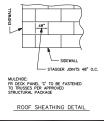
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WALL - 7/16\* HARDI-PANEL SIDING (STUCCO) OVER APPROVED MOISTURE BARRIER OVER 7/16\* OSB SHEATHING INSTALLED PER MANUFACTURERS SPECIFICATIONS.



NTS





OR ATTACHED DRAWINGS

LOAD DISTANCE OF GREA

NOTES 

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RIDGE BEAM CONSTRUCTION:

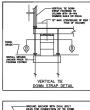
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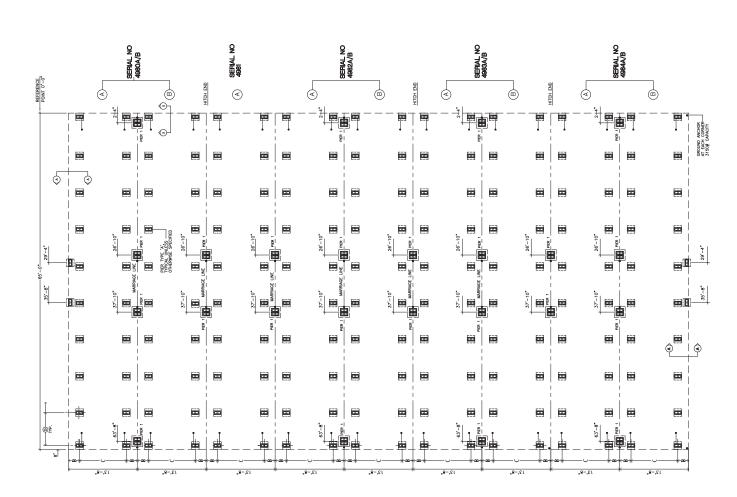
APPROVED EM 06 24 2016



GENERAL CROSS-SECTION NOTES: UNLESS OTHERWISE SPECIFIED, ALL STEEL MUST COMPLY W/ ASTM A36, YIELD STRENGTH = 36 KSI. 2. ALL LAG SCREWS MUST COMPLY W/ ANSI/ ASME B18.2.1. F YR 60 KSI MINIMUM. SEE FOUNDATION PLAN FOR PIER AND TIE-DOWN STRAPPING LOCATIONS, ORIENTATIONS, AND SPECIFICATIONS.









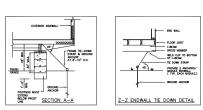
















INU IL: THIS FOUNDATION PLAN IS PROVIDED FOR REFERENCE AS A TYPICAL STANDARD. ACTUAL FOUNDATION CONDITIONS MUST BE EVALUATED FOR APPLICABILITY IF THIS PLAN IS TO BE USED. ALTERNATE FOUNDATION PLANS MAY BE DESIGNED B OTHERS IN ACCORDANCE WITH THE REQUIREMENTS OF THE JURISDICTION HAVING AUTHORITY.

NOTE:



/ARRIAGE	WALL P	IER REQUI	REMENTS
PIER NUMBER	MINIMUM SOL BEARING CAPACITY	PIER TYPE	NUMBER OF VERTICAL THE DOWN STRAPS RED'D (EACH MODULE)
1	2000 PSF	0	1
	3000 PSF	0	1
	2000 PSF		
	3000 PSF		

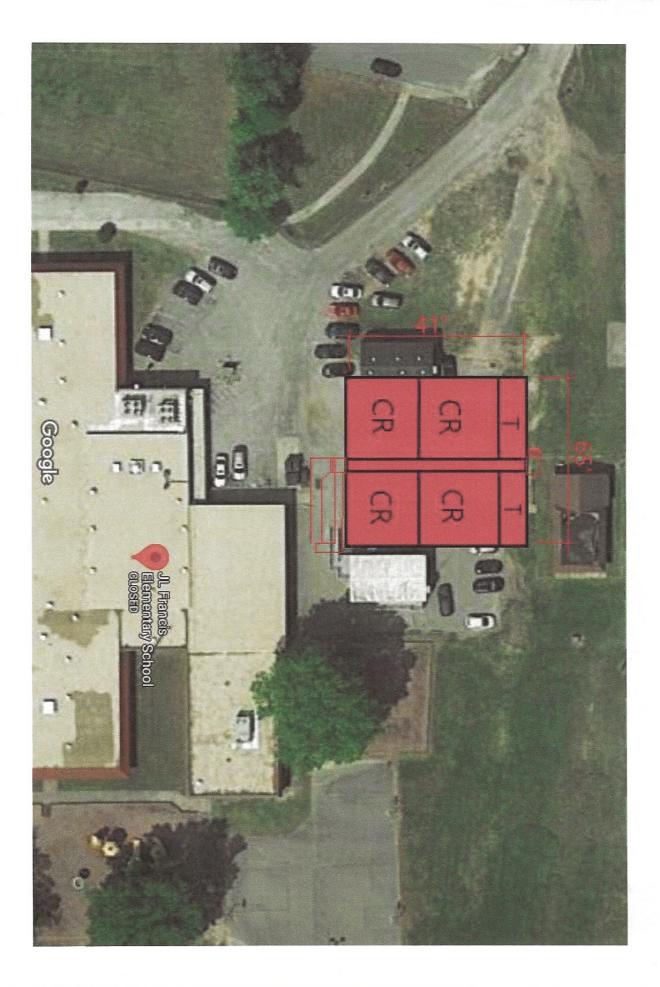


## EXHIBIT-C

Proposed Site Plans

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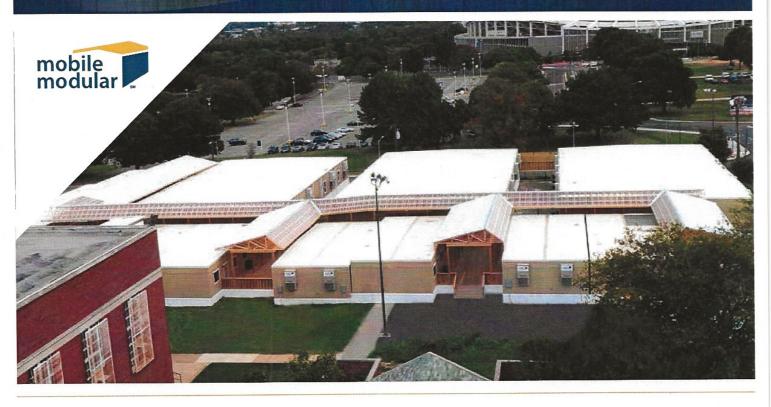
## EXHIBIT-E

Data Sheets

PORTABLE CLASSROOMS | RESTROOM BUILDINGS | PORTABLE BUILDINGS | MODULAR BUILDINGS

# Mobile Modular's CampusMaker ModPod<sup>®</sup> The Flexible Solution for Sustainable Learning Spaces







Serving California, Florida, Texas and Mid-Atlantic states.



## Adaptable Classrooms for Today's Changing Schools.

Sustainable and customized learning environments.

Fluctuating school enrollment. Shifting demographics. Changing expectations. The CampusMaker ModPod<sup>®</sup> delivers the flexible solutions for today's rapidly evolving educational needs.

Today's school districts are progressively seeking better, more secure and adaptable ways to make the most of their available space. Now with the revolutionary CampusMaker ModPod, creating a reusable and sustainable learning environment has never been easier.

Constructed of durable materials and designed to be easily configured into a wide variety of self-contained classroom complexes, the CampusMaker ModPod delivers what every school needs: energy efficiency, security and a building design that is easily adaptable to different enrollment needs.

### **Optimum Flexibility**

The expandable and retractable design of the CampusMaker ModPod not only offers the ease of reconfiguration but also a wide variety of configuration options, enabling the Facilities Departments to prepare for most enrollment situations.

These configurations include restrooms, administrative offices, libraries, laboratories, music classrooms and more.

### **Tangible Savings**

The innovative side-by-side installation of the classrooms significantly reduces the length of utility runs, electrical and plumbing connections, walkways, stairs and access ramps. All perimeter walls of each double classroom contained within a CampusMaker ModPod are finished as exterior walls. This allows for easy reconfiguration of the CampusMaker ModPod to a larger or smaller size based upon enrollment. Further, reconfiguration can be performed with minimal disruption to the adjacent classrooms.

### Safety and Security

When Mobile Modular designed the CampusMaker ModPod, one of our primary goals was to create a modular classroom system that ensured the safety and security of students and staff.

Each CampusMaker ModPod complex is accessed via an interna corridor with steel clad exterior doors, self-closers and panic hardware. To ensure further safety and security, each classroom is accessed through a solid core fire-rated door with a large view block and locking system.

All doors can be equipped with optional alarms, electronic entry control and easily integrated with each facility's primary security and life safety systems.

www.mobilemodularrents.com

### Let us take care of all of your space needs. Mobile Modular's **CampusMaker ModPod**<sup>®</sup> Complex

HVAC

### Lighting (Not shown)

Energy-efficient T-8 lighting coupled with flexible switching for customized lighting control.

High-efficiency HVAC system with Heat Pump and an intelligent energy management system for a comfortable and properly ventilated interior.

### Roof (Not shown)

White EPDM cool-roof with batt-insulation in accordance with the IECC regulations reduces heat infiltration into the classroom. Traverse roof, designed to divert rainfall away from exterior openings.

### Windows

Dual pane windows with low-E glass helps reflect radiant energy, reduces heat gain and energy loads.

### **Teaching Environment**

Reduced sound transmission between classrooms enhances the teaching environment.

### Floor

Floor insulation in accordance with the IECC standards, vapor barrier, and glueless carpet tile improves the energy efficiency, comfort and durability of the CampusMaker ModPod.

### Exterior Wall

Permanent construction quality – 2" x 6" framing, plywood sheathing, commercial grade vapor barrier, batt-insulation in accordance with IECC and low maintenance interior and exterior finishes.

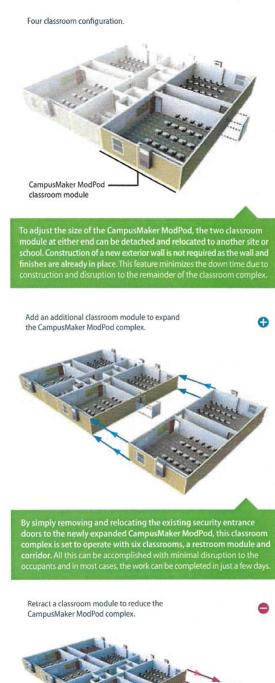
The above illustration depicts a six classroom CampusMaker ModPod complex, with a restroom module and integrated interior corridor. A CampusMaker ModPod classroom module is comprised of two classrooms (27'-0" x 28'-0")\* with an egress corridor. Each classroom is approximately 790 sq. ft. and can accommodate up to 35 students. The interior corridor is 8'-0" wide and is further enhanced with a one-hour-fire-rated construction to protect the occupants. Sprinklers can be installed for additional protection.

### 800.944.3442 www.mobilemodularrents.com



\*The availability of the product and its features may vary. Please contact your sales specialist for further information. These specifications are subject to change without notice.

### It's as easy as adding and subtracting. Protected, Flexible and Environmentally Friendly.



Retract a classroom module to reduce the CampusMaker ModPod complex.

## All CampusMaker ModPod<sup>®</sup> classrooms feature:

- · High-efficiency HVAC system with Heat Pump
- Intelligent energy management system, featuring automatic temperature, humidity and fresh air exchange controls
- High-performance building insulation
- Energy-efficient T-8 electronic ballast and lamps
- · Commercial grade, heavy duty vapor barrier
- White EPDM Cool Roof
- Traverse roof, designed to divert rainfall drainage away from exterior openings
- Glueless carpet tiles 100% recyclable, made from post consumer materials
- Dual pane low-E window

Additionally, the CampusMaker ModPod, also offers a comprehensive selection of options to meet the demands of even the most stringent specifications.

## CampusMaker ModPod sustainable options include:

- Passive shading devices
- UVC light for HVAC condenser cells
- · CO, monitoring system
- Radiant heat barrier
- Tubular Daylighting System
- LED fixtures and lamps
- Natural fiber insulation
- · Forest Stewardship Council (FSC) certified lumber
- Locally sourced materials
- · Low-flush toilet with smart valve
- Tankless hot water heater
- Automated faucet
- · Automated paper towel dispenser
- · Automated hand soap dispenser



## EXHIBIT-F

RPS Facility Update Cost Estimate

	RP	S Facility L	Jpdate Cost Estimate			
Richmond Public School Buildings	Type of Project	Existing SF	Comments	Proposed Modular Square Footage	New Construction Cost for Addition (\$350 basis)	
Southampton Elementary School	Addition	56,521	Addition needed to meet program requirement	3,575	\$ 1,251,250	
Francis Elementary School	Addition		Addition needed to meet program requirement	4,485	\$ 1,569,750	
****RPS owns proposed r to location		noving				