



**City Of Richmond, Virginia
Office of the City Clerk**

Request to Withdraw Legislation

Paper Number: Res. 2020-R018

Chief Patron: Vice President Chris Hilbert

Introduction Date: March 9, 2020

Chief Patron Signature: Per email request.

For Office Use Only

Attestation: *Candice Reid* 6/4/2020

Effective Date: _____

From: [Hilbert, Chris](#)
To: [Braxton, Lisa - Clerk's Office](#); [Hilbert, Chris A. - City Council](#)
Cc: [Reid, Candice D. - Clerk's Office](#); [Townes, Lisa F. - City Council Office](#)
Subject: RE: Withdrawal - Res. 2020-R018
Date: Thursday, June 4, 2020 11:06:22 AM
Importance: High

CAUTION: This message is from an external sender - Do not open attachments or click links unless you recognize the sender's address and know the content is safe.

I am withdrawing this legislation.

Chris A. Hilbert
Senior Strategic Markets Lending Officer
Virginia Housing Development Authority
601 S. Belvidere St.
Richmond, VA 23220-6504
Phone: 804-306-0875
chris.hilbert@vhda.com
www.vhda.com

From: Braxton, Lisa - Clerk's Office <Lisa.Braxton@richmondgov.com>
Sent: Thursday, June 4, 2020 9:36 AM
To: Hilbert, Chris A. - City Council <Chris.Hilbert@richmondgov.com>; Hilbert, Chris <Chris.Hilbert@VHDA.com>
Cc: Reid, Candice D. - Clerk's Office <Candice.Reid@richmondgov.com>; Townes, Lisa F. - City Council Office <Lisa.Townes@richmondgov.com>
Subject: Withdrawal - Res. 2020-R018
Importance: High

CAUTION: This email originated from outside of VHDA. Use caution when clicking on links or opening attachments.

VP Hilbert,

This email is confirmation that you have requested the withdrawal of the following:

Res. 2020-R018 - To remove Tanya Francis from the Richmond Public Library Board.

Your response will serve as approval and no further action will be required.

Respectfully,

Lisa Braxton

INTRODUCED: March 9, 2020

A RESOLUTION No. 2020-R018

To remove Tanya Francis from the Richmond Public Library Board.

Patron – Vice President Hilbert

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: MAR 23 2020 AT 6 P.M.

WHEREAS, Tanya Francis was duly appointed by the City Council as a member of the Richmond Public Library Board; and

WHEREAS, Ms. Francis has missed more than four consecutive regularly scheduled meetings of the Richmond Public Library Board;

NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RICHMOND:

That, pursuant to section 2-756 of the Code of the City of Richmond (2015), as amended, Tanya Francis is hereby removed from the Richmond Public Library Board effective upon the adoption of this resolution.

AYES: _____ NOES: _____ ABSTAIN: _____

ADOPTED: _____ REJECTED: _____ STRICKEN: _____



Richmond City Council

The Voice of the People

Richmond, Virginia

Ordinance/Resolution Request

TO Haskell Brown, Interim City Attorney

THROUGH Lawrence R. Anderson, Council Chief of Staff *LR*

FROM Joyce L. Davis, Council Policy Analyst *JLD*

COPY Chris Hilbert, 3rd District Council Member
 Meghan Brown, Deputy Council Chief of Staff *MLB*
 Tabrica Rentz, Interim Deputy City Attorney
 Lisa Townes, 3rd District Liaison

RECEIVED

FEB 28 2020

DATE February 28, 2020

PAGE/s 1 of 2

TITLE Resolution to Remove Library Board Member

OFFICE OF THE CITY ATTORNEY

This is a request for the drafting of an Ordinance Resolution

REQUESTING COUNCILMEMBER/PATRON

Council member Chris Hilbert

SUGGESTED STANDING COMMITTEE

Committee Waived

ORDINANCE/RESOLUTION SUMMARY

Resolution request is to remove Tanya Francis as a member on the Richmond Public Library Board.

BACKGROUND

This Resolution request is to remove Tanya Francis from her position as a member on the Richmond Library Board of Trustees (LBOT).

The LBOT has requested Council to take action to remove Ms. Francis due to lack of attendance to meetings. Ms. Francis has missed more than four (4) consecutive regularly scheduled meetings of the Library Board of Trustees. In the attached letter dated November 20, 2019 from William Yates, Chair of Library of Trustees, it is indicated that, "Ms. Francis has missed 7 out of 9 meetings to date in CY 2019. Of those seven meetings, she has missed six meetings consecutively. Several attempts have been made to obtain Ms. Francis' intentions to remain as a member on the Board without successful follow up from her". Ms. Francis was appointed to the LBOT June 13, 2016 with a term to end June 30, 2020.

Pursuant to the By-Laws of the Richmond Library Board of Trustees and Section 2-837 of the Code of the City of Richmond (2004), as amended, a request for action can be made when 4 consecutive meetings have been missed. It is requested to remove Tanya Francis from the Library Board of Trustees effective upon the adoption of this resolution.

FISCAL IMPACT STATEMENT

Fiscal Impact:

Yes No

Budget Amendment Required:

Yes No

Attachment/s Yes No



CITY OF RICHMOND
RICHMOND PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES

November 20, 2019

Honorable City Council Members
City of Richmond
900 East Broad Street
Richmond, Virginia 23219

Dear Honorable City Council Members:

This letter is to request the City of Richmond Council Members take action to immediately remove Ms. Tanya Francis from her position as a public member on the Library Board of Trustees (LBOT). I know this request is quite unusual since we have not needed to request this before.

Article II. Membership, Section 4 By-Laws of the Richmond Public Library Board states, "A Member who misses four (4) consecutive regularly scheduled meetings shall be subject to removal pursuant to the procedure provided in Section 4.15 of the City Charter, or substantially similar procedure. (*Code of the City of Richmond, § 2-837*).

Ms. Francis has missed 5 out of 10 meeting in CY2018 and missed 7 out of 9 meetings to date in CY2019. Of those seven meetings, she has missed six meetings consecutively. Mr. Lydiard, Vice Chairman and Lead on the LBOT Governance Committee has made several attempts to obtain Ms. Francis intentions to remain as a member on the Board without successful follow up from her. Although Ms. Francis' first term will end June 30, 2020, it is the LBOT's desire to move this request to City Council for decision.

Again, I regret that I have to bring this matter to your attention. If you have any questions, please feel free to contact me at 804-677-3957 cell or wyatesva@gmail.com.

Sincerely,

William Yates, Chair
Library Board of Trustees

C: Library Board of Trustees
Scott Firestine, Library Director
Gianna Pack, Executive Assistant/Liaison

- Belmont Branch 804.646-1189
3100 Ellwood Avenue 23221
- East End Branch 804.646-4474
1200 North 25th Street, 23223
- Hull Street Branch 804.646-8699
1400 Hull Street, 23224
- West End Branch 804/646-1877
5420 Patterson Avenue 23222
- Broad Rock Branch 804/646-8488
4820 Old Warwick Road. 23224
- Ginter Park Branch 804/646-1236
1200 Westbrook Avenue, 23227
- North Avenue Branch 804 646-6675
2901 North Avenue 2322 2
- Westover Hills Branch 804/646-8833
1408 Westover Hills Boulevard 23225

101 EAST FRANKLIN STREET, RICHMOND, VA 23219 • P 804 646 4256 • F 804 646 7685 (ADMINISTRATION) • F 804 646 4757 (TECHNICAL SERVICES)
www.rva.library.org • www.richmondgov.com

3. Attendance Records; Dates of Meetings

f Include your attendance records here or fill out the spreadsheet separately and attach to report. include the dates of meetings, please submit separately the agendas and minutes for respective meeting dates

Attendance Record CY2019

Library Board of Trustees
Richmond Public Library

	NAME	1/23/2019	2/27/2019	3/27/2019	4/24/2019	5/22/2019	6/26/2019	7/24/2019	9/25/2019	10/23/2019	12/4/2019	#	%
1	Altman, Emily (NEW)								x	x	x	3	30.0%
2	Burton, Barbara		x	x		x	x					4	40.0%
3	Francis, Tanya	x		x								2	20.0%
4	Lydiard, David	x	x	x	x	x	x	x	x	x	x	10	100.0%
5	Peterson, Christine (NEW)								x	x	x	3	30.0%
6	Weaver, Daisy	x	x	x	x	x	x	x	x	x	x	10	100.0%
7	Woody, Janet (NEW)								x	x	x	3	30.0%
8	Yates, William	x	x			x	x	x	x	x	x	8	80.0%
9	VACANT											0	0.0%
	# in Attendance	4	4	4	2	4	4	3	6	6	6		

2	Butterfield, Kevin	x	x	x	x		x	x	Resigned in August		6	
4	Green, Danita		x			x	x	Term Ended 6/30/19		3		
6	Olanrewaju, Larry	x	x	x	x	x	x	Term Ended 6/30/19		6		
9	Zwirner, Gail	x	x	x	x	x	Term Ended 6/30/19		5			