

INTRODUCED: February 24, 2020

AN ORDINANCE No. 2020-045

To authorize the Chief Administrative Officer to accept funds in the amount of \$1,959.00 from the Virginia Department of Criminal Justice Services and to appropriate the increase to the Fiscal Year 2019-2020 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Justice Services' Community Corrections special fund by \$1,959.00 for the purpose of funding staff development and the advancement of evidence based practices within the City's community corrections program.

\_\_\_\_\_  
Patron – Mayor Stoney  
\_\_\_\_\_

Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: MAR 9 2020 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is authorized to accept funds in the amount of \$1,959.00 from the Virginia Department of Criminal Justice Services for the purpose of funding staff development and the advancement of evidence based practices within the City's community corrections program.

§ 2. That the funds received are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2019, and ending June 30, 2020, by increasing estimated revenues by \$1,959.00, increasing the amount appropriated for expenditures by \$1,959.00, and

AYES:            8            NOES:            0            ABSTAIN: \_\_\_\_\_

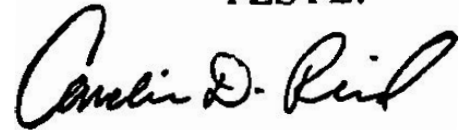
ADOPTED: MAR 09 2020 REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

allotting to the Department of Justice Services' Community Corrections special fund the sum of \$1,959.00 for the purpose of funding staff development and the advancement of evidence based practices within the City's community corrections program.

§ 3. This ordinance shall be in force and effect upon adoption.

**A TRUE COPY:**

**TESTE:**

A handwritten signature in black ink, appearing to read "Camelin D. Reed". The signature is written in a cursive style with a large initial 'C'.

**City Clerk**



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

O & R REQUEST

2020-011
JAN 24 2020

Office of the
Chief Administrative Officer

O&R Request

Edition 1

DATE: January 21, 2020
TO: The Honorable Members of City Council
THROUGH: The Honorable Levar M. Stoney, Mayor
THROUGH: Lenora Reid, Acting Chief Administrative Officer
THROUGH: John Wack, Director of Finance
THROUGH: Jay A. Brown, Director of Budget and Strategic Planning
THROUGH: Reginald E. Gordon, DCAO for Human Services
FROM: Dawn D. Barber, Director of Justice Services
RE: Acceptance of CCA/PSA Grant Funds

Handwritten signatures and stamps including 'RECEIVED FEB 20 2020 OFFICE OF THE CITY ATTORNEY' and '2/20/2020'.

ORD. or RES. No. \_\_\_\_\_

PURPOSE: To authorize the Chief Administrative Officer to accept funds in the amount of \$1,959 from the Virginia Department of Criminal Justice Services and to appropriate these funds to the Department of Justice Services FY 2020 Special Fund Budget for the purpose of staff development and/or the advancement of evidence based practices.

REASON: The Department of Justice Services received a grant award notification from the Virginia Department of Criminal Justice Services informing the City of an increase to FY20 funds. The Community Corrections total grant award will be in the amount \$1,164,959. However, the City of Richmond is currently authorized to receive \$1,163,000 based on the adopted 2019-2020 Special Fund Budget (ORD #2019-042) and an amendment in December 2019 (ORD #2019-307). As a result, acceptance approval of the additional \$1,959 requires action by City Council.

RECOMMENDATION: Adoption of this ordinance.

**BACKGROUND:** The Governor's FY2020 Budget included the additional funds with the requirement that they were to be used for staff development and evidence-based practices. The funds were added to all Local Probation and Pretrial program grant awards by the Department of Criminal Justice Services, of which the City of Richmond Department of Justice Services is included.

**FISCAL IMPACT/ COST:** There is no matching funds requirement for this grant.

**FISCAL IMPLICATION:** No Impact

**BUDGET AMENDMENT NECESSARY:** Yes

**REVENUE TO CITY:** The City will be reimbursed \$1,959 from the Virginia Department of Criminal Justice Services.

**DESIRED EFFECTIVE DATE:** Upon adoption

**REQUESTED INTRODUCTION DATE:** February 10, 2020

**CITY COUNCIL PUBLIC HEARING DATE:** February 24, 2020

**REQUESTED AGENDA:** Consent Agenda

**REQUESTED COUNCIL COMMITTEE:** Public Safety Committee

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITY (IES):** None

**AFFECTED AGENCIES:** Department of Budget, Department of Finance, and Justice Services

**RELATIONSHIP TO EXISTING ORD. OR RES:** To amend the Special Fund Budget Ord. #2019-037 fiscal year 2019-2020 and appropriate the adopted funds to the Department of Justice Services.

**REQUIRED CHANGES TO WORK PROGRAM(S):** None

**ATTACHMENTS:** Statement of Grant Award/Department of Justice Services  
Ordinance No. 2019-042

**STAFF:** Rhonda Gilmer, Senior Deputy Department Director  
Justice Services



# COMMONWEALTH of VIRGINIA

## *Department of Criminal Justice Services*

Shannon Dion  
Director

Megan Peterson  
Chief Deputy Director

Washington Building  
1100 Bank Street  
Richmond, Virginia 23219  
(804) 786-4000  
www.dcjs.virginia.gov

### MEMORANDUM

**TO:** CCCA/PSA Directors

**FROM:** Andy Warriner, Adult Services

**DATE:** November 18, 2019

**SUBJECT:** Increase to Comprehensive Community Corrections Act (CCCA) and Pretrial Services Act (PSA) Agencies grant amount

The Department of Criminal Justice Services (DCJS) is pleased to announce that each CCCA/PSA FY 2020 grant program will receive an additional \$1,959 for staff development and/or the advancement of evidence based practices (EBP).

In September 2019, DCJS Adult Services staff conducted a review of CCCA/PSA grant awards made by the Criminal Justice Services Board at the April 2019 Board meeting, and the additional 3% raise for full time state funded local employees approved by the Department of Planning and Budget in August 2019. During this review, we discovered that \$72,495 was unencumbered.

At the October 3, 2019, Criminal Justice Services Board Grants Committee meeting, DCJS was granted permission to distribute the unencumbered funds to agencies with current CCCA/PSA grant awards. DCJS was encouraged to work with the Virginia Community Criminal Justice Association (VCCJA) to help identify needs that fall within the parameters of the CCCA/PSA appropriation. After soliciting input from VCCJA leadership, DCJS determined that each of the 37 CCCA/PSA agencies will receive an equal share of the \$72,495. These funds, like the raises, will be added to each grant award.

You and your County Administrator or City Manager will soon receive an amended Statement of Grant Award (SOGA) letter and revised budget from DCJS, which will reflect the increase in the "Supplies and Other" line item. This amended SOGA will contain instructions on how to accept the additional funds.

If you will not be able to accept these funds, please notify your grant manager in writing. If you have any questions, please do not hesitate to contact me at 804-786-6534 or [Andrew.warriner@dcjs.virginia.gov](mailto:Andrew.warriner@dcjs.virginia.gov).

## STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services  
 1100 Bank Street, 12<sup>th</sup> Floor  
 Richmond, Virginia 23219      2<sup>nd</sup> Revision

<b>Community Corrections</b>
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Subgrantee: Richmond	
DUNS Number:	DCJS Grant Number: 20-X6375CC20
Grant Start Date: 07/01/2019	Grant End Date: 06/30/2020

Federal Grant Number:	
Federal Awardee:	
Federal Catalog Number:	
Project Description:	
Federal Start Date:	

Federal Funds:	\$      0	Indirect Cost Rate: _____ %
State General Funds:	\$1,164,959	*If applicable
State Special Funds:	\$      0	
Local Match:	<u>\$      0</u>	
<b>Total Budget:</b>	<b>\$1,164,959</b>	

Project Director	Project Administrator	Finance Officer
Mr. Luis Mercado Program Manager City of Richmond 501 North Ninth Street, Ste 1 Richmond, VA 23219-1861 (804) 646-0331 Luis.mercado@richmondgov.com	Ms. Lenora Reid Acting Chief Administrative Officer City of Richmond 900 East Broad Street, Rm 201 Richmond, VA 23219-1907 (804) 646-7978 Lenora.Reid@richmondgov.com	Ms. Gulshan Allen Finance Officer City of Richmond 900 East Broad Street, Rm 1002 Richmond, VA 23219-1907 (804) 646-6328 Gulshan.Allen@richmondgov.com

**\*Please indicate your ICR in the space provided, if applicable.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and Special Conditions attached thereto, hereby accepts this grant and agree to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: \_\_\_\_\_  
 Authorized Official (Project Administrator)

Title: \_\_\_\_\_

Date: \_\_\_\_\_