

INTRODUCED: December 9, 2019

AN ORDINANCE No. 2019-331

To amend Ord. No. 2019-044, adopted May 13, 2019, as previously amended by Ord. No. 2019-190, adopted Jul. 22, 2019, which appropriated and provided funds for financing the school budget for the fiscal year commencing Jul. 1, 2019, and ending Jun. 30, 2020, to make transfers from the contingency reserves major classification to other major classifications to facilitate the implementation of the School Board’s strategic plan.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: JAN 13 2020 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

I. That Ordinance No. 2019-044, adopted May 13, 2019, as previously amended by Ordinance No. 2019-190, adopted July 22, 2019, be and is hereby amended and reordained as follows:

§ 1. That a sum not exceeding \$203,440,848 is hereby appropriated representing (i) \$28,247,705 in State Shared Sales Tax funds appropriated from the City’s State Sales Tax for RPS special fund and (ii) \$175,193,143 in funds appropriated from the City’s general fund, resulting in a total City contribution to the School Board of \$175,193,143, and, together with the estimated

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: JAN 27 2020 REJECTED: _____ STRICKEN: _____

receipts of the School Board from tuition charges and from other anticipated sources of revenue of \$13,308,896, along with revenue from Richmond Public Schools' Anthem healthcare reserve fund of \$0, and with the estimated state and federal receipts of the School Board through the Commonwealth of Virginia of \$181,706,507 (excluding transfers to special funds and including \$117,863,346 in state funds and \$63,843,161 in federal funds), may be expended for the operation of the public free schools in the City, including the payment of salaries, wages, debt service, other expenses, acquisition of equipment and supplies and maintenance of the school plant and other capital expenses; provided, however, such expenditures shall not exceed in any event \$398,456,251; and provided further that, in the event that the actual receipts from or through the Commonwealth of Virginia for the fiscal year commencing July 1, 2019, and ending June 30, 2020, exceed the estimated receipts from such sources, the expenditure of such excess for such purpose must be further authorized and approved by the City Council.

§ 2. That, pursuant to section 22.1-94 of the Code of Virginia (1950), as amended, the City Council appropriates and Richmond Public Schools shall spend appropriated funds for each major classification only as follows:

- (a) Instruction [~~\$292,267,409~~] \$295,492,409;
- (b) Administration, attendance and health [~~\$21,647,554~~] \$21,857,554;
- (c) Pupil transportation \$16,908,931;
- (d) Operation and maintenance \$29,369,032;
- (e) School food services and other noninstructional operations..... [~~\$18,971,550~~] \$19,246,550;
- (f) Facilities \$409,265;
- (g) Debt and fund transfers \$6,276,466;
- (h) Technology [~~\$8,826,044~~] \$8,896,044; and

(i) Contingency reserves [~~\$3,780,000~~] \$0.00.

§ 3. That:

(a) It is the intent of the City Council that the funds appropriated by subsection (i) of section 2 of this ordinance for the “contingency reserves” classification will be used only to support implementation of Dreams4RPS, the 2018-23 RPS Strategic Plan; accordingly, pursuant to section 22.1-94 of the Code of Virginia (1950), as amended, no funds appropriated by subsection (i) of section 2 of this ordinance may be expended for any of the purposes of any of the major classifications for which subsections (a) through (h), inclusive, of section 2 of this ordinance make appropriations except pursuant to an amendment to this ordinance adopted in accordance with section 6.16 of the Charter of the City of Richmond (2019), as amended; and

(b) The appropriations for which this ordinance provides over and above the amounts required by state law to be paid are conditioned upon the following:

(i) Richmond Public Schools shall submit to the City’s Director of Finance quarterly reports of year-to-date spending and estimated annualized spending of local funding and funding from all general sources. Such reports shall be submitted prior to a request of any subsequent quarterly distribution of local funds. The quarterly reports shall further document the following:

(1) The number of filled/authorized non-teacher instructional positions on staff in the Instruction Category that exceed Standard of Quality guidelines;

(2) The number of filled/authorized administrative type positions on staff in the Administration, Attendance and Health Category that exceed Standard of Quality guidelines;

(3) The increase in federally funded free and reduced meal participation compared in the previous year;

(4) The energy cost spending compared to the same month in the previous year;
and

(5) The number of “deadhead” (i.e., empty bus) miles compared to the same month in the previous year.

(ii) Richmond Public Schools shall submit to the City Auditor, within 90 days of the effective date of this ordinance, a statement of the cost per pupil of the educational services provided to each pupil along with the methodology used to calculate such cost.

(iii) Richmond Public Schools shall submit to the City Council’s Finance and Economic Development Standing Committee a quarterly financial report no later than 45 days after the end of each quarter in a format to be agreed upon by Richmond Public Schools and such Committee prior to the due date of the first such report.

§ 4. That the payment and settlement of claims of any kind heretofore or hereafter asserted against the School Board or the City itself growing out of the operation of the public schools and final judgments heretofore or hereafter obtained against the School Board or the City on account thereof, together with all costs, interest, fees for legal services and all other fees and expenses incident thereto, shall be paid upon the approval and order of the City Attorney from the funds herein appropriated for defraying the expenses of operating the public schools.

§ 5. That all sums of money derived from the City’s funds which are unexpended in the fiscal year commencing July 1, 2019, and ending June 30, 2020, shall remain a part of the City’s funds for use the next year and shall be returned directly to the City at the close of the fiscal year.

§ 6. That, after the close of the prior fiscal year’s activity and once unexpended City funds from that period are returned to the City, a set target amount of local funds for the Richmond Public Schools budget shall be established by the City Administration for the subsequent fiscal

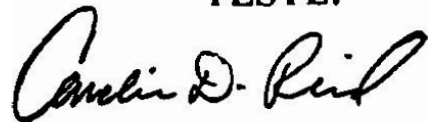
year commencing July 1, 2020, and ending June 30, 2021. Such budget target shall be communicated by the Director of Finance to the Superintendent no later than November 30, 2020, and be utilized by Richmond Public Schools as the maximum amount of local funding for use in compiling the Richmond Public Schools budget for the fiscal year commencing July 1, 2020, and ending June 30, 2021. Any requests for local funding above and beyond such target amount shall be listed separately in the Richmond Public Schools budget document for the respective fiscal year for consideration by the City Administration.

§ 7. This ordinance shall be in force and effect at the first moment of the first day of July, 2019, and shall constitute the school budget appropriation ordinance for the fiscal year commencing on that date.

II. This amendatory ordinance shall be in force and effect upon adoption.

A TRUE COPY:

TESTE:

A handwritten signature in black ink, appearing to read "Carlin D. Reed". The signature is written in a cursive style with a large initial "C".

City Clerk



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

Received
4-1425
NOV 20 2019

Office of the
Chief Administrative Officer

O&R REQUEST

DATE: November 15, 2019 EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

Handwritten initials and date: 12/2/19

THROUGH: Lenora Reid, Acting Chief Administrative Officer

THROUGH: John Wack, Director of Finance

FROM: Jay A. Brown, Director of Budget & Strategic Planning

RECEIVED
DEC 02 2019
OFFICE OF THE CITY ATTORNEY

RE: Amendment to the FY2019 - 2020 Budget for Richmond Public Schools

ORD. OR RES. No. _____

PURPOSE: To amend the FY2019-2020 Richmond Public Schools (RPS) budget, Ordinance 2019-044, by transferring funds in the amount of \$3,780,000 from the major classification "Contingency reserves" to the following major classifications:

- \$3,225,000 to "Instruction";
• \$275,000 to "School Nutrition Services";
• \$210,000 to "Administration, attendance, and health"; and
• \$70,000 to "Technology"

This second transfer of funds has been requested by RPS and is needed for the continued implementation of the DREAMS4RPS strategic plan, specifically to "implement programs and processes needed to execute this community driven strategic plan". An itemized listing of the planned uses of the funds is provided within RPS' request for the transfer of funds, which is attached to this ordinance.

REASON: Under Ordinance No. 2019-044, City Council appropriated funding to RPS by major classification. Per this ordinance, the allocation appropriated in the RPS "Contingency reserves" classification, a total of \$11,760,000, is to be used only to support implementation of DREAMS4RPS, the 2018-23 RPS Strategic Plan. Additionally, funds cannot be expended within the "Contingency reserve", for any purposes of the other RPS appropriated classifications unless there is a budget amendment to transfer funds.

The RPS Administration recommends transferring \$3,780,000 from the RPS major classification “Contingency reserves” to several major classifications – noted above in the “Purpose”. This action is budget neutral to Schools and the City, and will allow Schools to continue utilizing funds for the DREAMS4RPS within the requested classifications. Note: This transfer, if approved, will exhaust all funds in the “Contingency reserve” classification.

RECOMMENDATION: The City Administration recommends adoption of this ordinance.

BACKGROUND: City Council appropriated funding to RPS by major classification. Per Ordinance 2019-044, the funding appropriated to RPS is capped at the dollar amounts listed within the ordinance for each classification. The amount of funds allocated to the “Contingency reserve” classification were earmarked by City Council exclusively for the DREAMS4RPS strategic plan. In order to utilize the funding in the most appropriate classification for DREAMS4RPS, it was City Council’s desire to have RPS request a transfer of funds from the “Contingency reserve” classification to other classifications. RPS made a request of the Mayor on November 13, 2019 seeking to transfer the remaining \$3,780,000 from the “Contingency reserve” classification to four other classifications. There will be no funds remaining within the “Contingency reserve” classification after this transfer. Note: The first transfer was requested of the Mayor on June 25, 2019 by RPS in the amount of \$7,980,000. The transfer was approved by Council, resulting in Ordinance 2019-190, on July 22, 2019.

SOURCE: (must select all that apply)

New/increased revenue (complete the general fund new budget item detail chart)(you must identify the amount of the new revenue or increase in revenue and the reason the new revenue or increase in revenue is available – do this in the Background section above)

Existing general fund (complete general fund transfer budget item detail)(you must identify the budget item to be reduced, the amount of the reduction, the reason for the reduction, and an analysis of the impact on each program or subprogram funded by that budget item – do this in the Background and Reason sections above)

Fund Balance/Reserve/Contingency/Other Funding Source (you must identify the specific source to be used (eg. Fund balance, reserve, contingency, or other), the amount of that funding source proposed to be used, and the reason for the use of that funding source – do this in the Background section above)

FISCAL IMPACT/COST (current FY):

- **If Adopted:** This will allow RPS to continue spending funds for the DREAMS4RPS strategic plan.
- **If Not Adopted:** Funding will remain within the contingency reserve classification and will not be spent for the DREAMS4RPS strategic plan.

FISCAL IMPLICATIONS (future FYs): Fiscal implications will be determined as part of next year’s upcoming budget process.

BUDGET AMENDMENT NECESSARY: Yes.

REVENUE TO CITY: N/A

DESIRED EFFECTIVE DATE: Upon adoption

REQUESTED INTRODUCTION DATE: December 9, 2019

CITY COUNCIL PUBLIC HEARING DATE: January 13, 2020

REQUESTED AGENDA: Consent

RECOMMENDED COUNCIL COMMITTEE: Request a waiver

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: No

AFFECTED AGENCIES: Richmond Public Schools, Department of Budget & Strategic Planning, Department of Finance

RELATIONSHIP TO EXISTING ORD. OR RES.: 2019-044 and 2019-190

REQUIRED CHANGES TO WORK PROGRAM(S): No

ATTACHMENTS: Transfer Request Memo from RPS

STAFF: Jay Brown, Director of Budget & Strategic Planning

GENERAL FUND TRANSFER BUDGET ITEM DETAIL:

*for item # and title, see ordinance #2019-041, FY2020 Program Level Budget)

Existing Item – You must show the total appropriation/s for each budget item for your agency EXCEPT the budget item to receive funds

<u>FROM</u>					
<u>Item #</u>	<u>Title</u>	<u>Program</u> <u>(cost center #)</u>	<u>Subprogram</u> <u>(service code #)</u>	<u>Transfer</u> <u>Amount</u>	<u>New Appropriation</u> <u>Amount</u>



The Honorable Dawn C. Page
 Chair
 8th District
dpage2@rvaschools.net

November 13, 2019
 Mayor Levar M. Stoney
 City of Richmond
 900 East Broad Street, Suite 201
 Richmond, Virginia 23219

Mayor Stoney:

I am pleased to present Richmond Public Schools' second Dreams4RPS budget transfer request in the amount of \$3,780,000. These funds will enable RPS to staff and implement programs and processes needed to execute this community driven strategic plan.

Dreams4RPS Priority Areas

- Priority 1: Exciting and Rigorous Teaching and Learning
- Priority 2: Skilled and Supported Staff
- Priority 3: Save and Loving School Cultures
- Priority 4: Deep Partnership with Families and Communities
- Priority 5: Modern Systems and Infrastructure

Action Item	Dreams4RPS Item	Amount Requested	RPS Functional Account
1.1	Visit "Best Practice Sites" for Passion4Learning implementation planning	\$25,000	1000-Instruction
1.2	Launch new early literacy curriculum	\$875,000	1000-Instruction
1.2	Maintain teacher literacy leadership work	\$50,000	1000-Instruction
1.2	Redesign Summer School to address critical literacy needs	\$80,000	1000-Instruction
1.2	Launch "Culture of Reading" pilots	\$100,000	1000-Instruction
1.2	Implement an Equity fund for four highest priority elementary schools based on accreditation	\$70,000	1000-Instruction
1.2	Hire two reading specialists	\$100,000	1000-Instruction
1.2	Provide tuition reimbursement for current RPS teachers to obtain reading specialist endorsement	\$25,000	1000-Instruction
1.3	Launch upper elementary and middle school ELA curriculum	\$300,000	1000-Instruction
1.3	Identify and train teachers to help lead curriculum adoption work	\$350,000	1000-Instruction

Action Item	Dreams4RPS Item	Amount Requested	RPS Functional Account
1.4	Expand breadth and equity of communications of course offerings	\$20,000	1000-Instruction
1.5	Launch Special Education Advisory Council	\$10,000	1000-Instruction
1.6	Launch English Language Learner Council	\$10,000	1000-Instruction
1.6	Design Newcomer High School Academy	\$10,000	1000-Instruction
1.6	Hire additional ESL Teachers	\$450,000	1000-Instruction
1.7	Launch Alternative Education Council	\$10,000	1000-Instruction
1.7	Design new alternative education model	\$10,000	1000-Instruction
2.1	Increase investment in marketing and recruitment	\$50,000	2000-Admin/Attend/Health
2.1	Maintain recruiter position	\$80,000	2000-Admin/Attend/Health
2.1	Launch HR Call Center	\$50,000	8000-Technology
2.1	Expand functionality of TalentEd to allow applicants to submit videos of their teaching	\$20,000	8000-Technology
2.1	Add staff member to enhance rigor of selection process	\$80,000	2000-Admin/Attend/Health
2.5	Hire partner to implement pilot in five schools	\$50,000	1000-Instruction
2.5	Provide stipends for Equity Leads in pilot schools	\$20,000	1000-Instruction
2.6	Provide tuition reimbursement for endorsements in math/science	\$100,000	1000-Instruction
2.7	Host excellence Gala to recognize educators and students	\$100,000	1000-Instruction
3.4	Launch team building retreats to build positive relationships prior to the start of school	\$50,000	1000-Instruction
3.5	Launch student celebration event	\$50,000	1000-Instruction
3.6	Provide funding to all schools to support their Celebration Plans	\$150,000	1000-Instruction
3.7	Hire partner to help implement asset based classroom management techniques	\$50,000	1000-Instruction
3.8	Launch School Justice Collaborative	\$5,000	1000-Instruction
4.1	Develop "Go Farther Together" Training and Materials	\$50,000	1000-Instruction
4.5	Maintain customer service training for front office staff	\$10,000	1000-Instruction
4.6	Expand Family Academy offerings	\$30,000	1000-Instruction
4.7	Design Richmond History Course	\$10,000	1000-Instruction
5.4	Travel to best practice districts to learn how to best implement and engage communities in the creation of equity based funding formulas	\$25,000	1000-Instruction
5.4	Develop print and online communication materials for communication materials	\$10,000	1000-Instruction
5.4	Conduct extensive community engagement on new formula	\$20,000	1000-Instruction
5.6	Maintain menu adjustments based upon student feedback and nutritional goals	\$25,000	5000-School Nutrition Services

Action Item	Dreams4RPS Item	Amount Requested	RPS Functional Account
5.6	Build kitchen operations infrastructure to improve quality of food	\$250,000	5000-School Nutrition Services

Thank you for endorsing these reappropriations. We appreciate your commitment to investing in our students' future.

Sincerely,

Dawn C. Page

Dawn C. Page

c: Richmond City Council
Richmond City School Board
Mr. Jason Kamras, Superintendent
Mr. Darin Simmons, Jr., Chief Operating Officer