



Application for **SPECIAL USE PERMIT**

Department of Planning and Development Review
Land Use Administration Division
900 E. Broad Street, Room 511
Richmond, Virginia 23219
(804) 646-6304
<http://www.richmondgov.com/>

Application is hereby submitted for: (check one)

- special use permit, new**
- special use permit, plan amendment**
- special use permit, text only amendment**

Project Name/Location

Property Address: 8762 W Huguenot Road Richmond, Va 23235 Date: 8.28.2019
 Tax Map #: C0010891022 Fee: \$1800.00
 Total area of affected site in acres: _____

(See **page 6** for fee schedule, please make check payable to the "City of Richmond")

Zoning

Current Zoning: B-2

Existing Use: _____

Proposed Use

(Please include a detailed description of the proposed use in the required applicant's report)

Walk up ATM/ Banking

Existing Use: _____

Is this property subject to any previous land use cases?

Yes

No

If Yes, please list the Ordinance Number: _____

Applicant/Contact Person: Kiffin Walker

Company: Infinity Engineering Group, LLC

Mailing Address: 1336 Harding Place

City: Charlotte State: NC Zip Code: 28204

Telephone: () Fax: ()

Email: Permitting@ieggroup.net

Property Owner: George W Gray

If Business Entity, name and title of authorized signee: _____

(The person or persons executing or attesting the execution of this Application on behalf of the Company certifies that he or she has or have been duly authorized and empowered to so execute or attest.)

Mailing Address: 6767 FOREST HILL AVE SUITE 224

City: RICHMOND State: VA Zip Code: 23225

Telephone: (804-272-0091 Fax: (804-272-0286

Email: GEORGE@GRAYCONSTRUCTIONRVA.COM

Property Owner Signature:

The names, addresses, telephone numbers and signatures of all owners of the property are required. Please attach additional sheets as needed. If a legal representative signs for a property owner, please attach an executed power of attorney. **Faxed or photocopied signatures will not be accepted.**

NOTE: Please attach the required plans, checklist, and a check for the application fee (see Filing Procedures for special use permits)

September 13, 2019

City of Richmond Department of Planning / Development
900 E Broad Street Room 511
Richmond, VA 23219



INFINITY ENGINEERING
GROUP, LLC

RE: BOA Bon Air ATM
8762 W Huguenot Road
Richmond, VA 23235
IEG Project Number: 10-936

Dear Land Development,

This letter is to address the request of an Applications Report.

The scope of work for this location would be to remove 4 parking spaces and add a Walk-Up ATM kiosk, built to include 2 ATM's. We will also provide an ADA accessible ramp and ADA parking to serve the Bank of America ATMs.

Sufficient lighting will be provided per Bank Standard, and to follow Code Standards. Six bollards will be installed in order to protect the patrons and equipment from vehicle damage.

This Walk-Up ATM will not require any employees to be on site. The ATM hours will give access to customers 24-7, and will bring in more business for the shopping area around it.

Should you have any questions or require any additional information, please do not hesitate to contact us at (813) 434-4770.

Sincerely,

Infinity Engineering Group, LLC.

A handwritten signature in blue ink, appearing to read "Nisit Sapparkhao".

Nisit Sapparkhao, P.E.
President