



# City of Richmond

## Informal Meeting Minutes

900 East Broad Street  
Richmond, VA 23219  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

---

Monday, March 11, 2019

4:00 PM

Council Chamber, 2nd Floor - City Hall

---

### **Councilmembers Present**

The Honorable Cynthia Newbille, President  
The Honorable Kim Gray  
The Honorable Michael Jones  
The Honorable Kristen Larson (late arrival)  
The Honorable Ellen Robertson  
The Honorable Reva Trammell

### **Reported Absent**

The Honorable Chris Hilbert, Vice President  
The Honorable Andreas Addison  
The Honorable Parker Agelasto

### **Staff Present**

Lisa Braxton, Interim Deputy City Clerk  
Haskell Brown, Deputy City Attorney  
Meghan Brown, Interim Council Chief of Staff  
Allen Jackson, City Attorney  
Candice Reid, City Clerk

Council President Cynthia Newbille called the meeting to order at 4:06 p.m. and presided.

Upon the President's request, Interim Deputy City Clerk Lisa Braxton provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

### **Docket Review**

Interim Deputy City Clerk Lisa Braxton reviewed the following agenda items as indicated:

#### **Consent Agenda:**

1. Ord. 2018-291 – to be continued to Monday, April 8, 2019
2. Ord. 2019-012 – to be amended and continued to Monday, April 8, 2019
3. Ord. 2019-030 – retained on the Consent Agenda
4. Ord. 2019-031 – to be continued to Monday, April 8, 2019
5. Ord. 2019-032 – retained on the Consent Agenda
6. Ord. 2019-033 – retained on the Consent Agenda
7. Ord. 2019-034 – retained on the Consent Agenda

Regular Agenda:

8. Ord. 2018-243 – to be continued to Monday, April 8, 2019
9. Ord. 2018-245 – to be continued to Monday, April 8, 2019
10. Res. 2018-R092 – to be continued to Monday, April 8, 2019
11. Res. 2018-R103 – to be continued to Monday, March 25, 2019

Councilor Kim Gray expressed concern regarding Ord. 2019-034 stating that the History and Culture Commission should not make determinations regarding the naming or renaming of city facilities. Ms. Gray requested that the proposed legislation be moved to the Regular Agenda.

City Attorney Allen Jackson provided clarification of Ord. 2019-034 stating that the proposed legislation added to the process and only Council has the authority to name or rename city facilities.

*Councilor Kristen Larson arrived at 4:14 p.m. and was seated.*

Councilor Michael Jones concurred with the city attorney and noted that Ord. 2019-034 would provide an additional level of transparency or discourse.

After discussion regarding Council's Rules of Procedure, Ord. 2019-034 was retained on the Consent Agenda.

Councilor Kristen Larson requested that Res. 2018-R103 be continued to allow an opportunity to converse with city administration regarding a possible amendment.

There were no further comments or discussions concerning Consent and Regular Agenda items reviewed.

**Street, Road and Bridge Conditions Study**

Bobby Vincent, Public Works director, provided Council with a presentation regarding proposed Ord. 2018-289, which requires an assessment of the conditions of city streets, the adequacy to handle current and projected traffic volume, a prioritized list of paving needs and repairs, estimated cost of remediation for identified deficiencies and a plan of action and recommendations to address inadequacies. A copy of the presentation provided has been filed.

Addressing concerns raised by Councilor Kim Gray regarding adopted Res. 2018-R098, which requested the appropriation of over \$2 million for road and sidewalk maintenance, Lenora Reid, deputy chief administrative officer – Finance and Administration, stated that the proposed budget amendment will be expedited when the annual third quarter reappropriation is completed.

Chief Administrative Officer Selena Cuffee-Glenn was also available to answer questions regarding the appropriation of the general fund balance for road and sidewalk maintenance.

After further debate regarding adopted Res. 2018-R098, President Cynthia Newbille asked that councilors follow proper meeting protocol when addressing staff and one another.

Councilor Ellen Robertson recommended that future requests similar to adopted Res. 2018-R098 include precise timelines for expected appropriations and completions. Ms. Robertson also requested that Council's Rules of Procedures be reviewed for the inclusion of sanctions when rules of engagement are violated at an upcoming Organizational Development Standing Committee meeting.

Councilor Kristen Larson also commented on adopted Res. 2018-R098 and acknowledged that

the appropriation of the general fund balance needs to occur sooner to allow for immediate road maintenance prior to the winter months. As for proposed Ord. 2018-289, Ms. Larson stated that she will not withdraw the proposed legislation; however, she is willing to amend the language to exclude the annual assessment requirement. Councilor Larson requested an analysis of the past four years of claims due to poor road and sidewalk maintenance.

Councilor Gray asked to be added as a co-patron of proposed Ord. 2018-289.

### **Adjournment**

There being no further business, the meeting adjourned at 5:16 p.m.

---

CITY CLERK