

INTRODUCED: February 11, 2019

AN ORDINANCE No. 2019-024

To authorize the Chief Administrative Officer to accept funds in the amount of \$50,000.00 from the Supreme Court of Virginia and to appropriate the increase to the Fiscal Year 2018-2019 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Justice Services' Juvenile Behavioral Health Docket Special Fund by \$50,000.00 for the purpose of providing enhanced behavioral health treatment services through the Juvenile and Domestic Relations District Court of the City of Richmond's juvenile behavioral health docket program.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: FEB 25 2019 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer is authorized to accept funds in the amount of \$50,000.00 from the Supreme Court of Virginia for the purpose of providing enhanced behavioral health treatment services through the Juvenile and Domestic Relations District Court of the City of Richmond's juvenile behavioral health docket program.

AYES: 8 NOES: 0 ABSTAIN: _____

ADOPTED: FEB 25 2019 REJECTED: _____ STRICKEN: _____

§ 2. That the funds received are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2018, and ending June 30, 2019, by increasing estimated revenues by \$50,000.00, increasing the amount appropriated for expenditures by \$50,000.00 and allotting to the Department of Justice Services' Juvenile Behavioral Health Docket Special Fund the sum of \$50,000.00 for the purpose of providing enhanced behavioral health treatment services through the Juvenile and Domestic Relations District Court of the City of Richmond's juvenile behavioral health docket program.

§ 3. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND

INTRACITY CORRESPONDENCE

O & R REQUEST

4-8517

JAN 17 2019

Office of the
Chief Administrative Officer

O&R REQUEST

DATE:

EDITION: 2

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

*Levar M. Stoney
on behalf of Mayor Stoney
SD*

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

THROUGH: Lenora Reid, DCAO, Finance & Administration

RECEIVED

THROUGH: John B. Wack, Director of Finance

JAN 25 2019

THROUGH: Jay A. Brown, Director of Budget and Strategic Planning

OFFICE OF CITY ATTORNEY

THROUGH: Reginald Gordon, Deputy Chief Administrative Officer of Human Services

FROM: Rodney Baskerville, Interim Director of Justice Services

RB

RE: Acceptance Virginia Behavior/Mental Health Grant, Office of the Executive Secretary of Virginia (OES) of the Supreme Court.

ORD. OR RES. No. _____

PURPOSE: To authorize the Chief Administrative Officer to accept and appropriate grant funds in the amount of \$50,000, from the Office of the Executive Secretary of the Supreme Court of Virginia. The grant period for this project is January 1, 2019 to June 30, 2019 (6 months). The funds will be utilized to improve the effectiveness of Richmond's juvenile behavioral health docket by increasing program strategies that influence positive outcomes.

REASON: To meet specified objectives that are aligned with evidence-based practices: engaging family members as valued partner in all components of the program. ; (2) supporting local training programs or teams that educate practitioners and their families to meet the needs of the adolescent client and include adolescent brain development, integrated treatment, trauma-informed care, cultural competency, and strong judicial interaction; (3) supporting the development of local programs that will engage stakeholders and build or enhance partnerships among judges, representatives from behavioral health treatment programs, juvenile justice, social services, school and vocational training programs, law enforcement, probation, prosecution, defense, and community organizations; (4) supporting existing juvenile drug courts to monitor

and evaluate current practices to develop strategies to create policies and procedures that will address and provide solutions to identified local barriers and (5) developing and implementing data management systems, including disaggregated data by race and ethnicity of participants.

RECOMMENDATION: Adoption of this ordinance and appropriate a new line item in the Department of Justice Services' special fund budget.

BACKGROUND: In 2015, the former Juvenile Drug Court program evolved into the current Juvenile Behavioral Health Docket (JBHD) program to address mental health and substance use. The docket system initiative aims to increase program enrollment, enrich the aftercare and family engagement practices within the program, upgrade data management and reporting, become a more viable alternative to standard probation, and evaluate current practices to improve program effectiveness and outcomes. As previously mentioned JBHD will replace the current Drug Court Program by targeting the moderate and high risk juvenile offenders.

FISCAL IMPACT / COST: There is no matching funds requirement for this grant.

FISCAL IMPLICATIONS: No Impact

BUDGET AMENDMENT NECESSARY: Yes

REVENUE TO CITY: The City will receive \$50,000 from the Office of the Executive Secretary of the Supreme Court of Virginia.

DESIRED EFFECTIVE DATE: Upon adoption

REQUESTED INTRODUCTION DATE: January 28, 2019

CITY COUNCIL PUBLIC HEARING DATE: February 11, 2019

REQUESTED AGENDA: Consent Agenda

RECOMMENDED COUNCIL COMMITTEE: Waive Committee

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: None

AFFECTED AGENCIES: Department of Budget, Department of Finance and Justice Services

RELATIONSHIP TO EXISTING ORD. OR RES: To amend the Special Fund Budget Ord. 2018-058 fiscal year 2018 – 2019 and appropriate the adopted funds to the Department of Justice Services.

REQUIRED CHANGES TO WORK PROGRAM(S): None

ATTACHMENTS: Grant application,

O&R Request

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STAFF: Rodney, Baskerville, Interim Director
Department of Justice Service
804-646-3763

Supreme Court of Virginia
Office of the Executive Secretary
 100 North Ninth Street, Richmond, VA 23219

Statement of Grant Award/Acceptance

Subrecipient-- City of Richmond	Date: December 20, 2018
Grant Period-- From: 1/1/2019	Through: 6/30/2019

Project Director	Project Administrator	Finance Officer
Mr. Rodney Baskerville Interim Director City of Richmond Department of Justice Services 730 E. Broad Street, 8 th Floor Richmond, VA 23219 Phone No: (804) 646-83763 Email: Rodney.Baskerville@richmondgov.com	Ms. Selena Cuffee-Glenn Chief Administrative Officer City of Richmond 900 E. Broad Street Suite 201 Richmond, VA 23219 Phone No: (804) 646-7978 Email: Selena.Cuffee-Glenn@richmondgov.com	Ms. Gulshan Allen Accountant III City of Richmond 900 E. Broad Street Room 1002 Richmond, VA 23219 Phone No: (804) 646-6328 Email: Gulshan.Allen@richmondgov.com

GRANT AWARD BUDGET

Budget Categories	Program Funds TOTALS
A. Personnel	\$ 00
B. Consultants	\$ 00
C. Travel	\$ 00
D. Equipment	\$ 00
E. Indirect Expenses	\$ 00
F. Supplies & Other Expenses	\$50,000.00
TOTALS	\$50,000.00

This grant is subject to all rules, regulations, and criteria included in the grant application and the special conditions attached thereto.


 Paul F. DeLosh, Director of Judicial Services

The undersigned, having received the Statement of Grant Award/Acceptance and the Conditions attached thereto, does hereby accept this grant and agree to the conditions pertaining thereto, this 20th day of December 2018.

Signature: _____
Title: _____

STATEMENT OF GRANT AWARD SPECIAL CONDITIONS

Supreme Court of Virginia
Office of the Executive Secretary
Judicial Services Department
100 North Ninth Street
Richmond, Virginia 23219

For the Supreme Court of Virginia Behavioral Health Docket Grant to Localities

Subrecipient: City of Richmond

Title: Richmond Juvenile Behavioral Health Docket

Date: December 20, 2018

The following conditions are attached to and made a part of this grant award:

1. By signing the Statement of Grant Award/Acceptance, the grant recipient agrees:
 - to use the grant funds to carry out the activities described in the grant application, as modified by the terms and conditions attached to this award or by subsequent amendments approved by the OES;
 - to adhere to the approved budget contained in this award and amendments made to it in accord with these terms and conditions;
 - and to comply with all terms, conditions and assurances either attached to this award or submitted with the grant application.
2. The subgrantee agrees to submit such reports as requested by the OES on forms provided by the OES. Funds from this grant will not be disbursed, if any of the required Financial or Progress reports are overdue by more than 30 days unless you can show good cause for missing the reporting deadline.
3. Grant funds, including local match, may be expended and/or obligated during the grant period. All legal obligations must be liquidated no later than 60 days after the end of the grant period. The grant recipient agrees to supply a final grant financial report and return all received and unexpended grant funds (exclusive of local match) to the OES within 60 days after the end of the grant liquidation period.
4. By accepting this grant, the recipient assures that funds made available through it will not be used to replace state or local funds that would, in the absence of this grant, be made available for the same purposes.
5. Subgrantee may follow their own established travel rates if they have an established travel policy. If a subgrantee does not have an established policy, then they must adhere to state travel policy. The state allows reimbursement for actual reasonable expenses. The state allows \$0.50 per mile for mileage. Transportation costs for air and rail must be at coach rates.
6. Within 60 days of the starting date of the grant, the subgrantee must initiate the project funded. If not, the subgrantee must report to the OES, by letter, the steps taken to initiate the project, the reasons for the delay, and the expected starting date. If the project is not operational within 90 days of the start date, the subgrantee must obtain approval in writing from the OES for a new implementation date or the OES may cancel and terminate the project and redistribute the funds.

7. **No amendment to the approved budget may be made without the prior written approval of OES. No more than two (2) budget amendments will be permitted during the grant period. Budget amendments must be requested using the enclosed budget amendment request form accompanied with a narrative. No budget amendments will be allowed after Monday April 15, 2019.**
8. The subrecipient agrees to forward a copy to the OES of the scheduled audit of this grant award.
9. All purchases for goods and services must comply with the Virginia Public Procurement Act. Procurement transactions, whether negotiated or advertised and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition. An exemption to this regulation requires the prior approval of the OES and is only given in unusual circumstances. Any request for exemption must be submitted in writing to the OES. Permission to make sole source procurements must be obtained from the OES in advance.
10. Acceptance of this grant award by the local government applicant constitutes its agreement that it assumes full responsibility for the management of all aspects of the grant and the activities funded by the grant, including assuring proper fiscal management of and accounting for grant funds; assuring that personnel paid with grant funds are hired, supervised and evaluated in accord with the local government's established employment and personnel policies; and assuring that all terms, conditions and assurances—those submitted with the grant application, and those issued with this award—are complied with.
11. Any delegation of responsibility for carrying out grant-funded activities to an office or department not a part of the local government must be pursuant to a written memorandum of understanding by which the implementing office or department agrees to comply with all applicable grant terms, conditions and assurances. Any such delegation notwithstanding, the applicant acknowledges by its acceptance of the award its ultimate responsibility for compliance with all terms, conditions and assurances of the grant award.
12. **PROJECT INCOME:** Any funds generated as a direct result of the OES grant funded projects are deemed project income. Project income must be reported on forms provided by the OES. The following are examples of project income: Service fees; Client fees; Drug test fees; Usage or Rental fees; sales of materials; income received from sale of seized and forfeited assets (cash, personal or real property included).
13. Prior to the OES disbursing funds, the Subgrantee must comply with the following special conditions:
 - a. Please provide justification for how two out of state training events for your staff supports the creation and expansion of behavioral/mental health dockets throughout Virginia.
 - b. Or please revise the budget without the out of state travel for two separate training costs. These funds can not be approved for this use at this time.