

INTRODUCED: January 14, 2019

AN ORDINANCE No. 2019-001

To authorize the Chief Administrative Officer to accept funds in the amount of \$1,050,000.00 from the State Compensation Board and to appropriate the increase to the Fiscal Year 2018-2019 General Fund Budget by increasing estimated revenues and the amount appropriated to the Richmond Sheriff's Office's Sheriff-Jail Operations program by \$1,050,000.00 for the purpose of funding salaries and benefits for Richmond Sheriff's Office personnel.

\_\_\_\_\_  
Patron – Mayor Stoney

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: JAN 28 2019 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is authorized to accept funds in the amount of \$1,050,000.00 from the State Compensation Board for the purpose of funding salaries and benefits for Richmond Sheriff's Office personnel.

§ 2. That the funds received are hereby appropriated to the General Fund Budget for the fiscal year commencing July 1, 2018, and ending June 30, 2019, by increasing estimated revenues by \$1,050,000.00, increasing the amount appropriated for expenditures by \$1,050,000.00 and allotting to the Richmond Sheriff's Office's Sheriff-Jail Operations program,

AYES:            9            NOES:            0            ABSTAIN: \_\_\_\_\_

ADOPTED:   JAN 28, 2019   REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

with program number 01604, the sum of \$1,050,000.00 for the purpose of funding salaries and benefits for Richmond Sheriff's Office personnel.

§ 3. This ordinance shall be in force and effect upon adoption.



# CITY OF RICHMOND

INTRACITY CORRESPONDENCE

O&R  
RE-  
QUEST

DATE:

EDITION: 1  
O & R REQUEST

TO: The Honorable Members of City Council

4-8444  
DEC 19 2018

THROUGH: The Honorable Levar M. Stoney, Mayor

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

Office of the  
Chief Administrative Officer

THROUGH: Lenora Reid, Deputy Chief Administrative Officer for Finance & Administration

THROUGH: John Wack, Director of Finance

11719  
RECEIVED  
JAN 08 2019  
OFFICE OF CITY ATTORNEY

THROUGH: Jay A. Brown, Director of Budget & Strategic Planning

FROM: Antionette V. Irving, Sheriff

RE: Richmond City Sheriff's Office Acceptance of increased revenues from Compensation Board

ORD. OR RES. No. \_\_\_\_\_

**PURPOSE:** To authorize the City Administration by way of the Chief Administrative Officer (CAO) to accept funds from the Commonwealth of Virginia Compensation Board in the amount of \$1,050,000.00 and appropriating the increase to the General Fund Revenue [0100-01601-43103] for the Richmond City Sheriff's Office (RCSO) in Fiscal Year 2019, and appropriate these funds to the RSCO FY19 General Fund Budget per Ord. 2018-057.

**REASON:** The RCSO seeks acceptance and appropriation of funds in the amount of \$1,050,000.00 from the Commonwealth of Virginia Compensation Board. Because state law requires that Constitutional Officers receive funding from both the state and local governments, the Compensation Board determines what constitutes the state's fair and reasonable share of Constitutional Officers' budgets. For fiscal year 2019, the Compensation Board's revenues are expected to exceed the set City of Richmond Revenue budget for the Sheriff's Office for salaries, fringes, and other revenue. This is due to the City Revenue Budget being set prior to the Compensation Board Budget being set. The additional Budgeted amount is more in line with the most the Sheriff's Office is able to receive from the Compensation Board.

**RECOMMENDATION:** It is recommended that this funding be accepted and appropriated to the Richmond City Sheriff's Office in Fiscal Year 2019.

**BACKGROUND:** The Commonwealth of Virginia Compensation Board provides funding for 120 Commonwealth's Attorneys, 120 Circuit Court Clerks, 123 Sheriffs, 129 Treasurers, and 128 Commissioners of the Revenue. These 620 officers are all locally elected Constitutional Officers. Each year, the General Assembly determines the total amount of funds and positions available to each group of Constitutional Officers. Once the General Assembly adjourns, and no changes are made at the reconvened Session in April of each year and a budget hearing is held, the Compensation Board determines the budget for each individual Constitutional Officer and their locality. The approved Compensation Board budget is approved on May 1 of each year, effective the following July 1st. The Compensation Board's May 1 approved budgets tells the Constitutional Officer and local government how much they will reimburse them for salaries and other expenses. The local government also approves a separate budget for the Constitutional Officer. In most every case the locality budgeted amounts are greater than the amounts approved by the Compensation Board.

**SOURCE:** (must select all that apply)

New/increased revenue

Existing general fund

Fund Balance/Reserve/Contingency/Other Funding Source

**FISCAL IMPACT/COST** (current FY):

- **If Adopted:** \$1,050,000.00. The Richmond City Sheriff's Office will apply the additional budgeted amount to Revenue code 0100-01601-43103.
- **If Not Adopted:** Additional funding will need to be allocated to the Sheriff's Office to cover all of the Personnel Expenditures.

**FISCAL IMPLICATIONS** This additional budgeted amount will help offset the Personnel expenditures for FY19.

**BUDGET AMENDMENT NECESSARY:** Yes, the General Fund Revenue Budget must be amended for these funds.

**REVENUE TO CITY:** Approximately \$1,050,000.00 in state Compensation Board Revenues.

**DESIRED EFFECTIVE DATE:** Upon Adoption.

**REQUESTED INTRODUCTION DATE:** January 14, 2018

**CITY COUNCIL PUBLIC HEARING DATE:** January 28, 2018

**REQUESTED AGENDA:** Consent Agenda

**RECOMMENDED COUNCIL COMMITTEE:** Request a waiver.

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** N/A

**AFFECTED AGENCIES:** The Department of Finance, The Department of Budget and Strategic Planning and The Richmond City Sheriff's Office

**RELATIONSHIP TO EXISTING ORD. OR RES.:** N/A

**REQUIRED CHANGES TO WORK PROGRAM(S):** N/A

**ATTACHMENTS:**

**STAFF:** Kimberlee Goins, Budget Manager  
Richmond City Sheriff's Office, 646-0429

**GENERAL FUND TRANSFER BUDGET ITEM DETAIL:**

\*for item # and title, see ordinance #2018-057, FY2018 Program Level Budget)

Existing Item – You must show the total appropriation/s for each budget item for your agency EXCEPT the budget item to receive funds

<u>FROM</u>					
<u>Item #</u>	<u>Title</u>	<u>Program</u> <u>(cost center #)</u>	<u>Subprogram</u> <u>(service code #)</u>	<u>Transfer</u> <u>Amount</u>	<u>New Appropriation</u> <u>Amount</u>

Existing Item – You must show the total appropriation for each modified budget item to receive funds, for your agency

**OR**

**New Item – You must show the total appropriation for each modified budget item to receive funds, for your agency**

*\*for a new item you must reference the next corresponding item # with a (.) decimal point, see ordinance #2017-036, FY2018 Program Level Budget)*

<u>TO</u>					
<u>Item #</u>	<u>Title</u>	<u>Program</u> <small>(cost center #)</small>	<u>Subprogram</u> <small>(service code #)</small>	<u>Transfer</u> <u>Amount/New</u> <u>Amount</u>	<u>New Appropriation</u> <u>Amount</u>
<u>232</u>	<u>Sheriff –</u> <u>Jail Oper-</u> <u>ation</u>	<u>01604</u>	<u>SV1102</u>	<u>\$1,050,000</u>	<u>\$30,166,528</u>
<b><u>Grand Total</u></b>				<u>\$1,050,000</u>	<u>\$30,166,528</u>

**\*\*\*Grand total for the New Appropriation Amount MUST match the TOTAL AGENCY budget requested as a result of this ordinance\*\*\***