

DATE: November 3<sup>th</sup>, 2018

FROM: The Westhampton Planning and Advisory Committee, a joint committee of the Westhampton Citizens Association and Westhampton Merchants Association

RE: SUP to include Office Use at 602 Libbie Avenue

The owner of 602 Libbie Avenue, Susan Armstrong, is requesting a Special Use Permit to include office use to allow for space for her law practice. The proposed plan includes no changes to the exterior structure and includes the addition of onsite parking and a privacy fence in back of the house.

The Westhampton Planning and Advisory Committee is providing the following information and comments on the Special Use Permit for 602 Libbie Avenue:

- The proposed office use is consistent with other small-scale office space in the neighborhood and on the block. Several other SUPs for office space on Libbie Avenue exist and represent the proposed small-scale office use.
- The onsite parking behind the house is expected to handle a significant majority of the office parking needs.

The Westhampton Planning and Advisory Committee is a joint committee of the WCA and WMA, representing a variety of stakeholders in the community, including some residents, merchants, commercial owners, and an architect, however the committee does not represent all parties in the neighborhood. Although the committee has no concern regarding the SUP, feedback from immediate neighborhoods should be collected and strongly regarded.

Sincerely,

The Westhampton Planning and Advisory Committee

Any questions for the Westhampton Planning and Advisory Committee can be directed to Barrett Clark at [Barretteclark@gmail.com](mailto:Barretteclark@gmail.com) or 804-241-4734.