

INTRODUCED: November 13, 2018

AN ORDINANCE No. 2018-282

To authorize the Chief Administrative Officer to accept funds in the amount of \$9,421.44 from the Virginia Department of Health, Office of Emergency Medical Services, and to appropriate the grant funds received to the Fiscal Year 2018-2019 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Fire and Emergency Services' Four for Life Program Special Fund by \$9,421.44 for the purpose of supporting West End Volunteer Rescue Squad, Inc.

\_\_\_\_\_  
Patron – Mayor Stoney  
\_\_\_\_\_

Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: DEC 10 2018 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer is authorized to accept funds for the City of Richmond in the amount of \$9,421.44 from the Virginia Department of Health, Office of Emergency Medical Services for the purpose of supporting West End Volunteer Rescue Squad, Inc.

§ 2. That Ordinance No. 2018-058, adopted May 14, 2018, which adopted a Special Fund Budget for the fiscal year commencing July 1, 2018, and ending June 30, 2019, and made appropriations pursuant thereto, be and is hereby amended by increasing revenues from the funds

AYES:            9            NOES:            0            ABSTAIN: \_\_\_\_\_

ADOPTED: DEC 17 2018 REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

accepted pursuant to section 1 of this ordinance by \$9,421.44 and increasing the amount appropriated to the Department of Fire and Emergency Services' Four for Life Program Special Fund by \$9,421.44 for the purpose of supporting West End Volunteer Rescue Squad, Inc.

§ 3. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

O & R REQUEST

4-8290

OCT 24 2018

Office of the
Chief Administrative Officer

O&R REQUEST

DATE: October 17, 2018

EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

[Handwritten signature]

10/31/18

RECEIVED

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

THROUGH: Lenora Reid, Chief Deputy Administrative Officer of Finance

[Handwritten signature]

OCT 25 2018

THROUGH: John Wack, Director of Finance

[Handwritten signature]

OFFICE OF CITY ATTORNEY

THROUGH: Jay Brown, Director of Budget and Strategic Planning

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FROM: Chief Melvin Carter, Fire Chief

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RE: Acceptance of Grant Funding

ORD. OR RES. No. \_\_\_\_\_

PURPOSE: To authorize the Chief Administrative Officer to accept \$9,421.44 from the Virginia Department of Health/Office of Emergency Medical Services and appropriate the same to the Department of Fire and Emergency Services FY2019 Special Fund Budget.

REASON: The Virginia Department of Health/Office of Emergency Medical Services has awarded a grant to the Richmond Department of Fire and Emergency Services through its FY2019 Four-for-Life program that exceeds the amount that was appropriated for the Four-for-Life program as part of the Ordinance adopting the FY2019 Special Budget, Ordinance number 2018-058 by \$9,421.44.

RECOMMENDATION: The City Administration recommends adoption of this Ordinance.

BACKGROUND: The City receives Four-for-Life program funding from the Health/Office of Emergency Medical Services for emergency medical services annually. As part of the FY2019 Special Fund Budget Ordinance adopting the Special Fund Budget, the Four-for-Life program was appropriated \$160,110. However, the actual amount of the Four-for-Life award was

O&R Request

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\$169,531.44, which exceed the already appropriated by \$9,421.44. As a result, authorization to accept and appropriate the \$9,421.44 over the already appropriated amount is required.

**FISCAL IMPACT / COST:** Additional revenue in the amount of \$9,421.44 with no matching funds requirement.

**FISCAL IMPLICATIONS:** Acceptance of this award will allow the City of Richmond's Department of Fire and Emergency Services to further its goal of supporting local emergency services activities.

**BUDGET AMENDMENT NECESSARY:** Yes to amend Special Fund Ordinance #2018-058

**REVENUE TO CITY:** The City of Richmond will receive a total of \$9,421.44 in grant funding from the Virginia Department of Fire Programs to be appropriated to the FY2019 Special Fund Budget.

**DESIRED EFFECTIVE DATE:** Upon adoption

**REQUESTED INTRODUCTION DATE:** November 13, 2018

**CITY COUNCIL PUBLIC HEARING DATE:** December 10, 2018

**REQUESTED AGENDA:** Consent Agenda

**RECOMMENDED COUNCIL COMMITTEE:** Public Safety

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** N/A

**AFFECTED AGENCIES:** The Department of Finance, the Department of Budget and Strategic Planning and the City of Richmond Department of Fire and Emergency Services

**RELATIONSHIP TO EXISTING ORD. OR RES.:** Adopted Special Fund Ordinance #2018-058

**REQUIRED CHANGES TO WORK PROGRAM(S):** None

**ATTACHMENTS:** Grant Award Letter

**STAFF:** Fire Chief Melvin Carter, 804-646-5451



**COMMONWEALTH OF VIRGINIA**  
Department of Health

Marissa J. Levine, MD, MPH, FAAFP  
State Health Commissioner

Gary R. Brown  
Director

P. Scott Winston  
Assistant Director

Office of Emergency Medical Services  
1041 Technology Park Drive  
Glen Allen, VA 23059-4500

1-800-523-6019 (VA only)  
804-888-9100 (Main Office)  
804-888-9120 (Training Office)  
FAX 804-371-3108

June 18, 2018

CITY OF RICHMOND  
ATTN: CITY MANAGER  
900 EAST BROAD STREET  
RICHMOND VA 23219

Dear City/County Administrator:

**IMMEDIATE ATTENTION REQUIRED**  
Please return this report within 30 days

Your locality will be receiving the Fiscal Year 2018 "Four-For-Life" payment for Emergency Medical Services (EMS) in the amount of \$169,531.44. These funds are for the collection period March 1, 2017 through February 28, 2018.

Guidelines for the use of these funds are attached and are available on our website: <http://www.vdh.virginia.gov/content/uploads/sites/23/2016/05/FourForLifeGuidelines.pdf>. Prior to distribution of these funds to the local government, this office must receive your Report of Expenditures on last year's distribution. The total amount that must be reported for last year's distribution is annotated on the enclosed report.

The Four-For-Life program, as amended in 2000, stipulates that four additional dollars be charged and collected at the time of registration of each passenger vehicle, pickup or panel truck. The funds collected, pursuant to Section 46.2-694, Code of Virginia, shall be used only for emergency medical services. The law further states that the Department of Health shall return twenty-six percent (26%) of the registration fees collected to the locality wherein such vehicle is registered to provide funding for:

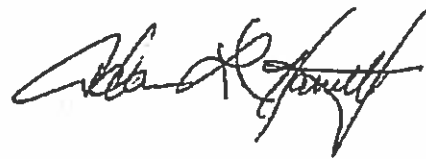
1. Training of volunteer or salaried emergency medical service personnel of licensed, non-profit emergency medical service agencies; or
2. The purchase of necessary equipment and supplies for licensed, non-profit emergency medical service agencies.

It is important to recognize two clauses in the Four-For-Life legislation: (1) non-supplanting funds and (2) failure to report the use of funds by any local governing body will result in funds being retained. The Assistant Attorney General, at our request has offered the following interpretation for use of the funds. "Any funds received from Section 46.2-694 by a non-state agency cannot be used to match any other funds derived from Section 46.2-694 by that same non-state agency" Simply put, funds returned to localities cannot be used as the matching share of any grants offered using Four-For-Life funds.

*"Each local governing body shall report to the Board of Health on the use of Four-For-Life funds, which were returned to it. In any case in which the local governing body grants the funds to a regional emergency medical council to be distributed to licensed, non-profit emergency medical and rescue services, the local governing body shall remain responsible for the proper use of the funds. If, at the end of any fiscal year, a report on the use of Four-For-Life funds for that year has not been received from a local governing body, any funds due to that local governing body for the next fiscal year shall be retained until such time as the report has been submitted to the board."*

If you have any questions or need additional information, please do not hesitate to contact Kim Barton, OEMS Accountant, at (804) 888-9100.

Sincerely,



Adam L. Harrell MBA, NRP  
Business Manager

Encl.:

- Guidelines for Expenditures of EMS Funds
- Four-For-Life Report of Expenditures Form