



# City of Richmond

## Informal Meeting Minutes

900 East Broad Street  
Richmond, VA 23219  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

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Tuesday, November 13, 2018

4:00 PM

Council Chamber, 2nd Floor - City Hall

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Richmond City Council convened in Informal Session on Tuesday, November 13, 2018, in the Council Chamber, located on the second floor of City Hall, 900 East Broad Street.

### **Councilmembers Present**

The Honorable Chris Hilbert, President  
The Honorable Cynthia Newbille, Vice President  
The Honorable Andreas Addison (late arrival)  
The Honorable Parker Agelasto  
The Honorable Kim Gray  
The Honorable Michael Jones  
The Honorable Kristen Larson  
The Honorable Ellen Robertson  
The Honorable Reva Trammell (late arrival)

### **Staff Present**

Lou Ali, Council Chief of Staff  
Lisa Braxton, Interim Deputy City Clerk  
Haskell Brown, Deputy City Attorney  
Allen Jackson, City Attorney  
Candice Reid, City Clerk

Council President Chris Hilbert called the meeting to order at 4:04 p.m. and presided.

Upon the President's request, Interim Deputy City Clerk Lisa Braxton provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

### **Docket Review**

Interim Deputy City Clerk Lisa Braxton reviewed the following agenda items as indicated:

#### **Consent Agenda:**

1. Ord. 2017-242 – to be continued to Monday, December 10, 2018
2. Ord. 2018-030 – retained on the Consent Agenda
3. Ord. 2018-202 – to be continued to Monday, December 10, 2018
4. Ord. 2018-238 – to be amended and continued to Monday, December 10, 2018
5. Ord. 2018-241 – to be amended and continued to Monday, December 10, 2018
6. Ord. 2018-254 – to be continued to Monday, December 10, 2018
7. Ord. 2018-257 – retained on the Consent Agenda

8. Ord. 2018-260 – retained on the Consent Agenda
9. Ord. 2018-261 – retained on the Consent Agenda
10. Ord. 2018-262 – to be continued to Monday, December 10, 2018
11. Ord. 2018-264 – retained on the Consent Agenda
12. Ord. 2018-265 – retained on the Consent Agenda
13. Ord. 2018-267 – retained on the Consent Agenda
14. Ord. 2018-268 – retained on the Consent Agenda
15. Ord. 2018-269 – retained on the Consent Agenda
16. Ord. 2018-270 – retained on the Consent Agenda
17. Ord. 2018-272 – to be continued to Monday, December 10, 2018
18. Ord. 2018-273 – retained on the Consent Agenda

*Councilwoman Reva Trammell arrived at 4:08 p.m. and was seated.*

19. Ord. 2018-274 – retained on the Consent Agenda
20. Ord. 2018-275 – retained on the Consent Agenda
21. Ord. 2018-276 – to be continued to Monday, December 10, 2018
22. Ord. 2018-277 – retained on the Consent Agenda
23. Ord. 2018-278 – retained on the Consent Agenda
24. Ord. 2018-279 – retained on the Consent Agenda
25. Ord. 2018-280 – retained on the Consent Agenda
26. Res. 2018-R084 – to be continued to Monday, December 10, 2018
27. Res. 2018-R092 – to be continued to Monday, December 10, 2018
28. Res. 2018-R093 – retained on the Consent Agenda

Regular Agenda:

29. Ord. 2018-110 – to be amended and continued to Monday, December 10, 2018
30. Ord. 2018-194 – to be continued to Monday, December 10, 2018
31. Ord. 2018-217 – to be continued to Monday, December 10, 2018
32. Ord. 2018-228 – to be continued to Monday, January 14, 2019
33. Ord. 2018-230 – to be continued to Monday, December 10, 2018
34. Ord. 2018-231 – to be continued to Monday, December 10, 2018

35. Ord. 2018-233 – to be continued to Monday, January 14, 2019
36. Ord. 2018-235 – retained on the Regular Agenda
37. Ord. 2018-236 – to be continued to Monday, December 10, 2018
38. Ord. 2018-243 – to be continued to Monday, December 10, 2018
39. Ord. 2018-245 – to be continued to Monday, December 10, 2018
40. Ord. 2018-263 – retained on the Regular Agenda
41. Ord. 2018-271 – retained on the Regular Agenda
42. Res. 2018-R083 – to be continued to Monday, December 10, 2018
43. Res. 2018-R094 – retained on the Regular Agenda

John Wack, Finance director, provided an introduction of Ord. 2018-271 stating that the adoption of the proposed legislation would improve the city's cash flow and be easier to administer. Mr. Wack reported that, this year alone, over three thousand current business owners utilizing the installment payment plan, became delinquent after their initial installment. Mr. Wack stated that notification regarding the elimination of the installment payment option will be disseminated with the proposed adoption of Ord. 2018-271.

There were no further comments or discussions concerning Consent and Regular Agenda items reviewed.

#### **Referral of Service Delivery Issues to City Administration**

Denise Lawus, Housing and Community Development interim director, provided an update regarding the following service delivery issue forwarded to city administration for action and/or response:

- Lack of timely noticing of the Affordable Housing Trust Fund and Community Development Block Grant public hearings

*Councilor Andreas Addison arrived at 4:21 p.m. and was seated.*

Councilor Parker Agelasto requested that Council receive prior communication regarding rescheduled public hearings involving federal funds in an effort to assist with notifying the public and provide for transparency.

#### **Docket Review**

Revisiting a docket review item, Councilor Ellen Robertson requested the continuance of Res. 2018-R083.

#### **FY 2018 Comprehensive Annual Financial Report (CAFR)**

Chief Administrative Officer Selena Cuffee-Glenn, on behalf of Mayor Levar Stoney, presented Council with the Fiscal Year 2018 CAFR.

Lenora Reid, deputy chief administrative officer – Finance and Administration, recognized John Wack and Mimi Terry, Finance director and deputy director, as well as Finance Department staff in attendance for their hard work involved in the early completion of the CAFR. Ms. Reid introduced the city's external audit partner, CliftonLarsonAllen (CLA), LLP's Greg Bussink, who provided a presentation regarding an overview of the CAFR, CLA's audit approach and results, technical update and new standards and required governance communications. Mr. Bussink reported that the city received an unmodified (clean) opinion of its FY 2018 finances. A copy of the presentation and information presented have been filed.

President Chris Hilbert asked that any questions regarding the FY 2018 CAFR be forwarded to Council Chief of Staff Lou Ali for responses from city administration.

### **Board Vacancies Review**

Vice President Cynthia Newbille requested that appointments to the Slave Trail Commission, scheduled for consideration later that evening at the Formal Session of Council, be continued to allow her an opportunity to introduce legislation regarding the commission.

### **Adjournment**

There being no further business, the meeting adjourned at 4:44 p.m.

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CITY CLERK