



CITY OF RICHMOND

DEPARTMENT OF  
PLANNING AND DEVELOPMENT REVIEW  
BOARD OF ZONING APPEALS

November 16, 2018

Stephen and Donna Bower  
2007 Monument Avenue, Unit 3  
Richmond, Virginia 23220

Irby Architects, P.C  
1205 West Main Street, Suite 205  
Richmond, Virginia 23220  
Attn: Jim Irby

To Whom It May Concern:

RE: **CASE NO. 46-18**

You are hereby notified that the Board of Zoning Appeals will hold a public hearing on Wednesday, December 5, 2018 at 1:00 p.m. in the 5th floor conference room, City Hall, 900 East Broad Street, to consider an application for a building permit to construct a front vestibule addition (50 SF) to a single-family detached dwelling at 38 LEXINGTON ROAD (Tax Parcel Number W020-0193/028), located in an R-5 (Single-Family Residential District).

Please be advised that the applicant or the applicant's representative must be present at the hearing. The Board of Zoning Appeals Rules of Procedure provides that in the case of an application for a variance or a special exception, the applicant, proponents or persons aggrieved under §15.2-2314 of the Code of Virginia, shall be permitted a total of six (6) minutes each to present their case. The Board of Zoning Appeals will withhold questions until the conclusion of the respective presentations.

Finally, when you submitted your application to the zoning office you were given an handout entitled, Suggestions for Presenting Your Case to the Board, which indicated that you should discuss your request with your neighbor(s) and neighborhood

November 16, 2018

association(s) prior to appearing before the Board of Zoning Appeals. Contact information for civic group(s) can be found by navigating to the Civic Group webpage of the City's website at <http://www.richmondgov.com/PlanningAndDevelopmentReview/civicasassociationgroupinformation.aspx>. Once there, you can search for your property using the interactive map. A dialogue box will provide you with the names of all civic groups within which your property may lie. Once you have those group names, simply scroll down the page to the appropriate group(s) to find the contact information for each.

Please be advised that if you fail to discuss your request with your neighbors and neighborhood association(s), you should anticipate that your case will be continued until the Board's next regularly scheduled meeting. Please note that the Board's Rules of Procedure require payment of a \$150.00 continuance fee if the applicant must request a continuance for the reason that the applicant failed to discuss their case with their neighbors and neighborhood association(s). Please contact your neighborhood association to determine their meeting schedule. Be sure you allow yourself enough time to talk to all concerned parties prior to the hearing before the Board. For your convenience a list of the property owner(s) which have been identified based on the City Assessor's records as being located within a 150' radius of subject property is being provided to you (see attachment).

If you have any questions regarding the Board's procedures or any issue involving presentation of your case, please feel free to contact me.

Very truly yours,



Roy W. Benbow, Secretary

Phone: (804) 240-2124

Fax: (804) 646-5789

E-mail: Roy.Benbow@richmondgov.com

cc: Zoning Administrator

Notice of this meeting is being sent to the persons whom the Board of Zoning Appeals believes to be property owners in the immediate vicinity of the property concerned in this application. This notice is for their information only, and there is no need for them to appear unless they so desire. The Board will, however, welcome such views as any persons care to express during the hearing on this application.

Baylor Elizabeth H Trustee 45 Lexington Road Richmond VA 23226	Berkeley William M Jr 5007 C Grove Ave Unit 4 Richmond VA 23226	Boag Nicholas & Nguyen Kim Phuong 28 Lexington Rd Richmond VA 23226
Brackett Alexander J & Carolyn L 30 Albemarle Ave Richmond VA 23226	Busch John R 5009 C Grove Ave Richmond VA 23226	Camp Elizabeth D 5009 D Grove Ave Richmond VA 23226
Chambers Elsie F Revocable Trust Trs 1209 Blackstone Pl Lynchburg VA 24503	Cook Paul & Lynn E 5004 Grove Ave Richmond VA 23226	Goode Joann S 29 Albemarle Ave Richmond VA 23226
Goodridge Nell B C/o Harding & Carbone, Inc 1235 North Loop West Suite 205 Houston TX 77008	Gravatt Sarah Sutton Trust U/a Trs 32 Albermarle Avenue Richmond VA 23226	Grove West Condominium Unit Owners Association 5009 Grove Ave Richmond VA 23226
Howell Christopher P & Therese C 43 Lexington Rd Richmond VA 23226	Hudgins Jeffrey L 311 S Gaskins Rd Richmond VA 23233	Jibsail LLC 5007 Grove Ave Richmond VA 23226
Mills Robert S & Claire C 30 Lexington Rd Richmond VA 23226	Trigg Landon W & Mary S 5007 B Grove Ave Richmond VA 23226	Tucker Nancy H & William T Jr & Robert G Tucker Trs 5007-d Grove Ave Richmond VA 23226
Waters Ann Harlow 5009 B Grove Ave Richmond VA 23226	Wilkins Stiles A 1400 Turnberry Lane Apt 202 Midlothian VA 23112	

**Property:** 38 Lexington Road **Parcel ID:** W0200193028**Parcel**

**Street Address:** 38 Lexington Road Richmond, VA 23226-1626  
**Owner:** BOWER STEPHEN P AND DONNA C  
**Mailing Address:** P.O. BOX 17132, RICHMOND, VA 23226  
**Subdivision Name :** STONEWALL COURT  
**Parent Parcel ID:**  
**Assessment Area:** 124 - Willway Gdns/Stonewall CT  
**Property Class:** 110 - R One Story  
**Zoning District:** R-5 - Residential (Single Family)  
**Exemption Code:** -

**Current Assessment**

**Effective Date:** 01/01/2018  
**Land Value:** \$175,000  
**Improvement Value:** \$124,000  
**Total Value:** \$299,000  
**Area Tax:** \$0  
**Special Assessment District:** None

**Land Description**

**Parcel Square Feet:** 7173  
**Acreage:** 0.165  
**Property Description 1:** STONEWALL COURT L28 BA  
**Property Description 2:** 0070.00X0108.50 IRG0000.000  
**State Plane Coords( ?<#>):** X= 11770716.437702 Y= 3732088.698932  
**Latitude:** 37.56855577 , **Longitude:** -77.50694989

**Description**

**Land Type:** Residential Lot B  
**Topology:** Level  
**Front Size:** 70  
**Rear Size:** 108  
**Parcel Square Feet:** 7173  
**Acreage:** 0.165  
**Property Description 1:** STONEWALL COURT L28 BA  
**Property Description 2:** 0070.00X0108.50 IRG0000.000  
**Subdivision Name :** STONEWALL COURT  
**State Plane Coords( ?<#>):** X= 11770716.437702 Y= 3732088.698932  
**Latitude:** 37.56855577 , **Longitude:** -77.50694989

**Other**

**Street improvement:** Paved  
**Sidewalk:**

**Assessments**

Assessment Year	Land Value	Improvement Value	Total Value	Reason
2019	\$175,000	\$134,000	\$309,000	Reassessment
2018	\$175,000	\$124,000	\$299,000	Reassessment
2017	\$175,000	\$124,000	\$299,000	Reassessment
2016	\$175,000	\$120,000	\$295,000	Reassessment
2015	\$175,000	\$90,000	\$265,000	Reassessment
2014	\$175,000	\$90,000	\$265,000	Reassessment
2013	\$175,000	\$90,000	\$265,000	Reassessment
2012	\$175,000	\$90,000	\$265,000	Reassessment
2011	\$175,000	\$95,000	\$270,000	CarryOver
2010	\$175,000	\$95,000	\$270,000	Reassessment
2009	\$175,000	\$95,000	\$270,000	OfficeReview
2008	\$120,000	\$140,100	\$260,100	Reassessment
2007	\$145,000	\$93,500	\$238,500	Reassessment
2006	\$117,200	\$93,500	\$210,700	Reassessment
2005	\$95,300	\$93,500	\$188,800	Reassessment
2004	\$80,800	\$79,200	\$160,000	Reassessment
2003	\$80,800	\$79,200	\$160,000	Reassessment
2002	\$80,800	\$79,200	\$160,000	Reassessment
2001	\$71,500	\$70,100	\$141,600	Reassessment
2000	\$65,000	\$56,100	\$121,100	Reassessment
1998	\$65,000	\$55,000	\$120,000	Not Available

**Transfers**

Transfer Date	Consideration Amount	Grantor Name	Deed Reference	Verified Market Sale Description
08/21/2017	\$337,075	HUDGINS JEFFREY & JENNIFER &	ID2017-17558	1 - VALID SALE-Valid, Use in Ratio Analysis
08/10/2016	\$300,000	LIPSCOMB CAROLE P	ID2016-15433	1 - VALID SALE-Valid, Use in Ratio Analysis
07/25/1986	\$78,000	Not Available	00087-1536	
06/12/1978	\$42,500	Not Available	000738-00102	
09/03/1976	\$34,500	Not Available	000711-01427	
09/03/1976	\$31,000	Not Available	000711-01424	

**Planning**

**Master Plan Future Land Use:** CM-NB  
**Zoning District:** R-5 - Residential (Single Family)  
**Planning District:** Far West  
**Traffic Zone:** 1117  
**City Neighborhood Code:** STCT  
**City Neighborhood Name:** Stonewall Court  
**Civic Code:** 0  
**Civic Association Name:** Stonewall Court Civic Association  
**Subdivision Name:** STONEWALL COURT  
**City Old and Historic District:**  
**National historic District:**  
**Neighborhoods in Bloom:**

**Redevelopment Conservation Area:**

**Economic Development**

**Care Area:** -  
**Enterprise Zone:**

**Environment**

**100 YEAR Flood Plain Flag:** Contact the Water Resources Division at 646-7586.  
**500 YEAR Flood Plain Flag:** N  
**Resource Protection Flag:** Contact the Water Resources Division at 646-7586.  
**Wetland Flag:** N

**Census**

Census Year	Block	Block Group	Tract
2000	2023	0504002	050400
1990	203	0504002	050400

**Schools**

**Elementary School:** Mary Munford  
**Middle School:** Hill  
**High School:** Jefferson

**Public Safety**

**Police Precinct:** 3  
**Police Sector:** 311  
**Fire District:** 19  
**Dispatch Zone:** 059A

**Public Works Schedules**

**Street Sweep:** TBD  
**Leaf Collection:** TBD  
**Refuse Collection:** Monday  
**Bulk Collection:**

**Government Districts**

**Council District:** 1  
**Voter Precinct:** 104  
**State House District:** 68  
**State Senate District:** 9  
**Congressional District:** 4

**Extension 1 Details**

**Extension Name:** R01 - Residential record #01  
**Year Built:** 1952  
**Stories:** 1  
**Units:** 0  
**Number Of Rooms:** 6  
**Number Of Bed Rooms:** 3  
**Number Of Full Baths:** 2  
**Number Of Half Baths:** 0  
**Condition:** normal for age  
**Foundation Type:** Full Crawl  
**1st Predominant Exterior:** Hardboard  
**2nd Predominant Exterior:** N/A  
**Roof Style:** Gable  
**Roof Material:** Comp sh to 235#  
**Interior Wall:** Plaster  
**Floor Finish:** Hardwood-std oak, Vinyl sheet  
**Heating Type:** Forced hot air  
**Central Air:** Y  
**Basement Garage Car #:** 0  
**Fireplace:** Y  
**Building Description (Out Building and Yard Items):** Residential Shed - Small Utility, Residential Fencing

**Extension 1 Dimensions**

**Finished Living Area:** 1210 Sqft  
**Attic:** 0 Sqft  
**Finished Attic:** 0 Sqft  
**Basement:** 0 Sqft  
**Finished Basement:** 0 Sqft  
**Attached Garage:** 0 Sqft  
**Detached Garage:** 0 Sqft  
**Attached Carport:** 0 Sqft  
**Enclosed Porch:** 0 Sqft  
**Open Porch:** 96 Sqft  
**Deck:** 201 Sqft

[<#>](#)**Property Images**

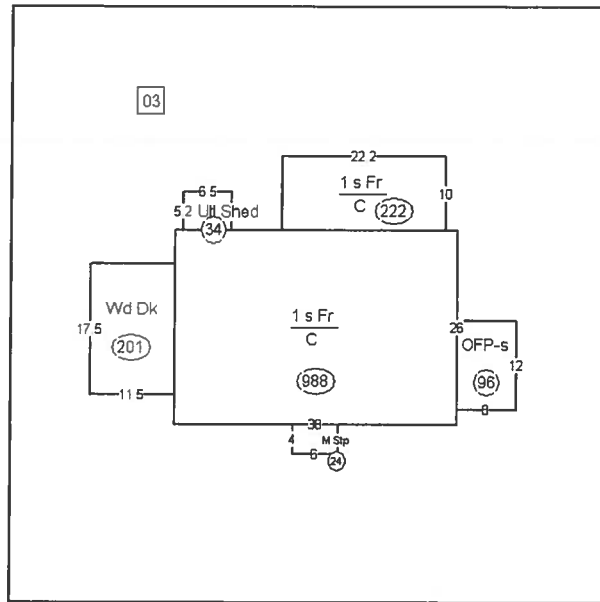
Name: W0200193028 Desc: R01

[Click here for Larger Image](#)



**Sketch Images**

Name: W0200193028 Desc: R01



# RICHMOND BOARD OF ZONING APPEALS APPLICATION FORM



THE RICHMOND ZONING ADMINISTRATION OFFICE  
ROOM 110, CITY HALL, 900 EAST BROAD STREET  
RICHMOND, VIRGINIA 23219  
(804) 646-6340

## TO BE COMPLETED BY THE APPLICANT

### PROPERTY

OWNER: Stephen and Donna Bower

PHONE: (Home) ( ) (Mobile) (804) 249-4025

ADDRESS: 2007 Monument Avenue, Unit 3

FAX: ( ) (Work) ( )

Richmond, Virginia 23220

E-mail Address: spbower@gmail.com

### PROPERTY OWNER'S

REPRESENTATIVE: Irby Architects, P.C.

PHONE: (Home) ( ) (Mobile) ( )

(Name/Address) 1205 West Main Street, Suite 205

FAX: ( ) (Work) (804) 359-9644

Richmond, Virginia 23220

E-mail Address: lrbv@aol.com

Attn: Jim Irby

## TO BE COMPLETED BY THE ZONING ADMINISTRATION OFFICE

PROPERTY ADDRESS (ES) 38 Lexington Road

TYPE OF APPLICATION: ☐ VARIANCE ☒ SPECIAL EXCEPTION ☐ OTHER \_\_\_\_\_

ZONING ORDINANCE SECTION NUMBERS(S): 30-300, 30-410.5(1) & 30-630.9(1)

APPLICATION REQUIRED FOR: A building permit to construct a front vestibule addition (50 SF) to a single-family detached dwelling.

TAX PARCEL NUMBER(S): W020-0193/028 ZONING DISTRICT: R-5 (Single-Family Residential)

REQUEST DISAPPROVED FOR THE REASON THAT: The front yard (setback) requirement is not met. A front yard of twenty-five feet (25') is required; 18.8 feet ± is proposed along the Lexington Road frontage.

DATE REQUEST DISAPPROVED: October 18, 2018

FEE WAIVER: YES ☐ NO: ☒

DATE FILED: October 18, 2018 TIME FILED: 11:15 a.m. PREPARED BY: David Duckhardt RECEIPT NO. BZAR-043614-2018

AS CERTIFIED BY: WC (ZONING ADMINISTRATOR)

I BASE MY APPLICATION ON

SECTION 17.20 PARAGRAPH(S) \_\_\_\_\_ OF THE CHARTER OF THE CITY OF RICHMOND

SECTION 15.2-2309.2 ☐ OF THE CODE OF VIRGINIA [OR]

SECTION 1040.3 PARAGRAPH(S) (1) OF THE ZONING ORDINANCE OF THE CITY OF RICHMOND

## TO BE COMPLETED BY APPLICANT

I have received the handouts, Suggestions for Presenting Your Case to the Board & Excerpts from the City Charter ☒

I have been notified that I, or my representative, must be present at the hearing at which my request will be considered.

SIGNATURE OF OWNER OR AUTHORIZED AGENT: [Signature]

DATE: 10-30-18

## \*\*\* TO BE COMPLETED BY THE SECRETARY TO THE BOARD OF ZONING APPEALS \*\*\*

CASE NUMBER: 46-18 HEARING DATE: December 5, 2018 AT 1:00 P.M.

# RICHMOND BOARD OF ZONING APPEALS APPLICATION FORM



THE RICHMOND ZONING ADMINISTRATION OFFICE  
ROOM 110, CITY HALL, 900 EAST BROAD STREET  
RICHMOND, VIRGINIA 23219  
(804) 646-6340

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E-mail Address: ipbovs@aol.com

Attn: Jim Irby

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PROPERTY ADDRESS (ES) 38 Lexington Road

TYPE OF APPLICATION: ☐ VARIANCE ☒ SPECIAL EXCEPTION ☐ OTHER \_\_\_\_\_

ZONING ORDINANCE SECTION NUMBERS(S): 30-300, 30-410.5(1) & 30-630.9(f)

APPLICATION REQUIRED FOR: A building permit to construct a front vestibule addition (50 SF) to a single-family detached dwelling.

TAX PARCEL NUMBER(S): W020-0193/028 ZONING DISTRICT: R-5 (Single-Family Residential)

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I have been notified that I, or my representative, must be present at the hearing at which my request will be considered.

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DATE: \_\_\_\_\_

## \*\*\* TO BE COMPLETED BY THE SECRETARY TO THE BOARD OF ZONING APPEALS \*\*\*

CASE NUMBER: \_\_\_\_\_ HEARING DATE: December 5, 2018 AT 1:00 P.M.



BOARD OF ZONING APPEALS CASE NO. 46-18  
150' Buffer

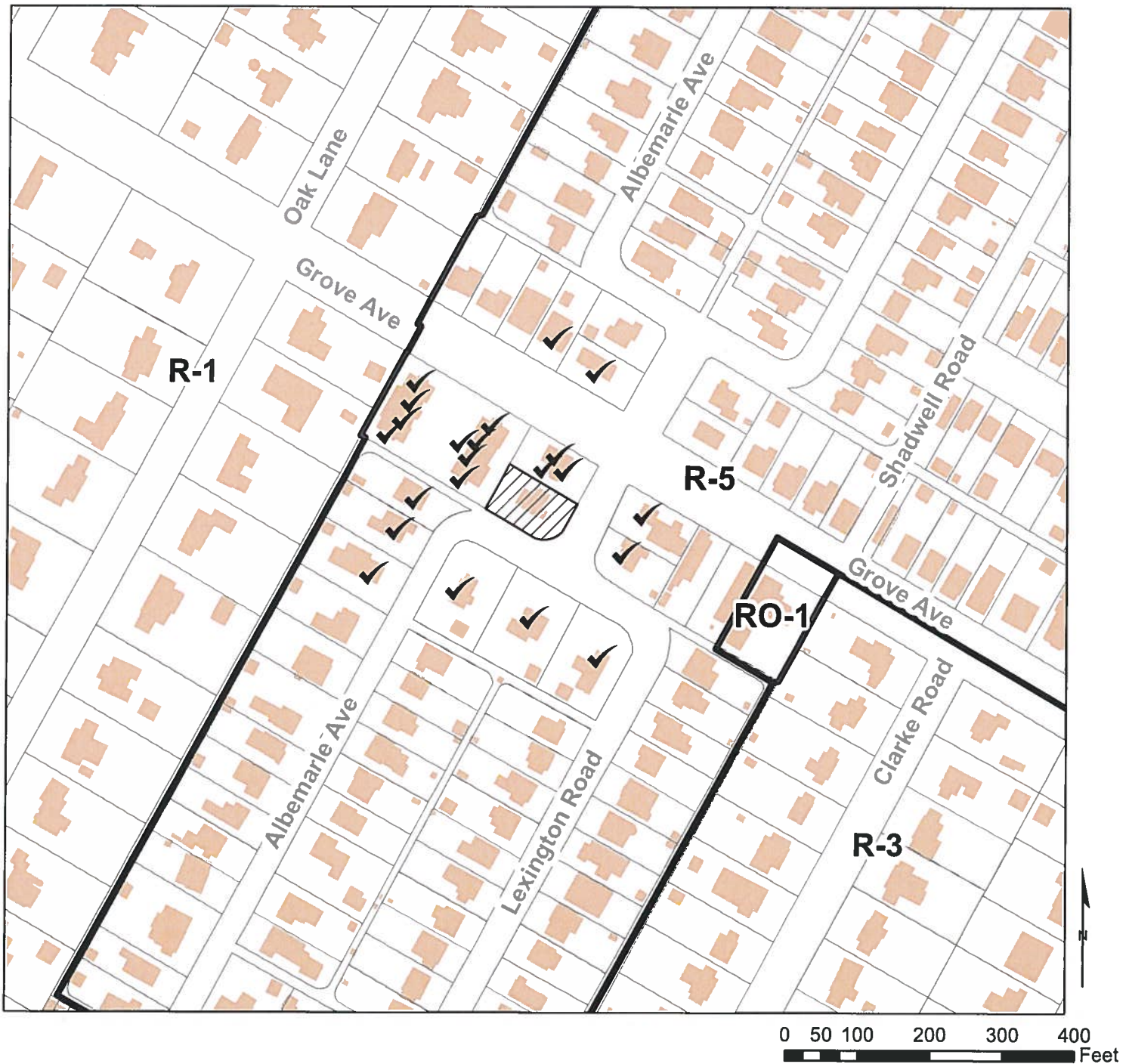
APPLICANT(S): Stephen and Donna Bower

PREMISES: 38 Lexington Road

(Tax Parcel Number W020-0193/028)

SUBJECT: A building permit to construct a front vestibule  
addition (50 SF) to a single-family detached dwelling.

REASON FOR THE REQUEST: Based on Sections 30-300, 30-410.5(1) & 30-630.9(f)  
of the Zoning Ordinance for the reason that:  
The front yard (setback) requirement is not met.







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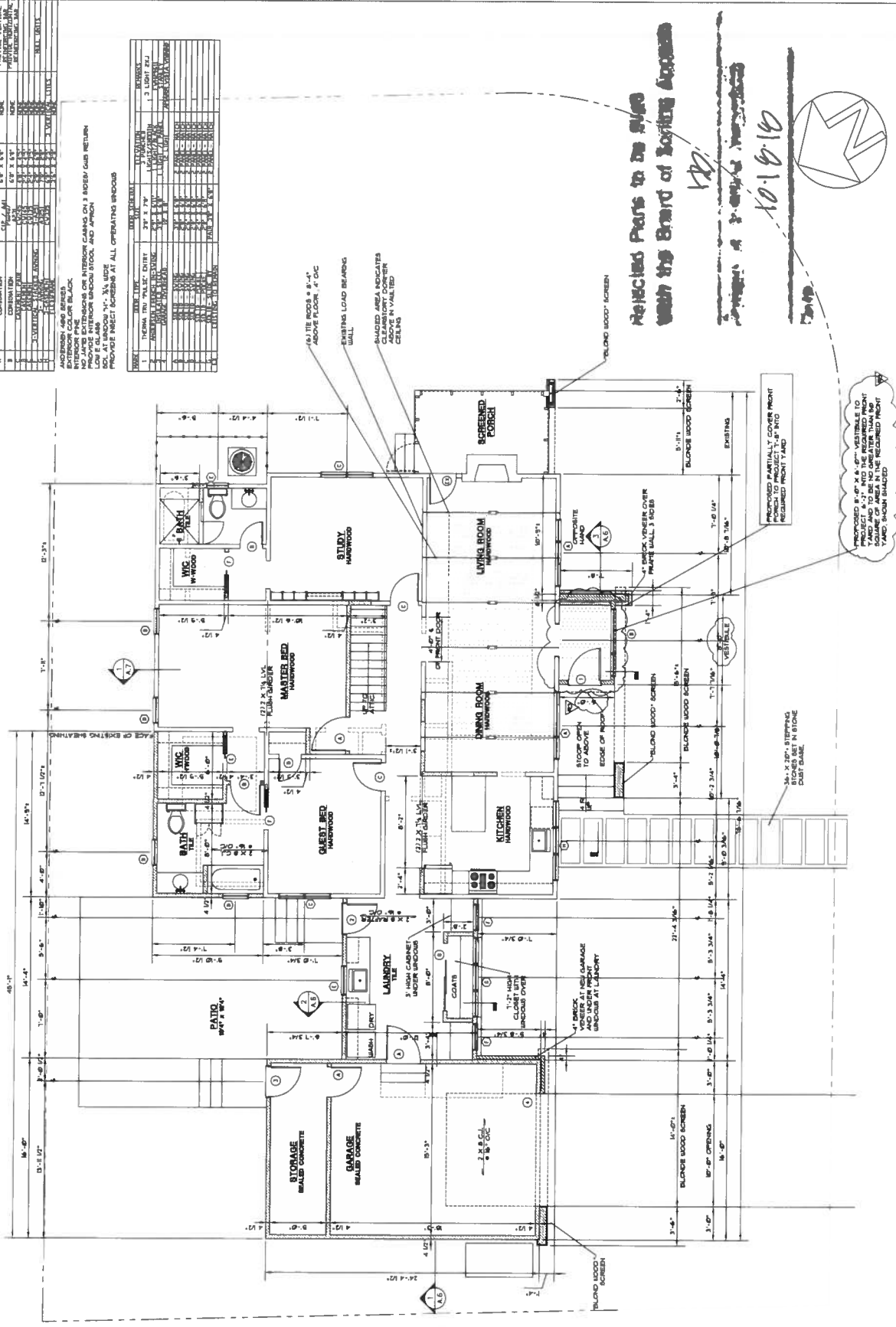
	REVISIONS:	
	PG. 14 - 16 - 18 ADD PREPARED VEGETABLE	

SHEET	A.2	DRAWN BY:	IRBY	25 JUNE 2018
		ISSUE DATE	PERMIT	

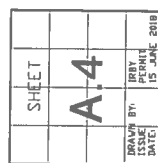
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V	CONVERSION	100	100	CONVERSION	100	100
W	CONVERSION	100	100	CONVERSION	100	100
X	CONVERSION	100	100	CONVERSION	100	100
Y	CONVERSION	100	100	CONVERSION	100	100
Z	CONVERSION	100	100	CONVERSION	100	100

[illegible]

AND GREEN AND BURELS  
 INTERIOR FINE  
 PROVIDING EXTENSIONS ON INTERIOR CANNAS ON 3 SIDES/ GALS RETURN  
 PROVIDING INTERIOR WINDOW STOOL AND ARMCH  
 LOW E GLASS  
 SOL AT WINDOW 7'- 3/4" DEEP  
 PROVIDE INSET SCREENS AT ALL OPERATING WINDOWS



**FIRST FLOOR PLAN**  
1/4" = 1'-0"



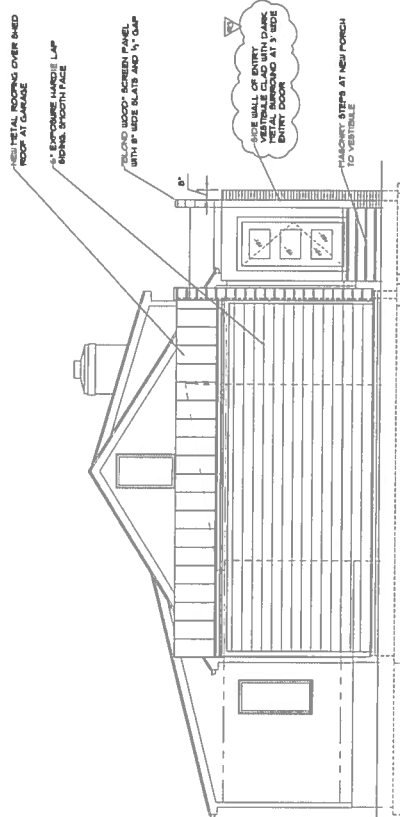
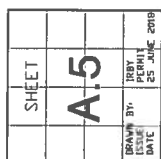
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ISSUE DATE:	PERMIT 15 JUN

1  
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2  
A.4





## Rejected Plans to Be Studied With the Board of Long-Term Approvals

481

10.8.18



WEST GARAGE ELEV

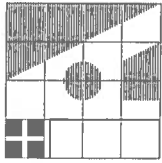
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SHEET

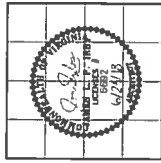
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DRAWN BY:	IRBY
ISSUE	PERMIT
DATE	25 MARCH 2018





IRBY ARCHITECTS  
38 LEXINGTON AVE  
RICHMOND, VIRGINIA 23220  
TEL: 804-353-8643  
FAX: 804-353-8644  
E-MAIL: JIM@IRBYARCHITECTS.COM

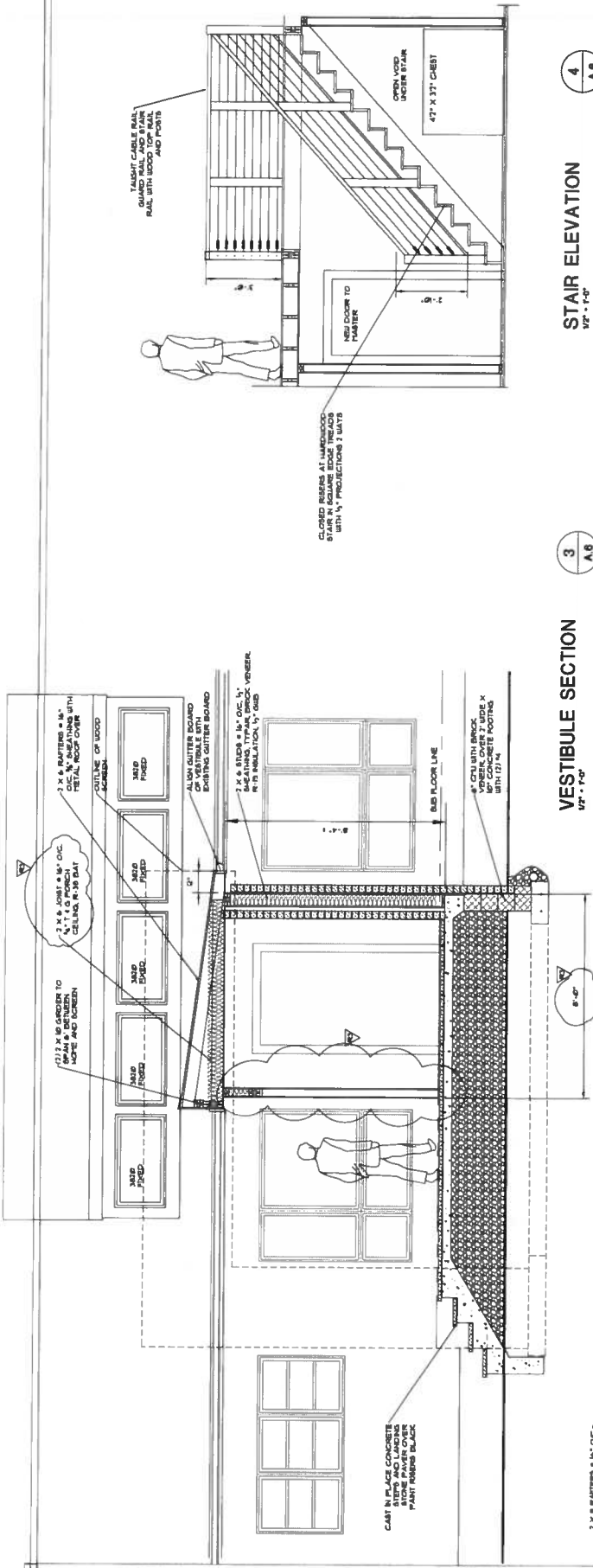


My Seal No. 662719 is valid for the State of Virginia. I am a duly Licensed Professional Engineer in the State of Virginia. My Commission Expires on 12/31/2018.

ADDITIONS AND RENOVATIONS TO  
THE BOWER RESIDENCE  
38 LEXINGTON AVE  
RICHMOND, VIRGINIA

REVISIONS
1. AS SHOWN
2. ADD PROPOSED VESTIBULE

SHEET
A.6
DRAWN BY: JIR
ISSUE DATE: 05-JUNE-2018



3  
A.6

STAIR ELEVATION  
12' x 12'

4  
A.6

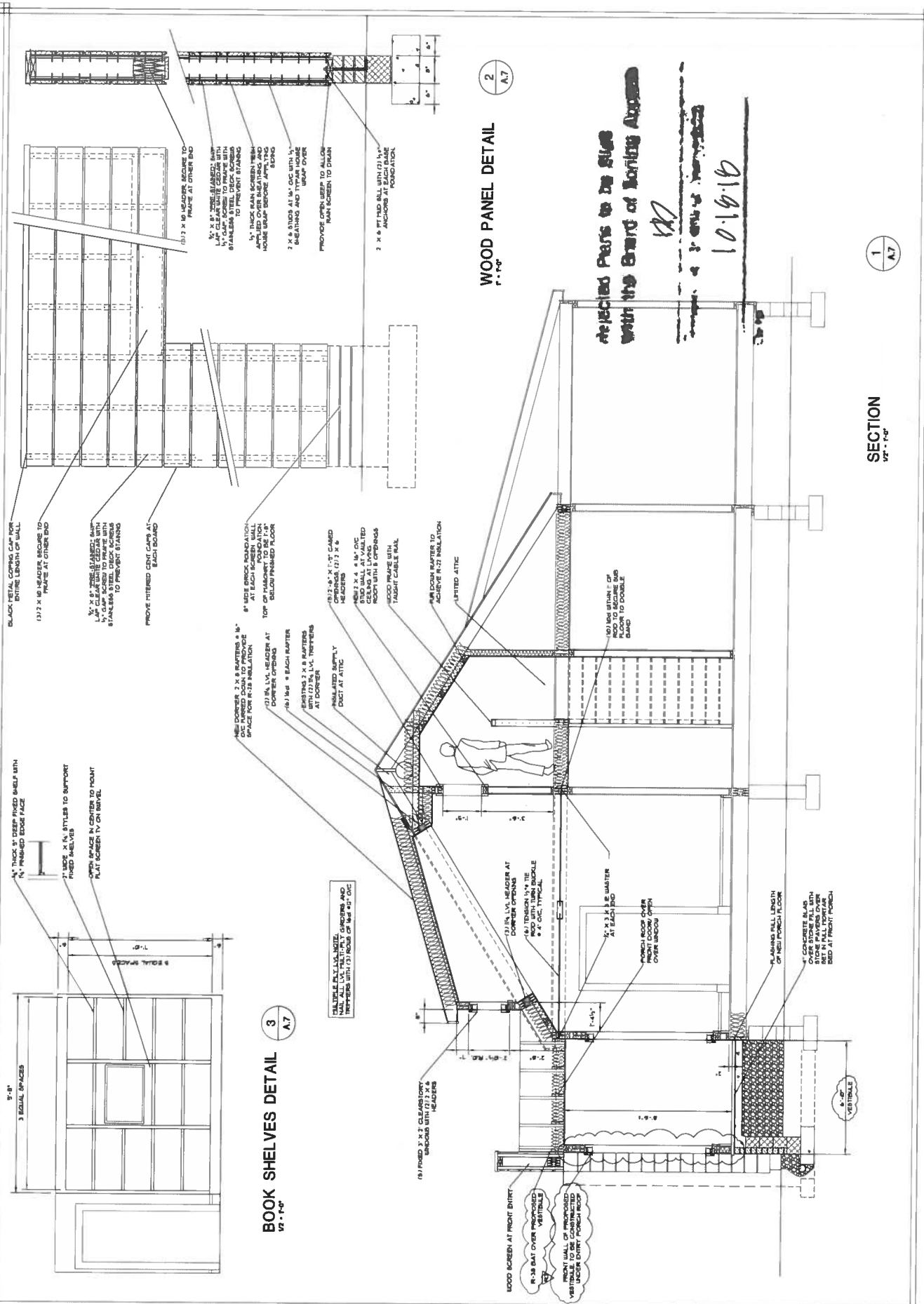
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A.6

LAUNDRY SECTION  
12' x 12'

2  
A.6

1  
A.6

GARAGE SECTION  
12' x 12'



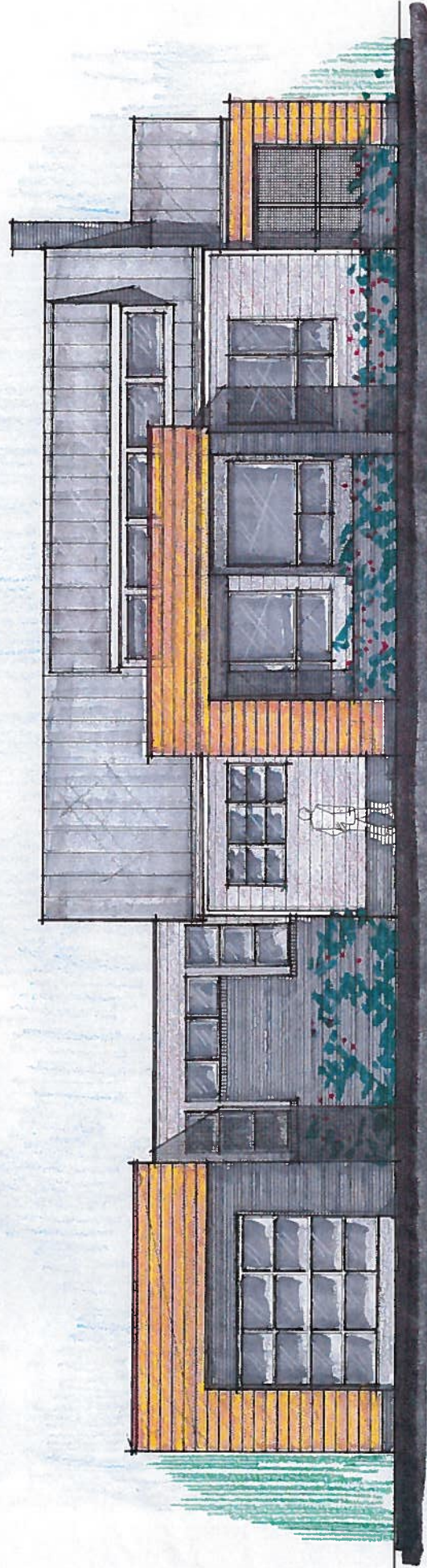
91.9.101

Enclosed I find it to indicate

OK

Reflected Plans to be filed  
with the Board of Nursing Appeals

38 LEXINGTON ROAD  
RICHMOND, VA 23226



Rejected Plans to be given  
with the Board of zoning Appeals

24

Project at 38 Lexington Road

01.01.01

Date

### Variance to zoning code request

Owners: Stephen and Donna Bowers

spbower@gmail.com

38 Lexington Road

Richmond, VA.

Zoning: R-4

Architect: Irby Architects, PC

ipboys@aol.com

Phone: 804-869-9730

The Owners are asking the BZA to consider a variance to the Zoning Ordinance of Richmond, Va. The section of the zoning ordinance is **Sec. 30-630.9. Permitted projections and encroachments in yards and courts. subparagraph (f)**. This section states *"Except in the R-7 and R-8 districts, an enclosed vestibule containing not more than 40 square feet in area may project into a required front yard a distance of not more than four feet. (Ord. No. 2010-18-30, § 5, 2-22-2010)"*

The Owners have designed and obtained a building permit for whole house renovation of a 1934 square foot, 3 bedroom single floor residence. One of the features of this renovation is the addition of a covered front entry porch that will encroach into the required front yard by 7'-8", which is permissible by **Sec. 30-630.9. Permitted projections and encroachments in yards and courts. subparagraph (e)**.

The Owners would like to include an enclosed vestibule at the front entry that would be 50 SF of area including walls and project into the required front yard 6'-2" which would exceed the limit established by **Sec. 30-630.9. Permitted projections and encroachments in yards and courts. subparagraph (f)**. Therefore, the Owners ask the Board of Zoning Appeals to allow the Owners to exceed the square footage limit by 10 SF and the linear encroachment into the front yard by 2'-2". The proposed vestibule would be within the limits of the new covered porch that is already approved as a part of the project.

The Owners ask the BZA to consider the following:

- The existing home is built on an existing corner lot in a developed neighborhood, Stonewall Court. The City has determined that required front yard setback along Albemarle Ave. is 25' and the required side yard setback along Lexington Road is 10'.
- The site is rectilinear, 108.5' x 70'. The City has determined the long leg of the site (108.5' that fronts Albemarle) is the front yard and, the short leg of the rectangle (70' that fronts Lexington) is the side yard. This is not consistent with typical residential lots in the City where the shorter leg is typically the front yard.
- The existing home's south face is located along the 25' set back line parallel to Albemarle.
- The street address for the property is 38 Lexington Road, which is the 70' short leg of the site, side line of the site as determined by the City.
- The property directly across Lexington, 43 Lexington, is a similar size and oriented lot and its home fronts Lexington Road, the short leg of its site.
- There is no other adjacent property along Albemarle before the road turns 90 degrees; therefore, no streetscape of home fronts is established by other nearby existing homes.
- If the front yard was considered to be the 70' Lexington leg, and the side yard was considered to be the side yard, the proposed vestibule would be in compliance with the zoning for R-4 and would not require a variance.
- The proposed vestibule will basically enclose 48 Square feet of space under the new covered porch roof. Two walls will be added to the existing proposed design. The other two walls of the proposed vestibule are already proposed under the approved design for the covered porch. All other work remains the same.

Attached is the present construction documents that has been approved for a building permit, **BOWER PERMIT rev-7-17-18**, and a set of revised construction documents with six revised sheets showing the vestibule, **38 LEXINGTON- VESTIBULE 10-16-18**. This later set illustrates the proposed changes to include the vestibule work to the approved building permit set. Also attached is a colored rendering of the home with the proposed vestibule included.





DEPARTMENT OF PLANNING AND DEVELOPMENT REVIEW  
BUREAU OF PERMITS AND INSPECTION  
ROOM 110 CITY HALL  
900 E. BROAD STREET  
RICHMOND, VIRGINIA 23219  
PHONE (804) 646-4169  
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# BUILDING PERMIT/CERTIFICATE APPLICATION

PERMIT NO.

B

**THIS IS AN APPLICATION ONLY. IT IS NOT AUTHORIZATION TO START ANY WORK.  
NO WORK SHALL START UNTIL A PERMIT IS POSTED ON THE JOB SITE.**

CONTRACTOR/OWNER INFORMATION	1 JOB/PROPERTY ADDRESS (STREET & NUMBER) <b>30 LEXINGTON ROAD</b>					2 FLOOR/ROOM NO.	
	3 CONTRACTOR NAME		4 LICENSE TYPE	5 CLASS <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C	6 STATE LICENSE NO.		
	7 CONTRACTOR STREET ADDRESS			8 CONTRACTOR TELEPHONE NO. / EMAIL ADDRESS			
BUILDING INFORMATION	9 CITY		STATE		ZIP CODE		
	10 CONTRACTOR FAX NO.						
	11 PROPERTY OWNER NAME <b>STEPHEN &amp; DONNA BOWER</b>		12 PROPERTY OWNER ADDRESS/ZIP <b>2007 MONUMENT AVE #3 RICHMOND</b>		13 OWNER DAYTIME TELEPHONE NO.		
OFFICE USE ONLY	14 DESCRIBE CURRENT STRUCTURE USE <b>SINGLE FAMILY</b>					15 DESCRIBE PROPOSED STRUCTURE USE <b>SINGLE FAMILY</b>	
	16 NEW ACCESSORY BLDG. <input type="checkbox"/> ACC		17 ADDITION <input type="checkbox"/> ADD	18 RESIDENTIAL GARAGE <input type="checkbox"/> AD1	19 RESIDENTIAL DECK <input type="checkbox"/> AD2	20 OPEN PORCH <input type="checkbox"/> AD3	21 ENCLOSED PORCH <input type="checkbox"/> AD4
	22 ALTER/REMODEL LIGHT <input type="checkbox"/> AL1	23 ALTER/REMODEL HEAVY <input type="checkbox"/> AL2	24 DEMOLITION <input type="checkbox"/> DEM	25 TENANT FITUP <input type="checkbox"/> FUP	26 FOUNDATION ONLY <input type="checkbox"/> FOU	27 NEW BUILDING <input type="checkbox"/> NB	28 MOVING/RELOCATION <input type="checkbox"/> REL
CONSTRUCTION COST	29 IF 1 OR 2 FAMILY <input checked="" type="checkbox"/> 1 FAMILY <input type="checkbox"/> 2 FAMILY		30 IF ATTACHED <input type="checkbox"/> 1 FAMILY <input type="checkbox"/> 2 FAMILY		31 IF DETACHED <input type="checkbox"/> 1 FAMILY <input type="checkbox"/> 2 FAMILY		32 IF MULTIFAMILY NUMBER OF UNITS PER STRUCTURE
	33 CHECK ONE (IF APPLICABLE) <input type="checkbox"/> 1. LODGING HOUSE <input type="checkbox"/> 3. ADULT CARE RESIDENCE <input type="checkbox"/> 2. NURSING HOME						
	INSTRUCTIONS: ENTER APPROPRIATE AMOUNTS FOR A, B, C, D, E & F. TOTAL B, C, D, E & F SUBTRACT THIS TOTAL FROM A TO OBTAIN G. COSTS ARE TO INCLUDE MATERIAL, LABOR, SUBCONTRACTS OVERHEAD & PROFIT.		A. TOTAL CONST. COST OF ENTIRE JOB \$		C. MECH. COST \$	E. SPRINKLER COST \$	G. TOTAL CONSTRUCTION COST LESS TRADE PERMITS \$
WORK DESCRIPTION	34 DESCRIBE SCOPE OF WORK <b>CONSTRUCT FRONT VESTIBULE ADDITION (50 SF)</b>						
LIEN INFORMATION	35 LIEN AGENT NAME					36 PHONE NO.	
	37 ADDRESS					ZIP CODE	
	38 CONTACT PERSON <b>JIM IRBY</b>					39 CONTACT PHONE NO. <b>804-359-7644</b>	
CONTACT INFORMATION	40 CONTACT ADDRESS <b>1205 W. MAIN STREET SUITE 205 RICHMOND</b>					41 CONTACT FAX NO.	
	42 ZIP CODE <b>23220</b>					43 EMAIL	
	44 DO YOU WANT TO BE CALLED TO PICK UP PERMIT WHEN ISSUED? <input type="checkbox"/> YES <input type="checkbox"/> NO					45 NAME	
RE-ROOF ONLY	46 ENGINEER/ARCHITECT NAME		47 ENGINEER/ARCHITECT PHONE NO.		48 ENGINEER/ARCHITECT FAX NO.		
	49 ENGINEER/ARCHITECT EMAIL						
	50 ROOF TYPE 1 (SEE BACK FOR LIST)		51 NO. OF SQUARES		52 ROOF TYPE 2 (SEE BACK FOR LIST)		
LOT & BUILDING SIZE	53 NOT REQUIRED FOR 1 & 2 FAMILY <input checked="" type="checkbox"/>		54 AUTOMATIC SPRINKLERS <input type="checkbox"/> YES <input type="checkbox"/> NO		55 FIRE ALARM SYSTEM <input type="checkbox"/> YES <input type="checkbox"/> NO		
	56 BUILDING FINISHED AREA NEW OR ADDITION (SQ. FT.)		57 BUILDING UNFINISHED AREA NEW OR ADDITION (SQ. FT.)		58 GARAGE AREA (SQ. FT.)		
	59 DECK AREA (SQ. FT.)		60 BUILDING AREA EXISTING (SQ. FT.) (PER FLOOR)		61 TOTAL AREA AT COMPLETION (SQ. FT.) (PER FLOOR)		
PARKING WORK	62 NO. OF ON SITE PARKING SPACES (STREET SPACES DO NOT COUNT)		63 NO. OF SPACES AT ANOTHER LOCATION		64 LOCATION		
	65 WILL THERE BE A NEW CURB <input type="checkbox"/> RELOCATED CURB <input type="checkbox"/> DRIVEWAY <input type="checkbox"/>		66 WILL THERE BE ANY SITE GRADING OR LAND DISTURBING ACTIVITY? <input type="checkbox"/> YES <input type="checkbox"/> NO		67 TOTAL AREA TO BE DISTURBED (SQ. FT.)		
	68 IS SURVEY OR SITE PLAN ATTACHED? <input type="checkbox"/> YES <input type="checkbox"/> NO						
OWNERS AFFIDAVIT	I HEREBY AFFIRM THAT UNDER THE PROVISIONS OF TITLE 54.1-1101 OF THE CODE OF VIRGINIA, I AM NOT SUBJECT TO LICENSURE AS A CONTRACTOR OR SUBCONTRACTOR. BY THIS AFFIDAVIT I ASSUME FULL RESPONSIBILITY FOR COMPLETION OF THE PROPOSED WORK IN ACCORDANCE WITH ALL APPLICABLE BUILDING CODES AND LAW. I ALSO UNDERSTAND IT IS A VIOLATION OF STATE LAW TO KNOWINGLY HIRE AN UNLICENSED CONTRACTOR.						
	PRINTED NAME		SIGNATURE		DATE		
ASBESTOS CERTIFICATION	A I (NAME OF APPLICANT)					B CERTIFY THAT THE BUILDING AT (ADDRESSES, FLOOR OR SUITE)	
	HAS BEEN INSPECTED OR MEETS THE EXCEPTIONS OF SECTION 110.3, THE VIRGINIA UNIFORM STATEWIDE BUILDING CODE. THE ASBESTOS ABATEMENT WILL BE DONE AS PER REQUIREMENT OF THE "CLEAN AIR ACT" NATIONAL EMISSION STANDARD FOR THE HAZARDOUS AIR POLLUTANT (NESHAPS) AND OSHA "STANDARDS FOR CONSTRUCTION WORKERS".						
	C SIGNATURE						
OFFICE USE ONLY	ARTS DISTRICT <input type="checkbox"/> YES <input type="checkbox"/> NO		HISTORICAL DISTRICT <input type="checkbox"/> YES <input type="checkbox"/> NO		VIOLATION ON PROPERTY <input type="checkbox"/> YES <input type="checkbox"/> NO		
	DELINQUENT TAXES DUE? <input type="checkbox"/> YES <input type="checkbox"/> NO		ICC TYPE OF CONSTRUCTION				
	EXISTING USE GROUP		PROPOSED USE GROUP		FEE CALC. TYPE <input type="checkbox"/> S <input type="checkbox"/> U <input type="checkbox"/> B <input type="checkbox"/> C		
IS PROPERTY IN 100 YR FLOOD PLAIN? <input type="checkbox"/> YES <input type="checkbox"/> NO		FLOOD ELEV		SITE ELEV			
APPLICATION APPROVED BY		DATE		APPLICATION DISAPPROVED BY			
				DATE			

**A COPY OF YOUR STATE CONTRACTOR'S LICENSE AND BUSINESS LICENSE MUST BE ON FILE BEFORE A PERMIT WILL BE ISSUED.**