

INTRODUCED: October 8, 2018

AN ORDINANCE No. 2018-267

To authorize the Chief Administrative Officer to accept grant funds in the amount of \$350,000.00 from the United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, and to appropriate the amount of \$350,000.00 to the Fiscal Year 2018-2019 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Adult Drug Court agency special fund called the RADTC – SAMHSA Grant special fund by \$350,000.00 for the purpose of supporting and enhancing services provided to addicted offenders assigned to the Richmond Adult Drug Treatment Court Program.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: NOV 13 2018 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is authorized to accept funds in the amount of \$350,000.00 from the United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, for the purpose of supporting and enhancing services to addicted offenders assigned to the Richmond Adult Drug Treatment Court Program.

§ 2. That the funds received are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2018, and ending June 30, 2019, by increasing estimated revenues

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: NOV 13 2018 REJECTED: _____ STRICKEN: _____

by \$350,000.00, increasing the amount appropriated for expenditures by \$350,000.00 and allotting to the Adult Drug Court agency special fund called the RADTC - SAMHSA special fund the sum of \$350,000.00 for the purpose of supporting and enhancing services to addicted offenders assigned to the Richmond Adult Drug Treatment Court Program.

§ 3. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

RECEIVED

SEP 26 2018 R
RE-

OFFICE OF CITY ATTORNEY

DATE: September 10, 2018

EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

JS 2/22/18

O & R REQUEST

4-8171
SEP 12 2018

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

THROUGH: Lenora Reid, DCAO for Finance & Administration

Office of the
Chief Administrative Officer

THROUGH: John Wack, Director of Finance

JW

THROUGH: Jay Brown, Director of Budget & Strategic Planning

JAB

FROM: The Honorable C.N. Jenkins, Jr., Chief Judge

CNJ

RE: Acceptance of the 2018 Substance Abuse and Mental Health Services Administration (SAMHSA) grant "Grants to Expand Substance Abuse Treatment Capacity in Adult Treatment Drug Courts" awarded to the City of Richmond Adult Drug Treatment Court Program.

ORD. OR RES. No. _____

PURPOSE: To authorize the Chief Administrative Officer to accept grant award in the amount of \$1,750,000 over a five year period, from the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) and appropriate annually, \$350,000 to the Richmond Adult Drug Treatment Court Program. This will amend the FY2019 Special Revenue Funds Budget.

REASON: The City of Richmond, Adult Drug Treatment Court (RADTC) seeks approval for funds totaling \$350,000 for the budget period September 30, 2018 thru September 29, 2019 awarded by SAMHSA through the "Expand Substance Abuse Treatment Capacity in Adult Treatment Drug Courts" program. The notice of Grant Award has been received and funds should be appropriated to the Richmond Adult Drug Treatment Court FY2019 Special Funds Budget. The grant funds from SAMHSA will provide the Richmond Adult Drug Court with support services to addicted offenders assigned to the Richmond Adult Drug Treatment Court Program.

RECOMMENDATION: It is recommended that this funding is accepted and appropriated to the Richmond Adult Drug Treatment Court special fund budget for fiscal year 2019.

BACKGROUND: RADTC is proposing an extensive improvement of its current treatment operations. Most importantly, RADTC will use funding to continue serving participants who are diagnosed with a substance use and co-occurring mental health disorders (COD). This grant will allow us to continue services administered through a previous grant awarded by SAMHSA. Psychiatric evaluation and medication monitoring services will be an integral part of our continued services provided, along with clinical supervision. In addition, RADTC will address primary health care with the use of health education, and ongoing HIV Rapid and Hepatitis testing services to RADTC participants. RBHA operates an integrated primary care clinic at its site, and will deliver primary and preventive health services for those participants who have not chosen a primary care physician. To better serve participants who have been diagnosed with co-occurring and substance use disorders, a structured and supervised treatment setting is needed to begin the process of recovery. RADTC will contract with RBHA to provide residential treatment services for consumers who have a need. It is expected that the project will be fully implemented within four months of the award to RADTC, who is partnering with the Richmond Behavioral Health Authority (RBHA), to ensure a successful and timely implementation of the services.

FISCAL IMPACT / COST: The Richmond Adult Drug Treatment Court will use the award to expand the treatment capacity for participants of the program with substance use, and co-occurring disorders by providing them with full range of access to treatment. There are no matching funds required for the award. The acceptance of this award will allow the Richmond Adult Drug Treatment Court to fund a five year project for a total federal grant award of \$1,750,000 (\$350,000 annually), subject to the availability of funds and satisfactory progress of the project.

FISCAL IMPLICATIONS: There are no matching funds required for this grant award. However, other expenditures may occur for the use of staff time, monitoring, and administering grant reimbursements.

BUDGET AMENDMENT NECESSARY: Yes, amends Ordinance No. 2018-058, adopted May 14, 2018, which adopted the Fiscal Year 2019-2020 Special Fund Budget.

REVENUE TO CITY: The City will receive an additional \$350,000 in grant funds to be appropriated to the 2019 Special Fund Budgets.

DESIRED EFFECTIVE DATE: Upon Adoption

REQUESTED INTRODUCTION DATE: October 8, 2018

CITY COUNCIL PUBLIC HEARING DATE: November 13, 2018

REQUESTED AGENDA: Consent Agenda

RECOMMENDED COUNCIL COMMITTEE: Public Safety Committee

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: NONE

O&R Request

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AFFECTED AGENCIES: Department of Finance, Department of Budget and Strategic Planning, Richmond Adult Drug Treatment Court

RELATIONSHIP TO EXISTING ORD. OR RES.: NONE

REQUIRED CHANGES TO WORK PROGRAM(S): NONE

ATTACHMENTS: Copy of Award Notification

STAFF: Gloria A. Jones; Coordinator, Richmond Adult Drug Treatment Court



Notice of Award

Issue Date: 08/08/2018

SAMHSA Treatment Drug Courts
Department of Health and Human Services
Substance Abuse and Mental Health Services Administration

Center for Substance Abuse Treatment

Grant Number: 1H79TI081026-01
FAIN: H79TI081026
Program Director: Gloria Jones

Project Title: The Richmond Adult Drug Treatment Court (RADTC) Program

Grantee Address	Business Address
CITY OF RICHMOND 900 E. Broad Street, Room 201 Richmond, VA 232191907	City of Richmond, VA 900 East Broad St Room 201 Richmond, VA 232191907

Budget Period: 09/30/2018 – 09/29/2019
Project Period: 09/30/2018 – 09/29/2023

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$350,000 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to CITY OF RICHMOND in support of the above referenced project. This award is pursuant to the authority of PHS, Title V, Section 509; 42 U.S.C 290bb-2 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
Eileen Bermudez
Grants Management Officer
Division of Grants Management

See additional information below

SECTION I – AWARD DATA – 1H79TI081026-01

Award Calculation (U.S. Dollars)

Contractual	\$337,756
Travel	\$5,244
Other	\$7,000
Direct Cost	\$350,000
Approved Budget	\$350,000
Federal Share	\$350,000
Cumulative Prior Awards for this Budget Period	\$0
AMOUNT OF THIS ACTION (FEDERAL SHARE)	\$350,000

SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
1	\$350,000
2	\$350,000
3	\$350,000
4	\$350,000
5	\$350,000

*Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number: 93.243
 EIN: 1546001556A6
 Document Number: 18TI81026A
 Fiscal Year: 2018

IC	CAN	Amount
TI	C96N306	\$350,000

IC	CAN	2018	2019	2020	2021	2022
TI	C96N306	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000

TI Administrative Data:

PCC: DC-AD18 / OC: 4145

SECTION II – PAYMENT/HOTLINE INFORMATION – 1H79TI081026-01

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

SECTION III – TERMS AND CONDITIONS – 1H79TI081026-01

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 75 as applicable.
- d. The HHS Grants Policy Statement.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

**Treatment of Program Income:
Additional Costs**

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts with cumulative total value greater than \$10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

SECTION IV – TI Special Terms and Conditions – 1H79TI081026-01

REMARKS

FY 2018 New Award

1. This Notice of Award (NoA) is issued to inform your organization that the application submitted through the funding opportunity **Grants to Expand Substance Abuse Treatment Capacity in Adult Treatment Drug Courts and Adult Tribal Healing to Wellness Courts/ TI-18-008** has been selected for funding.

1a) This award reflects approval of the revised budget submitted May 23, 2018 by your organization.

2. Recipients are expected to plan their work to ensure that funds are expended within the 12-month budget period reflected on this Notice of Award. If activities proposed in the approved budget cannot be completed within the current budget period, SAMSHA cannot guarantee the approval of any request for carryover of remaining unobligated funding.

3. All responses to award terms and conditions and prior approval requests must be submitted through the eRA Commons system.

4. Register Program Director/Project Director (PD) in eRA Commons:
If you have not already done so, you must register the PD listed on the HHS Checklist in eRA Commons to assign a Commons ID. Once the PD has received their Commons ID, please send

this information to your Grants Management Specialist. You can find additional information about the eRA Commons registration process at https://era.nih.gov/reg_accounts/register_commons.cfm.

Key Staff

Key staff (or key staff positions, if staff has not been selected) are listed below:

Gloria Jones, Project Director @ 100% level of effort (in-kind)

Any changes in key staff including level of effort involving separation from the project for more than three months or a 25 percent reduction in time dedicated to the project, requires prior approval. Reference the Prior Approval Standard Term for additional information and instructions.

SPECIAL TERMS

Disparity Impact Statement (DIS)

By **November 30, 2018** you must:

Submit an electronic copy of a DIS to the Government Project Officer (GPO) and Grants Management Specialist (GMS) as identified under Contacts on this notice of award.

The DIS should be consistent with information in your application regarding access, *service use and outcomes for the program and include three components as described below. Questions about the DIS should be directed to your GPO. Examples of DIS can be found on the SAMHSA website at <http://www.samhsa.gov/grants/grants-management/disparity-impactstatement>.

*Service use is inclusive of treatment services, prevention services as well as outreach, engagement, training, and/or technical assistance activities.

The disparity impact statement, in response to the Special Term of Award, consists of three components:

1. Proposed number of individuals to be served and/or reached by subpopulations in the grant implementation area should be provided in a table that covers the entire grant period. The disparate population(s) should be identified in a narrative that includes a description of the population and rationale for how the determination was made.
2. A quality improvement plan for how you will use your program (GPRA) data on access, use and outcomes to monitor and manage program outcomes by race, ethnicity and LGBT status, when possible. The quality improvement plan should include strategies for how processes and/or programmatic adjustments will support efforts to reduce disparities for the identified subpopulations.
3. The quality improvement plan should include methods for the development and implementation of policies and procedures to ensure adherence to the Enhanced Culturally and

Linguistically Appropriate Services (CLAS) Standards and the provision of effective care and services that are responsive to:

- a. Diverse cultural health beliefs and practices;
- b. Preferred languages; and
- c. Health literacy and other communication needs of all sub-populations within the proposed geographic region.

STANDARD TERMS AND CONDITIONS

Standard Terms for Awards FY 2018

Your organization must comply with the Standard Terms and Conditions for grants awarded in Fiscal Year 2018 and the following award terms applicable to your award type as identified below:

*** New Grant**

SAMHSA's Terms and Conditions Webpage is located at:
<https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

Annual Programmatic Progress Report

Submission of an Annual Programmatic Report is due no later than December 30, 2019.

Note: Recipients must also comply with the GPRA requirements that include the collection and periodic reporting of performance data as specified in the FOA or by the Grant Program Official (GPO). This information is needed in order to comply with PL 102-62, which requires that SAMHSA report evaluation data to ensure the effectiveness and efficiency of its programs.

Progress reports must be submitted through the eRA Commons system.

Please contact your Government Program Official (GPO) for program specific submission information. Additional information on reporting requirements is available at <https://www.samhsa.gov/grants/grants-management/reporting-requirements>.

Annual Federal Financial Report (SF-425)

The Federal Financial Report (FFR) (SF-425) is required on an annual basis and must be submitted no later than 90 days after the end of the budget period. The annual FFR should reflect only cumulative actual federal funds authorized and disbursed, any non-federal matching funds (if identified in the FOA), unliquidated obligations incurred, the unobligated balance of the federal funds for the award, as well as program income generated during the timeframe covered by the report. Additional guidance to complete the FFR can be found: <http://www.samhsa.gov/grants/grants-management/reporting-requirements>.

FFR reporting must be entered directly into the eRA Commons system. Instructions on how to submit a Federal Financial Report (FFR) via the eRA Commons is available at <https://www.samhsa.gov/sites/default/files/samhsa-grantee-submit-ffr-10-22-17.pptx>

Compliance with Terms and Conditions

FAILURE TO COMPLY WITH THE ABOVE STATED TERMS AND CONDITIONS MAY RESULT IN ACTIONS IN ACCORDANCE WITH 45 CFR 75.371, REMEDIES FOR NON-COMPLIANCE AND 45 CFR 75.372 TERMINATION. THIS MAY INCLUDE WITHHOLDING PAYMENT, DISALLOWANCE OF COSTS, SUSPENSION AND DEBARMENT, TERMINATION OF THIS AWARD, OR DENIAL OF FUTURE FUNDING.

All previous terms and conditions remain in effect until specifically approved and removed by the Grants Management Officer.

Staff Contacts:

Jon Berg, Program Official

Phone: (240) 276-1609 Email: Jon.Berg@samhsa.hhs.gov

Lesley Schrier, Grants Specialist

Phone: 240-276-0566 Email: lesley.schrier@samhsa.hhs.gov