



Application for URBAN DESIGN COMMITTEE Review

Department of Planning and Development Review
Planning & Preservation Division
900 E. Broad Street, Room 510
Richmond, Virginia 23219
(804) 646-6335

<http://www.richmondgov.com/CommitteeUrbanDesign>

Application Type

- ☐ Addition/Alteration to Existing Structure
☒ New Construction
☐ Streetscape
☐ Site Amenity

- ☐ Encroachment
☐ Master Plan
☐ Sign
☐ Other

Review Type

- ☐ Conceptual
☒ Final

Project Name: Fox Elem. School- Installation of 2 Reconditioned Classroom Modular Buildings

Project Address: 2300 Hanover Ave, Richmond, Virginia 23220

Brief Project Description (this is not a replacement for the required detailed narrative) : _____

The installation of a (2) classroom building at Fox Elementary will add to the capacity of this school. The temporary classroom building will be approximately 24' x 68' in size located behind the left rear of the school, with restrooms.

Applicant Information

(on all applications other than encroachments, a City agency representative must be the applicant)

Name: Bobby Hathaway

Email: rhathawa@rvaschools.net

City Agency: Richmond Public Schools

Phone: 804-325-0740

Address: 1461 A Commerce Rd., Richmond, Virginia 23224

Main Contact (if different from Applicant): N/A

Company: N/A

Phone: N/A

Email: N/A

Submittal Deadlines

All applications and support materials must be filed no later than 21 days prior to the scheduled meeting of the Urban Design Committee (UDC). Please see the schedule on page 3 as actual deadlines are adjusted due to City holidays. **Late or incomplete submissions will be deferred to the next meeting.**

Filing

Applications can be mailed or delivered to the attention of "Urban Design Committee" at the address listed at the top of this page. **It is important that the applicant discuss the proposal with appropriate City agencies, Zoning Administration staff, and area civic associations and residents prior to filing the application with the UDC.**

UDC Background

The UDC is a ten member committee created by City Council in 1968 whose purpose is to advise the City Planning Commission on the design of projects on City property or right-of-way. The UDC provides advice of an aesthetic nature in connection with the performance of the duties of the Commission under Sections 17.05, 17.06 and 17.07 of the City Charter. The UDC also advises the Department of Public Works in regards to private encroachments in the public right-of-way.