

INTRODUCED: June 11, 2018

AN ORDINANCE No. 2018-175

To amend Ord. No. 2017-036, adopted May 15, 2017, which adopted the Fiscal Year 2017-2018 General Fund Budget and made appropriations pursuant thereto, by transferring and re-appropriating the amount of \$130,000.00 from the PDR-Prop. Maintenance Code Enforcement program to the PDR-Land Use Administration and PDR-Zoning Administration programs for the purpose of ensuring appropriations properly reflect the assignment of personnel and procurement of goods and services within the Department of Planning and Development Review.

\_\_\_\_\_  
Patron – Mayor Stoney

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: JUNE 25 2018 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That Ordinance No. 2017-036, adopted May 15, 2017, which adopted the General Fund Budget for the fiscal year commencing July 1, 2017, and ending June 30, 2018, and made appropriations thereto, is hereby amended by transferring funds in the total amount of \$130,000.00 from the PDR-Prop. Maintenance Code Enforcement program, with program number 00504, and appropriating these transferred funds in the amounts of \$70,000.00 to the PDR-Land Use Administration, with program number 00501, and \$60,000.00 to the PDR-Zoning Administration program, with program number 00507, for the purpose of ensuring appropriations properly reflect

AYES:            8            NOES:            0            ABSTAIN: \_\_\_\_\_

ADOPTED:   JUNE 25 2018   REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

the assignment of personnel and procurement of goods and services within the Department of Planning and Development Review.

§ 2. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND  
INTRACITY CORRESPONDENCE

MAY 23 2018  
4-7837  
Office of the  
Chief Administrative Officer

O&R REQUEST

DATE: May 22, 2018 EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

*LM* for LMS RECEIVED  
MAY 25 2018

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

*SC*  
OFFICE OF CITY ATTORNEY

THROUGH: Lenora G. Reid, Deputy Chief Administrative Officer for Finance and Administration

THROUGH: John B. Wack, Director of Finance *JBW*

THROUGH: Jay A. Brown, Director of Budget and Strategic Planning *JAB*

THROUGH: Peter L. Downey, Deputy Chief Administrative Officer for Economic Development and Planning

*PLD* 5-22-18

FROM: Mark A. Olinger, Director of Planning and Development Review

*MAO*

RE: Department of Planning and Development Review Budget Amendments Submitted to Council

ORD. OR RES. No. \_\_\_\_\_

PURPOSE: Authorizing the City Administration to transfer a total of \$130,000 from 00504 Property Maintenance Code Enforcement Operating Funds to Cost Centers 00501 Land Use Administration \$70,000 and 00507 Zoning Administration \$60,000 Operating Funds, respectfully.

REASON: Per City Council Ordinance #2017-120, The Department of Planning and Development Review is requesting these transfers to ensure there is enough funds available in Operating to cover the remainder of the year in all Cost Centers.

RECOMMENDATION: It is recommended to approve these transfers for Fiscal Year 2018.

**BACKGROUND:** There was not enough appropriated and budgeted funds for Cost Centers 00501 Land Use Administration and 00507 Zoning Administration for the current administration of these programs.

**SOURCE:** (must select all that apply)

- New/increased revenue (complete the general fund new budget item detail chart)(you must identify the amount of the new revenue or increase in revenue and the reason the new revenue or increase in revenue is available – do this in the Background section above)
- Existing general fund (complete general fund transfer budget item detail)(you must identify the budget item to be reduced, the amount of the reduction, the reason for the reduction, **and an analysis of the impact on each program or subprogram funded by that budget item** – do this in the Background and Reason sections above)
- Fund Balance/Reserve/Contingency/Other Funding Source (you must identify the specific source to be used (eg. Fund balance, reserve, contingency, or other), the amount of that funding source proposed to be used, and the reason for the use of that funding source – do this in the Background section above)

**FISCAL IMPACT / COST:** (current FY):

- **If Adopted:** No additional appropriations are needed by The Department of Planning and Development Review.
- **If Not Adopted:** Land Use Administration and Zoning Administration will overspend the appropriation for fiscal year 2018.

**FISCAL IMPLICATIONS:** (future FYs): The Department of Planning and Development Review will continue to review expenditures throughout its current and future year budgets and will recommended adjustments if deemed necessary.

**BUDGET AMENDMENT NECESSARY:** Yes.

**REVENUE TO CITY:** No additional revenue to the City to make these transfers are expected.

**DESIRED EFFECTIVE DATE:** Upon Adoption

**REQUESTED INTRODUCTION DATE:** June 11, 2018

**CITY COUNCIL PUBLIC HEARING DATE:** June 25, 2018

**REQUESTED AGENDA:** Consent.

**RECOMMENDED COUNCIL COMMITTEE:** Request a waiver.

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** N/A



Existing Item – You must show the total appropriation for each modified budget item to receive funds, for your agency

**OR**

New Item – You must show the total appropriation for each modified budget item to receive funds, for your agency

\*for a new item you must reference the next corresponding item # with a (.) decimal point, see ordinance #2017-036, FY2018 Program Level Budget)

<u>TO</u>					
<u>Item #</u>	<u>Title</u>	<u>Program</u> (cost center #)	<u>Subprogram</u> (service code #)	<u>Transfer</u> <u>Amount/New</u> <u>Amount</u>	<u>New Appropriation</u> <u>Amount</u>
<u>178</u>	<u>Land Use Admin- istration</u>	<u>00501</u>		<u>\$70,000</u>	<u>\$309,918</u>
<u>183</u>	<u>Zoning Administra- tion</u>	<u>00507</u>		<u>\$60,000</u>	<u>\$766,526</u>
<b><u>Grand</u></b>					<u>\$1,076,444</u>
<b><u>Total</u></b>					

**\*\*\*Grand total for the New Appropriation Amount MUST match the TOTAL AGENCY budget requested as a result of this ordinance\*\*\***