

INTRODUCED: June 11, 2018

AN ORDINANCE No. 2018-174

To amend Ord. No. 2017-036, adopted May 15, 2017, which adopted the Fiscal Year 2017-2018 General Fund Budget and made appropriations pursuant thereto, by transferring and re-appropriating the amount of \$110,000.00 from the Sheriff-Jail Operations program to the Sheriff-Jail Administration & Human Services program for the purpose of ensuring appropriations properly reflect the assignment of personnel and procurement of goods and services within the Sheriff's Office.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: JUNE 25 2018 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That Ordinance No. 2017-036, adopted May 15, 2017, which adopted the General Fund Budget for the fiscal year commencing July 1, 2017, and ending June 30, 2018, and made appropriations thereto, is hereby amended by transferring funds in the total amount of \$110,000.00 from the Sheriff-Jail Operations program, with program number 01604, and appropriating these transferred funds in the amount of \$110,000.00 to the Sheriff-Jail Administration & Human Services program, with program numbers 01601 and [0]1603, for the purpose of ensuring

AYES: 8 NOES: 0 ABSTAIN: _____

ADOPTED: JUNE 25 2018 REJECTED: _____ STRICKEN: _____

appropriations properly reflect the assignment of personnel and procurement of goods and services within the Sheriff's Office.

§ 2. This ordinance shall be in force and effect upon adoption.

MAY 16 2018
4-7812

Office of the
Chief Administrative Officer



CITY OF RICHMOND

INTRACITY CORRESPONDENCE

O&R REQUEST

DATE:

EDITION: 1

TO: The Honorable Members of City Council

RECEIVED

THROUGH: The Honorable Levar M. Stoney, Mayor *JLS/24/18*

MAY 24 2018

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer *SCG*

OFFICE OF CITY ATTORNEY

THROUGH: Lenora Reid, Deputy Chief Administrative Officer for Finance & Administration *LR*

THROUGH: John Wack, Director of Finance *JW* *See JOHN WACK*

THROUGH: Jay A. Brown, Director of Budget & Strategic Planning *JAB*

FROM: Antionette Irving, Sheriff *AI*

RE: Sheriff's Office Budget Amendments Submitted to Council

ORD. OR RES. No. _____

PURPOSE: Authorizing the City Administration to transfer a total of \$110,000 from 01604 Personnel to Cost Center 01601 in the amount of \$80,000 and to Cost Center 01603 in the amount of \$30,000.

REASON: Per City Council Ordinance #2017-120, the Richmond City Sheriff's Office is requesting these transfers to ensure there is enough funds available in Personnel to cover the remainder of the year in all Cost Centers.

RECOMMENDATION: It is recommended to approve these transfers for Fiscal Year 2018.

BACKGROUND: There was not enough appropriated and budgeted funds for Cost Centers 01601 Jail Administration/01603 Human Services for the current and previous administration.

SOURCE: (must select all that apply)

- New/increased revenue (complete the general fund new budget item detail chart)(you must identify the amount of the new revenue or increase in revenue and the reason the new revenue or increase in revenue is available - do this in the Background section above)

Existing general fund (complete *general fund transfer budget item detail*)(you must identify the budget item to be reduced, the amount of the reduction, the reason for the reduction, **and an analysis of the impact on each program or subprogram funded by that budget item** – do this in the Background and Reason sections above)

Fund Balance/Reserve/Contingency/Other Funding Source (you must identify the specific source to be used (eg. Fund balance, reserve, contingency, or other), the amount of that funding source proposed to be used, and the reason for the use of that funding source – do this in the Background section above)

FISCAL IMPACT/COST (current FY):

- **If Adopted:** No additional appropriations are needed by the Sheriff's Office.
- **If Not Adopted:** The effect of the personnel and staffing will impact the vital life, health and safety, along with goods and services that is procured and processed within the Sheriff's Office.

FISCAL IMPLICATIONS (future FYs): The Sheriff's Office will continue to review expenditures throughout its current and future year budgets and will recommended adjustments if deemed necessary. .

BUDGET AMENDMENT NECESSARY: Yes.

REVENUE TO CITY: No additional revenue to the City to make these transfers are expected.

DESIRED EFFECTIVE DATE: Upon Adoption

REQUESTED INTRODUCTION DATE: June 11, 2018

CITY COUNCIL PUBLIC HEARING DATE: June 25, 2018

REQUESTED AGENDA: Consent.

RECOMMENDED COUNCIL COMMITTEE: Request a waiver.

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: N/A

AFFECTED AGENCIES: The Sheriff's Office, The Department of Budget and Strategic Planning and The Department of Finance.

RELATIONSHIP TO EXISTING ORD. OR RES.: 2017-120, 2017-036

REQUIRED CHANGES TO WORK PROGRAM(S): N/A

ATTACHMENTS:

STAFF: Kimberlee Goins, Budget Manager

Existing Item – You must show the total appropriation for each modified budget item to receive funds, for your agency

OR

New Item – You must show the total appropriation for each modified budget item to receive funds, for your agency

*for a new item you must reference the next corresponding item # with a (.) decimal point, see ordinance #2017-036, FY2018 Program Level Budget)

<u>TO</u>					
<u>Item #</u>	<u>Title</u>	<u>Program</u> (cost center #)	<u>Subprogram</u> (service code #)	<u>Transfer</u> <u>Amount/New</u> <u>Amount</u>	<u>New Appropriation</u> <u>Amount</u>
216	Jail Administration & Human Resources	01601/01603		\$110,000	\$4,888,224
<u>Grand</u> <u>Total</u>					\$4,888,224

*****Grand total for the New Appropriation Amount MUST match the TOTAL AGENCY budget requested as a result of this ordinance*****