

INTRODUCED: April 9, 2018

AN ORDINANCE No. 2018-127

As Amended

To amend ch. 2, art. VII, div. 4.1 of the City Code by adding therein a new § 2-1366.10, concerning requirements for reports made to the City Council, for the purpose of requiring that datasets used to prepare reports made to the City Council and its standing committees be published to the open data portal.

\_\_\_\_\_  
Patron – Mr. Addison

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: MAY 14 2018 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That Chapter 2, Article VII, Division 4.1 of the Code of the City of Richmond (2015) be and is hereby amended and reordained by **adding therein a new** section, numbered 2-1366.10, as follows:

**Sec. 2-1366.10. Special requirements for reports made to Council.**

(a) For purposes of this section only, the word “report” means any document submitted or presentation made by an agency to the City Council or a standing committee thereof that

AYES: 7 NOES: 0 ABSTAIN: \_\_\_\_\_

ADOPTED: MAY 29 2018 REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

contains information presented in the form of one or more charts, graphs, maps, tables, or similar methods of visually organizing and presenting information.

(b) ~~[Within ten working days after a report is made to the City Council or standing committee, the open data program manager shall publish through the open data portal all datasets used to prepare the report, except to the extent provided by section 2-1366.3(b). For each dataset so published, the open data program manager shall ensure that the open data portal clearly identifies to what report the dataset relates and that all other requirements of this division pertaining to the publication of the dataset are met.]~~ Each report submitted to the City Council or a standing committee thereof shall include a statement identifying the source of each dataset used in the creation of the report. If a dataset identified in the statement is not published through the open data portal or otherwise publicly available through a City-controlled web application or web page at the time the report is submitted to the City Council or standing committee, the City employee who submitted the report to the City Council or standing committee shall file a copy of the dataset with the City Clerk and the open data program manager within ten working days after the City employee submitted the report to the City Council or standing committee. The City employee shall provide all data in the dataset in a machine-readable format. Upon receiving the dataset, the open data program manager shall cause the dataset to be published, except to the extent provided by section 2-1366.3(b), either on the open data portal or on another City-controlled web application or web page. For each dataset that the open data program manager publishes pursuant to this subsection, the open data program manager shall ensure that the open data portal or other City-controlled web application or web page clearly identifies to what report the dataset relates. At the same time that the open data management team makes quarterly reports pursuant to section

2-1366.6(d)(10), the open data management team shall indicate how datasets to which this subsection applies have been published.

§ 2. This ordinance shall be in force and effect as of July 1, 2018.



# Richmond City Council

The Voice of the People

Richmond, Virginia

Lou Brown Ali  
Council Chief of Staff

## Office of the Council Chief of Staff

RECEIVED

MAR 27 2018

## Ordinance/Resolution Request

**TO** Allen Jackson, City Attorney

**THROUGH** Lou Brown Ali, Council Chief of Staff *LB*

**FROM** Charles M. Jackson, Council Budget Analyst *C. J.*

**COPY** Andreas Addison, 1<sup>st</sup> District Council Member  
Meghan K. Brown, Deputy Council Chief of Staff *MKB*  
Haskell Brown, Deputy City Attorney

**DATE** March 6, 2018

**PAGE/s** 1 of 2

**TITLE** To Require Raw-Data used to generate Graphs, Charts, and other Information be published to the Open Data Portal

OFFICE OF CITY ATTORNEY

This is a request for the drafting of an **Ordinance**  **Resolution**

**REQUESTING COUNCILMEMBER/PATRON**

Councilman Addison

**SUGGESTED STANDING COMMITTEE**

Governmental Operations

### ORDINANCE/RESOLUTION SUMMARY

The patron requests an ordinance requiring all reports or presentations made or submitted by the Administration to City Council or its committees, to include the raw-data used to generate the graphs, charts, and other information be published in a computer-readable format to the Open Data Portal.

### BACKGROUND

Within the past several years, the City of Richmond has progressively advanced its commitment to creating an open government data environment. It began in July 2015 as then mayor, Dwight Jones, announced the launch of the City's new Open Data Portal. In November 2017 the City adopted Ordinance 2017-146 which repealed the previously adopted Open Data Policy and established the new 'Open Data and Transparency Program' to promote access by the public to useable and readable data.

Much of the current information stored in the City's data portal is formatted into maps (depicting zones), graphs and charts that provide imagery of offline data not accessible for public consumption. The patron further believes that for all reports and presentations made or submitted by the Administration, to City Council or its committees, that the raw-data used to generate the graphs, charts, and other information contained in those reports and presentations be published, in a computer-readable format, to the Open Data Portal to the

maximum extent possible for public consumption. The types of reports required to comply with this ordinance include (but not limited to):

- Fiscal Management information (budgets, annual, quarterly and monthly financial reports);
- Employment Data (vacancy reports, turnover, retirement, etc.);
- Demographic statistics (census, health and human services and similar areas);
- Real Estate assessments (tax exemptions, abatements, etc.);
- Public Safety statistics (as reported by Police, Fire, Emergency Services);
- Environmental information related to regulatory compliance;
- Housing and Community development;
- Economic and Business information (ex. legally operating businesses);
- Citizen requested services;
- Transportation (ex. bus routes and ridership, bicycle routes, off-street parking, etc.);
- Planning and Development (ex. existing land use, zoning regulation, permits, inspections, zoning violations, code enforcement violations, etc.);
- Other Public Records

Such raw-data shall be published to the Open Data Portal within 10 business days from when the reports are presented to City Council or its committees. The raw-data posted should clearly indicate which report or presentation the data relates to. This ordinance, if adopted, would take effect beginning July 1, 2018.

**FISCAL IMPACT STATEMENT**

Fiscal Impact Yes  No

Budget Amendment Required Yes  No

Estimated Cost or Revenue Impact:

Personnel and operating resources required to complete this request will vary by role, responsibility and department. On occasion, departments may need to collaborate on activities needed to either reorganize or reformat information to meet this requirement.

Attachment/s Yes  No